

**SENATE MEETING
OPEN SESSION
MINUTES**

August 23, 2023
3:30 – 5:30 PM
Senate Chambers/Zoom

Present: J. Allen, J. Bankole, R. Budde, R. Camp II, J. Chavez Suazo, L. Chen, A. Constantin, B. Deo, B. Durau, K. Fredj, T. Fuson (non-voting), T. Fyfe, M. Gehloff, N. Hanlon, L. Haslett, C. Ho Youngusband, H. Kazemian, J. King, A. Kranz, K. Lewis, A. Litt (non-voting), K. Long, D. Nyce, B. Owen, A. Parent (Recording Secretary), A. Palmer, G. Payne (Chair), K. Read (Secretary of Senate), D. Roberts, R. Schiff, R. Somani (non-voting), K. Stathers, F. Tong, E. Ukut, C. Walsh, T. Whitcombe, J. Zhou, S. Zogas (Vice-Chair)

Regrets: S. Akram, L. Daukas, D. Desai, C. Hofsink, J. Holler (non-voting), J. King, T. Klassen-Ross, D. McIntosh, G. Pierre, K. Rennie, R. Robinson, W. Rodgers, N. Shah, E. Wilson, P. Winwood (non-voting),

The Senate Meeting began at 3:30 pm.

The Chair reported on vacancies and the following student acclamations starting September 1, 2023:

Faizaan Somani (ACCLAIMED) -
Barbara Durau (ACCLAIMED) -
Cheri Brown (ACCLAIMED) -
Dev Pandya (ACCLAIMED) -
Piumi Lakchani Denagamage (ACCLAIMED) -

1.0 Acknowledgement of Territory

The Chair acknowledged the First Nations territories on which we work and live and those present and attending virtually to pause and reflect on their personal acknowledgement.

2.0 S-202308.01

Approval of the Agenda

That the agenda for the August 23, 2023, Open Session of Senate be approved as presented.
CARRIED

3.0 Presentation: Student Research Ambassadors
Mark Barnes, Director Research & Innovation

4.0 Approval of the Minutes

S-202308.02

Approval of the Minutes

That the Minutes for the June 28, 2023, Open Session of Senate be approved as presented.
CARRIED

5.0 Business Arising

5.1 ChatGPT and other AI Applications (Discussion 10 minutes)

Rodgers/Read

The Chair reported that at the Steering Committee of Senate they discussed and asked the Registrar to form a small working group to focus on important student related issues pertaining to AI. Further work/discussions with Faculty will be required. Monitoring how larger institutions are looking at this matter.

The Registrar reported that they are seeing an official increase in academic misconduct cases and the intent of this task force is to provide students with the resources and the information required to understand what student misconduct is and to direct them to the misconduct policy and procedures as well as the student appeals procedures. They will help students with examples of academic misconduct and hopefully explain to students that they should be checking in with their instructors if they want to use certain AI tools.

6.0 President's Report (10 minutes)

Payne

The President reported that at the last Board meeting a couple appointments were approved, including that of the University Registrar and the Vice President, Research and Innovation.

The President reported that the Search for the Associate Vice President, Indigenous is ongoing.

The President reported on the Strategic Plan, which is expected to move forward to Senate for approval in August.

The President reported that Joel McKay has been appointed as the new Board Chair. Outgoing Board Chair, Cathe Wishart will remain as a Board member.

The President reported on the activities and celebrations of Convocation, including the first graduates from our Engineering program and new nursing program in the north-east. He had the honor of attending events at all our campuses and meeting and hearing the stories of many students.

7.0 Report of the Provost (5 minutes)

Rodgers

8.0 Report of the Registrar (5 minutes)

Read

The Registrar reported that our admissions has been doing great work and moving us to a new education planner.

The Registrar reported that according to institutional research reporting, we are down in undergraduate applications and admissions. We're about 4% for domestic applications and 8% for domestic admissions. Of those who are admitted, we have a much higher enrollment percentage. In graduate admissions applications are up. The number of offers we have made to applicants is roughly the same as last year, with 68% of them have accepted their offers. Consultations with the departments on the graduate admissions process.

The Registrar reported that they are moving forward with a full launch to the target X, for graduate admissions and applicant communications.

The Registrar updated the Senate on Office of the Registrar's project to digitize their records.

The Registrar reported that the International Office now has a full team, including a new international student retention coordinator.

The Registrar thanked the Convocation team for all their work in coordinating this year's convocation ceremonies and events.

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.2 Questions from the floor

10.0 Approval of Motions on the Consent Agenda

Payne

S-202308.03

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Student Appeals

Klassen-Ross

11.2 Senate Committee on Academic Affairs

Rodgers

For Approval:

FACULTY OF INDIGENOUS STUDIES, SOCIAL SCIENCES AND HUMANITIES CALENDAR MOTIONS

S-202308.04

Change(s) to Degree Title - Wilp Wilxo'oskwahl Nisga'a Bachelor of Nisga'a Language Fluency Degree

That the changes to the Wilp Wilxo'oskwahl Nisga'a Bachelor of Nisga'a Language Fluency Degree, be approved as proposed.

