

SENATE MEETING OPEN SESSION AGENDA

March 22, 2023
3:30 – 5:00 PM
Senate Chambers/Zoom

1.0 Acknowledgement of Territory

2.0 S-202301.01

Approval of the Agenda †

Page 1 That the agenda for the March 22, 2023 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 Presentations – No presentation in open session

4.0 Approval of the Minutes

S-202303.02

Approval of the Minutes

Page 11 That the Minutes for the February 22, 2023 Open Session of Senate be approved as presented.

• Business Arising

6.0 President's Report - (10 minutes)

Payne

7.0 Report of the Provost (5 minutes)

Rodgers

8.0 Report of the Registrar (5 minutes)

Read

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.1.1 The Truth & Reconciliation Commission released its report in 2015. UNBC committed to addressing the 94 calls to action. Where are we at with regard to addressing these calls to action? What have we done? What is in the works? (**Senator Whitcombe**)

9.1.2 Many institutions across the country are engaged in providing educational services into indigenous communities. Where are we at with regard to providing services – credit courses, etc. – within the indigenous communities we serve? (**Senator Whitcombe**)

9.1.3 Can you provide an update on the response to the declaration of a climate emergency by UNBC Senate at its meeting on January 22, 2020 (S201910.03/S-202001.22)? Specifically, are there any plans to start a process to operationalize the declaration? (**Senator Huber**)

S-202001.22 from the aforementioned meeting:

Now therefore be it resolved that the Senate of the University of Northern British Columbia recognizes that Earth is in a climate emergency and commits to and encourages the University community to:

- 1. Increase knowledge and understanding of sustainability and the climate emergency, its implications and solutions through its appropriate programs of vigorous research;*
- 2. Expand the cross-curriculum delivery of environmental and sustainability education within the university and through outreach, beyond it;*
- 3. Integrate sustainability into its actions and decisions;*
- 4. Set an example and do our part in reducing carbon emissions by committing to becoming carbon neutral in our operations by 2025, with concrete actions and realistic interim milestones;*
- 5. Establish a consultative and inclusive mechanism to elaborate and strategically guide progress on these goals.*

9.2 Questions from the floor

10.0 Approval of Motions on the Consent Agenda

Payne

S-202302.03

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Student Appeals

Klassen-Ross

11.2 Senate Committee on Academic Affairs

Rodgers

For Approval:

Page 17 S-202303.04

Consent Change(s) to Course Prerequisites – ENGR 217

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for ENGR 217-3 Engineering Design II, on page 235 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 19 S-202303.05

Consent Change(s) to the Name and Prerequisites – ENGR 240-4

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the name and prerequisites for ENGR 240-4 Mechanics of Materials II, on pages 105, and 360 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 22 S-202303.06

Consent Change(s) to Course Prerequisites – CIVE 321-3

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for CIVE 321-3 Structural Analysis II, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 24 S-202303.07

Consent **Change(s) to Course Prerequisites – ENGR 300-3**
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for ENGR 300-3 Sustainable Principles of Engineering, on page 236 of the 2022/2023 undergraduate calendar be approved as proposed.
Effective date: September 2023

Page 26 **S-202303.08**
Consent **Change(s) to Course Prerequisites – ENGR 110-3**
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for ENGR 110-3 Technical Writing, on page 235 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023

Page 28 **S-202303.09**
Consent **Change(s) to Course Prerequisites – CIVE 340-3**
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for CIVE 340-3 Structural Design I, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023

Page 30 **S-202303.10**
Consent **Change(s) to Course Prerequisites – CIVE 341-3**
That, on the recommendation of the Senate Committee on Academic Affairs, the the change to the course prerequisites, for CIVE 341-3 Structural Design II, on page 210 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023

Page 32 **S-202303.11**
Consent **Change(s) to Course Name – ENGR 300-3**
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course prerequisites, for ENGR 300-3 Sustainable Principles of Engineering, on page 236 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023

Page 36 **S-202303.12**
Consent **Change(s) to Course Description – ENGR 254-4**
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course description for ENGR 254-4 Fluid Mechanics I, on page 236 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023

Page 38 **S-202303.13**
Consent **Change(s) to Course Prerequisite – CPSC 100-4**
That the changes to the course prerequisite for CPSC 100-4 Computer Programming I on page 200 of the 2021/2022 undergraduate calendar, be approved as proposed
Effective date: May 2023

Page 40 **S-202303.14**
Consent **Change(s) to Course Prerequisite – CPSC 110-3**
That the changes to the course prerequisite for CPSC 110-3 Introduction to Computer Systems and Programming on page 200 of the 2021/2022 undergraduate calendar, be approved as proposed
Effective date: May 2023

Page 42 **S-202303.15**
Consent **Change(s) to Course Prerequisite – CPSC 141-3**
That the changes to the course prerequisite for CPSC 141-3 Discrete Computational Mathematics on page 201 of the 2021/2022 undergraduate calendar, be approved as proposed.
Effective date: May 2023

Page 44 **S-202303.16**

- Consent** **Change(s) to Course Prerequisite – CPSC 200-3**
That the changes to the course prerequisite for CPSC 200-3 Algorithm Analysis and Development, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 47** **S-202303.17**
Consent **Change(s) to Course Description – CPSC 230-4**
That the changes to the course description for CPSC 230-4 *Introduction to Logic Design*, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 49** **S-202303.18**
Consent **Change(s) to Course Description – CPSC 231-4**
That the changes to the course description for CPSC 231-4 *Computer Organization and Architecture*, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 51** **S-202303.19**
Consent **Change(s) to Course Description and Prerequisite – CPSC 281-3 Data Structures I**
That the changes to calendar description and prerequisite for CPSC 281-3 Data Structures I on page 218 the 2022/2023 undergraduate calendar be approved as proposed.
Effective date: September 2023
- Page 54** **S-202303.20**
Consent **Change(s) to Course Prerequisite – CPSC 320-3**
That the changes to the course prerequisite for CPSC 320-3 Programming Languages on page 219 of 2022/2023 undergraduate calendar be approved as proposed.
Effective date: September 2023
- Page 56** **S-202303.21**
Consent **Change(s) to Course Description and Prerequisite – CPSC 482-3**
That the changes to the course prerequisite and course description for CPSC 482-3 Data Structures II, on page 222 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 58** Executive Summary - DEPARTMENT OF GLOBAL AND INTERNATIONAL STUDIES CALENDAR MOTIONS FOR MARCH 2023 SCAAF
- Page 60** **S-202303.22**
Consent **Course Deletion– INTS 200 – 3: Contemporary Russia**
That the deletion of INTS 200 – 3: Contemporary Russia on page 267 of the 2022/2023 Undergraduate Calendar, be approved as proposed.
Effective date: September 2023
- Page 62** **S-202303.23**
Consent **Course Deletion – INTS 204 – 3**
That the deletion of INTS 204 – 3: Contemporary China, on page 267 of the 2022/2023 Undergraduate Calendar, be approved as proposed.
Effective date: September 2023
- Page 64** **S-202303.24**
Regular **New Course Approval - INTS 208-3 Japanese Culture and Society**
That the new course INTS 208-3 Japanese Culture and Society be approved as follows:
Effective date: September 2023
- Page 69** **S-202303.25**
Regular **New Course Approval - INTS 211-3 Contemporary Economic Issues**
That the new course INTS 211-3: Contemporary Economic Issues be approved as follows:
Effective date: September 2023

