

## SENATE MEETING OPEN SESSION AGENDA

April 26, 2023  
3:30 – 5:00 PM  
Senate Chambers/Zoom

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### 1.0 Acknowledgement of Territory

### 2.0 S-202304.01

#### Approval of the Agenda †

Page 1 That the agenda for the April 26, 2023, Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda, and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

### 3.0 Presentation:

#### 3.1 Accessibility Ambassadors Initiative

Dr. Rheanna Robinson, Assistant Professor, Faculty of Indigenous Studies, Social Sciences and Humanities

Dr. Mark Groulx, Associate Professor, School of Planning and Sustainability

### 4.0 Approval of the Minutes

#### S-202304.02

#### Approval of the Minutes

Page 7 That the Minutes for the March 22, 2023, Open Session of Senate be approved as presented.

### 5.0 Business Arising

### 6.0 President's Report - (10 minutes)

Payne

### 7.0 Report of the Provost (5 minutes)

Rodgers

### 8.0 Report of the Registrar (5 minutes)

Read

### 9.0 Question Period (10 minutes)

#### 9.1 Written questions submitted in advance

#### 9.2 Questions from the floor

**10.0 Approval of Motions on the Consent Agenda** **Payne**

**S-202304.03**

**Approval of Motions on the Consent Agenda**

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

**11.0 Committee Reports**

**11.1 Senate Committee on Student Appeals** **Klassen-Ross**

**11.2 Senate Committee on Academic Affairs** **Rodgers**

**For Approval:**

**Page 41**

*Regular*

**S-202304.05**

**New Course Approval – CIVE 441 – 3: Bridge Engineering**

That, on the recommendation for the Senate Committee on Academic Affairs, the new course CIVE 441-3 Bridge Engineering be approved as follows:

**Effective date:** September 2023

**Page 45**

*Regular*

**S-202304.06**

**New Course Approval – ENGR 498 – 1-6: Engineering Special Topics**

That, on the recommendation for the Senate Committee on Academic Affairs, the new course ENGR 498-1-6 Engineering Special Topics be approved as follows:

**Effective date:** September 2023

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*Regular*

**S-202304.07**

**New Course Approval – ENGR 606 – 3: Environmental Modelling**

That, on the recommendation for the Senate Committee on Academic Affairs, the new course ENGR 606-3 Environmental Modelling be approved as follows:

**Effective date:** September 2023

**Page 53**

*Regular*

**S-202304.08**

**New Course Approval – ENGR 641 – 3: Bridge Engineering**

That, on the recommendation for the Senate Committee on Academic Affairs, the new course ENGR 641-3 Bridge Engineering be approved as follows:

**Effective date:** September 2023

**Page 57**

*Consent*

**S-202304.09**

**Change(s) to Degree Requirements – Environmental Engineering**

That, on the recommendation for the Senate Committee on Academic Affairs, the changes to the degree requirements for Environmental Engineering, on page 108 of the 2022/2023 undergraduate calendar, be approved as proposed:

**Effective date:** September 2023

**Page 59**

*Consent*

**S-202304.10**

**Change(s) to Admission Requirements – Northern Baccalaureate Nursing Program (NBNP)**

That, on the recommendation for the Senate Committee on Academic Affairs, the changes to the Northern Baccalaureate Nursing Program regulations and Admission Requirements, on pages 174-175 of the 2022/2023 undergraduate calendar, be approved as proposed:

**Effective date:** September 2023

**Page 63**

*Consent*

**S-202304.11**

**Change(s) to Qualification for Degree or Certificate – School of Nursing**

That, on the recommendation for the Senate Committee on Academic Affairs, the change to the Qualification for Degree or Certificate section of the School of Nursing, on page 171 of the 2022-2023 PDF undergraduate calendar, be approved as proposed:

**Effective date:** September 2023

**11.3 Steering Committee of Senate**

**Payne**

**11.3.1 Correspondence** from Dr. Annie Booth, submitted by Senator Huber

Regarding the SCCC: theoretically the committee is meant to create consistency within the calendar. However, at times the current SCCC revises material that was previously revised by a previous iteration of the SCCC. It seems that when SCCC membership changes, the new group will often end up rewriting previous calendar entries depending on the new SCCC's philosophy.

**11.4 Senate Committee on Nominations**

**Zogas**

Regular **S-202304.12**

**Recommendation of Senate Committee Members to Senate**

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: March 22, 2023

**For Approval Items:**

**SENATE COMMITTEE POSITION TO BE FILLED**  
(except as otherwise noted, all terms begin immediately)

**CANDIDATE**

**Steering Committee of Senate**

Faculty Senator (03/31/2026)  
Faculty Senator (03/31/2026)

Julius Bankole  
Christine Ho Younghusband

**Senate Committee on Curriculum and Calendar**

Faculty Senator (03/31/2026)  
Faculty Member (03/31/2026)

Kim Stathers  
George Jones

**Senate Committee on Admissions and Degrees**

Faculty Member (03/31/2026)  
Faculty Member – Professional Program (03/31/2026)

Fei Tong  
Ngoc Huynh

**Senate Committee on Academic Affairs**

Faculty Senator (03/31/2026)

Fei Tong

**Senate Committee on Indigenous Initiatives**

Faculty Member (03/31/2026)

Rheanna Robinson

**Senate Committee on Scholarships and Bursaries**

Faculty Senator (03/31/2026)  
Faculty Senator (03/31/2026)

Julius Bankole  
Kim Stathers

**Senate Committee on Student Appeals**

Faculty Member (Senator) (03/31/2026)  
Faculty Member (Senator) (03/31/2026)

Julius Bankole  
Catharine Schiller

**For Information Items:**

**Senate Committee Vacancies**

COMMITTEE	POSITION	TERM EXPIRY DATE
SCS	Lay Senator	03/31/2024

SCN	Faculty Senator	03/31/2026
	Lay Senator	03/31/2024
SCCC	Student Senator	08/31/2023
SCAAf	Faculty Member	03/31/2026
	Graduate Student	08/31/2023
SCSB	Undergraduate Student	08/31/2023
SCUB	Graduate Student	08/31/2023
	Undergraduate Student	08/31/2023
SCA	Graduate Student Senator	08/31/2023

**11.5 Senate Committee on Curriculum and Calendar**

**Stathers**

**11.6 Senate Committee on Admissions and Degrees**

**Read**

**Page 66**

*Regular*

**S-202304.13**

**Change(s) to Admission Requirements – Bachelor of Applied Sciences**

That, on the recommendation of the Senate Committee on Admission and Degrees, the change(s) to the admission requirements for the Bachelor of Applied Sciences Joint UNBC/UBC program be approved as proposed.

**Effective date:** September 2023

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*Regular*

**S-202304.14**

**Change(s) to Pre-Admission Courses – Northern Baccalaureate Nursing Program (NBNP)**

That, on the recommendation of the Senate Committee on Admission and Degrees, the changes to the Northern Baccalaureate Nursing Program Required Pre-Admission Courses, on page 175 of the 2022/2023 undergraduate calendar, be approved as proposed.

**Effective date:** July 1, 2023

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*Regular*

**S-202304.15**

**Change(s) to Graduate Admission Requirements – General Admission Requirements**

That, on the recommendation of the Senate Committee on Admission and Degrees, the change to graduate admission requirements on page 23 in the 2022/2023 [print](#) or PDF calendar accessible on the UNBC web page be approved as proposed.

