

SENATE MEETING OPEN SESSION AGENDA

August 23, 2023
3:30 – 5:30 PM
Senate Chambers/Zoom

1.0 Acknowledgement of Territory

2.0 S-202308.01

Approval of the Agenda †

Page 1 That the agenda for the August 23, 2023, Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda, and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 **Presentation:** Student Research Ambassadors
Mark Barnes, Director Research & Innovation

4.0 Approval of the Minutes

S-202308.02

Approval of the Minutes

Page 5 That the Minutes for the June 28, 2023, Open Session of Senate be approved as presented.

5.0 Business Arising

5.1 **ChatGPT and other AI Applications** (*Discussion 10 minutes*) **Rodgers/Read**

6.0 **President's Report** (*10 minutes*) **Payne**

7.0 **Report of the Provost** (*5 minutes*) **Rodgers**

8.0 **Report of the Registrar** (*5 minutes*) **Read**

9.0 Question Period (*10 minutes*)

9.1 **Written questions submitted in advance**

9.2 **Questions from the floor**

10.0 Approval of Motions on the Consent Agenda **Payne**

S-202308.03

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Student Appeals **Klassen-Ross**

11.2 Senate Committee on Academic Affairs **Rodgers**

For Approval:

FACULTY OF INDIGENOUS STUDIES, SOCIAL SCIENCES AND HUMANITIES CALENDAR MOTIONS

Page 29 **S-202308.04**

Regular

Change(s) to Degree Title - Wilp Wilxo'oskwahl Nisga'a Bachelor of Nisga'a Language Fluency Degree
That the changes to the Wilp Wilxo'oskwahl Nisga'a Bachelor of Nisga'a Language Fluency Degree, be approved as proposed.

Effective Date: September 2024

MEMORANDUMS OF UNDERSTANDING

Page 34 **S-202308.05**

Regular

MoU – UNBC, CNC, and SD57 – Technology Exploration Program

That the Memorandum of Understanding between UNBC, the College of New Caledonia, and School District No. 57 be approved as proposed.

Effective Date: Upon signature of MoU

Page 37 **S-202308.06**

Regular

MoU – UNBC, CNC, and Coast Mountain College – Northern Collaborative Baccalaureate Nursing Program

That the attached Memorandum of Understanding between UNBC, College of New Caledonia, and Coast Mountain College for the joint-delivery of the Northern Collaborative Baccalaureate Nursing Program be approved as presented.

Effective Date: September 2022

11.3 Steering Committee of Senate **Payne**

For Approval:

Page 68 **S-202308.07**

Regular

Strategic Plan

That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends to the UNBC Board of Governors the Strategic Plan as presented.

Effective Date: Upon approval of the Board

Page 79 **S-202308.08**

Regular

Senate Dates 2023-2024

That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends that the May 2024 meeting of Senate be changed from the 4th Wednesday of the month to the 5th Wednesday of the month,

Effective Date: Upon approval of Senate

11.4 Senate Committee on Nominations **Zogas**

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: August 23, 2023

Senate Committee Vacancies

11.5	Senate Committee on Curriculum and Calendar	Stathers
11.6	Senate Committee on Admissions and Degrees	Read
11.7	Senate Committee on Indigenous Initiatives	Payne
11.8	Senate Committee on Honorary Degrees and Special Forms of Recognition	Payne
11.9	Senate Committee on Scholarships and Bursaries	Lewis

For Information

- Page 80** **SCSB20230628.03** (approved)
Fort St. John Hospital Foundation Award
That the NEW Terms and Conditions for the Fort St. John Hospital Foundation be approved.
Effective: 2023-2024 Academic Year
- Page 82** **SCSB20230628.04** (approved)
McElhanney Engineering Scholarship
That the NEW Terms and Conditions for the McElhanney Engineering Scholarship be approved.
Effective: 2023-2024 Academic Year
- Page 84** **SCSB20230628.05** (approved)
Prince Rupert Port Authority Award
That the NEW Terms and Conditions for the Prince Rupert Port Authority Award be approved.
Effective: 2023-2024 Academic Year
- Page 86** **SCSB20230628.06** (approved)
Todd French Memorial Award
That the NEW Terms and Conditions for the Todd French Memorial Award be approved.
Effective: 2023-2024 Academic Year
- Page 88** **SCSB20230628.07** (approved)
Association of Former MLAs of BC Award
That the REVISED Terms and Conditions for the Association of Former MLA's of BC Award be approved.
Effective: 2023-2024 Academic Year
- Page 90** **SCSB20230628.08** (approved)
BCOGC Engineering Bursary
That the REVISED Terms and Conditions for the BCOGC Engineering Bursary with a name change to BCER Engineering Bursary be approved.
Effective: 2023-2024 Academic Year
- Page 92** **SCSB2023030628.09** (approved)
BCOGC Indigenous Knowledge Research Grant
That the REVISED Terms and Conditions for the BCOGC Indigenous Knowledge Research Grant with a name change to BCER Indigenous Knowledge Research Grant be approved.
Effective: 2023-2024 Academic Year

Page 94

SCSB20230628.10 (approved)

Minerva Foundation for BC Women Scholarship

That the REVISED Terms and Conditions for Minerva Foundation for BC Women Scholarship be approved.

Effective: 2023-2024 Academic Year

Page 96

SCSB20230628.11 (approved)

Spike Kendy Bursary

That the REVISED Terms and Conditions for the Spike Kendy Bursary be approved.

Effective: 2023-2024 Academic Year

Page 98

SCSB20230628.12 (approved)

That the REVISED UNBC Scholars Award Criteria be approved.

Effective Date: 2023-2024 Academic Year

11.10 Senate Committee on University Budget

Gehloff

12.0

Information

13.0

Other Business

14.0

S-202308.10 (10 minutes)

Move to the Closed Session

That the meeting move to Close Session.

15.0

S-202308.16

Adjournment

That the Senate meeting be adjourned.

Motion Number (assigned by
Steering Committee of Senate): S-202308.04

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the Wilp Wilxo'oskwhl Nisga'a Bachelor of Nisga'a Language Fluency Degree, be approved as proposed.

1. **Effective date:** September 2024
2. **Rationale for the proposed revisions:** Change of degree title from *Bachelor of Nisga'a Language Fluency* to *Bachelor of Arts, Nisga'a Language Fluency*. The proposed change addresses the need for greater clarity on, and recognition of, student learning and education pathways in Nisga'a Studies and First Nations Studies, which includes a concentrated focus on Nisga'a language and culture in achieving immersion and fluency goals.
3. **Implications of the changes for other programs, etc., if applicable:** N/A
4. **Reproduction of current Calendar entry for the item to be revised:**

Bachelor of Nisga'a Language Fluency

The Bachelor of Nisga'a Language Fluency degree provides an immersive education in the Nisga'a language, intended to create new Nisga'a language speakers. The fundamental pedagogical approach is to offer as much Nisga'a language instruction as possible, as early as possible. The program is offered in a manner that recognizes that learners, knowledge keepers, and their communities as a whole benefit from, and contribute to, the (re)development of Nisga'a language fluency.

Students are required to complete 120 credit hours including a minimum of 60 credit hours of upper-division coursework. 84 credit hours (including 36 credit hours at the upper level) consists of courses with a Nisga'a language component.

For the purpose of the Bachelor of Nisga'a Language Fluency, all courses with Nisga'a language, history and/or culture from the following areas are considered:

- Anthropology
- Arts
- Biology (Ethnobotany)
- First Nations Studies
- History

Curriculum:

During the first year of the degree students take the following courses:

ARTS 101-3	Learning Strategies
ARTS 102-3	Research Writing
or ENGL 170	Writing and Communication Skills

FNST 139-3	Nisga'a Language: Level 1
FNST 140-3	Nisga'a Language: Level 2
FNST 141-3	Nisga'a Language Immersion Level 1
FNST 169-3	Nisga'a Culture: Level 1
FNST 170-3	Nisga'a Culture: Level 2
FNST 241-3	Nisga'a Language Immersion: Level 2
FNST 142-3	Nisga'a Oral Culture: Level 1
FNST 242-3	Nisga'a Oral Culture: Level 2

During the second year of the degree students take the following courses:

CPSC 150-3	Computer Applications or 3-credits of Mathematics at any level
FNST 220-3	Introduction to Linguistics
FNST 239-3	Nisga'a Language: Level 3
FNST 240-3	Nisga'a Language: Level 4
FNST 269-3	Nisga'a Culture: Level 3
FNST 270-3	Nisga'a Culture: Level 4
FNST 341-3	Nisga'a Language Immersion: Level 3
FNST 441-3	Nisga'a Language Immersion: Level 4

Subject Requirement

Six additional credit hours of electives at any level; it is recommended that these be taken in the second year.

During the third year of the degree students take the following courses:

FNST 300-3	Research Methods in First Nations Studies
FNST 310-3	Lisims Anadromous Summer and Fall Fisheries in Nisga'a Culture and History
FNST 311-3	Spring Anadromous Fisheries of Lisims in Nisga'a Culture and History
FNST 320-3	The Structure of a First Nations Language
FNST 321-3	First Nations Advanced Composition and Conversation: Level 1
FNST 322-3	First Nations Advanced Composition and Conversation: Level 2 Advanced First
FNST 324-3	Nations Language Immersion
FNST 325-3	First Nations Language Mentoring
BIOL 350-3	Ethnobotany

And one of the following courses:

FNST 301-3	Art and Material Culture of BC First Nations
FNST 302-3	First Nations Health and Healing
FNST 303-3	First Nations Religion and Philosophy
FNST 304-3	Indigenous Environmental Philosophy
FNST 305-3	Seminar in First Nations Studies

During the fourth year of the degree students take the following courses:

FNST 400-3	Community-Based Research Project
FNST 420-3	Developing Language Materials
FNST 421-3	First Nations Songs and Poetry
FNST 422-3	First Nations Speeches and Stories
FNST 423-3	A Study of a First Nations Language Family and Its Linguistic Relatives
FNST 425-3	Oral History

And two of the following courses:

FNST 410-6	Advanced Topics in First Nations Art and Material Culture
FNST 440-6	Internship in First Nations Studies
FNST 497-6	Senior Project in First Nations Studies
FNST 498-6	Special Topics in First Nations Studies

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Bachelor of Arts, Nisga'a Language Fluency

The Bachelor of Arts, Nisga'a Language Fluency degree provides an immersive education in the Nisga'a language, intended to create new Nisga'a language speakers. The fundamental pedagogical approach is to offer as much Nisga'a language instruction as possible, as early as possible. The program is offered in a manner that recognizes that learners, knowledge keepers, and their communities as a whole benefit from, and contribute to, the (re)development of Nisga'a language fluency.

Students are required to complete 120 credit hours including a minimum of 60 credit hours of upper-division coursework. 84 credit hours (including 36 credit hours at the upper level) consists of courses with a Nisga'a language component.

For the purpose of the Bachelor of Arts, Nisga'a Language Fluency, all courses with Nisga'a language, history and/or culture from the following areas are considered:

- Anthropology
- Arts
- Biology (Ethnobotany)
- First Nations Studies
- History

Curriculum:

During the first year of the degree students take the following courses:

ARTS 101-3	Learning Strategies
ARTS 102-3	Research Writing
or ENGL 170	Writing and Communication Skills
FNST 139-3	Nisga'a Language: Level 1
FNST 140-3	Nisga'a Language: Level 2
FNST 141-3	Nisga'a Language Immersion Level 1
FNST 169-3	Nisga'a Culture: Level 1
FNST 170-3	Nisga'a Culture: Level 2
FNST 241-3	Nisga'a Language Immersion Level 2
FNST 142-3	Nisga'a Oral Culture Level 1
FNST 242-3	Nisga'a Oral Culture Level 2

During the second year of the degree students take the following courses:

CPSC 150-3	Computer Applications
or 3-credits of Mathematics at any level	
FNST 220-3	Introduction to Linguistics
FNST 239-3	Nisga'a Language: Level 3
FNST 240-3	Nisga'a Language: Level 4
FNST 269-3	Nisga'a Culture: Level 3
FNST 270-3	Nisga'a Culture: Level 4
FNST 341-3	Nisga'a Language Immersion Level 3
FNST 441-3	Nisga'a Language Immersion Level 4

Subject Requirement

Six additional credit hours of electives at any level; it is recommended that these be taken in the second year.