- Page 74** **S-202303.26**
Regular **New Course Approval** - INTS 234-3 Introduction to Islamic Civilizations
 That the new course INTS 234-3 Introduction to Islamic Civilizations be approved as follows:
Effective date: September 2023
- Page 79** **S-202303.27**
Regular **New Course Approval** - INTS 311-3: Russian Politics and Society
 That the new course INTS 311-3: Russian Politics and Society be approved as follows:
Effective date: September 2023
- Page 84** **S-202303.28**
Regular **New Course Approval** - INTS 312 – 3: Chinese Politics and Society
 That the new course INTS 312 – 3: Chinese Politics and Society be approved as follows:
Effective date: September 2023
- Page 89** **S-202303.29**
Regular **New Course Approval** - INTS 314 – 3: European Politics and Society
 That the new course INTS 314 – 3: European Politics and Society be approved as follows:
Effective date: September 2023
- Page 94** **S-202303.30**
Regular **New Course Approval** - INTS 315 – 3: American Politics and Society
 That the new course INTS 315 – 3: American Politics and Society be approved as follows:
Effective date: September 2023
- Page 99** **S-202303.31**
Regular **New Course Approval** - INTS 423-3–9: Global Studies Field Experience
 That the new course INTS 423-3–9: Global Studies Field Experience be approved as follows:
Effective date: September 2023
- Page 104** **S-202303.32**
Regular **New Course Approval** - INTS 623-3–6, Global Studies Field Experience
 That the new course INTS 623-3–6, Global Studies Field Experience be approved as follows:
Effective date: September 2023
- Page 109** **S-202303.33**
Consent **Change(s) to Course Description and Prerequisite** - INTS 225-3, Global Environmental Challenge
 That the changes to the course title, description, and preclusions for INTS 225-3, Global Environmental Challenge: Sustainability, on page 268 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 111** **S-202303.34**
Consent **Change(s) to Course Description and Prerequisite** - INTS 304-3, International Development
 That the changes to the course preclusions for INTS 304-3, International Development, on page 269 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 113** **S-202303.35**
Consent **Change(s) to Course Description and Prerequisite** - INTS 325-3, Film and Global Society
 That the changes to the course description for INTS 325-3, Film and Global Society, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 115** **S-202303.36**
Consent **Change(s) to Course Description and Prerequisite** - INTS 340-3, The Circumpolar North in Global Perspective
 That the changes to the course title, description and preclusions for INTS 340-3, The Circumpolar North in Global Perspective, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 117 **S-202303.37**

Consent

Change(s) to Course Description and Prerequisite - INTS 425-3, Sustainability Problem Solving
That the changes to the course description and preclusions for INTS 425-3, Sustainability Problem Solving, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 119 **S-202303.38**

Consent

Change(s) to Course Description and Prerequisite - INTS 625-3, Sustainability Problem Solving
That the changes to the course description and preclusions for INTS 625-3, Sustainability Problem Solving, on page 115 of the 2021/2022 graduate calendar, be approved as proposed.

Effective date: September 2023

Page 121 **S-202303.39**

Consent

Change(s) to Course Requirements - Global and International Studies (BA Program)
That the changes to the program requirements for the Global and International Studies (BA Program) on pages 146, 147, 148, and 149 of the 2022/2023 undergraduate calendar, be approved as proposed

Effective date: September 2023

Page 133 Executive Summary - DEPARTMENT OF POLITICAL SCIENCE UNDERGRADUATE PROGRAM
CALENDAR MOTIONS FOR SEPTEMBER 2023

Page 134 **S-202303.40**

Consent

Change(s) to Course Description and Prerequisite - POLS 305-3: United States Politics
That the change to course preclusions and course title for POLS 305-3: United States Politics, on page 291 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 136 **S-202303.41**

Consent

Change(s) to Course Preclusion - POLS 309-3 Politics and Society in China
That the change to the course preclusion for POLS 309-3 Politics and Society in China, on page 291 of the 2022/2023 undergraduate calendar, be approved as proposed

Effective date: September 2023

Page 138 **S-202303.42**

Consent

Change(s) to Course Preclusion - POLS 311-3 Russian Politics and Society
That the change(s) to the course preclusions for POLS 311-3 Russian Politics and Society on page 292 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 140 **S-202303.43**

Consent

Change(s) to Course Description and Preclusion - POLS 314-3: European Politics and Government
That the change to the course preclusions and course title for POLS 314-3: European Politics and Government, on page 292 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 142 **S-202303.44**

Consent

Change(s) to Course Credits – ENSC 440-3 (Internship)
That the change(s) to the course credits for ENSC 440-3 (Internship) on page 116 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

Page 145 **S-202303.45**

Consent

Change(s) to Course Title and Description – ENSC 111
That the change(s) to the course title and course description for ENSC 111-1, on pages 115 and 240 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

- Page 147** **S-202303.46**
Consent **Change(s) to Course Requirements – Minor in GIS (Geographic Information Systems)**
That the change(s) to the course requirements for the Minor in GIS (Geographic Information Systems), on page 144 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 149** **S-202303.48**
Consent **Change(s) to Course Description – Minor in Outdoor Recreation and Tourism Management**
That the correction to the description for Minor in Outdoor Recreation and Tourism Management in the 2022/23 undergraduate calendar, on page 165 of the PDF version, be approved as proposed.
Effective date: September 2023
- Page 152** **S-202303.47**
Consent **Change(s) to Course Description – GEOG 212-1**
That the change(s) to the course number, course title, and course description for GEOG 212-1, page 266 of the 2022/2023 undergraduate calendar, be approved as proposed.
Effective date: September 2023
- Page 154** Executive Summary - MOTIONS FROM THE SCHOOL OF BUSINESS – CHANGES TO THE MASTER OF SCIENCE IN BUSINESS ADMINISTRATION AND THE MASTER OF BUSINESS ADMINISTRATION PROGRAMS
- Page 156** **S-202303.49**
Consent **Course Deletion – COMM 626-Finance Research 1**
That the deletion of the course COMM 626-Finance Research 1, on page 106 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 158** **S-202303.50**
Consent **Course Deletion – COMM 627-Finance Research 2**
That the deletion of the course COMM 627-Finance Research 2, on page 106 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 160** **S-202303.51**
Consent **Course Deletion – COMM 646-Marketing Research 1**
That the deletion of the course COMM 646-Marketing Research 1, on page 106 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 162** **S-202303.52**
Consent **Course Deletion – COMM 647-Marketing Research 2**
That the deletion of the course COMM 647-Marketing Research 2, on page 106 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 164** **S-202303.53**
Consent **Course Deletion – COMM 656-Research in Operations Management/International Business 1**
That the deletion of the course COMM 656-Research in Operations Management/International Business 1, on page 107 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 166** **S-202303.54**
Consent **Course Deletion – COMM 657-Research in Operations Management/International Business 2**
“That the deletion of the course COMM 657-Research in Operations Management/International Business 2, on page 107 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023
- Page 168** **S-202303.55**

Consent **Course Deletion – COMM 703-International Business**
That the deletion of the course COMM 703-International Business, on page 107 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

Page 170 **S-202303.56**
Regular **New Course Approval** COMM 702-3 Sustainability Management
That the new course *COMM 702-3 Sustainability Management* be approved as follows
Effective date: September 2023

Page 175 **S-202303.57**
Consent **Course Deletion – COMM 751-Project Management**
That the deletion of the course COMM 751-Project Management, on page 107 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

Page 177 **S-202303.58**
Consent **Change(s) to Course Description–** COMM 690-Asia Pacific Gateway
That the changes(s) to the title and course description of COMM 690-Asia Pacific Gateway, on page 107 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

Page 179 **S-202303.59**
Consent **Change(s) to Program Requirements –** Master of Science in Business Administration (MScBA)
That the changes to the program requirements for the Master of Science in Business Administration (MScBA), on page 47 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

Page 182 **S-202303.60**
Consent **Change(s) to Program Requirements –** Master in Business Administration (MBA)
That the changes to the program requirements for the Master in Business Administration (MBA), on page 45/46 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

Page 185 **S-202303.61**
Consent **Change(s) to Course Credit Hours–** COMM 762 Independent Research in Business Administration
That the changes to the course credit hours for COMM 762 Independent Research in Business Administration, on page 108 of the 2022/23 graduate calendar, be approved as proposed.
Effective date: September 2023

11.3 Steering Committee of Senate **Payne**

Page 187 **S-202303.62**
Academic Vice-Presidents and Other Senior Administrators Selection and Review Procedures
That, on the recommendation of the Steering Committee of Senate, the Senate approves the Academic Vice-Presidents and Other Senior Administrators Selection and Review Procedures, as presented.
Effective: Upon approval of Senate and the UNBC Board of Governors

Page 202 **S-202303.63**
Repeal of Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures
That, on the recommendation of the Steering Committee of Senate, the Senate repeals Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures, as presented.
Effective: Upon approval of Senate and the UNBC Board of Governors