**Effective date:** September 2023

**Page 74**

*Regular*

**S-202304.16**

**Change(s) to Graduate Admission Requirements – Admission to Master’s Degrees**

That, on the recommendation of the Senate Committee on Admission and Degrees, the change to graduate admission requirements on page 24 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

**Effective date:** September 2023

**Page 76**

*Regular*

**S-202304.17**

**Change(s) to Graduate Admission Requirements – Graduate Exceptional Admission**

That, on the recommendation of the Senate Committee on Admission and Degrees, the changes to the admission requirements on page 24 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

**Effective date:** September 2023

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*Regular*

**S-202304.18**

**Change(s) to Graduate Admission Requirements – Reinstatement**

That, on the recommendation of the Senate Committee on Admission and Degrees, the changes to the graduate admission requirements on page 25 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

**Effective date:** September 2023

**11.7 Senate Committee on Indigenous Initiatives**

**Payne**

**11.8 Senate Committee on Honorary Degrees and Special Forms of Recognition**

**Payne**

11.8.1 Changes to the Professor Emeriti awards presented at the Faculty Recognition Event.

11.9 Senate Committee on Scholarships and Bursaries

Lewis

For Information

Page 83  
Regular

**S-202304.19**

**2022-2023 Senate Committee on Scholarships and Bursaries Annual Report**

That, on the recommendation of the Senate Committee on Scholarships and Bursaries, the 2022-2023 SCSB Annual Report be approved.

**Effective date:** April 26, 2023

11.10 Senate Committee on University Budget

Gehloff

12.0 Information

12.1 UNBC Land Trust

Rahim Somani, Vice-President, Finance and Administration  
Christie Ray, Senior Advisor Business Development

a. UNBC Land Trust Vision – Design Principles and Development Area

**MOTION: 2023BC01.27.03** (M. Reed/G. Stewart) *Approved in Board Closed Session January 2023*  
*That the UNBC Board of Governors approves the UNBC Land Trust design as amended.*  
CARRIED

**Principles:**

1. **Indigenous Collaboration** - Indigenous communities of Northern BC, with Lheidli T'enneh in a place of honor, should inform the design process and be included through the development and implementation of the Land Trust vision.
2. **Net-Positive Approach** - There should be an ambition to achieve net-positive systems (energy, waste, water etc.).
3. **Natural Systems Embraced** - Natural systems are what make UNBC's location special. The Land Trust should showcase the setting that gives UNBC its identity.
4. **Lifecycle Value Over Short-Term Value** - Land development should provide sustained revenue generation in order to create long term value for UNBC over the life cycle of the Land Trust.
5. **Northern Ethos** - Development should be a model for community wellbeing and sustainability that reflects the ethos of resilience, collaboration, and diversity present in northern communities.
6. **Community Magnetism** - Make UNBC a year-round community with social and commercial amenities that both enrich the campus community and become a magnet for Prince George.
7. **Leading by Demonstration** - The Land Trust should be developed in a way that advances and showcases UNBC's areas of research and innovation.
8. **Alignment and Support for UNBC's Mission and Values** - As a foundational principle of creating the Land Trust, alignment and support of UNBC's Mission and Values must inform the Land Trust's conceptual direction.

13.0 Other Business

14.0 **S-202304.20** (10 minutes)

**Move to the Closed Session**

That the meeting move to Close Session.

15.0

**S-202304.25**

**Adjournment**

That the Senate meeting be adjourned.



14. **Grade Mode:** NORMAL (i.e., alpha grade)

15. **Course to be offered:** each semester \_\_\_\_\_  
each year   X    
alternating years \_\_\_\_\_

16. **Proposed text / readings:** Bridge Engineering Handbook: Construction and Maintenance Edited By Wai-Fah Chen and Lian Duan, Canadian Bridge Design Code will be used as a reference material

## **B. Significance Within Academic Program**

1. **Anticipated enrolment** \_\_\_\_\_ up to 20 in 2023 up to 40 in 2025

2. **If there is a proposed enrolment limit, state the limit and explain:**   None  

3. **Required for:** Major:   None  

4. **Elective in:** Major:   BASc Civil Engineering  

5. **Course required by another major/minor:** None

6. **Course required or recommended by an accrediting agency:** Yes, a large number of engineering science and engineering design courses are required by the Canadian Engineering Accreditation Board.

7. **Toward what degrees will the course be accepted for credit?**   BASc Civil Engineering  

8. **What other courses are being proposed within the Program this year?** ENGR 400, ENGR 401, ENGR 406, ENGR 498

9. **What courses are being deleted from the Program this year?** CIVE 400, CIVE 401, ENVE 400, ENVE 401

## **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**   None  

2. **Is a preclusion required?** Yes \_\_\_\_\_ No   X  

3. **If there is an overlap, and no preclusion is required, please explain why not:**   not applicable  

4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No   X  

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes \_\_\_\_\_ No   X  

**If yes, please describe requirements:**   not applicable  

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes \_\_\_\_\_ No   X



If **“yes.”** please contact the Articulation Officer in the Office of the Registrar.

**D. Resources required**

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** Regular classroom space for lectures
- iii: **Library Holdings:** None
- iv. **Computer (time, hardware, software):** None

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No   X    
*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:** None
- 3. **Attachment Pages (in addition to required “Library Holdings” Form):**   0   pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

- 1. **College(s):** FSE
- 2. **College Council Motion Number(s):** FSE FC 2023: 02.16.05
- 3. **College Council Approval Date(s):** February 16, 2023
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF 202304.06

**Moved by:** Kriston Rennie

**Seconded by:** Pranesh Kumar

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to**  **, or information of** \_\_\_\_\_ **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-202304.06

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course ENGR 498-(1-6) Engineering Special Topics be approved as follows:

**A. Description of the Course** The topic for this course will vary, depending on student interest and faculty availability. May be repeated, provided topics are distinct, but no more than 6 credits can be applied to the degree.

1. **Proposed semester of first offering:** Sept 2023

2. **Academic Program:**

3. **Course Subject, Number\*, and Credit hours (e.g., CHEM 210-3):** ENGR 498-(1-6)

4. **Course Title:** Engineering Special Topics

5. **Goal(s) of Course:** allow topics to be covered that are not listed in the curriculum, thereby permitting that students to take advantage of opportunities that may arise due to, e.g., visiting faculty, joint offerings with partner institutions, special interests. This also allows for courses to be tested before being added as permanent options in the calendar.

6. **Calendar Course Description:**

The intent of this course is to provide an offering of topics that either reflect recent change in engineering, or provide supplementary material in specific topics or skills. Consequently, the topic and availability of this course varies. The course may be retaken any number of times by permission of the Chair, provided all topics are distinct.

7. **Credit Hours:** 1-6 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* X No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: no more than 6 credit hours \*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*



6. **Course required or recommended by an accrediting agency:** no
7. **Toward what degrees will the course be accepted for credit?** BASC Civil, BASC Environmental, BASC Joint Environmental
8. **What other courses are being proposed within the Program this year?** ENGR 400, CIVE 441, ENGR 406
9. **What courses are being deleted from the Program this year?** CIVE 400, ENVE 400, CIVE 401, ENVE 401

**C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**
2. **Is a preclusion required?** No   X
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** na
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
No   X

**If yes, please describe requirements:**

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
No   X

**If “yes,”** please contact the Articulation Officer in the Office of the Registrar.

**D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:** None
  - ii. **Space (classroom, laboratory, storage, etc.):** Classroom
  - iii: **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):** None

**E. Additional Attached Materials**

**F. Other Considerations**

- 1. **First Nations Content\*:** No   X    
*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:** this provides some flexibility to the curriculum
- 3. **Attachment Pages (in addition to required “Library Holdings” Form):**   0   # \_\_\_\_\_ pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

- 1. **College(s):** (if applicable, or state “not applicable”)
- 2. **College Council Motion Number(s):** (if applicable, or state “not applicable”)
- 3. **College Council Approval Date(s):** (if applicable, or state “not applicable”)
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** (if applicable, or state “not applicable”)
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** (if applicable, or state “not applicable”)

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF 202304.07

**Moved by:** Kriston Rennie

**Seconded by:** Pranesh Kumar

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
\_\_\_\_\_  
**Chair’s Signature**

**For recommendation to**   ✓  , **or information of** \_\_\_\_\_ **Senate.**

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course ENGR 606-3 Environmental Modelling be approved as follows:

**A. Description of the Course:** This advanced course provides an understanding of the physical, chemical and biological processes that govern contaminant transport and fate in environmental media. Topics include: modelling fundamentals; mass transport in aquatic ecosystems; and mathematical modelling of a wide variety of contamination issues, such as lake eutrophication, river water quality, groundwater contamination, atmospheric deposition, and climate change. Laboratory exercises complement lecture topics and focus on the development of computer-based modelling skills. (Cross-listing with ENSC 607-3)

1. **Proposed semester of first offering:** Sept 2023
2. **Academic Programs:** UNBC Engineering (MSc Program)
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** ENGR 606-3
4. **Course Title:** Environmental Modelling
5. **Goal(s) of Course:** provide an understanding of the physical, chemical and biological processes that govern contaminant transport and fate in environmental media.
6. **Calendar Course Description:**

This advanced course provides an understanding of the physical, chemical, and biological processes that govern contaminant transport and fate in environmental media. Topics include modelling fundamentals; mass transport in aquatic ecosystems; and mathematical modelling of a wide variety of contamination issues, such as lake eutrophication, river water quality, groundwater contamination, atmospheric deposition, and climate change. Laboratory exercises complement lecture topics and focus on the development of computer-based modelling skills.

7. **Credit Hours:**   3   credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?**

No   X

b) Is variable credit available for this course? No X

**8. Contact Hours (per week):**

Lecture 3

Seminar #

Laboratory 2

Other (please specify) \_\_\_\_\_

**9. Prerequisites (taken prior):**

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** ENVE 406-3, ENSC 406-3, ENSC 607-3

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
each year X  
alternating years \_\_\_\_\_

**16. Proposed text / readings:**

No textbook required. The following are suggested references:

- Schnoor J. L., *Environmental Modeling: Fate and Transport of Pollutants in Water, Air, and Soil*, John Wiley & Sons, 1996 (TD423.S37 1996)
- Chapra S. C., *Surface Water-Quality Modeling*, McGraw-Hill, 1997 (TD365 .C48 1997).
- Dunnivant, F.M., Anders, E., *A Basic Introduction to Pollutant Fate and Transport*, John Wiley & Sons, 2006
- Deaton M. L., and Winebrake J. J., *Dynamic Modeling of Environmental Systems*, SpringerVerlag, 2000 (GE45.D37 D43 2000).
- Hannon, B., Ruth, M., *Dynamic Modeling*, Springer-Verlag, 1994. (QA76.9.C65 H35 1994)

**B. Significance Within Academic Program: Engineering**

**1. Anticipated enrolment** 10 (long term, when programs full)

**2. If there is a proposed enrolment limit, state the limit and explain:** #

**3. Required for:** Major:  
Minor: Other: \_\_\_\_\_

**4. Elective in:** Major: Engineering (MAsc), NRES (MSc)  
Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:**



6. Course required or recommended by an accrediting agency:
7. Toward what degrees will the course be accepted for credit?
8. What other courses are being proposed within the Program this year? ENGR 400, ENGR 406, ENGR 641
9. What courses are being deleted from the Program this year? CIVE 400, ENVE 400, CIVE 401, and ENVE 401

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: ENSC 607, which the proposed course is replacing
2. Is a preclusion required? Yes   X
3. If there is an overlap, and no preclusion is required, please explain why not: n/a
4. Has this overlap been discussed with the Program concerned? Not applicable
5. In offering this course, will UNBC require facilities or staff at other institutions?  
No   X
6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?  
No   X

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.
  - i. Faculty Staffing: None
  - ii. Space (classroom, laboratory, storage, etc.): None
  - iii. Library Holdings: See attached form
  - iv. Computer (time, hardware, software): None

### E. Additional Attached Materials

### F. Other Considerations

1. First Nations Content\*: No   X    
\* Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).
2. Other Information:

3. Attachment Pages (in addition to required "Library Holdings" Form): 0 pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. Faculty(ies):
2. Faculty Council Motion Number(s):
3. Faculty Council Approval Date(s):
4. Senate Committee on First Nations and Aboriginal Peoples Motion Number:
5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF202304.08

**Moved by:** Rebecca Schiff

**Seconded by:** Elie Korkmaz

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to , or information of \_\_\_\_\_ Senate.**



14. **Grade Mode:** NORMAL (i.e., alpha grade)

15. **Course to be offered:** each semester \_\_\_\_\_  
each year  X   
alternating years \_\_\_\_\_

16. **Proposed text / readings:** Bridge Engineering Handbook: Construction and Maintenance Edited By Wai-Fah Chen and Lian Duan, Canadian Bridge Design Code will be used as a reference material

## **B. Significance Within Academic Program**

1. **Anticipated enrolment**  up to 10 in 2023 up to 20 in 2025
2. **If there is a proposed enrolment limit, state the limit and explain:**  None
3. **Required for:** Major:  None
4. **Elective in:** Major:  MSc Engineering
5. **Course required by another major/minor:** None
6. **Course required or recommended by an accrediting agency:** Not applicable for graduate program.
7. **Toward what degrees will the course be accepted for credit?**  MSc Engineering, MEng Integrated Wood Design
8. **What other courses are being proposed within the Program this year?** ENGR 606
9. **What courses are being deleted from the Program this year?** None

## **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**  None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** not applicable
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No  X
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes \_\_\_\_\_ No  X   
**If yes, please describe requirements:** not applicable
6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

If **“yes.”** please contact the Articulation Officer in the Office of the Registrar.

**D. Resources required**

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** Regular classroom space for lectures
- iii: **Library Holdings:** None
- iv. **Computer (time, hardware, software):** None

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** None

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** FSE

2. **College Council Motion Number(s):** FSE FC 2023: 02.16.06

3. **College Council Approval Date(s):** February 16, 2023

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF 202304.09

**Moved by:** Rebecca Schiff

**Seconded by:** Elie Korkmaz

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
Date

  
Chair's Signature

For recommendation to ✓, or information of \_\_\_\_\_ Senate.

Motion Number (assigned by  
Steering Committee of Senate): S-202304.09

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the changes to the degree requirements for Environmental Engineering, on page 108 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** Sept. 2023

2. **Rationale for the proposed revisions:** Adding ENGR 221-3 Thermodynamics and Heat Transfer to the Joint UBC/UNBC Environmental Engineering curriculum has been approved by the Joint Board of Study (JBS) during the July 12, 2022 JBS meeting. This course will replace the Social Sciences/Humanities elective in the second year, which will then be taken at UBC during the third or fourth year. It also aligns the joint program with UNBC's Environmental Engineering program.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**  
(Page 108)

**Semester 3 and 4 completed at UNBC**

ENGR 210-3 Material and Energy Balances

ENGR 211-3 Engineering Communication

ENGR 217-3 Engineering Design II

ENGR 220-3 Engineering Chemistry

ENGR 254-4 Fluid Mechanics I

ENSC 201-3 Weather and Climate

ENVE 222-3 Engineering Biology

FSTY 205-3 Introduction to Soil Science

or GEOG 210-3 Introduction to Earth Science

MATH 200-3 Calculus III

MATH 230-3 Linear Differential Equations and Boundary Value Problems

STAT 271-3 Statistical Reasoning for Engineers

3 credit hours of Humanities and Social Sciences courses with subject matter that deals with the central issues, methodologies, and thought processes of the Humanities and Social Sciences (for example, any ANTH, ENGL, ENVS, FNST, HIST, INTS, NORs, PHIL, POLS, or WMST course that does not principally impart language skills or statistics). GEOG and ENPL courses may qualify with the approval of the Chair.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**  
(Page 108)

**Semester 3 and 4 completed at UNBC**

ENGR 210-3 Material and Energy Balances

ENGR 211-3 Engineering Communication

ENGR 217-3 Engineering Design II

ENGR 220-3 Engineering Chemistry

ENGR 221-3 Thermodynamics and Heat Transfer

ENGR 254-4 Fluid Mechanics I  
ENSC 201-3 Weather and Climate  
ENVE 222-3 Engineering Biology  
FSTY 205-3 Introduction to Soil Science  
or GEOG 210-3 Introduction to Earth Science  
MATH 200-3 Calculus III  
MATH 230-3 Linear Differential Equations and Boundary Value Problems  
STAT 271-3 Statistical Reasoning for Engineers