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FNST 311-3	Spring Anadromous Fisheries of Lisims in Nisga'a Culture and History
FNST 320-3	The Structure of a First Nations Language
FNST 321-3	First Nations Advanced Composition and Conversation: Level 1
FNST 322-3	First Nations Advanced Composition and Conversation: Level 2
FNST 324-3	Advanced First Nations Language Immersion
FNST 325-3	First Nations Language Mentoring
BIOL 350-3	Ethnobotany

And one of the following courses:

FNST 301-3	Art and Material Culture of BC First Nations
FNST 302-3	First Nations Health and Healing
FNST 303-3	First Nations Religion and Philosophy
FNST 304-3	Indigenous Environmental Philosophy
FNST 305-3	Seminar in First Nations Studies

During the fourth year of the degree students take the following courses:

FNST 400-3	Community-Based Research Project
FNST 420-3	Developing Language Materials
FNST 421-3	First Nations Songs and Poetry
FNST 422-3	First Nations Speeches and Stories
FNST 423-3	A Study of a First Nations Language Family and Its Linguistic Relatives
FNST 425-3	Oral History

And two of the following courses:

FNST 410-6	Advanced Topics in First Nations Art and Material Culture
FNST 440-6	Internship in First Nations Studies
FNST 497-6	Senior Project in First Nations Studies
FNST 498-6	Special Topics in First Nations Studies

6. Authorization:

Program / Academic / Administrative Unit: Department of First Nations Studies

Faculty: Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: N/A

Faculty Council Approval Date: N/A

Senate Committee on Indigenous Initiatives Motion Number:

Senate Committee on Indigenous Initiatives Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202307.03

Moved by: Todd Whitcombe

Seconded by: Nicole Neufeld

Committee Decision: CARRIED

Approved by SCAAF: July 12, 2023
Date


Chair's Signature _____

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202308.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the Memorandum of Understanding between UNBC, the College of New Caledonia, and School District No. 57 be approved as proposed.

Effective Date: Upon signature of the MoU

Rationale: The MoU creates an initial framework for collaboration between UNBC, CNC, and SD No. 57 with regards to developing, promoting, and delivering a dual credit “Technology Exploration” program. This program will allow grade 11 students to experience four or more different fields of technology (such as Computer Science, Engineering, Web Design, Cybersecurity, Biotechnology, Health Technology etc.), enabling them to complete credit towards high school graduation and their first year at a post-secondary institute, jump-starting their careers in the tech-sector.

Motion proposed by: John McNeill, Administrative Manager

Academic Program: Initially Computer Science, but not exclusive

Implications for Other Programs / Faculties? Dependent upon project detail

Faculty(ies): Initially Science and Engineering, but not exclusive

Faculty Council / Committee Motion Number(s): Not applicable

Faculty Council / Committee Approval Date(s): Not applicable

Attachment Pages (if applicable): 2 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202308.03

Moved by: Todd Whitcombe

Seconded by: Kathy Lewis

Committee Decision: CARRIED

Approved by SCAAF: August 9, 2023
Date

Chair's Signature

For recommendation to **, or information of** **Senate.**

MEMORANDUM OF UNDERSTANDING

Dated the ___ day of ____, 202__

BETWEEN:

COLLEGE OF NEW CALEDONIA
3320—22nd Ave
Prince George BC V2N 1P8
(Hereinafter referred to as “CNC”)

AND

SCHOOL DISTRICT NO.57 (PRINCE GEORGE)
2100 Ferry Ave.
Prince George, BC V2L 4R5
(Hereinafter referred to as “SD57”)

AND

UNIVERSITY OF NORTHERN BRITISH COLUMBIA
3333 University Way
Prince George BC V2N 4Z9
(Hereinafter referred to as “UNBC”)

WHEREAS:

- A. As parties to this Memorandum of Understanding, CNC, UNBC, and SD57 hereby affirm their intent to collaborate on the development, promotion, and delivery of a Technology Exploration program on a dual credit basis for SD57 students.
- B. Details of the implementation of any activity resulting from this Memorandum of Understanding shall be negotiated between the three institutions, and will be outlined in a Supplementary Agreement(s) between the institutions.
- C. The institutions recognize that this collaboration may result in the development of various types of intellectual property. The institutions are committed to working in good faith to develop fair principles for dealing with intellectual property, including ownership, use, publication, and confidentiality. The principles will be developed in accordance with the institutions’ respective policies and collective agreements and will be incorporated into the Supplementary Agreement(s).
- D. The three institutions shall designate a liaison office for this Memorandum of Understanding and for any Supplementary Agreements. For CNC, the liaison office shall be the Office of the Vice-President, Academic. For SD57, the liaison office shall be the Office of the Assistant Superintendent. For UNBC, the liaison office shall be the Office of the Vice President Academic & Provost.

- E. This memorandum of Understanding reflects the commitment of the institutions to collaborate on the development, promotion, and delivery of the dual credit Technology Exploration program as of the date indicated above.
- F. This Memorandum of Understanding may be amended by mutual written agreement between the institutions.
- G. This Memorandum of Understanding may be terminated at any time by any of the institutions, provided that notice of termination is provided by the notifying institutions to the other institutions at least ninety (90) days in advance of the date on which termination is intended to become effective. Any termination of the Memorandum of Understanding shall not have effect on any arrangement in place at the time that the notice is provided, where the arrangement arises from any Supplementary Agreement(s) resulting from this Memorandum of Understanding. Supplementary Agreements may only be terminated in accordance with the terms contained therein.

IN WITNESS WHEREOF the parties hereto have executed the Memorandum of Understanding as of the date first written above.

Witness

College of New Caledonia

Per: _____
Dr. Chad Thompson
Vice-President, Academic
College of New Caledonia

Witness

School District No. 57 (Prince George)

Per: _____
Lee Karpenko
Assistant Superintendent
School District No. 57

Witness

University of Northern British Columbia

Per: _____
Dr. Wendy Rodgers
Vice President Academic &
Provost
University of Northern British
Columbia

Motion Number (assigned by
Steering Committee of Senate): S-202308.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the attached Memorandum of Understanding between UNBC, College of New Caledonia, and Coast Mountain College for the joint-delivery of the Northern Collaborative Baccalaureate Nursing Program be approved as presented.

Effective Date: September 2022

Rationale: The Northern Collaborative Baccalaureate Nursing Program (NCBNP) is a 4-year BScN program, delivered jointly by UNBC with College of New Caledonia and Coast Mountain College. The colleges are responsible for program delivery for the first two years, while UNBC is responsible for program delivery for the third and fourth years. UNBC confers the degrees for this program. The MOU outlines the responsibilities of each institution for co-delivery and co-governance of the NCBNP. The MOU covers the period from September 2022 to August 2025, at which time the MOU will be updated and approved again.

Motion proposed by: Catharine Schiller

Academic Program: School of Nursing, Northern Collaborative Baccalaureate Nursing Program

Implications for Other Programs / Faculties? None

Faculty: Faculty of Human and Health Sciences

Faculty Council / Committee Motion Number: FHHS.2023.07.14.01

Faculty Council / Committee Approval Date: July 14, 2023

Attachment Pages (if applicable): 30 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:


Motion No.: SCAAF 202308.04

Moved by: Todd Whitcombe

Seconded by: Ron Camp

Committee Decision:

Approved by SCAAF: August 9, 2023
Date


Chair's Signature

For recommendation to **, or information of** **Senate.**

September 1, 2022

MEMORANDUM OF UNDERSTANDING

Between

**The University of Northern British Columbia
College of New Caledonia
Coast Mountain College**

Collectively

The Northern Collaborative Baccalaureate Nursing Program (NCBNP)

This memorandum of understanding (MOU) is between the University of Northern British Columbia (UNBC), the College of New Caledonia (CNC) and Coast Mountain College (CMTN) (herein called the partnering institutions). The MOU describes the mutual interests and responsibilities of the partners in operationalizing the Northern Collaborative Baccalaureate Nursing Program (NCBNP), as approved by the British Columbia College of Nurses and Midwives (BCCNM) and the Canadian Association of Schools of Nursing (CASN), leading to a UNBC Bachelor of Science in Nursing (BScN) degree. The NCBNP is one of the larger and more complex of the 15 baccalaureate registered nursing programs in the Province, producing approximately 10% of the new graduates from B.C. programs each year. The NCBNP is a 4-year integrated program delivered through the strategic and operative collaboration of three partnering institutions at six host campuses: 1) UNBC - Prince George campus, Quesnel campus, and Terrace campus, 2) CNC - Prince George campus and Quesnel campus, and 3) CMTN - Terrace campus. Only two host campuses, UNBC campus and CNC campus, are housed together in one standalone building located in Quesnel. All of the other four campuses are standalone separate campuses: two in Prince George and two in Terrace. The NCBNP is one of two BScN degrees offered in the northern 2/3rds of the province. The program aims at annually graduating a total of 188 students (104 in Prince George, 32 in Quesnel and 32 in Terrace), new graduates provide approximately 90% of new degree nursing hires employed by the Northern Health Authority. NCBNP graduates provide an essential pipeline of degree prepared nurses into the B.C. healthcare workforce, especially to the 300,000 indigenous and non-indigenous B.C. residents who live and work within the northern 2/3rds of the province (an area of 600,000 square kilometers) and are served by First Nations Health Authority, Northern Health Authority, and Provincial Health Services Authority. NCBNP graduates are integral to the Ministry of Health's and Ministry of Postsecondary Education and Future Skills' mandates aimed at the delivery of quality healthcare to the citizens of B.C. now and into the future.

1. Goals, Purposes, and Principles of the MOU Partnership and Program

A. The overarching goals of the MOU are:

- To instill effective strategic and operational collaborative oversight of the NCBNP
- To guarantee that the NCBNP's academic, support and physical resource requirements provided by UNBC, CNC and CMTN (Refer to Appendix A) maximize the strengths and synergies through the shared delivery of the collaborative program
- To ensure that the NCBNP meets the regulatory requirements of the British Columbia College of Nurses and Midwives (BCCNM) Education Program Review Committee and the accreditation standards of the Canadian Association of Schools of Nursing (CASN)
- To support student success and a post-secondary quality student experience across all three partners for all those enrolled in the NCBNP that operates as a 4-year integrated program.

NCBNP MoU

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- B. The purposes of the NCBNP partnerships are to provide students with an outstanding undergraduate nursing education, a high quality educational experience and the preparation necessary to succeed as Registered Nurses upon graduation. These purposes will be achieved by:
- Using resources across the three partners equitably, efficiently, and cost-effectively to ensure student success.
 - Committing to providing students with innovative and dynamic teaching and learning environments through a process of continuous quality improvement for the NCBNP.
 - Ensuring that NCBNP graduates meet professional discipline degree requirements and master key professional competencies required for Registered Nurse licensure and entry-to-practice opportunities: sustained through an ongoing strong partnership with the Northern Health Authority, FNHA, PHSA and a practice-driven approach to nursing education – a unique approach in Canada that ensures responsive, relevant nursing education.
- C. The Partners agree that the 4-year integrated NCBNP will be guided by the following principles:
- Commitment to the Partnerships: Agreement that the partners are committed to outcomes that result in the delivery of a seamless 4-year integrated program to students through the effective and efficient shared use of academic, support and physical resources, including and not limited to financial resources, human resources, and material resources.
 - Resolve to improve student enrolment management (SEM) as a joint responsibility. Aspire to increase northern graduates at every stage in SEM.
 - Resolve to Increase Student Admission and Retention: The partners are committed to providing appropriate sustainable institutional resources to address admission challenges, mitigate attrition and increase student retention. Each partner will combine its own institutional resources (professors, financial aid, academic advising, etc.) and create intervention plans for vulnerable students as they progress through the years to increase retention.
 - Appropriate Representation: Agreement that each institution is appropriately represented at most, if not all, tables including those internal to the NCBNP and with external organizations, such as government, Canadian Association of Schools of Nursing, Nurse Educators Council of B.C., the Northern Health Authority, and First Nations Health Authority.
 - Fulsome representation from each institution at stakeholder dialogues or meetings that inform or impact on any aspects of program delivery i.e., admission, marketing.
 - Collaborative, Evidence Informed Decision-Making: While UNBC is the degree granting institution, decisions about changes to curriculum will be made collaboratively by the partners based on current nursing and interdisciplinary topic-specific and education scholarship.
 - Administrative Harmonization: Administrative procedures and processes for students will be harmonized where possible to optimize student engagement and success, reflecting an integrated 4-year NCBNP. (E.g., NCBNP Evaluation Committee, NCBNP Curriculum Committee, NCBNP Collaborative Student Admission and Progression Committee)
- D. The Partners will collaboratively:
- a. Support student success for all students enrolled in the NCBNP

- b. Provide all students with a high-quality baccalaureate-level educational experience and the preparation necessary to practice as Registered Nurses
 - c. Engage in decision-making about curriculum. Curriculum review is planned to commence Fall 2024, each partner needs to agree to this timely request for support resources to ensure that curriculum and resources are fit for the next decade running post Covid-19 pandemic.
 - d. All parties will provide notice of transfer credit changes to maximize student mobility and success
 - e. Ensure consultative decision-making while respecting institutional roles and accountabilities
 - f. Commit to ensuring that students experience the NCBNP as a single, 4-year integrated program
 - g. Act to ensure a seamless transition for students between the colleges and UNBC
 - h. Maximize the sharing of resources, physical and human, while remaining responsive to regional needs. Within the next 12 months, NCBNP partners will establish formalized agreements specific to lab sharing between UNBC & CNC, and UNBC & CMTN.
 - i. Promote interaction and scholarly collaboration among faculty and students.
- E. The roles and responsibilities of UNBC as the degree granting institution will be consistent with the BCCNM and CASN Recognition and Accreditation requirements, as will be those of the School of Health Sciences, CNC, and the Health Program, CMTN.