Page 205 **S-202303.64**
Repeal of the Review of the Vice-President Academic and Provost Prior to Reappointment Terms of Reference

That, on the recommendation of the Steering Committee of Senate, the Senate repeals the Review of the Vice-President Academic and Provost Prior to Reappointment Terms of Reference, as presented

Effective: Upon approval of Senate and the UNBC Board of Governors

For Information Only:

Draft Policies to be approved by the Board of Governors

- a. Draft Hiring Equity Policy – [Page 208](#)
- b. Draft Intentional Diversity Hire Policy - [Page 215](#)

Repeals to be approved by the Board of Governors

- a. Repeal of the Review of College Dean Prior to Reappointment Terms of Reference - [Page 219](#)
- b. Repeal of the Review of the Dean of Graduate Programs Prior to Reappointment Terms of Reference - [Page 221](#)
- c. Repeal of the Review of the Vice-President (Research) Prior to Reappointment Terms of Reference - [Page 224](#)

11.4 Senate Committee on Nominations

Zogas

Regular **S-202303.65**

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: March 22, 2023

For Approval Items:

SENATE COMMITTEE POSITION TO BE FILLED

(except as otherwise noted, all terms begin immediately)

CANDIDATE

For Information Items:

Senate Committee Vacancies

COMMITTEE	POSITION	TERM EXPIRY DATE
SCS	Lay Senator	03/31/2024
SCN	Faculty Senator	03/31/2023
	Lay Senator	03/31/2024
SCCC	Student Senator	08/31/2023
SCAAf	Faculty Member	03/31/2023
	Graduate Student	08/31/2023
SCSB	Undergraduate Student	08/31/2023
SCUB	Graduate Student	08/31/2023
	Undergraduate Student	08/31/2023
SCA	Graduate Student Senator	08/31/2023

11.5 Senate Committee on Curriculum and Calendar

Stathers

11.6 Senate Committee on Admissions and Degrees

Read

- | | | |
|------|--|--------------|
| 11.7 | Senate Committee on Indigenous Initiatives | Payne |
| 11.8 | Senate Committee on Honorary Degrees and Special Forms of Recognition | Payne |
| 11.9 | Senate Committee on Scholarships and Bursaries | Lewis |

For Information

Page 227 **SCSB20230222.03** *(approved)*

Access Engineering Consultants Ltd. Scholarship

That the new Terms and Conditions for the Access Engineering Consultants Ltd. Scholarship be approved.

Effective: 2023-2024 Academic Year

- | | | |
|-------|---|----------------|
| 11.10 | Senate Committee on University Budget | Gehloff |
| 12.0 | Information | |
| 13.0 | Other Business | |
| 14.0 | <u>S-202303.66</u> <i>(10 minutes)</i>
Move to the Closed Session
That the meeting move to Close Session. | |
| 15.0 | <u>S-202303.70</u>
Adjournment
That the Senate meeting be adjourned. | |

Motion Number (assigned by
Steering Committee of Senate): S-202303.04

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for ENGR 217-3 Engineering Design II, on page 235 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** ENGR 217 employs statistical concepts to analyze the data used in the design projects developed in the course.
3. **Implications of the changes for other programs, etc., if applicable:** none
4. **Reproduction of current Calendar entry for the item to be revised:**
ENGR 217-3 Engineering Design II This course explores the engineering design process through project-based exercises. This course includes technical writing skills.
Prerequisites: Admission to an Engineering program;
ENGR 117-3 with a minimum grade of a C-.
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
ENGR 217-3 Engineering Design II This course explores the engineering design process through project-based exercises. This course includes technical writing skills.
Prerequisites: Admission to an Engineering program;
ENGR 117-3 with a minimum grade of a C-; STAT 271-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:16

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.07

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the name and prerequisites for ENGR 240-4 Mechanics of Materials II, on pages 105, and 360 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** Both ENGR 130-4 Mechanics of Materials I and ENGR 240-4 Mechanics of Materials II are having their names changed to better reflect course contents. ENGR 130-4 is being renamed "Engineering Mechanics - Statics", while ENGR 240-4 is being remanent "Mechanics of Materials". MATH 220-3 is being removed from the prerequisite list following the instructor's recommendation, as the topics covered in MATH 220-3 are not used in ENGR 240-4.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

[Page 105]

Second Year (Semesters 3 & 4)

CIVE 241-4 Civil Engineering Materials
CIVE 260-4 Soil Mechanics
CIVE 320-3 Structural Analysis I
ENGR 211-3 Engineering Communication
ENGR 217-3 Engineering Design II
ENGR 221-3 Thermodynamics and Heat Transfer
ENGR 240-4 Mechanics of Materials II
ENGR 254-4 Fluid Mechanics I
ENGR 270-3 Surveying
MATH 200-3 Calculus III
MATH 230-3 Linear Differential Equations and Boundary Value Problems
STATS 271-3 Statistical Reasoning for Engineers

Choose 3 credit hours from the lists of electives

[Page 236]

ENGR 240-4 Mechanics of Materials II This course introduces the following advanced principles applicable to practical problems in the mechanics of materials: transformation equations for plane stress and plane strain; principal and maximum shearing stresses and strains; Mohr's circle; stresses in thin-walled pressure vessels; combined loading problems; beam deflection by integration and super-position; buckling; and Euler's equation for columns, the secant formula, and the empirical column formulas.

Prerequisites: Admission to an Engineering program;
ENGR 130-4; MATH 101-3; MATH 220-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
[Page 105]

Second Year (Semesters 3 & 4)

CIVE 241-4 Civil Engineering Materials
CIVE 260-4 Soil Mechanics
CIVE 320-3 Structural Analysis I
ENGR 211-3 Engineering Communication
ENGR 217-3 Engineering Design II
ENGR 221-3 Thermodynamics and Heat Transfer
ENGR 240-4 Mechanics of Materials ‡
ENGR 254-4 Fluid Mechanics I
ENGR 270-3 Surveying
MATH 200-3 Calculus III
MATH 230-3 Linear Differential Equations and Boundary Value Problems
STATS 271-3 Statistical Reasoning for Engineers

Choose 3 credit hours from the lists of electives

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ENGR 240-4 Mechanics of Materials ‡ This course introduces the following advanced principles applicable to practical problems in the mechanics of materials: transformation equations for plane stress and plane strain; principal and maximum shearing stresses and strains; Mohr’s circle; stresses in thin-walled pressure vessels; combined loading problems; beam deflection by integration and super-position; buckling; and Euler’s equation for columns, the secant formula, and the empirical column formulas.

Prerequisites: Admission to an Engineering program;
ENGR 130-4; MATH 101-3; ~~MATH 220-3~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:18

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.09

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for CIVE 321-3 Structural Analysis II, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** CIVE 321 makes extensive use of matrix algebra, which is a topic covered in MATH 220.

3. **Implications of the changes for other programs, etc., if applicable:** none

4. **Reproduction of current Calendar entry for the item to be revised:**

CIVE 321-3 Structural Analysis II This course explores the following advanced concepts of structural analysis: shear flow and deformation; St. Venant torsion and warping torsion; beams on an elastic foundation; shear wall analysis and elasto-plastic analysis. Students are introduced to the following finite element method and structural dynamics: mode shapes; natural frequencies; lumped mass models; modal analysis and response spectra.

Prerequisites: Admission to an Engineering program and CIVE 320-3.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

CIVE 321-3 Structural Analysis II This course explores the following advanced concepts of structural analysis: shear flow and deformation; St. Venant torsion and warping torsion; beams on an elastic foundation; shear wall analysis and elasto-plastic analysis. Students are introduced to the following finite element method and structural dynamics: mode shapes; natural frequencies; lumped mass models; modal analysis; and response spectra.

Prerequisites: Admission to an Engineering program; ~~and~~ CIVE 320-3; MATH 220-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:19

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.10

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for ENGR 300-3 Sustainable Principles of Engineering, on page 236 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** ENGR 300 makes extensive use of matrix algebra, which is a topic covered in MATH 220.
3. **Implications of the changes for other programs, etc., if applicable:** none
4. **Reproduction of current Calendar entry for the item to be revised:**
ENGR 300-3 Sustainable Principles of Engineering This course examines the implications of a finite biosphere and the complexities inherent in environmental and civil engineering decision-making. It explores the social and biophysical context of infrastructure and the impact of technologies on people, the economy and the environment. Topics include but are not limited to the following: pollution prevention; cleaner production; sustainable development; and environmental impact assessment including life-cycle assessment, total cost analysis and environmental systems analysis.