~~3 credit hours of Humanities and Social Sciences courses with subject matter that deals with the central issues, methodologies, and thought processes of the Humanities and Social Sciences (for example, any ANTH, ENGL, ENVS, FNST, HIST, INTS, NORS, PHIL, POLS, or WMST course that does not principally impart language skills or statistics). GEOG and ENPL courses may qualify with the approval of the Chair~~

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:**

**College:** FSE

**College Council Motion Number:** FSE FC 2023: 02.16.11

**College Council Approval Date:** February 16, 2023

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF 202404.11

**Moved by:** Trina Fyfe

**Seconded by:** Kacie Long

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of** \_\_\_\_\_ **Senate.**



Motion Number (assigned by  
Steering Committee of Senate): S-202304.10

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the Northern Baccalaureate Nursing Program regulations and Admission Requirements, on pages 174-175 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** The Northern Baccalaureate Nursing Program (NBNP) is being expanded to include seats in Prince George. The Prince George offering of the NBNP will begin in September 2023, and will be a continuous intake program. While the Fort St. John offering of the NBNP has seats reserved for NLC graduates, the Prince George program will not; however, seats reserved for Indigenous applicants will be applicable to both programs.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Northern Baccalaureate Nursing Program**

The Northern Baccalaureate Nursing Program (NBNP) is a Year 3 and Year 4 Bachelor of Science in Nursing (BScN) degree program offered in Fort St. John, BC. Students are expected to commit to a full-time program of combined theoretical and clinical coursework delivered over five consecutive semesters.

The Northern Baccalaureate Nursing Program (NBNP) requires students to take at least 68 credit hours of Nursing courses. The minimum requirement for completion of a Bachelor of Science in Nursing is 128 credit hours.

#### **Transfer Credit**

Students who are admitted to the Northern Baccalaureate Nursing Program (NBNP) may use a maximum of 60 credit hours towards the BScN degree.

#### **Criminal Records Search**

NBNP students are required to undergo criminal records searches prior to admission (refer to Academic Regulation 20 in this Calendar).

#### **Immunization and CPR Certification**

The UNBC School of Nursing sends documentation and information regarding immunization policies to all students accepted into the NBNP. Once accepted into the Program, all students must submit:

- a record of immunization status and any annual vaccination requirements, such as the Influenza Vaccine, based on release date of vaccine.

- Students must submit a completed immunization form to the UNBC School of Nursing prior to September in the first year of attendance. The UNBC School of Nursing may not allow students who fail to submit a completed form to practice in the clinical setting.
- documentation of one of the following Cardiopulmonary Resuscitation (CPR) certifications, which must be successfully maintained throughout the program: CPR-C or Basic Life Support (BLS).
  - BLS is highly recommended.
  - Online CPR courses that do not include face-to-face practice components are not acceptable.
  - Students must submit proof of CPR certification (and recertification) annually prior to commencement of classes, regardless of the expiry date on the card.

### **Admission Requirements**

Admission to the NBNP is a competitive, criteria-weighted process consisting of the following two parts:

- compiled minimum admissions qualification score based on admission GPA and supplemental application materials; and
- the online CASPer assessment.

UNBC grants priority admission to students who meet admission criteria (see Admissions Section in this calendar) and apply by the deadline of January 15th. The University may review applications received after the deadline based on available space in the program.

The fulfillment of admission requirements does not guarantee admission to the NBNP. The UNBC School of Nursing considers all applicants who complete the application process and meet the minimum requirements; however, it gives preference to Canadian citizens and permanent residents. Fifty percent (50%) of NBNP seats are allocated to applicants who complete a minimum of 15 university transfer credit hours at Northern Lights College (within 10 years prior to the semester of admission). A further twenty-five percent (25%) of seats are allocated to self-identified Indigenous applicants. If the allocated seats listed above are not filled, UNBC offers the remaining seats to other qualified applicants.

The UNBC School of Nursing reserves the right to select and admit those students who demonstrate academic potential, strong motivation to study nursing, and the qualities, judgment and clinical aptitude necessary to be a caring and professional nurse.

### **5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### **Northern Baccalaureate Nursing Program**

The Northern Baccalaureate Nursing Program (NBNP) is a Year 3 and Year 4 Bachelor of Science in Nursing (BScN) degree program offered in Fort St. John, and Prince George, BC. Students are expected to commit to a full-time program of combined theoretical and clinical coursework delivered over five consecutive semesters.

The Northern Baccalaureate Nursing Program (NBNP) requires students to take at least 68 credit hours of Nursing courses. The minimum requirement for completion of a Bachelor of Science in Nursing is 128 credit hours.

#### **Transfer Credit**

Students who are admitted to the Northern Baccalaureate Nursing Program (NBNP) may use a maximum of 60 credit hours towards the BScN degree.

### **Criminal Records Search**

NBNP students are required to undergo criminal records searches prior to admission (refer to Academic Regulation 20 in this Calendar).

### **Immunization and CPR Certification**

The UNBC School of Nursing sends documentation and information regarding immunization policies to all students accepted into the NBNP. Once accepted into the Program, all students must submit:

- a record of immunization status and any annual vaccination requirements, such as the Influenza Vaccine, based on release date of vaccine.
  - Students must submit a completed immunization form to the UNBC School of Nursing prior to September in the first year of attendance. ~~The UNBC School of Nursing may not allow s~~Students who fail to submit a completed form may not be allowed to practice in the clinical setting.
- documentation of one of the following Cardiopulmonary Resuscitation (CPR) certifications, which must be successfully maintained throughout the program: CPR-C or Basic Life Support (BLS).
  - BLS is highly recommended.
  - Online CPR courses that do not include face-to-face practice components are not acceptable.
  - Students must submit proof of CPR certification (and recertification) annually prior to commencement of classes, regardless of the expiry date on the card.

### **Admission Requirements**

Admission to the NBNP is a competitive, criteria-weighted process consisting of the following two parts:

- compiled minimum admissions qualification score based on admission GPA and supplemental application materials; and
- the online CASPer assessment.

UNBC grants priority admission to students who meet admission criteria (see Admissions Section in this calendar) and apply by the deadline of January 15th. The University may review applications received after the deadline based on available space in the program.

The fulfillment of admission requirements does not guarantee admission to the NBNP. The UNBC School of Nursing considers all applicants who complete the application process and meet the minimum requirements; however, it gives preference to Canadian citizens and permanent residents. Fifty percent (50%) of NBNP seats in Fort St. John are allocated to applicants who complete a minimum of 15 university transfer credit hours at Northern Lights College (within 10 years prior to the semester of admission). A further twenty-five percent (25%) of seats in Fort St. John and twenty-five percent (25%) of seats in Prince George are allocated to self-identified Indigenous applicants. If the allocated seats listed above are not filled, UNBC offers the remaining seats to other qualified applicants.

The UNBC School of Nursing reserves the right to select and admit those students who demonstrate academic potential, strong motivation to study nursing, and the qualities, judgment and clinical aptitude necessary to be a caring and professional nurse.