2. Governance Structure

UNBC, as the degree granting institution for the BScN degree, has final authority over all academic matters related to the NCBNP. Decisions and recommendations will be made in accordance with the governance, policies and administration of the three partnering institutions. The NCBNP Management Committee will make timely recommendations to the UNBC Senate and to the Education Councils at CNC and CMTN for the ongoing academic planning and outcomes of the program. The NCBNP Management Committee is responsible for enacting the decisions of the UNBC Senate and the Education Councils at CNC and CMTN.

- A. The goals, purposes and principles of the NCBNP will be governed and enacted via the following five committees:
- i. The NCBNP Collaborative Management Committee composed of the:
 - Dean or Chair, School of Nursing, UNBC
 - Dean or Associate Dean, School of Health Sciences, CNC
 - Dean or Associate Dean, Health Programs, Coast Mountain College
 - The Vice President, Academic, at each institution as ex-officio

Each school will have one vote and any decision requires a majority in order to be passed. Recommendations must be approved by this committee prior to seeking approval of any governing body (Senate, Education Council, CASN, etc.).

This committee may establish standing and temporary working groups to carry out specific duties and functions of the NCBNP (e.g., the Licensed Practical Nursing Transition Working Group is a temporary standing group that extended from the Collaborative Student Advisement and Progression Committee (CSAPC)).

This management committee is accountable to the UNBC Senate and to the Education Councils at CNC and CMTN for the ongoing academic planning and outcomes of the program. Thus, all final decisions and recommendations must be in accordance with the governance, policies and administration of the three partnering institutions. However, any changes made during UNBC Senate approval must go back to the Management Committee for further action.

ii. The NCBNP Collaborative Coordinators' Committee composed of the:

- NCBNP UNBC Undergraduate Coordinator, Prince George
- NCBNP UNBC Campus Coordinator, Quesnel
- NCBNP UNBC Campus Coordinator, Terrace
- NCBNP CNC Faculty Coordinator(s), Prince George
- NCBNP CNC Faculty Coordinator, Quesnel
- NCBNP CMTN Coordinator, Terrace
- Student Elect/ Alumni Elect

iii. The following three committees will be composed of faculty and staff representing the three partner institutions:

- The NCBNP Collaborative Student Admission and Progression Committee
- The NCBNP Collaborative Curriculum Committee
- The NCBNP Collaborative Evaluation Committee

Guests may be invited to any of the above five committees as required for consultation into the problem-solving and resolution of challenges related to strategy and operations of the NCBNP. Those invited will depend on the issues being prioritized and discussed and thus not considered permanent members of the committee.

iv. Services - academic, support and physical resources (Refer to Appendix A)

v. Terms of reference for five committees (Refer to Appendix B)

vi. Governance structure diagram (Refer to Appendix C)

3. Enrolment Management: Recruitment, Admission and Registration Processes

A. UNBC is responsible, overall, for the NCBNP, including enrolment management with all institutions collaboratively engaging in creating transparent and understandable admission requirements, as well as understanding each partner institution's recruitment and registration processes that are guided by best practices in the field. Although overall direction of the NCBNP rests with the UNBC School of Nursing Chair, this responsibility is substantively shared with the Dean or Associate Dean of the School of Health Sciences at CNC, and the Dean or Associate Dean of Health Programs at Coast Mountain College. This is in accordance with the requirements of BCCNM approval and CASN Accreditation.

B. CNC and CMTN will be the portals of entry into the NCBNP with seamless transition entry into UNBC at year three. Applicants will be simultaneously admitted to a College and the University, with

potential access to admission scholarships for nursing students and to ensure the seamless transition from year two to year three).

- C. CNC and CMTN will manage all admission processes (i.e. registration, student advising and progression support) through the first two years of the program. UNBC will provide student advising and progression support through the third and fourth years of the program.
- D. Advising and transfer credit decisions made by CNC and CMTN for the students in years one and two will be transparent to UNBC. Advising and transfer credit decisions made by UNBC for the students in years three and four will be transparent to CNC and CMTN Colleges. Required non-nursing and elective courses may be taken at any partner institution as long as they are within the established transfer limits and meet the requirements approved by the partner institutions, by UNBC as the degree granting institution, and by BCCAT who sets post-secondary transfer credit guidelines.
- E. All parties involved in the NCBNP and Collaborative Management Committee will coordinate enrolment planning and management.
- F. In conformance with the expectations of the Ministry of Advanced Education, Skills and Training (AEST), CNC and CMTN will support the first two years of the program and report the corresponding FTE activity. The courses in the first two years are considered to be CNC and CMTN courses, respectively, for the purposes of this agreement regarding FTE reporting. UNBC will support the third and fourth years of the program and report the corresponding FTE activity to the Ministry of Advanced Education, Skills, and Training. The courses in the third and fourth years are considered to be UNBC courses for the purposes of this agreement.
- G. The partners agree that the sharing of student information is an important part of ensuring success in a collaborative program. The partners commit to sharing information deemed necessary for student progression through a system that ensures an orderly and timely flow of information. Information sharing shall include the following: student identification and contact information, transcripts, criminal record check, and documentation of academic and/or behavioural misconduct. In general, the official student record at each institution will be available to any partner member who would normally have access to such information at any one of the partnering institutions.
- H. The Bachelor of Science in Nursing (BScN) degree will be conferred by The University of Northern British Columbia and requires the UNBC Senate to have the final approval.

4. Curriculum

- A. The curriculum of the NCBNP will be collaboratively managed, directed and supported by the partner institutions. All curriculum changes/additions/deletions will be vetted through the curriculum committee with recommendations sent to the NCBNP Collaborative Management Committee for approval.
- B. Any changes to curriculum or academic regulations and policies will be subject to the formal processes in place at the partner institutions and must be in accordance with the University Act of British Columbia and the Colleges and Institutions Act of British Columbia. Proposed changes to the curriculum or admission requirements in any of the years of the program must be agreed upon by all partner institutions.
- C. Curricular changes will follow the respective institutional approval processes (the UNBC Senate and the Education Councils of CNC and CMTN) and be coordinated between the partner institutions.

- D. Nursing faculty at all partner institutions will be involved in the development, teaching and evaluation of nursing courses in the NCBNP.

5. Resources: Tuition, Fees and Other Funds

- A. The partner institutions will work in a fair and transparent fashion in regards to policies and procedures for collection and distribution of revenues and expenditures.

6. Terms and Termination

- A. The terms of this Agreement shall commence on September 1, 2022 and shall be reviewed every three (3) years.
- B. The parties will cooperate to make all faculty, staff, students and applicants aware of this Agreement.
- C. The NCBNP Collaborative Management Committee is accountable for the enactment of this Agreement on an ongoing basis.
- D. To participate in the accreditation process, the partner institutions will maintain membership in the Canadian Association of Schools of Nursing (CASN).
- E. All parties will participate in BCCNM accreditation review to maintain partnership in the collaborative.
- F. Amendments to this agreement must be in writing and approved by the NCBNP Collaborative Management Committee and the designated representative of each partner institution.
- G. Where possible, consultation will take place one year or more in advance of any partner institution’s proposed termination of their involvement in this agreement. Any of the partner institutions may terminate their involvement in this Agreement upon a minimum of one year written notice to the other parties. Should either CMTN or CNC be the sole party terminating involvement in this Agreement, then the remaining two parties will use their best efforts to negotiate a new Agreement for offering the program by the expiry of the notice period. In the event that both CMTN and CNC terminate their involvement in this Agreement, or if UNBC terminates its involvement in this Agreement, then this Agreement will expire at the end of the notice period.
Regardless of any party providing notice to terminate its involvement in this Agreement, all partner institutions shall respect those students who are then enrolled in or admitted to the NCBNP and will provide an opportunity for those students to complete the program according to the requirements of the Senate of UNBC and the Education Councils of CNC and CMTN.
- H. Applications by other educational institutions to be party to this Affiliation Agreement will be made to the NCBNP Collaborative Management Committee.
- I. Any notice required to be given by any party to the others shall be deemed to be properly given if delivered in writing to their respective addresses:

The University of Northern
British Columbia
The Office of the President
3333 University Way
Prince George, B.C.
V2N 4Z9

College of New Caledonia
The Office of the President
3330 22nd Avenue
Prince George, B.C.
V2N 1P8

Coast Mountain College
Office of the President
5331 McConnell Avenue
Terrace, B.C.
V8G 4X2

7. Partnership Dispute Resolution

- A. Any partnership dispute arising within the NCBNP should be resolved at the lowest possible level of the governance process, progressing as follows: 1) Coordinators, 2) Chairs, Deans and Registrars, 3) Vice Presidents, and 4) Presidents or designates of the respective institutions.

Signatures:

Date:

University of Northern British Columbia

Dr. Geoff Payne

President

Dr. Wendy Rodgers

Vice-President Academic and Provost

College of New Caledonia

Dr. Dennis Johnson

President

Dr. Chad Thompson

Vice President Academic

Coast Mountain College

Dr. Laurie Waye

President & CEO

Dr. Titi Kunkel

Vice President Academic, Students, and International

Appendix A: Services - Academic, Support and Physical Resources

- A. Services accessible to NCBNP students by the three partners will be harmonized to the extent possible.
- B. NCBNP Committees, Office of the Registrars, Library Information Literacy Services, and Senior Administration members across the three partnering institutions will be responsible for collaborating to maximize effectiveness and consistency in policies and procedures for successful 4-year integrated NCBNP delivery, experience and outcomes for NCBNP students.
- C. To the extent possible, NCBNP students will be eligible for access to institutional scholarships, as well as libraries and other facilities across the three partner institutions (e.g. residences, sports centre, etc.).

1. Services – UNBC

General Description	Services	
Student Services Departments	Centre for Teaching, Learning, and Technology	
	Office of the Registrar	
	Library	
	Office of Student Recruitment	
	Northern Analytical Laboratory Services	
Student Success	Academic Advising	
	Academic Success Centre	
	Access Resource Centre	
	Conference Services	
	Educational Media Services	
	Financial Aid	
	First Nations Centre	
	Health and Wellness Centre (Counselling Centre and Health Services)	
	Housing and Residence Life	
	Information Technology Services	
	International Exchanges and Student Programs	
	Student Career Centre (Co-operative Education)	
	Indigenous Services	Aboriginal Cultural Resources
		Tutoring Support
Internal Services and Supports		
Cultural Activities		
External Services		
Overcoming Systemic Barriers		
First Nations Centre Graduation		
International Services	International Office	
	International Undergrad and Graduate Program	
	English Language Studies	
	International Exchange Program	

Registrar Services	Admissions – Eligibility and Transfer Credits
	Records Management
	Registration
	Scheduling of Courses and Exams
	Student Online Services
NUGSS Student Services	Student-led Organizations
	Student Advocacy
	Social Events
	U-Pass Program
	Health and Dental Plan
Campus Infrastructure and other Services	Parking and public transit
	Library
	Food Services
	Meeting rooms and study spaces
	Charles Jago Northern Sports Centre (Prince George campus)
	Security Services Office
	Nursing simulation labs on campus
	Access to simulation lab at Mills Memorial Hospital, University Hospital of Northern BC, and GR Baker Memorial Hospital
	Northern Women’s Centre
	Northern Pride Centre
	Technology supported classroom environments including the ability to connect across multiple campuses, digital boards and other teaching tools.
	Interfaith Chaplaincy

2. Services – College of New Caledonia (CNC)

General Description	Services
Office of the Registrar	Student Academic Advising Admissions Registration Student Records Graduation and Credentials Student Self-serve Registration
Student Services	On-site student housing Financial Aid and Awards Wellness Coach Accessibility Services Student Success center (Testing and Tutoring) Student Council Fitness and Recreation (through Communications Department)

	<p>Health and Wellness Center: 2 Nurse Practitioners; 1 Counsellor; Physician days Cafeteria College Bookstore 17 computer labs (PG) and 3 Computer labs (Quesnel) Kodiak's Restaurant Media Services Safe Walk Service Security Library Services Chaplaincy Services Caledonia Early Care and Learning Center Human Resources for Student Employment Applied Research and Innovation ESL Training Communications (Student Event Planning)</p>
Aboriginal Services	<p>Aboriginal Resource Center Aboriginal Academic Advisor Elder in Residence Aboriginal Tutoring and Writing Services</p>
Library Services	<p>Online and on site libraries at both CNC sites Interlibrary loan services Computer terminals Research Librarian available to go into classes to orientate/teach students library skills Spaces as listed: Prince George Campus: Study spaces (total) in the library-269</p> <p>Silent study spaces 54 based on breakdown below</p> <ul style="list-style-type: none"> • Student Lab #1 – 16 seats (quiet study) • Student Lab #2 – 26 seats (not quiet) • Media study rooms, 2 rooms – 12 people (quiet) (closed rooms) • Seminar Room #1 – 12 people • Study Room #2-#7 – capacity 1-5 people in each, so – 30 seats, marked quiet study (group work goes on but these are closed rooms) • Open area – 173 seats in various groupings, some quieter areas surrounded by book stacks • Computer Terminals -12 • Quesnel Campus: Student Bookable spaces – 16 • Open Spaces: 30