Prerequisites: Admission to an Engineering program;
ENGR 211-3; ENGR 217-3.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
ENGR 300-3 Sustainable Principles of Engineering This course examines the implications of a finite biosphere and the complexities inherent in environmental and civil engineering decision-making. ~~explores~~ exploring the social and biophysical context of infrastructure and the impact of technologies on people, the economy, and the environment. Topics include, but are not limited to, the following: pollution prevention; cleaner production; sustainable development; and environmental impact assessment including life-cycle assessment, total cost analysis, and environmental systems analysis.

Prerequisites: Admission to an Engineering program;
ENGR 211-3; ENGR 217-3; MATH 220-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:20

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.11

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for ENGR 110-3 Technical Writing, on page 235 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** All students admitted to UNBC need to have taken English 12. Also, English 12 is not a course that is recorded into the academic system, and having it as a prerequisite generates substantial manual labor during registration.

3. **Implications of the changes for other programs, etc., if applicable:** none

4. **Reproduction of current Calendar entry for the item to be revised:**

ENGR 110-3 Technical Writing In this course, students acquire practical experience in engineering technical writing for a range of applications. The emphasis throughout is on clarity, precision, and consistency. Course content includes searching and referencing methods using scientific and technical literature, argument development, and document organization. Design scenarios provide the basis for student exercises.

Prerequisites: Admission to an Engineering program and English 12 or equivalent.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

ENGR 110-3 Technical Writing In this course, students acquire practical experience in engineering technical writing for a range of applications. The emphasis throughout is on clarity, precision, and consistency. Course content includes searching and referencing methods using scientific and technical literature, argument development, and document organization. Design scenarios provide the basis for student exercises.

Prerequisites: Admission to an Engineering program
~~and English 12 or equivalent;~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:21

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.12

Moved by: Lewis

Seconded by: Casperson

Committee Decision:



Approved by SCAAF: March 8, 2023
Date

Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for CIVE 340-3 Structural Design I, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** CIVE 340 relies on concepts taught in CIVE 320. These two courses used to be taught during the same semester, but that has been corrected as course sequencing was changed.

3. **Implications of the changes for other programs, etc., if applicable:** none

4. **Reproduction of current Calendar entry for the item to be revised:**

CIVE 340-3 Structural Design I This course focuses on steel and wood structure design. Topics include but are not limited to the following: design loads for structures; properties of structural steel and structural wood; design of tension compression and bending members; bolted and welded connections; and the use of design standards and handbooks.

Prerequisites: Admission to an Engineering program;
ENGR 217-3; CIVE 241-4.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

CIVE 340-3 Structural Design I This course focuses on steel and wood structure design. Topics include, but are not limited to, the following: design loads for structures; properties of structural steel and structural wood; design of tension, compression, and bending members; bolted and welded connections; and the use of design standards and handbooks.

Prerequisites: Admission to an Engineering program;
~~ENGR 217-3~~; CIVE 241- 4; CIVE 320-3; ENGR 217-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:22

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.13

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course prerequisites, for CIVE 341-3 Structural Design II, on page 210 of the 2022/2023 undergraduate calendar, be approved as proposed.

- 1. Effective date: September 2023**
- 2. Rationale for the proposed revisions:** CIVE 341 relies extensively on concepts taught in CIVE 320.
- 3. Implications of the changes for other programs, etc., if applicable: none**
- 4. Reproduction of current Calendar entry for the item to be revised:**
CIVE 341-3 Structural Design II This course focuses on concrete and masonry structure design. Topics include but are not limited to the following: design loads for structures; properties of concrete and masonry; design of tension compression and bending members; connections; and the use of design standards and handbooks.
Prerequisites: Admission to an Engineering program;
ENGR 217-3; CIVE 241- 4
- 5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
CIVE 341-3 Structural Design II This course focuses on concrete and masonry structure design. Topics include, but are not limited to, the following: design loads for structures; properties of concrete and masonry; design of tension, compression, and bending members; connections; and the use of design standards and handbooks.
Prerequisites: Admission to an Engineering program;
~~ENGR 217-3~~; CIVE 241- 4; ~~CIVE 320-3~~; ENGR 217-3
- 6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**
Program / Academic / Administrative Unit: Engineering / yes / Engineering Department
College: Science & Engineering
College Council Motion Number: FSE FC 2023: 01:12:23
College Council Approval Date: January 12, 2023
Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A
Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A
- 7. Other Information**
Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.14

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the name for ENGR 130-4 Mechanics of Materials I, on pages 105, 106, 108, and 235 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** Course title change to reflect course description and topics covered in the course.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

[Page 105]

Program Requirements
First Year (Semesters 1 & 2)

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Laboratory I
CPSC 110-3 Introduction to Computer Systems and Programming
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR 130-4 Mechanics of Materials I
ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics
PHYS 111-4 Introductory Physics II: Waves and Electricity

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First Year (Semesters 1 & 2)

CHEM 100-3 General Chemistry I
and CHEM 120-1 General Chemistry Laboratory I
CHEM 101-3 General Chemistry II
and CHEM 121-1 General Chemistry Laboratory II
CPSC 110-3 Introduction to Computer Systems and Programming
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR 130-4 Mechanics of Materials I

ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics

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UNBC degree requirements: 91 credit hours
UBC degree requirements: 72 credit hours
Total credits for degree: 163 credit hours

Semester 1 and 2 completed at UNBC
CHEM 100-3 General Chemistry I
and CHEM 120-1 General Chemistry Lab I
CHEM 101-3 General Chemistry II
and CHEM 121-1 General Chemistry Lab II
CPSC 110-3 Introduction to Computer Systems and Programming
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR 130-4 Mechanics of Materials I
ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics

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ENGR 130-4 Mechanicals of Materials I This course is an introduction to learning and applying the principles of statics required to solve engineering mechanics problems in the fields of civil and environmental engineering. Emphasis is placed on drawing free body diagrams and procedures for analysis. Topics include but are not limited to the following: introduction to engineering mechanics; equilibrium of particles and rigid bodies; structural analysis of simple trusses, frames and cables; internal forces; friction; centre of gravity and centroids; and moments of inertia. Laboratory sessions provide hands-on examples.

Prerequisites: PHYS 110-4 with a minimum grade of D-, or
PHYS 100-4 with a minimum grade of B

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

[Page 105]

Program Requirements
First Year (Semesters 1 & 2)

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Laboratory I

CPSC 110-3 Introduction to Computer Systems and Programing
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR 130-4 ~~Mechanics of Materials I~~ Engineering Mechanics Statics
ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics
PHYS 111-4 Introductory Physics II: Waves and Electricity

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First Year (Semesters 1 & 2)

CHEM 100-3 General Chemistry I
and CHEM 120-1 General Chemistry Laboratory I
CHEM 101-3 General Chemistry II
and CHEM 121-1 General Chemistry Laboratory II
CPSC 110-3 Introduction to Computer Systems and Programing
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR 130-4 ~~Mechanics of Materials I~~ Engineering Mechanics Statics
ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics

[Page 108]

UNBC degree requirements: 91 credit hours
UBC degree requirements: 72 credit hours
Total credits for degree: 163 credit hours

Semester 1 and 2 completed at UNBC
CHEM 100-3 General Chemistry I
and CHEM 120-1 General Chemistry Lab I
CHEM 101-3 General Chemistry II
and CHEM 121-1 General Chemistry Lab II
CPSC 110-3 Introduction to Computer Systems and Programing
ENGR 110-3 Technical Writing
ENGR 117-3 Engineering Design I
ENGR ~~Mechanics of Materials I~~ 130-4 Engineering Mechanics Statics
ENGR 151-1 Engineering Tools I
ENGR 152-1 Engineering Tools II
MATH 100-3 Calculus I
MATH 101-3 Calculus II
MATH 220-3 Linear Algebra
PHYS 110-4 Introductory Physics I: Mechanics

[Page 235]

ENGR 130-4 ~~Mechanics of Materials I~~ Engineering Mechanics Statics This course is

an introduction to learning and applying the principles of statics required to solve engineering mechanics problems in the fields of civil and environmental engineering. Emphasis is placed on drawing free body diagrams and procedures for analysis. Topics include, but are not limited to, the following: introduction to engineering mechanics; equilibrium of particles and rigid bodies; structural analysis of simple trusses, frames and cables; internal forces; friction; centre of gravity and centroids; and moments of inertia. Laboratory sessions provide hands-on examples.