6. **Authorization:**

**SCCC Reviewed:** February 27, 2023

**Program / Academic / Administrative Unit:** School of Nursing

**Faculty:** Faculty of Human and Health Sciences

**Faculty Council Motion Number:** FHHS.2023.03.16.05

**Faculty Council Approval Date:** March 16, 2023

**Senate Committee on Indigenous Initiatives Motion Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF 202304.14

**Moved by:** Todd Whitcombe

**Seconded by:** Lisa Haslett

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of** \_\_\_\_\_ **Senate.**

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Qualification for Degree or Certificate section of the School of Nursing, on page 171 of the 2022-2023 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** NRSNG 310-3 is a practicum-only course and is supposed to be graded as Pass/Fail instead of Normal Grade mode.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Qualification for Degree or Certificate**

It is the students' responsibility to ensure that their degree or certificate requirements are met. Graduation requirements are found in the Regulations and Policies section of this Calendar. To fulfill the requirements of graduation, students must do the following:

- attain a minimum Cumulative GPA of 2.33 (C+) on all courses used for credit towards the degree or certificate;
- attain a minimum passing grade of (P) in NURS 220-5, NURS 328-(1, 2), NURS 329-1 and NURS 330-4, as applicable to the specific program;
- attain a minimum passing grade of 2.00 (C) in the following courses, or their equivalents, as applicable to the specific program:
  - all NURS courses, including NURS electives
  - all NRSNG courses
  - all mandatory HHSC courses
  - ANTH 213-3
  - STAT 240-3
  - POLS 403-3

**Note:** *Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better, or if NURS 220-5, NURS 328-(1, 2), NURS 329-1 or NURS 330-4 is the prerequisite, a passing grade of (P) is required.*

- confirm all eligible transfer credit and has been awarded;
- complete all outstanding requirements for the specific program of study, starting from the first semester of registration following admission to one of the following programs:
  - NCBNP BScN within eight years;
  - NBNP BScN within five years;
  - Post-Diploma Baccalaureate Nursing Program BScN or RNCP/BScN Completion within eight years;
  - Rural Nursing Certificate Program within six years.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strike~~through”:**

**Qualification for Degree or Certificate**

It is the students' responsibility to ensure that their degree or certificate requirements are met. Graduation requirements are found in the Regulations and Policies section of this Calendar. To fulfill the requirements of graduation, students must do the following:

- attain a minimum Cumulative GPA of 2.33 (C+) on all courses used for credit towards the degree or certificate;
  - attain a minimum passing grade of (P) in NRSG 310-3, NURS 220-5, NURS 328-(1, 2), NURS 329-1 and NURS 330-4, as applicable to the specific program;
  - attain a minimum passing grade of 2.00 (C) in the following courses, or their equivalents, as applicable to the specific program:
    - all NURS courses, including NURS electives
    - all NRSG courses
    - all mandatory HHSC courses
    - ANTH 213-3
    - STAT 240-3
    - POLS 403-3
- Note:** *Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better, or if NRSG 310-3, NURS 220-5, NURS 328-(1, 2), NURS 329-1 or NURS 330-4 is the prerequisite, a passing grade of (P) is required.*
- confirm all eligible transfer credit and has been awarded;
  - complete all outstanding requirements for the specific program of study, starting from the first semester of registration following admission to one of the following programs:
    - NCBNP BScN within eight years;
    - NBNP BScN within five years;
    - Post-Diploma Baccalaureate Nursing Program BScN or RNCP/BScN Completion within eight years;
    - Rural Nursing Certificate Program within six years.

6. **Authorization:**

**SCCC Reviewed:** February 27, 2023

**Program / Academic / Administrative Unit:** School of Nursing

**Faculty:** Faculty of Human and Health Sciences

**Faculty Council Motion Number:** FHHS.2023.03.16.06

**Faculty Council Approval Date:** March 16, 2023

**Senate Committee on Indigenous Initiatives Motion Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**


**Motion No.:** SCAAF 202304.15

**Moved by:** Todd Whitcombe

**Seconded by:** Lisa Haslett

**Committee Decision:** CARRIED

**Approved by SCAAF:** April 20, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**

**SENATE COMMITTEE ON ADMISSIONS AND DEGREES**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change(s) to the admission requirements for the Bachelor of Applied Sciences Joint UNBC/UBC program be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** This revision will clean up the BASc admissions table and make it clearer for students to understand what the requirements are, based on first year course pre-requisites and/or Program requirements.
3. **Implications of the changes for other programs, etc., if applicable:** N/A
4. **Reproduction of current Calendar entry for the item to be revised:**

	<b>Major</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Other Requirements</b>
<b>Applied Science 75% Average</b>	UNBC/UBC Joint Environmental Engineering	English Studies 12 or English First Peoples 12	Pre- calculus 12	Anatomy & Physiology 12 or Chemistry 12 or Physics 12 or Applied Physics 12	Anatomy & Physiology 12 or Chemistry 12 or Physics 12 or Applied Physics 12	Fifth Course	Physics 12 or Applied Physics 12; Chemistry 11

....

For students who are missing required prerequisite courses for programs that may require Pre-calculus 12, Physics 11, or Physics 12: please note that UNBC offers some degree pathways that allow you to take courses that meet the prerequisite requirements through additional courses. These pathways require more time to complete your degree than if you have these prerequisites. Check with student advising to find out course equivalent or upgrading options that are available to you while enrolled at UNBC.



5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

	<b>Major</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Other Requirements</b>
<b>Applied Science 75% Average</b>	UNBC/UBC Joint Environmental Engineering	English Studies 12 or English First Peoples 12	Pre- calculus 12 (67%)	Anatomy & Physiology 12 or <u>Approved Academic Grade 12 Science Course*</u> <del>Chemistry 12 or</del> (Recommended: Physics 12**) or <del>Applied Physics 12</del>	Anatomy & Physiology 12 or Chemistry 12 or Physics 12 or Applied Physics 12 <u>Approved Academic Grade 12 Science Course*</u>	Fifth Course	Physics 12 or Applied Physics 12; Chemistry 11

....

\*Approved Academic Grade 12 Science courses may include, but are not limited to, the following courses: Anatomy and Physiology 12, Biology 12, Calculus 12, Chemistry 12, Computer Science 12, Environmental Science 12, Geology 12, Physical Geography 12, and Physics 12. Students are encouraged to take Chemistry 12 and Physics 12 as a part of their approved Grade 12 courses.

\*\*For students ~~who are~~ missing required prerequisite courses for programs that may require Pre-calculus 12, Physics 11, or Physics 12: please note that UNBC offers some degree pathways that allow you to take courses that meet the prerequisite requirements through additional courses. ~~These pathways~~ A degree may require more time to complete through these pathways your degree than if you have these prerequisites. Check with ~~a~~ Student a ~~Advising~~ Advising to find ~~out~~ out-course equivalent or upgrading options that are available to you while enrolled at UNBC.

6. **Authorization:**

**Program / Academic / Administrative Unit:** School of Engineering

**SCCC Reviewed:** November 22, 2022

**Faculty:** Science and Engineering

**Faculty Council Motion Number:** FSE FC 2023: 01:12:26

**Faculty Council Approval Date:** January 12, 2023

**Senate Committee on Indigenous Initiatives Number:** Not Applicable

**Senate Committee on Indigenous Initiatives Meeting Date:** Not Applicable

7. **Other Information**

**Attachment Pages:**  0  pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAD202304.03

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

**Approved by SCAD:** April 3, 2023  
**Date**

*Jim Michael Nixon*  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the Northern Baccalaureate Nursing Program Required Pre-Admission Courses, on page 175 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** July 1, 2023

2. **Rationale for the proposed revisions:** Applicants to the Northern Baccalaureate Nursing Program (NBNP) have found it challenging to obtain the required laboratory components of the 6 credit hours of Anatomy and Physiology, as many institutions no longer offer a laboratory component for these courses. After comparing admission requirements of other institutions that offered an accelerated BScN program, it was found that the NBNP is unique in requiring a laboratory component for these courses. In order to remain competitive with other programs, and increase accessibility for entering our program, the required laboratory component for our admissions requirements is being removed. Instead, lab components will be recommended.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Required Pre-Admission Courses**

Students must have a minimum grade of B- in the following university-level courses. Students may not use a course in more than one category to satisfy the requirements:

- Human Anatomy and Physiology (6 credits), which must include a laboratory component;
- Microbiology (3 credits);
- Statistics (3 credits);
- Social Sciences (3 credits);
- English (3 credits);
- Indigenous Studies (3 credits);
- Psychology (3 credits).