	<ul style="list-style-type: none"> • 7 computer terminals
Nursing Labs	<p>2 nursing labs with 25 beds in Prince George (supports NCBNP, PRAN and HCAP students) Lab A has 10 beds and a private room with one bed. equaling 11 beds in total Lab B has 16 beds</p> <p>2 nursing labs with 13 beds in Quesnel (supports NCBNP students in all four years and HCAP students)</p> <p>Access to Northern Health Simulation Lab but must be booked 6 months in advance in Prince George; Access to Simulation Lab in Quesnel but must be booked one semester in advance</p>
Information Technology Services	<p>Support Computer Labs on campus Digital SMART Boards in classrooms Digital delivery across all 6 CNC campuses (Dedicated classroom spaces at all campuses) Videoconferencing capabilities</p>

3. Services – Coast Mountain College

General Description	Services
Student Services	Educational Advising
	Learning Assistance
	Orientation
	Leaders in Action
	Exam Invigilation
	On-site Student Housing
	Student Employment
	Health and Wellness - Counselling (24/7 access)
	Fitness and Recreation
	Accessibility Services
	Financial Aid
	WriteAway (writing tutor)
Indigenous Services (note all previously stated services apply to all students, including Indigenous students)	
	First Nations access services
	Indigenous support team
	Cultural activities
	First Nations Council
	Waap Galts'ap Community Longhouse

International Services (note all previously stated services apply to all students, including international students)	
	International Student Advisor
	International Coordinator
Registrar Services	
	Advising and Admissions
	Registration
	Student Records
	Graduation and credentials
	Student Self-serve <ul style="list-style-type: none"> - Online student portal - ALLERTUS safety app
Center of Learning Transformation (COLT)	
	Promote and support innovation in experiential place-based learning
	Support program and curriculum review
	Support and promote Indigenization
	Support and promote Articulation
Campus/Program Infrastructure	
	Parking (at no cost) and link to public transit
	Library (online and physical libraries at each campus)
	Interlibrary loan services
	Cafeteria (Terrace)
	Yurt
	Three bookable breakout rooms
	Wellness space and sports field
	Bikes available for loan through library
	2 dedicated simulation labs to support patient care learning. Utilized by the NCBNP Nursing students (including 3 and 4 th year from UNBC), HCA and PN programs of CMTN
	Access to simulation lab at Mills Memorial Hospital
	Technology support classroom environments including; ability to connect across multiple campuses, digital boards and other teaching tools.

NCBNP COLLABORATIVE COORDINATORS COMMITTEE

SECTION 1 – INTRODUCTION

PURPOSE

The purpose of this document is to set out the terms of reference, composition, and operating arrangements of the NCBNP Collaborative Coordinators Committee

DEFINITIONS

NCBNP: Northern Collaborative Baccalaureate Nursing Program

Partner institutions: University of Northern British Columbia (UNBC), College of New Caledonia (CNC), and Coast Mountain College (CMTN)

Partner sites: UNBC Prince George, UNBC Terrace, UNBC Quesnel, CNC Prince George, CNC Quesnel, CMTN Terrace

Collaborative Faculty: The NCBNP faculty of the partner institutions.

GOVERNING BODY

The coordinators committee members gather information from, and disseminate information back to, their respective institutions through the UNBC School of Nursing Department, the CNC Nursing Department, and the CMTN Nursing Department. The Coordinators Committee works under the general oversight of and reports directly to the NCBNP Collaborative Management Committee.

SECTION 2 – PROCEDURES

RESPONSIBILITIES

The NCBNP Coordinators Committee supports and helps facilitate the integrity of the NCBNP philosophy, graduate outcomes and core threads. The Coordinators Committee's responsibilities include but are restricted to the following:

- Supporting a consistency in operations among partner institutions
- Sharing information and addressing difficulties that affect all partner institutions
- Facilitating collaborative approaches to internal and external program and partnership initiatives
- Facilitating support of faculty in ways that are applicable to all partner institutions.

NCBNP COLLABORATIVE COORDINATORS COMMITTEE

COMPOSITION MEMBERSHIP

Membership of the Coordinators Committee consists of the following:

- Coordinator, Undergraduate Nursing Programs, UNBC
- Nursing Program Coordinator, CMTN
- Nursing Program Coordinator(s), CNC Prince George
- Nursing Program Coordinator, CNC-Quesnel
- Nursing Program Coordinator, UNBC-Quesnel
- Nursing Program Coordinator, UNBC-Terrace
- Guests may be invited to attend meetings as required to provide input on specific issues or planning activities.

Membership of the Coordinators Committee will be confirmed at the beginning of each academic year.

CHAIR

The Chair position will rotate among the committee members, meeting to meeting.

The Chair will set the agenda and timetable for committee meeting through consultation with members and will circulate agendas, minutes, reports and other relevant information to and from the Coordinators Committee, and other NCBNP Committees.

MINUTES

Minutes: The Chair will take minutes or will designate a minute-taker. The Minute Taker will record the proceedings of meetings and submit meeting minutes to the Committee members within two weeks of a meeting.

The UNBC Coordinator of Undergraduate Nursing Programs shall retain a copy of all meeting minutes for future referral.

OPERATING PROCEDURES AND DECISION MAKING

By consensus

MEETINGS

The Coordinators Committee will meet a minimum of four times per year.

REPORTS

The Coordinators Committee will submit minutes of their meetings to the Collaborative Management Committee.

NCBNP COLLABORATIVE COORDINATORS COMMITTEE

SECTION 3 – GOVERNANCE

RESPONSIBILITY

The Collaborative Management Committee is responsible for reviewing the Terms of Reference of the Coordinators Committee as needed in consultation with the Coordinators Committee members, and advising on needed revisions.

VERSION CONTROL AND CHANGE HISTORY

This 2018 version was created using the 2017 Terms of Reference for the Coordinators Committee, with updates to reflect the name change from Northwest Community College (NWCC) to Coast Mountain College (CMTN).

COLLABORATIVE STUDENT ADMISSION AND PROGRESSION COMMITTEE (SAPC)

SECTION 1 – INTRODUCTION

PURPOSE

The purpose of this document is to set out the terms of reference, composition, and operating arrangements of the NCBNP's SAPC.

DEFINITIONS

NCBNP: Northern Collaborative Baccalaureate Nursing Program

Partner institutions: University of Northern British Columbia (UNBC), College of New Caledonia (CNC), and Coast Mountain College (CMTN)

Partner sites: UNBC Prince George, UNBC Terrace, UNBC Quesnel, CNC Prince George, CNC Quesnel, CMTN Terrace

Joint Faculty: The NCBNP faculty of the partner institutions.

GOVERNING BODY

This committee reports to the NCBNP Joint Management Committee.

SECTION 2 – PROCEDURES

RESPONSIBILITIES

The NCBNP's SAPC has been established to provide advice and recommendations to the NCBNP Joint Management Committee related to the admission and progression of students in the NCBNP. SAPC activities will include but not be restricted to the following:

- Identifying, discussing and initiating procedural changes related to student progression
- Reviewing and ensuring consistency in partner institution academic calendars
- Maintaining and revising NCBNP priority registration guidelines
- Reviewing and reconciling course transfer credit anomalies
- Setting program admission criteria
- Recommending the process for student selection
- Recommending revisions to academic regulations re: the NCBNP in the following areas:
 - program content
 - course co-requisites and pre-requisite requirements
- Following up with partner institutions' Education Council and Senate once course and program content revisions have been approved by the partner institutions nursing faculty and the NCBNP Joint Management Committee

COLLABORATIVE STUDENT ADMISSION AND PROGRESSION COMMITTEE (CSAPC)

COMPOSITION

MEMBERSHIP

Membership of SAPC consists of the following:

- UNBC Prince George: Two faculty members (includes co-Chair/Coordinator or designate)
- UNBC Nursing Program Advisor
- UNBC Registrar's Office: One staff member
- UNBC Quesnel: One faculty member (Coordinator or designate)
- UNBC Terrace: One faculty member (Coordinator or designate)
- CNC Prince George: Two faculty members (includes co-Chair/Coordinator or designate)
- CNC Quesnel: One faculty member (Coordinator or designate)
- CNC Prince George Nursing Advisor
- CNC Quesnel Student Advisor
- CNC Registrar's Office Prince George: One staff member
- CNC Registrar's Office Quesnel: One staff member
- CMTN: One faculty member (Coordinator or designate)
- CMTN Student Advisor
- CMTN Registrar's Office: One staff member

Term of Appointment: Membership of the Committee will be confirmed at the beginning of each academic year. To facilitate membership renewal, in August of each year, the UNBC Co-Chair of the SAPC Joint Committee will circulate a call letter among partner sites requesting that they identify SAPC representatives for the Committee. Partner institutions and sites will submit their list of representatives no later than September 30 of each academic year.

Appointments are ongoing, for a period of not less than one year.

Quorum: 5 members from the three partner institutions, of which three must be faculty members. There must also be a Coordinator or designate from each partnering institution.

CHAIR

The Committee shall select Committee Co-Chairpersons from among its membership. Selection shall occur at a spring meeting each year and result in one (1) Co-Chairperson from CNC and one (1) Co-Chairperson from UNBC. In the absence of both Committee Co-Chairpersons at any one meeting, the members present shall select one member of themselves to chair the meeting.

Term of appointment: One year

The Co-Chairs will set the agenda and timetable for committee meeting through consultation with committee members and will circulate agendas, minutes, reports and other relevant information to and from the Committee to other NCBNP Committees.

MINUTES

Minutes: The Co-Chairs will appoint the Minute Taker. The Minute Taker will record the proceedings

COLLABORATIVE STUDENT ADMISSION AND PROGRESSION COMMITTEE (CSAPC)

of meetings and submit meeting minutes to the Co-Chair and Committee members within three weeks of a meeting.

The UNBC Nursing Program Advisor shall retain a copy of all meeting minutes for future referral.

OPERATING PROCEDURES

DECISION MAKING

By consensus

MEETINGS

The Committee will meet at least four times per year.

REPORTS

The Committee shall make recommendations to the Joint Management Committee on all matters requiring action beyond the authority level of the Committee.

The Committee will submit an annual report of its activities to Joint Faculty and the Joint Management Committee by August 31 of each year. This will be written by one of the co-Chairs.

EVALUATION AND REVIEW

The Joint Management Committee will review and comment on the SAPC's work, and provide these comments to the SAPC by September 30 for discussion at the first meeting in the academic year.

SECTION 3 – GOVERNANCE

RESPONSIBILITY

SAPC is authorized to seek information it requires in order to fulfill its mandate. The Committee is authorized to identify inconsistencies in practice amongst partner institutions and/or sites and bring them to the attention of the Joint Management Committee for action.

The Joint Management Committee is responsible for updating the SAPC's Terms of Reference in consultation with SAPC.

VERSION CONTROL AND CHANGE HISTORY

This 2022 version was created using the 2017/19 version of SAPC Terms of Reference.

NCBNP COLLABORATIVE CURRICULUM COMMITTEE

SECTION 1 – INTRODUCTION

PURPOSE

The purpose of this document is to set out the terms of reference, composition, and operating arrangements of the NCBNP Curriculum Committee.

DEFINITIONS

NCBNP: Northern Collaborative Baccalaureate Nursing Program

Partner institutions: University of Northern British Columbia (UNBC), College of New Caledonia (CNC), and Coast Mountain College (CMTN)

Partner sites: UNBC Prince George, UNBC Terrace, UNBC Quesnel, CNC Prince George, CNC Quesnel, CMTN, Terrace

Joint Faculty: The NCBNP faculty of the partner institutions.

GOVERNING BODY

This Committee reports to the UNBC School of Nursing Committee, the CNC Nursing Faculty Committee and the CMTN Nursing Faculty Committee, as well as to respective Senate or Education Councils through Joint Faculty. The Committee works under the general oversight of the NCBNP Joint Management Committee.

SECTION 2 – PROCEDURES

RESPONSIBILITIES

The NCBNP Curriculum Committee ensures that the integrity of the NCBNP curriculum philosophy, graduate outcomes and core threads are achieved through curriculum assessment, planning, implementation, evaluation, and revision. It functions as the joint academic decision-making body of the NCBNP partner institutions to support the consistent application of curricular threads and the consistent achievement of graduate outcomes. The Committee's responsibilities include, but are not restricted to, the following:

- Setting the NCBNP curriculum to meet expected graduate outcomes and to reflect the healthcare and professional nursing practice needs in Northern BC
- Ensuring that the curriculum of the NCBNP meets the standards for BCCNM and CASN Accreditation
- Developing and communicating a philosophy of teaching and learning consistent with the goals of the NCBNP, BCCNM Professional Standards for Registered Nurses and Nurse Practitioners, and the Canadian Nurses Association (CNA) Code of Ethics for Registered Nurses (2017).
- Reviewing and recommending changes to the NCBNP curriculum as per BCCNM Competencies in Context of Entry-level RN Practice in BC (2021), CASN Accreditation Guidelines, and ongoing evaluation results.