Prerequisites: PHYS 110-4 with a minimum grade of D-, or PHYS 100-4 with a minimum grade of B

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:24


College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202302.15</u>	
Moved by:	Lewis	Seconded by: Casperson
Committee Decision:	CARRIED	
Approved by SCAAF:	<u>March 8, 2023</u>	
	Date	Chair's Signature
For recommendation to <input checked="" type="checkbox"/>, or information of _____ Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202303.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course description for ENGR 254-4 Fluid Mechanics I, on page 236 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** Course description is updated to reflect contents taught.
3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

ENGR 254-4 Fluid Mechanics I This course introduces students to fluid mechanics. The course covers the following topics: definition of fluid; fluid properties; variation of pressure in a fluid; hydrostatic forces; buoyancy; dimensional analysis; kinematics of flow; control volumes; continuity equation; momentum equation; energy equation; and flow in closed conduits.

Prerequisites: MATH 152-3 or both of (MATH 100-3 and MATH 101-3), and PHYS 100-4 or PHYS 110-4
Precluded: ENGR 350-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

ENGR 254-4 Fluid Mechanics I This course introduces students to fluid mechanics. The course covers the following topics: definition of fluid; fluid properties; variation of pressure in a fluid; hydrostatic forces; buoyancy; dimensional analysis; kinematics of flow; control volumes; differential equations for fluid flow; continuity equation; momentum equation; energy equation; and flow in closed conduits.

Prerequisites: MATH 152-3 or both of (MATH 100-3 and MATH 101-3), and PHYS 100-4 or PHYS 110-4
Precluded: ENGR 350-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering / yes / Engineering Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:25

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.16

Moved by: Lewis

Seconded by: Casperson

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite for CPSC 100-4 Computer Programming I on page 200 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** May 2023.

2. **Rationale for the proposed revisions:**

These motions are consistent with Senate motions S202005.04–08.

To update prerequisites for Computer Science courses to better reflect the current mathematics courses in the British Columbia high school curriculum, and thus admit students with satisfactory background knowledge to the appropriate courses.

Principles of Mathematics 12 does not provide the prerequisite knowledge required to succeed and so we are removing it. It is also no longer included in the BC High School curriculum.

3. **Implications of the changes for other programs, etc., if applicable:**

None are likely. CPSC 100 is required for MATH and PHYS, which are already affected by similar changes in MATH pre-requisites.

4. **Reproduction of current Calendar entry for the item to be revised:**

Prerequisites: Principles of Math 12 or Precalculus 12 or MATH 115-3 Precluded:
Credit will not be awarded for both CPSC 110-3 and CPSC 100-4. Refer to major
for required course.

5. **Proposed revision:**

Prerequisites: ~~Principles of Math 12 or~~ Precalculus 12 or MATH 115-3
Precluded: Credit will not be awarded for both CPSC 110-3 and CPSC
100-4. Refer to major for required course.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

Faculty: Science and Engineering

Faculty Council Motion Number: FSE FC 2023: 01:12:05

Faculty Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING	
Brief Summary of Committee Debate:	
Motion No.:	SCAAF202302.18
Moved by:	Camp Seconded by: Kumar
Committee Decision:	CARRIED
Approved by SCAAF:	<i>W. Kumar</i>
Date	Chair's Signature
For recommendation to <u> ✓ </u> , or information of _____ Senate.	

Motion Number (assigned by
Steering Committee of Senate): S-202303.14

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite for CPSC 110-3 Introduction to Computer Systems and Programming on page 200 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** May 2023.

2. **Rationale for the proposed revisions:**

These motions are consistent with Senate motions S202005.04–08.

Principles of Mathematics 12 does not provide the prerequisite knowledge required to succeed and so we are removing it. It is also no longer included in the BC High School curriculum.

3. **Implications of the changes for other programs, etc., if applicable:**

Engineering PHYS, GEOG, CHEM, majors (may) take CPSC 110.

Most are already ok with changes because of corresponding MATH changes in 2019. Physical geography has been consulted and is ok with the changes.

4. **Reproduction of current Calendar entry for the item to be revised:**

Prerequisites: Principles of Math 12 or MATH 115-3 or Precalculus 12 or Math Foundations 12

Precluded: Credit will not be awarded for both CPSC 110-3 and CPSC100-4.
Refer to major for required course

5. **Proposed revision:**

Prerequisites: ~~Principles of Math 12 or MATH 115-3 or Precalculus 12 or Math Foundations 12~~

Precluded: Credit will not be awarded for both CPSC 110-3 and CPSC100-4.
Refer to major for required course

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

Faculty: Science and Engineering

Faculty Council Motion Number: FSE FC 2023: 01:12:06

Faculty Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.19

Moved by: Camp

Seconded by: Kumar

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.15

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite for CPSC 141-3 Discrete Computational Mathematics on page 201 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** May 2023.

2. **Rationale for the proposed revisions:**

These motions are consistent with Senate motions S202005.04–08.

Principles of Mathematics 12 does not provide the prerequisite knowledge required to succeed and so we are removing it. It is also no longer included in the BC High School curriculum. ~~We are also adding MATH 115 as it is our equivalent for students that need to take that here.~~

3. **Implications of the changes for other programs, etc., if applicable:**

- None.

4. **Reproduction of current Calendar entry for the item to be revised:**

Prerequisites: Math 12 or Principles of Math 12 or MATH 115-3

Precluded: CPSC 240-3

5. **Proposed revision:**

Prerequisites: ~~Math 12 or Principles of Math 12 or~~ **Precalculus 12 or MATH 115-3**

Precluded: CPSC 240-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

Faculty: Science and Engineering

Faculty Council Motion Number: FSE FC 2023: 01:12:07

Faculty Council Approval Date: January 12, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202302.20</u>	
Moved by:	Camp	Seconded by: Kumar
Committee Decision:	CARRIED	
Approved by SCAAF:	March 8, 2023	
	Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of _____ Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202303.16

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite for CPSC 200-3 Algorithm Analysis and Development, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

To allow for the re-ordering of the CPSC 200/CPCS 281 sequence.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 200-3 Algorithm Analysis and Development This course introduces the development and analysis of algorithms. Topics include asymptotic complexity and notation, algorithm analysis, comparison of sorting algorithms, NP Completeness, assertions, and loop and data type invariants. An introduction to program correctness

is given and correctness proofs of simple programs are discussed. Recursion relationships are examined. Applications of algorithms are considered.

Prerequisites: CPSC 101-4 and CPSC 141-3

. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

CPSC 200-3 Algorithm Analysis and Development This course introduces the development and analysis of algorithms. Topics include asymptotic complexity and notation, algorithm analysis, comparison of sorting algorithms, NP Completeness, assertions, and loop and data type invariants. An introduction to program correctness is given and correctness proofs of simple programs are discussed. Recursion relationships are examined. Applications of algorithms are considered.

Prerequisites: ~~CPSC 101-4~~CPSC 281-3 and CPSC 141-3.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:08

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: ___#___ pages (fill in number of pages, or indicate “0” if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.21

Moved by: Camp

Seconded by: Kumar

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.17

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course description for CPSC 230-4 *Introduction to Logic Design*, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** 2022-09-01
2. **Rationale for the proposed revisions:** to make the course description consistent with the way it is presently being taught.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 230-4 Introduction to Logic Design Topics include principles of digital circuit design, boolean algebra, basic switching functions and gate-level implementation, canonical forms, algebraic simplifications, Karnaugh maps, Quine-McCluskey tables, voltage assignments, logic technologies, combinational logic circuits, decoders, encoders, multiplexers, demultiplexers, comparators, adders, sequential logic circuits, clocked flip-flops, registers, counters, register transfer logic, central processing unit, instruction set, addressing modes, arithmetic and logic units, control unit, bus organization.