Effective Date: September 2024

CARRIED

Bachelor of Arts, Nisga'a Language Fluency

The Bachelor of Arts, Nisga'a Language Fluency degree provides an immersive education in the Nisga'a language, intended to create new Nisga'a language speakers. The fundamental pedagogical approach is to offer as much Nisga'a language instruction as possible, as early as possible. The program is offered in a manner that recognizes that learners, knowledge keepers, and their communities as a whole benefit from, and contribute to, the (re)development of Nisga'a language fluency.

Students are required to complete 120 credit hours including a minimum of 60 credit hours of upper-division coursework. 84 credit hours (including 36 credit hours at the upper level) consists of courses with a Nisga'a language component.

For the purpose of the Bachelor of Arts, Nisga'a Language Fluency, all courses with Nisga'a language, history and/or culture from the following areas are considered:

- Anthropology
- Arts
- Biology (Ethnobotany)
- First Nations Studies
- History

Curriculum:

During the first year of the degree students take the following courses:

ARTS 101-3	Learning Strategies
ARTS 102-3	Research Writing
	or ENGL 170 Writing and Communication Skills
FNST 139-3	Nisga'a Language: Level 1

FNST 140-3	Nisga'a Language: Level 2
FNST 141-3	Nisga'a Language Immersion Level 1
FNST 169-3	Nisga'a Culture: Level 1
FNST 170-3	Nisga'a Culture: Level 2
FNST 241-3	Nisga'a Language Immersion Level 2
FNST 142-3	Nisga'a Oral Culture Level 1
FNST 242-3	Nisga'a Oral Culture Level 2

During the second year of the degree students take the following courses:

CPSC 150-3	Computer Applications or 3-credits of Mathematics at any level
FNST 220-3	Introduction to Linguistics
FNST 239-3	Nisga'a Language: Level 3
FNST 240-3	Nisga'a Language: Level 4
FNST 269-3	Nisga'a Culture: Level 3
FNST 270-3	Nisga'a Culture: Level 4
FNST 341-3	Nisga'a Language Immersion Level 3
FNST 441-3	Nisga'a Language Immersion Level 4

Subject Requirement

Six additional credit hours of electives at any level; it is recommended that these be taken in the second year.

During the third year of the degree students take the following courses:

FNST 300-3	Research Methods in First Nations Studies
FNST 310-3 and FNST 311-3	Lisims Anadromous Summer and Fall Fisheries in Nisga'a Culture History Spring Anadromous Fisheries of Lisims in Nisga'a Culture and History
FNST 320-3	The Structure of a First Nations Language
FNST 321-3	First Nations Advanced Composition and Conversation: Level 1
FNST 322-3	First Nations Advanced Composition and Conversation: Level 2
FNST 324-3	Advanced First Nations Language Immersion
FNST 325-3	First Nations Language Mentoring
BIOL 350-3	Ethnobotany

And one of the following courses:

FNST 301-3	Art and Material Culture of BC First Nations
FNST 302-3	First Nations Health and Healing
FNST 303-3	First Nations Religion and Philosophy
FNST 304-3	Indigenous Environmental Philosophy
FNST 305-3	Seminar in First Nations Studies

During the fourth year of the degree students take the following courses:

FNST 400-3	Community-Based Research Project
FNST 420-3	Developing Language Materials
FNST 421-3	First Nations Songs and Poetry
FNST 422-3	First Nations Speeches and Stories
FNST 423-3	A Study of a First Nations Language Family and Its Linguistic Relatives
FNST 425-3	Oral History

And two of the following courses:

FNST 410-6	Advanced Topics in First Nations Art and Material Culture
FNST 440-6	Internship in First Nations Studies
FNST 497-6	Senior Project in First Nations Studies
FNST 498-6	Special Topics in First Nations Studies

MEMORANDUMS OF UNDERSTANDING

S-202308.05

MoU – UNBC, CNC, and SD57 – Technology Exploration Program

That the Memorandum of Understanding between UNBC, the College of New Caledonia, and School District No. 57 be approved as proposed.

Effective Date: Upon signature of MoU

CARRIED

S-202308.06

MoU – UNBC, CNC, and Coast Mountain College – Northern Collaborative Baccalaureate Nursing Program

That the attached Memorandum of Understanding between UNBC, College of New Caledonia, and Coast Mountain College for the joint-delivery of the Northern Collaborative Baccalaureate Nursing Program be approved as presented.

Effective Date: Upon signature of MoU

CARRIED as amended

Dean Schiff amended the motion as follows:

Remove “The NBCNP Joint Evaluation Committee is responsible for updating their Terms of Reference” on page 22 of the MOU.