NCBNP COLLABORATIVE CURRICULUM COMMITTEE

- Formulating curriculum planning and revision recommendations that address:
 - changes in population/community health and health service environments
 - long-range planning
 - course content
 - program objectives and outcomes
 - educational approaches
 - alternative entry points into the program and future study options for graduates
- Commissioning working groups to investigate issues pertinent to curriculum and receiving their recommendations

COMPOSITION MEMBERSHIP

Up to Fall 2022, membership of the Committee will be confirmed at the beginning of each academic year. The coordinators for CNC, CMTN, and UNBC-Coordinator of Undergraduate Programs will submit their list of representatives for all joint NBCNP committees to the NCBNP management team.

Membership of the Committee consists of the following:

- Up to two tenured/tenure track/continuing faculty representatives or alternates from each partner institution site
- Guests may be invited to attend meetings as required to provide input on specific issues or planning activities

Term of Appointment: Membership of the Committee will be confirmed in advance of each academic year. From **February 2023**, the chair and co-chair of the Committee will circulate a call letter among partner sites requesting that they identify and/or confirm committee representatives for the upcoming academic year. The coordinators for CNC, CMTN, and UNBC-Coordinator of Undergraduate Programs will submit their list of representatives to the Management Committee no later than **April 1** of each academic year.

Term of Appointment: Two years, renewable

Quorum: 5 members from the three partner institutions, of which three must be faculty members. There must also be a coordinator or designate from each partnering institution.

CHAIR

Two Co-Chairs will be selected by the membership at the first meeting in the academic year and will assume the Chair from the second meeting in the academic year. The Co-Chairs will rotate among partner institutions.

Term of appointment: Two years

The Co-Chairs will set the agenda and timetable for committee meeting through consultation with committee members and will circulate agendas, minutes, reports, and other relevant information to and from the Committee to other NCBNP Committees.

Meetings are to occur during the third week of September, October, February, and March yearly. Outlook will be utilized to schedule committee meetings (i.e., determine members' availability, distribute meeting

NCBNP COLLABORATIVE CURRICULUM COMMITTEE

invitations, etc.).

MINUTES

Minutes: The administration support for the Chair's organization will take minutes or appoint a Minute Taker. The Minute Taker will record the proceedings of meetings and submit meeting minutes to the Co-Chair and Committee members within two weeks of a meeting.

Copies of all meeting minutes will be kept for future referral in password-protected, shared drive at each of the collaborative institutions.

OPERATING PROCEDURES AND DECISION MAKING

By consensus

MEETINGS

The Committee will meet at least four times per year.

REPORTS

The Co-Chairs of the committee will submit an annual report of committee activities to the Joint Faculty Committee and to the Joint Management Committee by August 31 of each year.

Beginning Fall 2022, the committee will report on its activities bi-annually in December and April, within each academic year. The chair and co-chair will be responsible for writing and distributing said reports to the NCBNP Collaborative Management Committee.

EVALUATION AND REVIEW

The Joint Management Committee will review and comment on the Curriculum Committee's work and provide these comments to the Curriculum Committee by September 30th for discussion at the first meeting in the academic year.

Beginning Fall 2022 onwards the NCBNP Collaborative Management Committee will review and comment on the curriculum committee work and provide these comments to the curriculum committee twice a year in January and May, of each academic year.

SECTION 3 – GOVERNANCE

RESPONSIBILITY

The NCBNP Joint Curriculum Committee is responsible for updating their Terms of Reference.

The Collaborative Management Committee is responsible for updating curriculum committee Terms of Reference in consultation with the curriculum committee Chair and Co-Chair membership.

NCBNP COLLABORATIVE CURRICULUM COMMITTEE

VERSION CONTROL AND CHANGE HISTORY

Date 13th June 2022 was created using the 2015 and 2021 version(s).

NCBNP JOINT EVALUATION COMMITTEE

SECTION 1 – INTRODUCTION

PURPOSE

The purpose of this document is to set out the terms of reference, composition, and operating arrangements of the NCBNP Evaluation Committee.

DEFINITIONS

NCBNP: Northern Collaborative Baccalaureate Nursing Program

Partner institutions: University of Northern British Columbia (UNBC), College of New Caledonia (CNC), and Coast Mountain College (CMTN)

Partner sites: UNBC Prince George, UNBC Terrace, UNBC Quesnel, CNC Prince George, CNC Quesnel, CMTN Terrace

Joint Faculty: The NCBNP faculty of the partner institutions.

GOVERNING BODY

This Committee reports to the UNBC School of Nursing Committee, the CNC Nursing Faculty Committee and the CMTN Nursing Faculty Committee, as well as to respective Senate or Education Councils through Joint Faculty. The Committee works under the general oversight of the NCBNP Joint Management Committee.

SECTION 2 – PROCEDURES

RESPONSIBILITIES

The NCBNP Evaluation Committee ensures the on-going evaluation of the NCBNP. It provides information and advice to appropriate bodies, which will use the information for program revision, as well as for policy and decision-making. Evaluation Committee activities will include but not be restricted to the following:

- Assuming responsibility for short term, intermediate, and long-term evaluation of the NCBNP
- Developing and/or updating a system of program evaluation
- Monitoring the implementation and effectiveness of the program evaluation system
- Addressing BCCNM approval and CASN accreditation standards related to program evaluation
- Receiving and reviewing evaluation data and reports, including recommendations from stakeholders
- Ensuring that communication processes with the NCBNP Committees, faculty and students are in place to disseminate program evaluation results

NCBNP JOINT EVALUATION COMMITTEE

- Making recommendations for curriculum and program revisions based on evaluation data
- Creating and directing working groups as required.

COMPOSITION MEMBERSHIP

Up to Fall 2022, membership of the Committee will be confirmed at the beginning of each academic year. The coordinators for CNC, CMTN, and UNBC-Coordinator of Undergraduate Programs will submit their list of representatives for all joint NBCNP committees to the NCBNP management team.

Membership of the Evaluation Committee consists of the following:

- Up to two tenured/tenure track/continuing faculty representatives or alternates from each partner institution site
- Guests may be invited to attend meetings as required to provide input on specific issues or planning activities

Term of Appointment: Membership of the Committee will be confirmed in advance of each academic year. From **February 2023**, the chair and co-chair of the Evaluation Committee will circulate a call letter among partner sites requesting that they identify and/or confirm committee representatives for the upcoming academic year. The coordinators for CNC, CMTN, and UNBC-Coordinator of Undergraduate Programs will submit their list of representatives to the Management Committee no later than **April 1** of each academic year.

Term of Appointment: Two years, renewable

Quorum: 5 members from the three partner institutions, of which three must be faculty members. There must also be a coordinator or designate from each partnering institution.

CHAIR AND CO-CHAIR

Two Co-Chairs will be selected by the membership at the first meeting in the academic year and will assume the Chair from the second meeting in the academic year. The Co-Chairs will rotate among partner institutions.

Term of appointment: Two years

The Co-Chairs will set the agenda and timetable for committee meeting through consultation with committee members and will circulate agendas, minutes, reports and other relevant information to and from the Committee to other NCBNP Committees.

Meetings are to occur during the third week of September, October, February, and March yearly. Outlook will be utilized to schedule committee meetings (i.e. determine members' availability, distribute meeting invitations, etc.).

MINUTES

NCBNP JOINT EVALUATION COMMITTEE

Minutes: The administration support for the Chair's organization will take minutes or appoint a Minute Taker. The Minute Taker will record the proceedings of meetings and submit meeting minutes to the Co-Chair and Committee members within two weeks of a meeting.

Copies of all meeting minutes will be kept for future referral in password-protected, shared drive at each of the collaborative institutions.

OPERATING PROCEDURES AND DECISION MAKING

By consensus

MEETINGS

The Committee will meet at least four times per year.

REPORTS

The Co-Chairs of the committee will submit an annual report of committee activities to the Joint Faculty Committee and to the Joint Management Committee by August 31 of each year.

Beginning Fall 2022, the committee will report on its activities bi-annually in December and April, within each academic year. The chair and co-chair will be responsible for writing and distributing said reports to the NCBNP Collaborative Management Committee.

EVALUATION AND REVIEW

The Joint Management Committee will review and comment on the Evaluation Committee's work, and provide these comments to the Evaluation Committee by September 30th for discussion at the first meeting in the academic year.

Beginning Fall 2022, the NCBNP Collaborative Management Committee will review and comment on the Evaluation Committee's work and provide these comments to the evaluation committee twice a year in January and May, of each academic year.

SECTION 3 – GOVERNANCE

RESPONSIBILITY

The NCBNP Joint Evaluation Committee is responsible for updating their Terms of Reference. The Joint Management Committee is responsible for reviewing the Terms of Reference of the Evaluation Committee as needed, and advising of recommended changes.

The Collaborative Management Committee is responsible for updating the Evaluation committee Terms of Reference in consultation with the evaluation committee Chair and Co-Chair membership.

VERSION CONTROL AND CHANGE HISTORY

This 13th June 2022 version was created using the 2015 and 2021 version(s).

NCBNP COLLABORATIVE MANAGEMENT COMMITTEE

SECTION 1 – INTRODUCTION

PURPOSE

The purpose of this document is to set out the terms of reference, composition, and operating arrangements of the NCBNP Collaborative Management Committee.

Role: To provide overall governance and management oversight of the NCBNP.

DEFINITIONS

NCBNP: Northern Collaborative Baccalaureate Nursing Program

Partner institutions: University of Northern British Columbia (UNBC), College of New Caledonia (CNC), and Coast Mountain College (CMTN)

Partner sites: UNBC Prince George, UNBC Terrace, UNBC Quesnel, CNC Prince George, CNC Quesnel, CMTN Terrace

Collaborative Faculty: The NCBNP faculty of the partner institutions.

GOVERNING BODY

This committee is the governing body of the NCBNP as identified in the Affiliation Agreement between UNBC, CNC and CMTN of February 8, 2019-2022. It is accountable to the UNBC Senate and to the Education Councils at CNC and CMTN for the ongoing academic planning and outcomes of the NCBNP.

SECTION 2 – PROCEDURES

RESPONSIBILITIES

The NCBNP Collaborative Management Committee is responsible to maintain the quality and academic rigor of the NCBNP. It provides overall governance oversight of the NCBNP and oversees the on-going planning and operation of the NCBNP including:

- Overseeing policy development for the NCBNP
- Enrolment planning and management
- Receiving and evaluating reports from NCBNP committees
- Responding to recommendations from NCBNP committees and NCBNP Collaborative Faculty
- Providing direction on planning and operational issues for the NCBNP
- Ensuring adequate resources are made available for the functioning of the NCBNP
- Approving the administration of collaborative development funds and other external revenues allocated to the NCBNP
- Recommending tuition and fees to the partner institutions

NCBNP COLLABORATIVE MANAGEMENT COMMITTEE

- Setting policy on roles/responsibilities, as well as academic and professional qualifications for faculty and clinical instructors in accordance with requirements of the NCBNP, requirements of the partner institutions, and requirements of the accreditation nursing regulatory bodies (British Columbia College of Nursing Professionals, and Canadian Universities of Schools of Nursing)
- Working in partnership with external stakeholders, the Ministry of Advanced Education and Skills Training, and the Ministry of Health to plan, implement and evaluate new initiatives, pathways and/or partnerships including health human resource planning for the North.

COMPOSITION MEMBERSHIP

The Voting membership of the Collaborative Management Committee consists of the following:

- Dean of Faculty of Human and Health Sciences, or Chair, School of Nursing, UNBC
- Dean or Associate Dean, School of Health Sciences, CNC
- Dean or Associate Dean, Health Programs, CMTN
- The Vice President, Academic, at each institution as ex-officio x 3

Term of appointment: Ongoing

Quorum: 3 members, one from each of the three partner institutions.

CHAIR

The Chair of the Collaborative Management Committee will be chosen by the committee and will rotate annually between the partner institutions as determined by the committee. Administrative support will be provided by the Chair's institution. Each institution will keep copies of the minutes for their individual institution's records.

The Chair will set the agenda and timetable for Committee meetings through consultation with Committee members and will circulate agendas, minutes, reports and other relevant information to and from the Committee to other NCBNP Committees.

Guests may be invited as required for consultation into the problem-solving and resolution of challenges related to strategy and operations of the NCBNP. Those invited will depend on the issues being prioritized and discussed and thus not considered permanent members of the committee.

MINUTES

Minutes: The Chair will appoint a Minute Taker. The Minute Taker will record the proceedings of meetings and submit meeting minute to the committee members prior to the next meeting.