Prerequisites: CPSC 100-4 and CPSC 141-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**CPSC 230-4** Introduction to Logic Design Topics include principles of digital circuit design, boolean algebra, basic switching functions and gate-level implementation, canonical forms, algebraic simplifications, Karnaugh maps, Quine-McCluskey tables, voltage assignments, logic technologies, combinational logic circuits, decoders, encoders, multiplexers, demultiplexers, comparators, adders, sequential logic circuits, clocked flip-flops, registers, counters, register transfer logic, central processing unit, instruction set, addressing modes, arithmetic and logic units, control unit, bus organization.~~

Topics include Boolean algebra, basic switching functions and gate-level implementation, canonical forms, simplification methods, voltage assignments, combinatorial and sequential logic circuits, registers, counters, ALUs, CPUs, instruction sets, control units, and bus organization.

Please note: You must register separately in lecture and lab components.

Prerequisites: CPSC 100-4 and CPSC 141-3

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:09

College Council Approval Date: January 12, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING	
Brief Summary of Committee Debate:	
Motion No.:	<u>SCAAF202302.22</u>
Moved by:	Camp
Committee Decision:	CARRIED
Approved by SCAAF:	<u>March 8, 2023</u>
Date	Chair's Signature
	
For recommendation to <u> ✓ </u>, or information of _____ Senate.	

Motion Number (assigned by
Steering Committee of Senate): S-202303.18

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course description for CPSC 231-4 *Computer Organization and Architecture*, on page 218 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** 2022-09-01
2. **Rationale for the proposed revisions:** to make the course description consistent with the way it is currently being taught.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 231-4 *Computer Organization and Architecture*. This course introduces computer organization and architecture. Topics include: computer abstractions and technology, characteristics of good computer architecture, instruction set architecture, Reduced Instruction Set Computers (RISC), Complex Instruction Set Computers (CISC), processor datapath and control, pipelining, hyper-threading, memory systems, I/O systems, bus, multiprocessors, parallel computers, and Flynn's Taxonomy. Students gain hands-on experience through a series of assembly level programming lab assignments using a simulator of a simple machine.

Prerequisites: CPSC 230-4

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

CPSC 231-4 *Computer Organization and Architecture*. ~~This course introduces computer organization and architecture. Topics include: computer abstractions and technology, characteristics of good computer architecture, instruction set architecture, Reduced Instruction Set Computers (RISC), Complex Instruction Set Computers (CISC), processor datapath and control, pipelining, hyper-threading, memory systems, I/O systems, bus, multiprocessors, parallel computers, and Flynn's Taxonomy. Students gain hands-on~~

~~experience through a series of assembly level programming lab assignments using a simulator of a simple machine.~~

Topics include computer abstractions and technologies, computer architecture, instruction sets, processor data paths and control, pipelining, hyper-threading, memory systems, I/O systems, busses, multiprocessors, and parallel computers. Students perform a series of assembly level programming assignments.

Please note: You must register separately in lecture and lab components.

Prerequisites: CPSC 230-4

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:10

College Council Approval Date: January 12, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING	
Brief Summary of Committee Debate:	
Motion No.:	<u>SCAAF202302.23</u>
Moved by:	Camp Seconded by: Kumar
Committee Decision:	CARRIED
Approved by SCAAF:	
<u>March 8, 2023</u>	_____
Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of _____ Senate.	

Motion Number (assigned by
Steering Committee of Senate): S-202303.19

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to calendar description and prerequisite for CPSC 281-3 Data Structures I on page 218 the 2022/2023 undergraduate calendar be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

To allow for the re-ordering of the CPSC 200/CPCS 281 sequence. This presents the material in a more logical order consistent with changes in the field of computer science.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 281-3 Data Structures I Topics include program performance, data representation, arrays and matrices, lists, stacks and queues, skip lists and hashing, binary trees, balanced and B-trees. AVL trees, splay trees, tree traversals using stacks, expression trees, prefix, infix, and postfix expressions and conversions, priority queues and heaps, search trees, Hoffman codes, graphs, graph algorithms, (weighted and unweighted shortest-path, Dijkstra's algorithm, critical paths), minimum-cost spanning trees (Prim's, Kruskal's, and Sollin's algorithms). Implementation of various data structures using object-oriented programming language.

Prerequisites: CPSC 200-3

. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

~~CPSC 281-3 Data Structures I Topics include program performance, data representation, arrays and matrices, lists, stacks and queues, skip lists and hashing, binary trees, balanced and B-trees. AVL trees, splay trees, tree traversals using stacks, expression trees, prefix, infix, and postfix expressions and conversions, priority queues and heaps, search trees, Hoffman codes, graphs, graph algorithms, (weighted and unweighted shortest-path, Dijkstra's algorithm, critical paths), minimum-cost spanning trees (Prim's, Kruskal's, and Sollin's algorithms). Implementation of various data structures using object-oriented programming language.~~

This course introduces a variety of practical and important data structures and methods for analytical evaluation and experimental implementation using an object-oriented programming language. Structures include arrays and matrices; list related structures including stacks, queues, and skip lists; hashing; various tree structures, their traversals and their use in expressions and search trees; priority queues and heaps; graphs, and graph algorithms (such as shortest-path and minimum-cost spanning trees.

Prerequisites: CPSC 101-4-200-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:11

College Council Approval Date: January 12, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW


INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202302.24

Moved by: Camp **Seconded by:** Kumar

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023 
Date **Chair's Signature**

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.20

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite for CPSC 320-3 Programming Languages on page 219 of the 2022/2023 undergraduate calendar be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

These changes co-ordinate pre-requisite changes with change in the CPSC 200/ CPSC 281 sequence. This change will allow students to take CPSC 320-3 without having to take CPSC 200-3.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 320-3 Programming Languages This course is a general introduction to programming languages. Topics include an overview of programming languages and language design objectives, specification of syntax and semantics, virtual machines and language translation, lambda calculus and theoretical fundamentals, program correctness and reasoning about programs, programming language constructs, declarations and types, abstraction mechanisms, and programming paradigms. An interpreter- based approach is used to describe the semantics of language constructs. Assignments include case studies and laboratory work.

Prerequisites: CPSC 242-3 and CPSC 200-3, or permission of the instructor

Recommended: CPSC 340-3

• **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

CPSC 320-3 Programming Languages This course is a general introduction to programming languages. Topics include an overview of programming languages and language design objectives, specification of syntax and semantics, virtual machines and language translation, lambda calculus and theoretical fundamentals, program correctness and reasoning about programs, programming language constructs, declarations and types, abstraction mechanisms, and programming paradigms. An interpreter- based approach is used to describe the semantics of language constructs. Assignments include case studies and laboratory work.

Prerequisites: CPSC 242-3 and CPSC ~~200-3281-3~~, or permission of the instructor

Recommended: CPSC 340-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:12

College Council Approval Date: January 12, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u> SCAAF202302.25 </u>	
Moved by:	Camp	Seconded by: Kumar
Committee Decision:	CARRIED	
Approved by SCAAF:	<u> March 8, 2023 </u>	
	Date	Chair's Signature
For recommendation to	<u> ✓ </u>	or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.21

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course prerequisite and course description for CPSC 482-3 Data Structures II, on page 222 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

These changes modernize the course description and co-ordinate pre-requisite changes with change in the 200/281 sequence.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

CPSC 482-3 Data Structures II External sorting and merging, best case, worst case, and average case estimates, time and space estimates for algorithms studied in CPSC 200-3 and 281-3.

Prerequisites: CPSC 281-3 and CPSC 340-3, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

CPSC 482-3 Data Structures II ~~External sorting and merging, best case, worst case, and average case estimates, time and space estimates for~~This course considers the design and analysis of efficient data structures and algorithms including extensions of those studied in CPSC 200 and CPSC 281. Also considered are general techniques for building and analyzing algorithms (greedy, divide & conquer, dynamic programming) and topics from: amortized time estimates, complexity analysis, and NP completeness.