**Note:** Human Anatomy and Physiology and Microbiology courses must be completed within five years prior to the semester of admission. All other courses must normally be completed within 10 years prior to the semester of admission.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

#### **Required Pre-Admission Courses**

Students must have a minimum grade of B- in the following university-level courses. Students may not use a course in more than one category to satisfy the requirements:

- Human Anatomy and Physiology (6 credits; lab components highly recommended), ~~which must include a laboratory component~~;
- Microbiology (3 credits);
- Statistics (3 credits);

- Social Sciences (3 credits);
- English (3 credits);
- Indigenous Studies (3 credits);
- Psychology (3 credits).

**Note:** Microbiology, and Human Anatomy and Physiology and Microbiology courses must be completed within five years prior to the semester of admission. All other courses must normally be completed within 10 years prior to the semester of admission.

**6. Authorization:**

**SCCC Reviewed:** February 27, 2023

**Program / Academic / Administrative Unit:** School of Nursing

**Faculty:** Faculty of Human and Health Sciences

**Faculty Council Motion Number:** FHHS.2023.03.16.04

**Faculty Council Approval Date:** March 16, 2023

**Senate Committee on Indigenous Initiatives Motion Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**

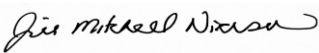
**Motion No.:** SCAD202304.04

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

**Approved by SCAD:** April 3, 2023  
Date

  
Chair's Signature

**For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.**

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to graduate admission requirements on page 23 in the 2022/2023 print or PDF calendar accessible on the UNBC web page be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** This motion removes the list of applications requirements from the calendar and references our website instead. This change is intended to update inaccurate information currently in the calendar and to support necessary flexibility for programs to adjust their requirements. For example, some programs may decide not to require 3 references in the future (as is now common in competitor programs in some fields). Also, some programs currently have a different process for assessing academic interest (such as a supplemental application in lieu of a statement of interest). Additionally, we do not require official transcripts for admission any longer. Rather, we assess based on unofficial scanned transcripts and require official transcripts only for admitted applicants. This transcript requirement is not a new process, however, the calendar language was not adjusted when the procedure change was made (onboarded with web-based applications in 2012). Lastly, we are removing the reference to accept an offer of admission in writing as the new CRM will include a “click to accept or decline” option and removing a reference to deadlines in the calendar that was not deleted when these migrated to the web (via a previously approved Senate motion).

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

#### 1.0 General Admission Requirements

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Applicants who have been offered admission to a graduate program must indicate, in writing, their intention to accept or decline the offer of admission within 30 days. Failure to notify the University may result in cancellation of the offer of admission.

In order to be considered for admission to Graduate Programs, all applicants must provide the following to the Office of the Registrar by the deadlines noted above:

- An application for admission to Graduate Programs.
- Respective application fee(s).
- Three assessment reports (letters of reference) submitted directly to UNBC from the referees.
- Official transcripts (one copy) from all post-secondary institutions attended.
- Statement of Academic Interests (letter of intent).
- Official English Language Test Scores (required for applicants whose first language is NOT English) sent directly to UNBC from the testing agencies.

Individual programs may require the submission of additional application material in order for an application to be considered.

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

Applicants who have been ~~offered admission~~ admitted to a graduate program must indicate, ~~in writing,~~ their intention to accept or decline ~~the~~ an offer of admission within 30 days. Failure to ~~notify the University~~ accept an offer may result in admission being rescinded. ~~cancellation of the offer of admission.~~

~~In order to~~ To be considered for admission to Graduate Programs, all applicants must ~~provide the following to the~~ submit a complete application to the Office of the Registrar by the application deadline (<https://www.unbc.ca/admissions/graduate/graduate-application-intakes-and-deadlines>). ~~deadlines noted above:~~

Full details on application requirements can be found on our website:  
<https://www.unbc.ca/admissions/graduate/graduate-application-requirements>

- ~~— An application for admission to Graduate Programs.~~
- ~~— Respective application fee(s).~~
- ~~— Three assessment reports (letters of reference) submitted directly to UNBC from the referees.~~
- ~~— Official transcripts (one copy) from all post-secondary institutions attended.~~
- ~~— Statement of Academic Interests (letter of intent).~~
- ~~— Official English Language Test Scores (required for applicants whose first language is NOT English) sent directly to UNBC from the testing agencies.~~

~~Individual programs may require the submission of additional application material in order for an application to be considered.~~

**6. Authorization:**

**SCCC Review Date:** March 20, 2023

**Program / Academic / Administrative Unit:** Graduate Administration, Office of the Registrar

**Faculty:** Not applicable

**Faculty Council Motion Number:** Not applicable

**Faculty Council Approval Date:** Not applicable

**Senate Committee on Indigenous Initiatives Motion Number:** Not applicable

**Senate Committee on Indigenous Initiatives Meeting Date:** Not applicable

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**


**Motion No.:** SCAD202304.05

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

**Approved by SCAD:** April 3, 2023  
**Date**

  
**Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to graduate admission requirements on page 24 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** This motion removes the requirement to calculate **domestic** GPA for admission to a Master's degree on the most recent 60 credits of completed coursework, replacing this with a GPA calculated on 3<sup>rd</sup> and 4<sup>th</sup> year level coursework. The policy is intended to be flexible to accommodate adjustments to process based on program needs. International credential Master's and doctoral domestic/international GPA policy remains unchanged.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

1.3 Admission to Master's Degrees

1.3.1 In general, applicants to a Master's degree program must hold a four-year Baccalaureate degree (or equivalent) from a recognized institution, with a Cumulative GPA equivalent to at least 3.00 (B) at UNBC. For applicants with a credential from an institution in Canada, the Cumulative GPA is calculated on the last 60 credits completed. Specific minimum admission requirements for graduates with credentials completed at an institution outside of Canada are determined by country and are listed on the Graduate Admission website: <https://www2.unbc.ca/apply/graduate/international-admission-requirements>. Higher entrance standards than those outlined in this section may be set by individual programs.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

1.3 Admission to Master's Degrees

1.3.1 In general, applicants to a Master's degree program must hold a four-year Baccalaureate degree (or equivalent) from a recognized institution., ~~with a Cumulative GPA equivalent to at least 3.00 (B) at UNBC.~~

Domestic applicants are normally required to have a minimum overall average of 3.00 (B) for third- and fourth-year courses, on the last 60 credits completed

Specific minimum admission requirements for graduates with credentials completed at an institution outside of Canada are determined by country and are listed on the Graduate Admission website: [www.unbc.ca/apply/graduate/international-admission-requirements](http://www.unbc.ca/apply/graduate/international-admission-requirements).

Higher entrance standards or different GPA requirements than those outlined in this section may be set by individual programs and, where defined, can be found in the program calendar entry or on the Graduate Admissions website: [www.unbc.ca/admissions/graduate](http://www.unbc.ca/admissions/graduate).



6. **Authorization:**

**SCCC Review Date:** January 16, 2023

**Program / Academic / Administrative Unit:** Office of the Registrar

**Faculty:** All

**Faculty Council Motion Number:** FSE: FSE FC 2023.03.10.07  
FHHS: FHHSFC.2323.03.16 5.1  
FISSSHS: FISSSHFC.2023.02.16.03  
FBE: FBEFC2023.02.16.16  
FE: FEFC 2023020904

**Faculty Council Approval Date:** FSE: March 16, 2023  
FHHS: March 16, 2023  
FISSSHS: February 16, 2023  
FBE: February 19, 2023  
FE: February 9, 2023

**Senate Committee on Indigenous Initiatives Motion Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

7. **Other Information**

**Attachment Pages:**  0  pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**

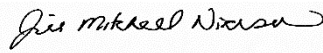
**Motion No.:** SCAD202304.06

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

**Approved by SCAD:**  April 3, 2023   
**Date**

  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-202304.17

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the admission requirements on page 24 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** This revision removes the requirement for the Dean to complete a final review and approve exceptional admission for mature applicants and applicants who do not meet the minimum GPA requirement for admission. Since admission is managed by a committee of faculty members and the Chair is required to sign off on all admission recommendations, approval at the program level provides sufficient academic oversight to ensure the integrity of our admission process and will expedite admission processing.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

1.3.3 A program may recommend admission for an applicant who has a four-year Baccalaureate degree (or equivalent) who does not meet the minimum GPA requirement for the program if the applicant demonstrates sufficient relevant experience and expertise to offset GPA deficiencies. Exceptional admission must have approval by the Dean.