The UNBC School of Nursing Chair shall retain a copy of all meeting minutes for future referral.

OPERATING PROCEDURES

Specific responsibilities of the Collaborative Management Committee:

- A. To ensure that the NCBNP operates in accordance with the goals, purposes and principles of the MOU
- B. To review and approve recommended changes from all standing committees of the NCBNP

NCBNP COLLABORATIVE MANAGEMENT COMMITTEE

- C. To establish and appoint members to the NCBNP Committees, and any other committees or working groups that are created in the performance of its mandate
- D. To request, receive and/or approve reports and recommendations from the NCBNP Coordinators' Committee and Standing Committees and to delegate authority for decision-making to those committees as it deems fit
- E. To review program-wide data related to enrolments, completion rates and other aspects related to the effective operation of the NCBNP
- F. To review and approve ongoing academic planning, resourcing and operation of the NCBNP program in accordance with the governance policies and administration of the sponsoring institutions
- G. To provide each institutional Vice President Academic with a report on activities of the NCBNP annually or as requested in preparation for their collaborative executive meetings. To provide each institutional VPA with information regarding issues arising within the partnership that require attention, in a timely manner.
- H. To develop, implement and update a strategic action plan which aligns with partnering institutions' strategic plans.

DECISION MAKING

- By consensus

MEETINGS

The Committee will meet weekly as needed but no less than eight times per year.

REPORTS

The Committee will submit an annual report of NCBNP activities to the senior administration of partner institutions by October 31 of each year.

SECTION 3 – GOVERNANCE

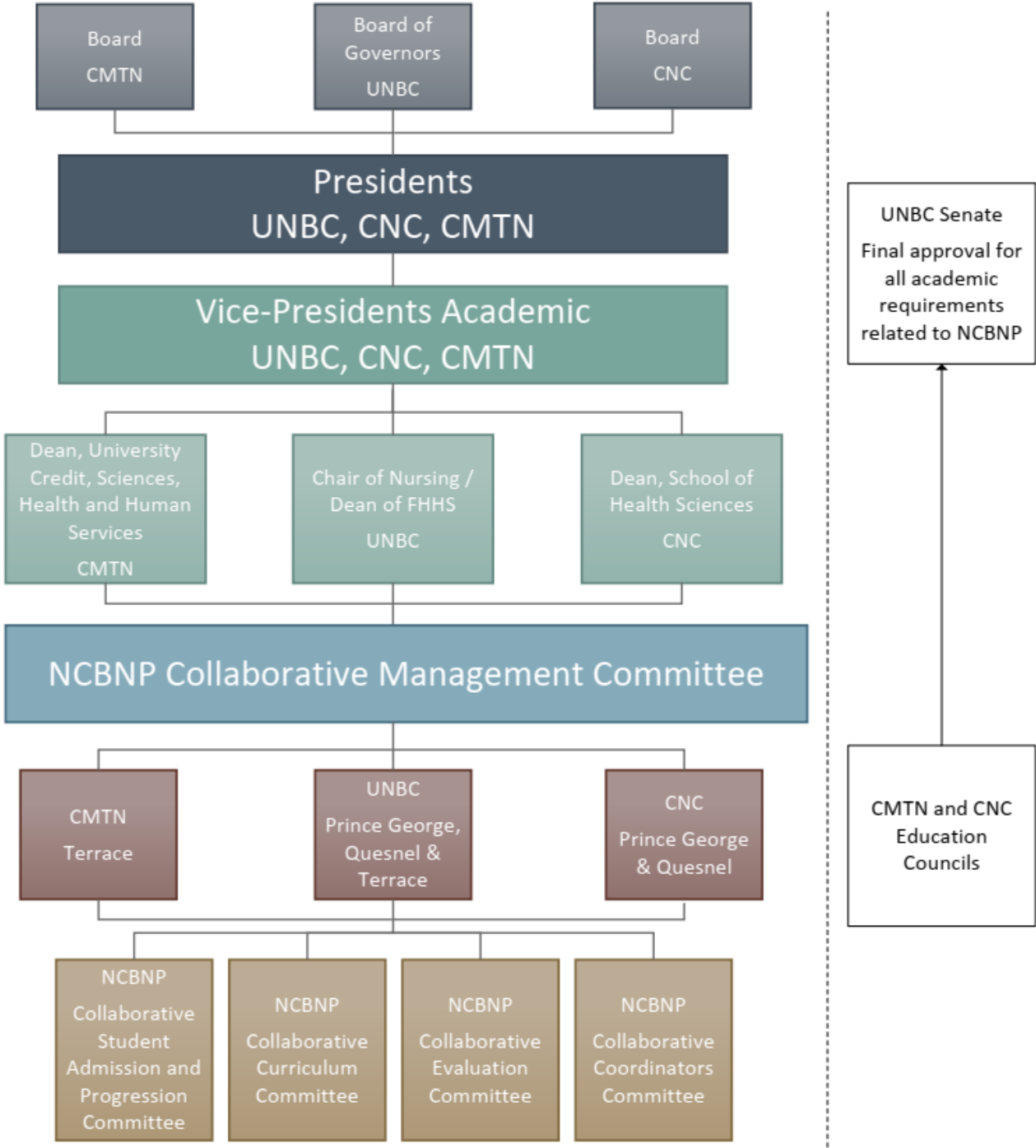
RESPONSIBILITY

The Collaborative Management Committee is responsible for updating its own Terms of Reference within the framework provided by Affiliation Agreement. In the absence of Committee consensus, outstanding issues will be referred to senior administration.

VERSION CONTROL AND CHANGE HISTORY

This 2022 version was created using the February 8, 2019 (Draft) version of the Affiliation Agreement and updated May 24, 2022.

NCBNP Governance Structure



Motion Number (assigned by
Steering Committee of Senate): S-202308.07

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends to the UNBC Board of Governors the Strategic Plan as presented.

Effective Date: Upon approval of the Board

Motion proposed by: The President and the Strategic Plan Steering Committee

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

Faculty: Not applicable

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 10 pages

READY

Traditional Acknowledgement and Welcome

Since time immemorial, Indigenous peoples have walked gently on the diverse traditional territories where the University of Northern British Columbia community is grateful to live, work, learn, and play. We are committed to building and nurturing relationships with Indigenous peoples, we acknowledge their traditional lands, and we thank them.

Prince George Campus

The Prince George campus is situated on the unceded traditional territory of the Lheidli T'enneh First Nation, part of the Dakelh (Carrier) peoples' territory.

South-Central Campus

The South-Central campus in Quesnel is situated on the unceded traditional territories of the Lhtako Dene Nation, Nazko First Nation, Lhoosk'uz Dené Nation, and ?Esdilagh First Nation (formerly Alexandria Band). Lhtako, Nazko, and Lhoosk'uz are on traditional Dakelh territory, and ?Esdilagh is a member of the Tsilhqot'in Nation.

Peace River-Liard Campus

The Peace River-Liard campus in Fort St. John is situated in Treaty 8 territory on the traditional lands of the Dane-zaa peoples of the Doig River First Nation, Blueberry River First Nation, and Halfway River First Nation.

Northwest Campus

The Northwest campus in Terrace is situated on the unceded traditional Ts'msyen (Tsimshian) territory of the Kitsumkalum and Kitselas First Nation. It includes a satellite campus in the coastal community of Prince Rupert, situated on the unceded traditional Tsimshian territory of the Lax Kw'alaams Band and Metlakatla First Nation.

Wilp Wilxo'oskwhl Nisga'a Institute

UNBC has a federated agreement with the Wilp Wilxo'oskwhl (House of Wisdom) Nisga'a Institute (WWNI). Established by the Nisga'a Lisims Government in 1993 and situated on Gitwinksihlkw Village Lands within Nisga'a Treaty territory, WWNI is a fully accredited university-college serving all people in northwestern British Columbia.

Welcome from the President and Vice Chancellor

This isn't my plan – it comes from the communities we serve. This is our plan.

More than one thousand people, from inside and outside the University, shared their voices and their hopes for the future of UNBC.

You told us that we need to be ready.

Ready for a new and very different future.

Ready to help communities prepare for coming changes.

Ready to forge new and stronger relationships with Indigenous Peoples.

Ready to reimagine how we educate, research, and learn so that we can lead this different future.

Ready to listen, to think differently, and to collaborate widely to find innovative solutions to the global challenges we face.

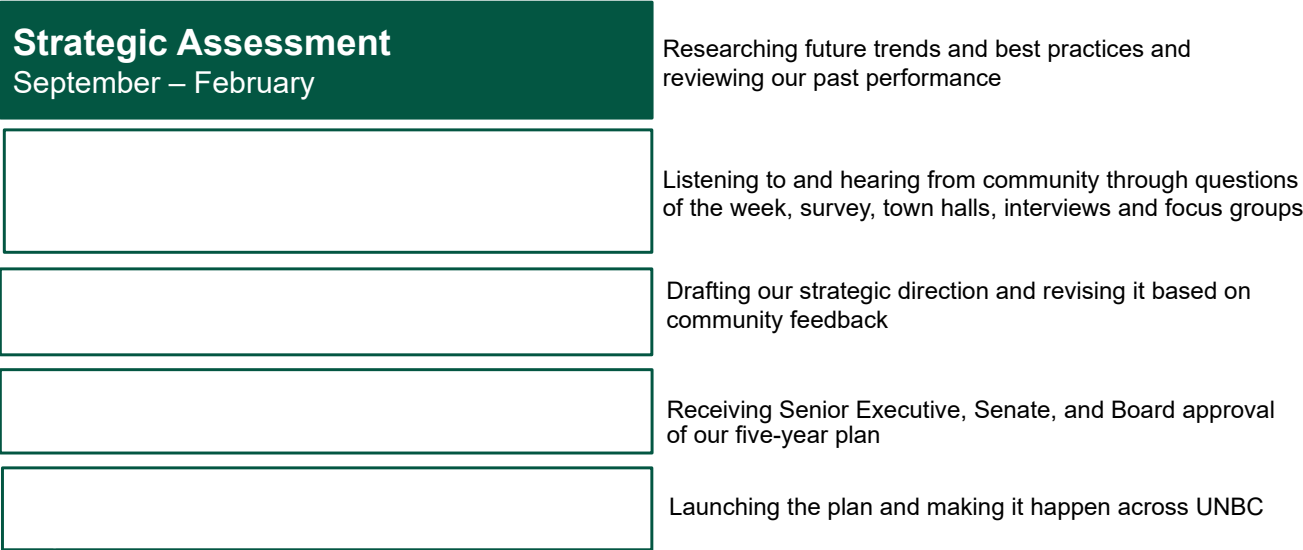
Ready to make our mark.

We are situated in a global microcosm. Pressing issues facing the world today can be explored in the region we call home – climate change, clean energy production, the impacts of colonization, economic diversification, biodiversity, food and water security, to name a few. Filled with passionate people and backed by a northern community that fought for our existence, we are uniquely positioned to lead the path to a more sustainable future.

We are ready to do just that.

How we Developed the Plan

(infographic to be developed)



By the numbers....

- ✓ Launch event, 214 participants, 4 campus locations
- ✓ Questions to the community, 215 comments
- ✓ Survey, 919 responses
- ✓ Interviews and town halls, 33 town halls, 162 participants
- ✓ Vetting online, many 'votes' and comments
- ✓ Theme Working Groups, 17 participants (faculty, staff, Deans, Directors), 16 hours of input
- ✓ Steering Committee

What we Believe

As a university, there are certain things we hold true, things that are part of who we are and how we will implement this strategic plan. We:

- Invest in students and keep them top of mind in every decision we make.
- Strive for teaching, learning, and research excellence and impact.
- Commit to reconciliation with Indigenous Peoples.
- Honour our connection to communities and contribute to the success and sustainability of the North.
 - Provide opportunities and pathways to post-secondary education and research for all learners in the North.
 - Help develop an educated, sustainable workforce for the North.
 - Connect with communities through research and development, shaping and responding to socio-economic and environmental changes in the region.
- Respect learners and learning, knowing that we all have much to share with one another.
- Provide the best possible learning and working environment for everyone.
- Acknowledge and celebrate the role of research in learning and learning in research.
- Continually question our role in a changing world to sustain a strong, vibrant, and relevant presence in northern B.C.

Framework for our Future

Our Mission

Our mission describes who we are and what we do.

Ignite. Inspire. Lead Change.

UNBC facilitates learning and generates knowledge through teaching and research.

How we do that is unique.

We are connected to the North and the communities that call northern British Columbia home.

Supporting the sustainability of these communities is why we exist – this is what drives UNBC.

In service to the North, we ignite curiosity, inspire creativity, and champion excellence to help the region thrive.

We lead positive change by sharing what we learn with the world.

Our Vision

Our vision guides us and provides direction and focus for the next five years and beyond.

Leading a Sustainable Future

Education. Research. Community Impact.