Prerequisites: CPSC 281-3 and CPSC ~~340-3~~200-3, or permission of the instructor.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Computer Science / yes / Computer Science Department

College: Science & Engineering

College Council Motion Number: FSE FC 2023: 01:12:13

College Council Approval Date: January 12, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202302.26</u>	
Moved by:	Camp	Seconded by: Kumar
Committee Decision:	CARRIED	
Approved by SCAAF:	<u>March 8, 2023</u>	
	Date	Chair's Signature
For recommendation to <u> ✓ </u> , or information of _____ Senate.		

**Department of Global and International Studies Calendar Motions Executive Summary for
March 2023 SCAAF
Dr. Jacqueline Holler, Chair**

The Department of Global and International Studies has undergone significant changes in the past few years with the departure of some faculty members, the arrival of others, and the concomitant need to refresh our academic programming. A number of calendar motions are therefore presented, aimed at streamlining and updating the program. The changes fall into several categories:

1. Deletion of two second-year courses that will be replaced by third-year crosslistings. **INTS 200-3 and INTS 204-3**, seldom taught because of staffing issues, will be replaced by INTS 311 and INTS 312, which will be offered more frequently alongside their POLS counterparts. (As indicated in #3 below, motions for the replacement courses will come forward at the next Faculty Council.)
2. Addition of new standalone courses within the INTS department.
 - a. **INTS 208-3**, a standalone introduction to Japanese Culture and Society taught by Ms. Ami Hagiwara, a longtime member of the department. This course will complement Ms. Hagiwara's language teaching and will allow the department to offer a minor in Japanese Language and Culture.
 - b. **INTS 423 (3-9) and INTS 623 (3-6)**, Global Studies Field Experience. These variable-credit courses will allow senior undergraduate and graduate students to receive credit for field schools, international internships, or global research assistantships. We expect that they will be offered approximately biennially.
3. Addition of new courses representing crosslistings of existing UNBC courses in other departments. To increase our program's reach, we are crosslisting courses with other departments to offer INTS students access to relevant courses without requiring new resources. **INTS 211 (ECON 204), INTS 234 (HIST 234), INTS 311 (POLS 311), INTS 312 (POLS 309), INTS 314 (POLS 314), and INTS 315 (POLS 315)**
4. Calendar revisions representing housekeeping changes. We are bringing forward calendar revisions to a number of courses, including the following courses included in the current package:
 - a. **INTS 225**: the course description is being updated and a new preclusion added.
 - b. **INTS 304**: this course is crosslisted with GEOG 306 and requires a preclusion.
 - c. **INTS 325**: prerequisites are being removed for this course, and the provision that it can be taken more than once where topics differ substantially has been added.
 - d. **INTS 340**: the course description is being updated and appropriate preclusions added.
 - e. **INTS 425/625**: the course descriptions are being updated.
5. Changes to the major and joint majors.
 - a. The elimination of the (12 SCH) requirement for language study in our major and joint majors. This change results from student feedback and study of the enrolments in our language courses.
 - b. The renaming of the Regional Studies Requirement to the Cultures and Regions Requirement and the increasing of this requirement from 3 SCH to 6 SCH.

- c. The addition of **INTS 225** to the lower-level requirements for majors and joint majors.
 - d. The elimination of the specific requirements for **INTS 310** (Origins and Evolution of Our Globalizing World) and **INTS 490** (Global Capstone) to provide scheduling flexibility to the department and to allow students free choice to explore their interests in upper-level courses after receiving a grounding in three required courses at the lower level.
6. The addition of two new minors in Japanese Language and Culture and Global Sustainability, which we expect will appeal to students from across the university. With the exception of **INTS 208-3**, these minors package existing regularly taught courses within the program.

Motion Number (assigned by
Steering Committee of Senate): S-202303.22

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of INTS 200 – 3: Contemporary Russia on page 267 of the 2022/2023 Undergraduate Calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:**
This course will be replaced by an upper-level third-year course (INTS 311) and cross-listed with POLS 311.
3. **Implications of the changes for other programs, etc., if applicable:**
Economics: Joint Major in ECON/INTS - Language and Regional Studies Requirement (Number change)
4. **Reproduction of current Calendar entry for the item to be revised:**
INTS 200-3 Contemporary Russia This is an interdisciplinary survey of modern Russia and its peoples. The course explores the geographical, environmental, historical, social, economic, political, and cultural features of the country.
Prerequisites: None
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
~~INTS 200-3 Contemporary Russia This is an interdisciplinary survey of modern Russia and its peoples. The course explores the geographical, environmental, historical, social, economic, political, and cultural features of the country.~~
~~Prerequisites: None~~
6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)
Program / Academic / Administrative Unit: Global and International Studies
Faculty: Indigenous Studies, Social Science, and Humanities
Faculty Council Motion Number: FISSSHFC.2022.11.17.03
Faculty Council Approval Date: November 17, 2022
Senate Committee on First Nations and Aboriginal Peoples Motion Number:
Senate Committee on First Nations and Aboriginal Peoples Meeting Date:
7. **Other Information**
Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.03

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.23

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of INTS 204 – 3: Contemporary China, on page 267 of the 2022/2023 Undergraduate Calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:**
The course is being moved to an upper-level third-year offering (INTS 312) and cross-listed with POLS 309.
3. **Implications of the changes for other programs, etc., if applicable:**
Economics: Joint Major INTS and ECON - Language and Regional Studies Requirement
4. **Reproduction of current Calendar entry for the item to be revised:**
INTS 204-3 Contemporary China This is an interdisciplinary survey of China and its peoples. The course explores the geographical, environmental, historical, social, economic, political, and cultural features of the country.
Prerequisites: None
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**
~~INTS 204-3 Contemporary China This is an interdisciplinary survey of China and its peoples. The course explores the geographical, environmental, historical, social, economic, political, and cultural features of the country.~~
~~Prerequisites: None~~
Course deletion
6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Indigenous Studies, Social Sciences, and Humanities

Faculty Council Motion Number: FISSSHFC.2022.11.17.03

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:
7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.04

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.24

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 208-3 Japanese Culture and Society be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023
2. **Academic Program:** Global and International Studies
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 208-3
4. **Course Title:** Japanese Culture and Society
5. **Goal(s) of Course:** This course provides a foundation for knowledge and understanding of Japan, its people, and its culture.
6. **Calendar Course Description:**

This course explores the culture and society of Japan at an introductory level. All readings are in English, and no knowledge of the Japanese language is required.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?** N/A

b) **Is variable credit available for this course?** N/A

8. Contact Hours (per week):

Lecture 3

Seminar _____

Laboratory _____

Other (please specify) _____

9. **Prerequisites (taken prior):** None
10. **Prerequisites with concurrency (taken prior or simultaneously):** None
11. **Co-requisites (must be taken simultaneously):** None
12. **Preclusions:** None

13. **Course Equivalencies:** None

14. **Grade Mode:** NORMAL

15. **Course to be offered:** each semester _____
each year X
alternating years _____

16. **Proposed text / readings:**

None.

Variety of online resources will be provided through out a semester.

(This course is not a history course, and I only see Japanese culture textbooks in Japanese for language learners.)

B. Significance Within Academic Program

1. **Anticipated enrolment** 30
2. **If there is a proposed enrolment limit, state the limit and explain:** 0
3. **Required for:** Major: No Minor: No Other: No
4. **Elective in:** Major: Yes Minor: Yes Other: Yes
5. **Course required by another major/minor:** No
6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** BA Global and International Studies
8. **What other courses are being proposed within the Program this year?** INTS 211-3, INTS 234-3, INTS 311-3, INTS 312-3, INTS 314-3, INTS 315-3, INTS 423-3 & INTS 623-3 (note: all but 423-3/623-3 are crosslistings of courses offered in other departments)
9. **What courses are being deleted from the Program this year?** INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** no implications for other programs
2. **Is a preclusion required?** No.
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. College Staffing: N/A
- ii. Space (classroom, laboratory, storage, etc.): N/A
- iii: Library Holdings: See attached form
- iv. Computer (time, hardware, software): N/A

E. Additional Attached Materials None

F. Other Considerations

1. First Nations Content*: Yes** ___ No X

** Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. Other Information: N/A

3. Attachment Pages (in addition to required “Library Holdings” Form): 0 pages

G. Authorization

1. **Faculty:** Indigenous Studies, Social Sciences and Humanities
2. **Faculty Council Motion Number(s):** FISSSHFC.2022.11.17.04
3. **Faculty Council Approval Date(s):** November 17, 2022
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.05

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 208-3, Japanese Culture and Society

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No X

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

Liaison librarian will use existing budget allocations to build collections in this area.

c) If no to a), what is the proposed funding source?