...

1.4 Admission to the Master's Degree as a Conditionally Admitted Mature Student

Five years after completion of a Baccalaureate degree as defined in 1.3.1, applicants whose academic record is such that they would not be admissible to a Master's program may be admitted conditionally as mature students, provided they are recommended by the appropriate Program. Such recommendations must be made in writing by the Program and approved by the Dean.

The minimum grade point average for admission to a Master's program as a conditionally admitted mature student is 2.67 (B-).

A student conditionally admitted to a graduate program must earn a grade of at least 3.00 (B) in each of the first two 3 credit hour graduate courses taken in order to continue the Master's degree program.

Students admitted in this category normally will not receive transfer credit for any courses completed prior to enrolling in their Graduate Program.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

1.3.3 A program may recommend admission for an applicant who has a four-year Baccalaureate degree (or equivalent) who does not meet the minimum GPA requirement for the program if the applicant demonstrates

sufficient relevant experience and expertise to offset GPA deficiencies. ~~Exceptional admission must have approval by the Dean.~~

#### **1.4 Admission to the Master's Degree as a Conditionally Admitted Mature Student**

Five years after completion of a Baccalaureate degree as defined in 1.3.1, applicants whose academic record is such that they would not be admissible to a Master's program may be admitted conditionally as mature students, provided they are recommended by the appropriate program. ~~Such recommendations must be made in writing by the Program and approved by the Dean.~~

The minimum ~~grade point average~~ GPA for admission to a Master's program as a conditionally admitted mature student is 2.67 (B-) or equivalent.

A student conditionally admitted to a graduate program must earn a grade of at least 3.00 (B) in each of the first two 3 credit hour graduate courses taken ~~in order~~ to continue in the Master's degree program.

Students admitted in this category normally will not receive transfer credit for any courses completed prior to enrolling in their Graduate Program.

#### **6. Authorization:**

**SCCC Review Date:** August 29, 2022

**Program / Academic / Administrative Unit:** Office of the Registrar

**Faculty:** All

**Faculty Council Motion Number:**

FSE: FSEFC 2023:01:12:04

FHHS: FHHS. 2023.01.19.04

FISSSH: FISSSHFC.2023.02.16.03

FBE: FBEFC 2022.12.15.05

FE: FEFC 2022:12:08:04

**Faculty Council Approval Date:**

FSE: January 12, 2023

FHHS: January 19, 2023

FISSSH: February 16, 2023

FBE: December 15, 2022

FE: December 8, 2022

**Senate Committee on Indigenous Initiatives Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

#### **7. Other Information**

Attachment Pages: 0 pages.

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**

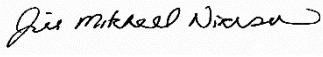
**Motion No.:** SCAD202304.07

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

**Approved by SCAD:** April 3, 2023  
**Date**

  
**Chair's Signature**

For recommendation to ✓, or information of \_\_\_\_\_ Senate.

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the graduate admission requirements on page 25 in the 2022/2023 graduate calendar accessible on the UNBC web page be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

This motion removes process from the calendar and amends the policy for reinstatement and readmission. The current policy is unduly restrictive to our goal of supporting completion for students who have stepped away from their program. Reinstatement is dependent on the student being within the time limit to complete inclusive of time away from the program. This does not support the current profile of returning students who may take a break that puts them outside their time limit or who have left with all but their capstone completed. If an applicant is not eligible for reinstatement, they must be readmitted. Under a readmission, the fee schedule begins anew, and previously paid tuition instalments are not credited towards the minimum instalments required for the degree. Where there is strong program support for a student's return, this is a high barrier and results in losing students who would otherwise complete their credential. The new policy supports flexibility for programs in deciding to support a student's return. Additionally, removing the requirement that a student must be withdrawn with permission to be eligible for reinstatement will allow us to bring students back when registration has lapsed with fewer bureaucratic barriers. Removing the readmission category will ensure prior students are considered under the same review process.

3. **Implications of the changes for other programs, etc., if applicable:** None.

4. **Reproduction of current Calendar entry for the item to be revised:**

**2.2.3 Reinstatement** Students who have withdrawn with permission from their graduate program and later wish to return can only do so if, inclusive of their time away from their graduate program, they have not exceeded the time limit applicable to their graduate program (See Regulation 7.7); and have supervisory support for reinstatement.

Students who have not exceeded the time limit must do the following:

- a. Submit a new Application for Admission to Graduate Programs Form and pay the reapplication fee
- b. Provide a letter to UNBC Graduate Admissions in the Office of the Registrar stating their rationale for wishing to return to their graduate program
- c. Provide proof of supervisory support for their reinstatement

Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post-secondary

level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar.

Students who have exceeded the time limit period or who have been withdrawn without permission please see section 2.2.4 (Reapplication).

**2.2.4 Reapplication** Students who have either a) been withdrawn without permission or b) whose time limit has expired must re-apply to UNBC as new applicants and pay the reapplication fee. If admitted, students must start anew; normal program requirements apply, including time limitations regardless of previously completed coursework accepted (see 4.2.1) and minimum tuition fee units.

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**2.2.3 Reinstatement** Students who have withdrawn ~~with permission~~ from their graduate program and later wish to return must apply to be reinstated to their program. Reinstatement requires the support of the supervisor (where assigned) and program chair.

Students who have exceeded the time limit to complete their degree (inclusive of time away from their graduate program) may be reinstated with the support of the program following a review of previously completed coursework and the current calendar requirements for degree completion. Accepting previously completed courses for credit towards the degree where the time limit has expired is at the discretion of the program. Additional, repeated, or supplemental coursework may be required.

Students who were required to withdraw are not eligible for reinstatement.

The procedure for reinstatement is available on the Graduate Administration website, including deadlines and applicable fees.

~~an only do so if, inclusive of their time away from their graduate program, they have not exceeded the time limit applicable to their graduate program (See Regulation 7.7); and have supervisory support for reinstatement.~~

~~Students who have not exceeded the time limit must do the following:~~

- ~~a. Submit a new Application for Admission to Graduate Programs Form and pay the reapplication fee~~
- ~~b. Provide a letter to UNBC Graduate Admissions in the Office of the Registrar stating their rationale for wishing to return to their graduate program~~
- ~~c. Provide proof of supervisory support for their reinstatement~~

~~Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post secondary level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar.~~

~~Students who have exceeded the time limit period or who have been withdrawn without permission please see section 2.2.4 (Reapplication).~~

~~**2.2.4 Reapplication** Students who have either a) been withdrawn without permission or b) whose time limit has expired must re-apply to UNBC as new applicants and pay the reapplication fee. If admitted, students must start anew; normal program requirements apply, including time limitations regardless of previously completed coursework accepted (see 4.2.1) and minimum tuition fee units.~~

6. **Authorization:**

**SCCC Review Date:** August 29, 2022

**Program / Academic / Administrative Unit:** Office of the Registrar

**Faculty:** All

**Faculty Council Motion Number:**

Faculty of Environment:	<a href="#">FEFC 2022:12:08:03</a>
Faculty of Human and Health Sciences:	<a href="#">FHHS. 2023.01.19.03</a>
Faculty of Science and Engineering:	<a href="#">FSE FC 2023:01.12.03</a>
Faculty of Faculty of Indigenous Studies, Social Sciences and Humanities:	<a href="#">FISSSHFC.2023.02.16.03</a>
Faculty of Business and Economics:	<a href="#">FBEFC 2022.12.15.04</a>

**Faculty Council Approval Date:**

Faculty of Environment:	<a href="#">December 8, 2022</a>
Faculty of Human and Health Sciences:	<a href="#">January 19, 2023</a>
Faculty of Science and Engineering:	<a href="#">January 12, 2023</a>
Faculty of Faculty of Indigenous Studies, Social Sciences and Humanities:	<a href="#">February 16, 2023</a>
Faculty of Business and Economics:	<a href="#">December 15, 2022</a>

**Senate Committee on Indigenous Initiatives Motion Number:** N/A

**Senate Committee on Indigenous Initiatives Meeting Date:** N/A

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAD202304.08

**Moved by:** Beeler

**Seconded by:** Korkmaz

**Committee Decision:** Approved

*Jill Mitchell-Nielsen*

**Approved by SCAD:** April 3, 2023  
**Date**

\_\_\_\_\_  
**Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**





Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the 2022-2023 SCSB Annual Report be approved.