CALL OUT

Sustainability, for us, means:

(Note: A UNBC specific definition is in development with input from across the university)

Our Themes

Our four themes describe how we will make our vision happen. These are the areas on which we will concentrate to make sure we are leading a sustainable future through education, research, and community impact. Each theme features a series of strategic goals that detail what we hope to achieve, and our foundational goals run across all four.

<p style="text-align: center;">Cultivate Curiosity</p> <p>We will excel at teaching, learning, and inquiry.</p> <p>We will welcome, support, encourage, and inspire learners.</p>	<p style="text-align: center;">Act on Truth and Reconciliation</p> <p>We will continue on our path to advance and meaningfully enact reconciliation with Indigenous Peoples through dialogue, education, research, relationships, and service.</p>	<p style="text-align: center;">Empower Northern Communities</p> <p>We will collaborate, partner, generate knowledge and build capacity for the advancement of healthy, productive, thriving communities.</p>	<p style="text-align: center;">Foster Local Solutions for Global Impact</p> <p>We will leverage our unique position to mobilize knowledge for local and global change.</p>
<p style="text-align: center;">Strategic Goals</p>	<p style="text-align: center;">Strategic Goals</p>	<p style="text-align: center;">Strategic Goals</p>	<p style="text-align: center;">Strategic Goals</p>
<ol style="list-style-type: none"> 1. Foster a culture of curiosity. 2. Expand experiential learning. 3. Inspire discovery through research. 4. Nurture an inclusive and accessible university community that respects and learns from diverse perspectives and contributions. 	<ol style="list-style-type: none"> 1. Endorse and implement learnings and articles from the UN Declaration on the Rights of Indigenous Peoples, and the Truth and Reconciliation Commission of Canada. 2. Advance decolonization and Indigenization. 3. Increase cultural awareness and understanding for cultural safety and humility. 4. Improve representation by recruiting and retaining Indigenous students, faculty, and staff. 	<ol style="list-style-type: none"> 1. Create knowledge through community-based and community-driven research. 2. Work with communities and regional partners to identify and deliver timely solutions for pressing issues. 3. Mobilize knowledge and build community and capacity through education. 	<ol style="list-style-type: none"> 1. Value and leverage UNBC's connections to place and people to solve locally and globally relevant challenges. 2. Harness the energy of alumni and global networks to collaborate, learn, and share. 3. Continuously enhance an innovative and supportive learning and knowledge generation ecosystem.
<p>Foundational Goals</p> <ul style="list-style-type: none"> • Support fulfilling student learning journeys. • Celebrate the best of UNBC's achievements. • Attract and retain outstanding people for our community. • Influence local and global policy. 			

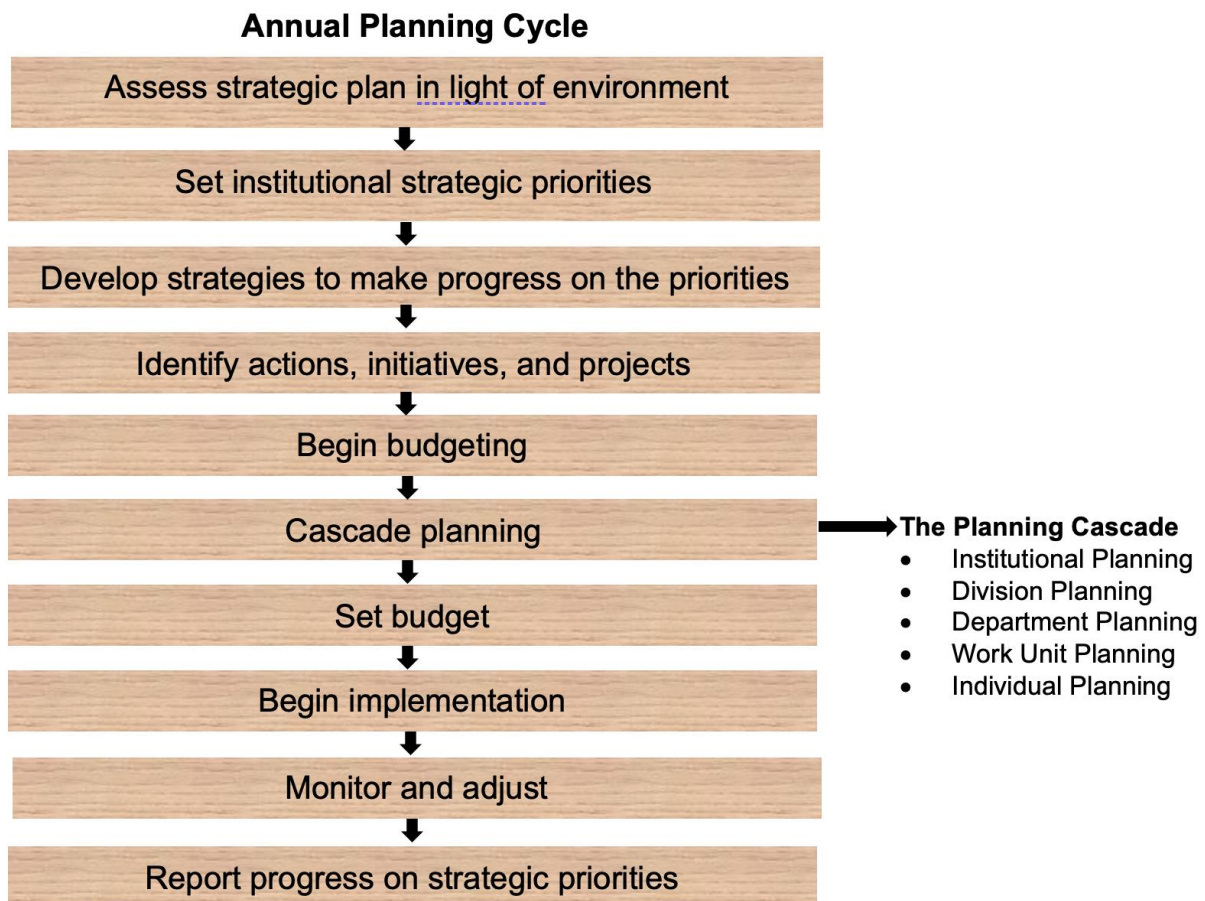
Implementing and Reporting on Progress

A strategic plan is always a broad strokes document. It can be a little vague and often it is difficult to see how any of the things it promises will happen.

Our plan will be implemented through a cascade of lower-level plans, all taking direction from the strategic plan, and each providing more detail on what people will do to make progress on achieving the strategic goals.

We know we don't have the capacity to do all of this at once. UNBC will select a handful of priorities from the strategic goals for focus each year. These priorities will be resourced as needed and progress will be monitored and reported.

(infographic to be developed)



Appreciation

We sincerely thank everyone who came out, wrote in, or completed a survey. Without your voices we wouldn't have such a powerful and exciting direction for the future.

Thank you also to the many people who worked behind the scenes to facilitate the planning process, in particular our Steering Committee who put in many planning days helping to develop the framework.

This is our plan.

We are ready to make it happen.

Motion Number (assigned by
Steering Committee of Senate): S-202308.08

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That on the recommendation of the Steering Committee of Senate, the UNBC Senate recommends that the May 2024 meeting of Senate be changed from the 4th Wednesday of the month to the 5th Wednesday of the month.

Effective Date: Upon approval of Senate

Rationale: According to the Senate Handbook, Senate shall normally meet once per month on the fourth Wednesday of each month. The May meeting of the UNBC Senate, includes the conferral of degrees. To allow sufficient time for the graduation process to take place, it is recommended that the list of graduating students be approved on May 29, 2024, instead of May 22, 2024.

Motion proposed by: Office of University Governance on recommendation of the Steering Committee of Senate.

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

Faculty: Not applicable

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 0 pages



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Fort St. John Hospital Foundation Award be approved.

Rationale: To activate the Fort St. John Hospital Foundation Award commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: May 24, 2023

***SCII Vetting Process:** (Section to be completed by SCII Committee Recording Secretary)

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.03

Moved by: Stathers

Seconded by: Palmer

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Fort St. John Hospital Foundation Award

Awards Guide Description/Intent: The Fort St. John Hospital Foundation is dedicated to raising and managing funds to enhance patient care and comfort in the North Peace Region. They have established this award to support nursing students who wish to remain in the region.

Donor: Fort St. John Hospital Foundation

Value: \$2,500

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student enrolled in the Northern Baccalaureate Nursing Program (NBNP) who is a resident of Fort St. John or the North Peace Region (Blueberry River First Nations, Doig River First Nation, Halfway River First Nation, Baldonnel, Cecil Lake, Charlie Lake, Hudson's Hope, Rose Prairie, and Taylor). First preference will be given to a student who demonstrates a commitment to work in Fort St. John immediately following the completion of their studies and resides in a surrounding community within the North Peace Region.

Criteria: Academic proficiency

Effective Date: Established 2023

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the McElhanney Engineering Scholarship be approved.

Rationale: To activate the McElhanney Engineering Scholarship commencing the 2023-2024 Academic Year.

Proposed By: Francesco Bartolillo, Sponsorships Officer

Research & Innovation Contact: Francesco Bartolillo, Sponsorships Officer

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: May 30, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.04

Moved by: Zhou

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 2 pages.

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: In-Course

Award Name: McElhanney Engineering Scholarship

Awards Guide Description/Intent: McElhanney Ltd. has been in business since 1910 and is excited to support UNBC students through this scholarship. The McElhanney Engineering Scholarship will be given to an engineering student entering their 2nd year of study who is from northern British Columbia and intends to work in northern BC upon graduating.

Donor: McElhanney Ltd.

Value: \$2,500

Number: One

Award Type: Scholarship

Eligibility: Available to a full-time undergraduate student enrolled in an Engineering Program who has completed 30 credit hours and demonstrates a desire to work in northern British Columbia following their studies. First preference will be given to a resident of northern British Columbia.

Criteria: Academic Proficiency

Effective Date: Established 2023

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Prince Rupert Port Authority Award be approved.

Rationale: To activate the Prince Rupert Port Authority Award commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: May 23, 2023

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.05

Moved by: Gehloff

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 2 pages.

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Prince Rupert Port Authority Award

Awards Guide Description/Intent: The Port of Prince Rupert is sustaining its growth as a key North American trade gateway, sustaining 7,800 jobs in northern BC, and with 60 billion dollars in annual trade, is the third largest port in Canada. Employment in port-related occupations, such as marine, terminal, rail, truck and logistics activities, has more than doubled in the last decade with an average annual wage of approximately \$95,000.

The Prince Rupert Port Authority is dedicated to supporting communities in northern BC through various investment programs and partnerships. This award has been established to assist students pursuing a career that will support the trade gateway.

Donor: Prince Rupert Port Authority

Value: \$1,500

Number: Two

Award Type: Award

Eligibility: Available to a full-time undergraduate or graduate student who is enrolled in an Environmental, Sustainability, Engineering, International Business or Global and International Studies Program at UNBC. First preference will be given to a student who is a resident of northern BC. Second preference will be given to a student who self-identifies as Indigenous.

Criteria: Academic proficiency

Effective Date: Established 2023

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Todd French Memorial Award be approved.

Rationale: To activate the Todd French Memorial Award commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: May 23, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.06

Moved by: Stathers

Seconded by: Palmer

Committee Decision: CARRIED

Attachments: 2 pages.

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Todd French Memorial Award

Awards Guide Description/Intent: This award has been established to honour the memory of Todd French, a beloved family member, friend, colleague and mentor. Todd was a passionate aquatic scientist who worked in the fields of chemical, physical, and biological limnology, riverine ecology and environmental toxicology. His love of the outdoors was evident in his work and daily life. From 2002 to 2014, Todd worked as a sessional instructor for the University of Northern British Columbia (UNBC) and collaborated with faculty on northern BC lake projects. In 2015, he accepted a full-time Research Associate position within UNBC's Department of Geography. Todd joined Environmental Dynamics Inc. (EDI) in 2021 where he was involved in many interesting projects, including training local First Nations on water sampling techniques. He excelled at field work, proposal writing, data analysis and graphic presentation. Todd was known for his generosity of spirit, scientific curiosity, genuine connection to people, enthusiastic attitude and never-ending patience. He will be remembered and missed by all who knew him.

Donor: Family, friends and colleagues of Todd French

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full-time graduate student studying aquatic science who is enrolled in an MSc NRES Program (Biology, Environmental Science, Geography) or PhD NRES Program. First preference will be given to a student whose research relates to chemical, physical, or biological limnology, river ecology or environmental toxicology.

Criteria: Academic proficiency

Effective Date: Endowed 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Association of Former MLAs of BC Award be approved.