AND

Remove “The NBCNP Joint Evaluation Committee is responsible for updating their Terms of Reference. The Joint Management Committee is responsible for reviewing the Terms of Reference of the Evaluation Committee as needed, and advising of recommended changes.” On page 26 of the MOU

AND

Add the word relevant on page 6 of the MOU to item 6 (b): 6(B). The parties will cooperate to make all relevant faculty, staff, students and applicants aware of this Agreement.

11.3 Steering Committee of Senate

Payne

For Approval:

S-202308.07

Strategic Plan

That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends to the UNBC Board of Governors the Strategic Plan as presented.

Effective Date: Upon approval of the Board
CARRIED

S-202308.08

Senate Dates 2023-2024

That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends that the May 2024 meeting of Senate be changed from the 4th Wednesday of the month to the 5th Wednesday of the month,

Effective Date: Upon approval of Senate
CARRIED

11.4 Senate Committee on Nominations

Zogas

Regular

S-202308.09

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: September 1, 2023
CARRIED

Senate Committee on Academic Affairs

Undergraduate Student, Faizaan Somani (effective 09/01/2023 – 08/31/2024)
Undergraduate Student, Parikshit Gangani (effective 09/01/2023 – 08/31/2024)
Graduate Student, Piumi Denagamage (effective 09/01/2023 – 08/31/2024)

Senate Committee on Admissions and Degrees

Undergraduate Student, Rachel Fonda (effective 09/01/2023 – 08/31/2024)

Senate Committee on Indigenous Initiatives

One Indigenous Graduate Student, appointed by Senate, Cheri Brown (effective 09/01/2023 – 08/31/2024)

Senate Committee on Scholarships and Bursaries

Undergraduate Student, Faizaan Somani (effective 09/01/2023 – 08/31/2024)
Student Senator, Parikshit Gangani (effective 09/01/2023 – 08/31/2024)

Senate Committee on Honorary Degrees and other forms of Special Recognition

Student Senator - Barbara Durau (effective 09/01/2023 – 08/31/2024)

Senate Committee on Student Appeals

Graduate Student Senator - Cheri Brown (effective 09/01/2023 – 08/31/2024)
Undergraduate Student Senator - Rachel Fonda (effective 09/01/2023 – 08/31/2024)

A list of Senate Committee Vacancies was included in the meeting package.

11.5 Senate Committee on Curriculum and Calendar

Stathers

11.6 Senate Committee on Admissions and Degrees

Read

11.7 Senate Committee on Indigenous Initiatives

Payne

11.8 Senate Committee on Honorary Degrees and Special Forms of Recognition

Payne

11.9 Senate Committee on Scholarships and Bursaries

Lewis

For Information

SCSB20230628.03 *(approved)*

Fort St. John Hospital Foundation Award

That the NEW Terms and Conditions for the Fort St. John Hospital Foundation be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.04 *(approved)*

McElhanney Engineering Scholarship

That the NEW Terms and Conditions for the McElhanney Engineering Scholarship be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.05 *(approved)*

Prince Rupert Port Authority Award

That the NEW Terms and Conditions for the Prince Rupert Port Authority Award be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.06 *(approved)*

Todd French Memorial Award

That the NEW Terms and Conditions for the Todd French Memorial Award be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.07 *(approved)*

Association of Former MLAs of BC Award

That the REVISED Terms and Conditions for the Association of Former MLA's of BC Award be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.08 *(approved)*

BCOGC Engineering Bursary

That the REVISED Terms and Conditions for the BCOGC Engineering Bursary with a name change to BCER Engineering Bursary be approved.
Effective: 2023-2024 Academic Year

SCSB2023030628.09 *(approved)*

BCOGC Indigenous Knowledge Research Grant

That the REVISED Terms and Conditions for the BCOGC Indigenous Knowledge Research Grant with a name change to BCER Indigenous Knowledge Research Grant be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.10 *(approved)*

Minerva Foundation for BC Women Scholarship

That the REVISED Terms and Conditions for Minerva Foundation for BC Women Scholarship be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.11 *(approved)*

Spike Kendy Bursary

That the REVISED Terms and Conditions for the Spike Kendy Bursary be approved.
Effective: 2023-2024 Academic Year

SCSB20230628.12 *(approved)*

UNBC Scholars Award

That the REVISED UNBC Scholars Award Criteria be approved.
Effective Date: 2023-2024 Academic Year

11.10 Senate Committee on University Budget

Gehloff

12.0 Information

13.0 Other Business

14.0 **S-202308.10** *(10 minutes)*
Move to the Closed Session
That the meeting move to Closed Session.
CARRIED

15.0 **S-202308.16**
Adjournment
Whitcombe
That the Senate meeting be adjourned.
CARRIED

The meeting adjourned at 5:17 pm.