**Rationale:** The annual report is due to be submitted to Senate in April.

**Proposed By:** Linda Fehr, Coordinator – Awards & Financial Aid

**External Relations Contact:** N/A

**Faculty / Academic Department:** N/A

**Date:** March 29, 2023

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCSB20230329.02

**Moved by:** Hanlon

**Seconded by:** Bankole

**Committee Decision:** CARRIED

**Attachments:** 4 pages.

**Approved by SCSB:** March 29 2023

**Date**

**Chair's Signature**

**For Information of Senate & Board**

# Senate Committee on Scholarships and Bursaries

## Annual Report to Senate

March 29, 2023

### OVERVIEW

Since the last annual report in March of 2022 the Senate Committee on Scholarships and Bursaries has met ten (10) times. During this time, and on behalf of Senate, the Committee has completed the following administrative tasks:

- Recommended to Senate the 2022/2023 general scholarships and bursaries fund expenditures.
- Ratified nominations of 2022/2023 awards recipients
- Reviewed and approved eighteen Terms and Conditions for thirty-three newly established awards.
- Approved twenty-one revisions to Terms and Conditions for existing awards.
- Reviewed fourteen student requests for scholarship deferrals/reinstatements.

### STATISTICAL SUMMARY – 2022/2023

<b>Award Type</b>	<b>Number</b>	<b>Value</b>
Donor-Directed	733	\$1,875,785.80
UNBC General Fund (not including waivers)	175	\$ 402,500.00
UNBC Scholars Waivers	109	\$ 538,166.84
Graduate Tuition Waivers	85	\$ 282,418.10
Athletic Tuition Waivers	47	\$ 215,970.31
Provincial/Youth in Care Tuition Waivers	16	\$ 70,609.67
School District 57 Waivers (matching)	2	\$ 2,000.00
Canada 150th Anniv. Intn'l Scholarship Waivers	7	\$ 11,000.00
<b>Totals</b>	<b>*1174</b>	<b>\$3,398,150.72**</b>

\* 1.16% **increase** in number from 2021/2022

\*\* 1.16% **increase** in value from 2021/2022

<b>Student Data</b>	<b>Number</b>	<b>%</b>	<b>Notes</b>
Self-declared Female Recipients	559	68.6%	
Self-declared Male Recipients	250	31.0%	
Undeclared Gender	4	.4%	
Self-declared Indigenous Recipients	73	9%	
International Recipients	155	19.0%	
Northern Residents	508	62.0%	
Undergraduate Entrance Recipients	108	13.3%	
General Awards Recipients	229	28.2%	(all student types)
In-Course Undergraduate Award Recipients	333	40.9%	
Graduate Award Recipients	143	17.6%	(UNBC-administered)
Number of individual recipients	813	100.0%	(one or more awards)

<b>Award Category</b>	<b>Number</b>	<b>Value</b>	<b>Median Value</b>
Needs-based Awards	402	\$ 504,518.32	\$1,500
Merit-based Awards	772	\$2,893,632.40	\$2,500

### **NEW DONOR-NAMED AWARDS ESTABLISHED IN 2022/2023**

<b>Name of Award</b>	<b>Number</b>	<b>Value</b>	<b>Total</b>
16,000 Alumni Award	1	1,000	1,000
Access Engineering Consultants Ltd. Scholarship	1	2,500	2,500
Andrea Johnson Memorial Award	1	2,000	2,000
Coastal GasLink Nursing Bursary	5	2,000	10,000
Dr. Eldon Lee Memorial Award	1	1,000	1,000
EGBC Northern Branch Matching Schol.	3	1,000	3,000
Elsie Osterberg Memorial Award	1	1,000	1,000
International Student Support Award	TBD	TBD	TBD
Jenabai Hussainali Shariff and Family Scholarship	6	80,000	480,000
Ken and Rhonda McIntosh Scholarship	4	1,000	4,000
Lake Biodiversity Scholarship	1	1,250	1,250
PETRONAS Nursing Award	2	5,000	10,000
Paul Zanette Memorial Award	1	1,000	1,000

Pharmasave Prince George Scholarship	1	500	500
Sodexo Canada Award for Students with a Disability	1	1,000	1,000
Sodexo Canada Indigenous Award	1	1,500	1,500
Trails Charitable Foundation Award	1	8,000	8,000
UNBC and NLC Partnership Award	1	750	750
<b>Totals</b>	<b>33</b>	<b>\$110,500</b>	<b>\$528,500</b>

#### UNAWARDED DONOR-NAMED SCHOLARSHIPS AND BURSARIES 2022/2023

Name Of Award	Reason	Total Value	# Times Not Awarded (past Five Years including this year)
Arne & Lesley Carlson Graduate Scholarship	Program specific	\$1,500	1
BC Psychological Assoc. Award	Specific criteria	Certificate	3
Bear and Tori Scholarship	Specific	\$1,000	1
Bill Reid Award	Specific criteria	\$7,500	3
David A/ Bradbury Bursary	Program specific	\$2,500	2
EGBC NB Matching Scholarship	Matches external funding previously received	\$1,000	1
Geoffrey R. Weller Scholarship	COVID – study abroad suspended past 2 years	\$2,000	2
George Baldwin QC Graduate Scholarship	Program and GPA specific	\$6,000	4
Keith Gordon & Ted Williams Scholarship	Program and GPA specific	\$ 750	1
Mitsui Home Canada Inc. Scholarship	Program Specific (GPA)	\$8,500	1
MNP Fort St. John Scholarship	Program and geographical area specific	\$1,000	2
Morrison History Scholarship	Program and year specific	\$ 500	2
Nechako Chapter No. 40 – Order of the Eastern Star Bursary	Affiliation specific	\$1,000	3
Nordic Sport Leadership Award	Affiliation specific	\$1,000	4
Northern Nations Community Award	Program specific, specific communities	\$2,500	3

Public and Private Workers of Canada Local 9 Award (2)	Affiliation specific	\$3,000	1
Rotary Club of Gibsons Jim Ling Michael Cruise Scholarship	Affiliation specific-nomination not received from donor	\$3,500	1
Ryan-Sanford Cadet Service Scholarship	Affiliation specific	\$1,000	1
S.M. Blair Family Foundation Scholarship (1 of 2)	Affiliation specific	\$2,000	2
Sophie Thomas Bursary	Donor did not nominate	\$1,000	4
Tom Dennett Memorial Scholarship	Specific Criteria	\$1,000	4
William Dow Ferry Graduate Fellowship in Political Science	Program and GPA specific	\$4,000	2
<b>Totals</b>	<b>22 awards*</b>	<b>\$52,250**</b>	

\*Percentage of *number* of available awards not awarded 2022/2023: 1.8% (33% decrease over 2021/2022)

\*\*Percentage of *value* of available awards not awarded 2022/2023: 1.5% (25% decrease over 2021/2022)