Rationale: To revise the Association of Former MLAs of BC Award commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: May 26, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.07

Moved by: Zhou

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Association of Former MLAs of BC Award

Awards Guide Description/Intent: ~~The Association of Former MLAs of British Columbia through its Ned deBeck Foundation held annual university student assistance fund-raising dinners. All funds raised at these events were forwarded to the four BC universities. The proceeds are directed to students who have shown an indication to enter public service and who may require some financial assistance to enable them to continue their studies. This award has been established by the Association of Former MLAs of British Columbia (AFMLABC) to support students interested in future public service (elected or appointed) who may require financial assistance to continue their studies. In 1995, the AFMLABC, through its Ned deBeck Foundation, provided the funds to create this award by hosting annual fundraising dinners.~~

Donor: ~~Ned deBeck Foundation~~ Association of Former MLAs of BC

Value: \$1,000

Number: ~~One~~ Two

Award Type: Award

Eligibility: Available to a full-time undergraduate student, ~~with satisfactory academic standing who is~~ enrolled in a Political Science Program, ~~and~~ who demonstrates an interest in future public service (elected or appointed). Students must have graduated from a secondary school in British Columbia. An effort will be made to provide one award to a female applicant and one award to a male applicant.

Criteria: Satisfactory academic standing

Application Instructions: ~~Complete the Career Goals section (indicating your desire to enter into politics through public service or legislative assembly) of the online Awards Application.~~

Effective Date: Endowed 1995, revised 2023

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the BCOGC Engineering Bursary with a name change to BCER Engineering Bursary be approved.

Rationale: To revise the BCOGC Engineering Bursary commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes

Date to SCSB: June 5, 2023

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.08

Moved by: Gehloff

Seconded by: Hanlon

Committee Decision: CARRIED

Attachments: 2 pages.

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: BC ~~OGCER~~ Engineering Bursary

Awards Guide Description/Intent: ~~The BC Oil and Gas Commission is a regulatory agency with responsibilities for overseeing oil and gas and geothermal operations in British Columbia, including exploration, development, pipeline transportation and reclamation. The Commission has partnered with several post-secondary institutions across the province to support education. This award has been created to financially support students fulfilling their dreams of completing an Engineering Degree at UNBC.~~ The BC Energy Regulator (BCER) regulates the full life cycle of energy resource activities in British Columbia, from site planning to restoration. BCER oversees energy sectors such as oil and gas, liquified natural gas, geothermal, hydrogen, and carbon capture. They have partnered with several post-secondary institutions across the province to support education. This bursary has been created to financially support Engineering students fulfilling their dreams of completing a degree at UNBC.

Donor: ~~BC Oil and Gas Commission~~ BC Energy Regulator (BCER)

Value: \$2,500

Number: Two

Award Type: Bursary

Eligibility: Available to a full-time undergraduate student enrolled in an Engineering Program. First preference will be given to applicants who self-identify as Indigenous or are from a rural or remote community.

Criteria: Demonstrated financial need and satisfactory academic standing

Effective Date: Established 2018, revised 202~~2~~3

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the BCOGC Indigenous Knowledge Research Grant with a name change to BCER Indigenous Knowledge Research Grant be approved.

Rationale: To revise the BCOGC Indigenous Knowledge Research Grant commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes

Date to SCSB: June 5, 2023

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.09

Moved by: Palmer

Seconded by: Zhou

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: BC ~~OGGER~~ Indigenous Knowledge Research Grant

Awards Guide Description/Intent: ~~The BC Oil and Gas Commission is a regulatory agency with responsibilities for overseeing oil and gas and geothermal operations in British Columbia, including exploration, development, pipeline transportation and reclamation. The Commission has partnered with several post-secondary institutions across the province to support education. This research grant has been created to financially support graduate students fulfilling their dreams of completing a degree at UNBC.~~ The BC Energy Regulator (BCER) regulates the full life cycle of energy resource activities in British Columbia, from site planning to restoration. BCER oversees energy sectors such as oil and gas, liquified natural gas, geothermal, hydrogen, and carbon capture. They have partnered with several post-secondary institutions across the province to support education. This research grant has been created to financially support graduate students fulfilling their dreams of completing a degree at UNBC.

Donor: ~~BC Oil and Gas Commission~~ BC Energy Regulator (BCER)

Value: \$5,000

Number: Three

Award Type: Award

Eligibility: Available to a full-time graduate student conducting research related to the landscape of Indigenous law and governance in British Columbia, integration of Indigenous and Canadian law (federal, provincial, municipal) regarding land use and natural resource management, building collective understanding of Indigenous knowledge and reconciliation, ~~and/or,~~ integration of Indigenous knowledge into natural resource management, land use planning, and decision-making in British Columbia. First preference will be given to Indigenous learners and researchers.

Criteria: Satisfactory academic standing

Application Instructions: Applicants must include rationale of how their research (e.g. abstract or thesis proposal) relates to the eligible topics

Effective Date: Established 2019, revised 20223

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the Office of Research and Innovation



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Minerva Foundation for BC Women Scholarship be approved.

Rationale: To revise the Minerva Foundation for BC Women Scholarship commencing the 2023-2024 Academic Year.

Proposed By: Carolyn Chrobot, Development Officer – Community Engagement

Research & Innovation Contact: Carolyn Chrobot, Development Officer – Community Engagement

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: May 2, 2023

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: Friendly amendment to wording in document

Motion No.: SCSB20230628.10

Moved by: Palmer

Seconded by: Hanlon

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Minerva Foundation for BC Women Scholarship

Awards Guide Description/Intent: ~~Minerva Foundation for BC Women is a registered non-profit charitable organization that supports women and girls throughout the province to gain the confidence and skills they need to reach their leadership potential.~~ The Minerva Foundation is a Vancouver-based charity dedicated to advancing leadership opportunities for women and girls in BC.

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Donor: Minerva Foundation for BC Women

Value: \$2,500

Number: One

Award Type: Scholarship

Eligibility: Available to a full-time undergraduate student enrolled in the Bachelor of Commerce Program who identifies as female. First preference will be given to students who identify as indigenous, single parents, students returning to university after a prolonged absence or Minerva BC Program Alumna. Students who have been involved in Minerva BC programs must identify the name of the program and year they participated in their award application.

Criteria: Academic excellence-

Effective Date: Established 2020, [revised 2023](#)

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office-



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Spike Kendy Bursary be approved.

Rationale: To revise the Spike Kendy Bursary commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: May 31, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number:

SCII Meeting Date:

SCII Brief Summary of Committee Discussion:

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.11

Moved by: Hanlon

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Spike Kendy Award

Awards Guide Description/Intent: Spike (Michael) Kendy worked for the Department of Indian Affairs and Northern Development Canada for many years. During the 1970's he worked closely with the people of the Tsilhqot'in and SecwépmeC Nations. He admired their courage, humour and resilience in the face of adversity. This bursary is meant to honour the spirit of these peoples by supporting educational success in the generations that follow.

Donor: Nan Kendy and family

Value: \$1,500

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student who identifies as a member of the Tsilhqot'in or SecwépmeC Nations. If there are no eligible applicants, the award will be opened to a graduate student who identifies as a member of the Tsilhqot'in or SecwépmeC Nations and is enrolled in the Education Program.

Criteria: Satisfactory academic standing

Effective Date: Established 2019, revised 202~~2~~3

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised UNBC Scholars criteria be approved.

Rationale: Revised to include a deadline by which alternate nominations from the schools will no longer considered.

Proposed By: Linda Fehr, Coordinator – Awards & Financial Aid

External Relations Contact: N/A

Faculty / Academic Department: N/A

Date: June 28, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20230628.12

Moved by: Zogas

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB June 28, 2023

Date

Chair's Signature

For Information of Senate & Board

The UNBC Scholars program recognizes Grade 12 students in northern BC and the Yukon for outstanding academic achievement. The scholarship will take the form of a waiver of full tuition fees to a maximum of 120 credits (or the number of credits required for a Bachelor's degree).

Students do not apply to be UNBC Scholars. Rather, at the start of their Grade 12 year, each high school in northern BC will indicate the one student from their school with the highest grade point average based on the student's Grade 11 marks (minimum 80%). The GPA will be calculated on the basis of the highest grade received in either English Language Arts 11 or English Studies 12 or English First Peoples 12, and the highest grade received in Math 11 or 12, and the next three highest academic* 11 or 12 courses (to include three academic courses from the following list) and one elective**.

You can refer to the Ministry of Education (MOE) website listing for more info about academic and elective courses via <https://curriculum.gov.bc.ca/curriculum> or review UNBC's Admission Info (courses listed at the Grade 12 level would normally apply the Grade 11 equivalent for the UNBC Scholars Award GPA calculation) via <https://www2.unbc.ca/calendar/undergraduate/high-school-admissions#ApprovedBCHighSchoolCourses>.

*Approved Academic Courses for UNBC Scholars Nomination: Core French 11 or 12, Language Arts 11 or 12, Math 11 or 12 (including Foundations of Math 11, Pre-Calculus 11, Workplace Math 11), Science 11 or 12, Social Studies 11 or 12.

** One elective from: Art Education 11 or 12, Applied Design Skills & Technologies 11 or 12, Physical Health Education 11 or 12, Interdisciplinary Studies 11 or 12, Work Experience 12, Board Approved 11 or 12 courses, Dual Credit 12 (or any academic courses not used above).

CRITERIA

The intent of these scholarships is to recognize the most outstanding Grade 12 students from northern BC and Yukon secondary schools, and to encourage them to choose to attend UNBC after their Grade 12 year. *Schools are asked to nominate their top student whether or not the student has identified UNBC as the institution of choice for his/her future academic plans.*

To be eligible to hold the award, the student must:

- Meet UNBC Admission requirements (refer to the academic calendar for details via www.unbc.ca/calendar),
- Be a Canadian citizen or permanent resident at the time of nomination,
- Maintain at least an 80% average in Grade 12,
- Register as a full-time student at UNBC for the academic year immediately following the nomination.
- Students must be registered in 12 credit hours in each of the September and January Semesters.

UNBC will make provisional offers of admission to the students who are selected as UNBC Scholars. If a student selected as a UNBC Scholar does not maintain at least an 80% average in Grade 12, or if they choose not to attend UNBC, they waive all rights to the scholarship, which is not transferable to any other institution. If the student declines the award offer or does not meet the eligibility requirements at the end of Grade 12, UNBC has the option to request an alternate nominee. **Alternate nominations will not be considered once the academic year in which the award is tenable has commenced.**

Other student fees, such as the student society fees, and fees for athletics and recreation will be the responsibility of the recipient. The recipient will also be required to pay for all books and course materials. While UNBC Scholars will be guaranteed a place in residence if they wish, they will be responsible for residence fees.

Nominations should be submitted by December 15

Nominations should be sent via e-mail: awards@unbc.ca **Page 99 of 103**



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That Academic Distinction recipients be approved as presented.

Effective Date: June 28, 2023

Rationale: The students have been nominated by the Research and Innovation Awards Committee.

Proposed By: Kathy Lewis, Vice President Research and Innovation

Faculty / Academic Department: Research & Innovation

Date: June 28, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20230628.13

Moved by: Zogas

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: June 28, 2023

Date

Chair's Signature

For information of Senate.

n. 17. Academic Distinction

Each year a very small number of students will be graduated with Distinction. Selection criteria take into account the student's overall academic record and, as appropriate, the quality of the thesis; and are applied by a Dean's Committee on Graduate Honours chaired by the Vice President Research and Graduate Programs or designate.

Students do not apply for graduation with distinction.

Last_Name	First_Name	ID	Degree	Major_1_Desc	Completion	Status	GPA
Thompson	Kirsten	230105720	Doctor of Philosophy	Natural Res & Environmental St	202203	DG	4.330
Knutson	Aven	230147577	Master of Arts	NRES - Environmental Studies	202203	DG	4.330
Rickard	Lisa	230149975	Master of Science	NRES - Environmental Science	202301	DG	4.330
Parker	Eleanor	230138883	Master of Science	NRES - Geography	202203	DG	4.330
Halseth	Colin	230090061	Master of Science	Computer Science	202203	DG	4.330
Seilis	Galen	230086785	Master of Science	Computer Science	202203	DG	4.330
Lowe	Hunter	230113299	Master of Science	Physics	202301	DG	4.330
Frank	Ronja	230132066	Master of Arts	English	202301	DG	4.330
Timms	Katherine	230118513	Master of Science	Interdisciplinary Studies	202205	DG	4.330
Oke	Barbara	230013880	Master of Arts	Political Science	202301	DG	4.206
Duffels	Brian	230013863	Doctor of Philosophy	Psychology	202203	DG	4.330
Lentz	Philippa	230140486	Master of Science in Nursing	Family Nurse Practitioner	202203	DG	4.248
Leavens	Jessica	230145451	Master of Social Work	Social Work	202205	DG	4.227
Bell	Fraser	230110717	Doctor of Philosophy	Health Sciences	202205	DG	4.220
Burrows	Graham	230151356	Master of Bus Administration	Business Administration	202301	DG	4.189
Schratter	Deborah	230151072	Master of Bus Administration	Business Administration	202301	DG	4.144
Nazarpour Borouje	Zhaleh	230145740	Master of Science	Business Administration	202205	DG	4.041

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