Liaison librarian will use existing budget allocations to build collections in this area.



University Librarian (or designate) signature

21 September 2022

Date

Motion Number (assigned by
Steering Committee of Senate): S-202303.25

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 211-3: Contemporary Economic Issues be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023
2. **Academic Program:** Global and International Studies
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 211-3
4. **Course Title:** : Contemporary Economic Issues
5. **Goal(s) of Course:** To introduce students to economic issues through a crosslisted INTS version of an existing ECON course (ECON 204). Previously, this course has been crosslisted as INTS 298 (Special Topics)
6. **Calendar Course Description:**

This course provides an introduction to contemporary economic issues. Issues examined vary by year and may be related to trade, finance, demographic change, regional economic development, Aboriginal economic development, energy, and various aspects of government policy and behaviour. This course may be repeated to a maximum of 6 credit hours if the material is substantially different.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* X No

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: 6

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture 3 Seminar _____
 Laboratory _____ Other (please specify) _____

9. Prerequisites (taken prior): None

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: ECON 204

13. Course Equivalencies: ECON 204

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
 each year X _____
 alternating years _____

16. Proposed text / readings: None

B. Significance Within Academic Program

1. Anticipated enrolment 10

2. If there is a proposed enrolment limit, state the limit and explain: #

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: X Minor: X Other: _____

5. Course required by another major/minor:

6. **Course required or recommended by an accrediting agency:**
7. **Toward what degrees will the course be accepted for credit?** BA Global and International Studies
8. **What other courses are being proposed within the Program this year?** INTS 208-3, INTS 234-3, INTS 311-3, INTS 312-3, INTS 314-3, INTS 315-3, INTS 423-3 & INTS 623-3 (note: all are crosslistings of courses offered in other departments)
9. **What courses are being deleted from the Program this year?** INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** ECON 204: Contemporary Economic Issues ; the courses will be permanently crosslisted with one another. Currently, the course is crosslisted on an ad hoc basis with INTS 298 (Special Topics) as the crosslisting for ECON 204.
2. **Is a preclusion required?** Yes No
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Yes No
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes No

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes No

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **Faculty Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** None
 - iii. **Library Holdings:** None
 - iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** Yes** No

*** Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).**

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:**

3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **Faculty(ies):** Faculty of Indigenous Studies, Social Sciences, and Humanities

2. **Faculty Council Motion Number(s):** FISSSHFC.2022.11.17.05

3. **Faculty Council Approval Date(s):** November 17, 2022

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.06

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair’s Signature

For recommendation to ✓ , **or information of** **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 211-3: Contemporary Economic Issues

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022
Date

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 234-3 Introduction to Islamic Civilizations be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023

2. **Academic Program:** Global and International Studies

3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 234-3

4. **Course Title:** Introduction to Islamic Civilizations

5. **Goal(s) of Course:** This course will provide an INTS version of HIST 234-3, a lower-level historical foundation for students interested in Middle Eastern history and cultures. The course provides comparative and detailed discussion of the Islamic world.

6. Calendar Course Description:

This course explores the history of Islamic civilization from the earliest appearance of Islam until the Mongol invasion in the mid-thirteenth century. We consider the origins and theological development of Islam through a historical lens by examining broad themes such as law, philosophy, and literary movements while also addressing the emergence of dynastic (caliphate) polity. Lectures, readings, and assignments explore cultural, political, and social themes.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?**

N/A

b) **Is variable credit available for this course?**

N/A

8. Contact Hours (per week):

Lecture 3

Seminar #

Laboratory #

Other (please specify) _____

9. **Prerequisites (taken prior):** None

10. **Prerequisites with concurrency (taken prior or simultaneously):** None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: HIST 234-3

13. Course Equivalencies: None

14. Grade Mode: NORMAL

15. Course to be offered: each semester _____
each year _____
alternating years X

16. Proposed text / readings:

H. Kennedy, *The Prophet and the Age of the Caliphates*

M. Hodgson, *The Venture of Islam, Volume I*

Calder et al., *Classical Islam*

B. Significance Within Academic Program

1. Anticipated enrolment 20

2. If there is a proposed enrolment limit, state the limit and explain: 0

3. Required for: Major: No Minor: No Other: No

4. Elective in: Major: Yes Minor: Yes Other: Yes

5. Course required by another major/minor: No

6. Course required or recommended by an accrediting agency: No

7. Toward what degrees will the course be accepted for credit? BA Global and International Studies

8. What other courses are being proposed within the Program this year? INTS 208-3, INTS 211-3, INTS 311-3, INTS 312-3, INTS 314-3, INTS 315-3, INTS 423-3 & INTS 623-3 (note: all are crosslistings of courses offered in other departments)

9. What courses are being deleted from the Program this year? INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: HIST 234-3 is the same course.

2. Is a preclusion required? Yes. HIST 234-3

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes _____ No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. College Staffing: N/A
- ii. Space (classroom, laboratory, storage, etc.): N/A
- iii. Library Holdings: See attached form
- iv. Computer (time, hardware, software): N/A

E. Additional Attached Materials None

F. Other Considerations

1. First Nations Content*: Yes** _____ No X

* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

If **“yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. Other Information: N/A

3. Attachment Pages (in addition to required “Library Holdings” Form): 0 pages

G. Authorization

- 1. **Faculty:** Indigenous Studies, Social Sciences and Humanities
- 2. **Faculty Council Motion Number(s):** FISSSHFC.2022.11.17.05
- 3. **Faculty Council Approval Date(s):** November 17, 2022
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.07

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023

Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 234-3, Introduction to Islamic Civilizations

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022

Date

Motion Number (assigned by
Steering Committee of Senate): S-202303.27

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 311-3: Russian Politics and Society be approved as follows:

A. Description of the Course

- 1. Proposed semester of first offering:** September 2023
- 2. Academic Program:** Global and International Studies
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 311-3
- 4. Course Title:** Russian Politics and Society
- 5. Goal(s) of Course:**

6. Calendar Course Description:

This course introduces students to Russian politics and society, focusing on the organization and historical development of the Russian political system as well as the contemporary challenges facing the Russian Federation. Prerequisites: Upper-division standing

- 7. Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes No X

Variable credit is denoted by the following examples:

- "3-6":** in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- "3,6":** in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture 3

Seminar _____

Laboratory _____

Other (please specify) _____

9. Prerequisites (taken prior): None

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: INTS 200, POLS 311

13. Course Equivalencies: POLS 311

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

each year _____

alternating years X

16. Proposed text / readings: Variable

B. Significance Within Academic Program

1. Anticipated enrolment 15

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: X Minor: X Other: _____

5. Course required by another major/minor: N/A

6. Course required or recommended by an accrediting agency: NO

7. Toward what degrees will the course be accepted for credit? Bachelor of Global and International Studies

8. What other courses are being proposed within the Program this year? INTS 208-3, INTS 211-3, INTS 234-3, INTS 312-3, INTS 314-3, INTS 315-3, INTS 423-3 & INTS 623-3 (note: all are crosslistings of courses offered in other departments)

9. What courses are being deleted from the Program this year? INTS 200; INTS 204

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: POLS 311 (same course)

2. Is a preclusion required? Yes X No _____

3. If there is an overlap, and no preclusion is required, please explain why not:
4. Has this overlap been discussed with the Program concerned? Yes No

5. In offering this course, will UNBC require facilities or staff at other institutions?
 Yes No

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes No

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. Faculty Staffing: N/A
- ii. Space (classroom, laboratory, storage, etc.): N/A
- iii. Library Holdings: See attached form
- iv. Computer (time, hardware, software): N/A

E. Additional Attached Materials N/A

F. Other Considerations

1. First Nations Content*: Yes** No
 * Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).

**If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. Other Information:
3. Attachment Pages (in addition to required “Library Holdings” Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

- 1. Faculty(ies): Indigenous Studies, Social Sciences, and Humanities
- 2. Faculty Council Motion Number(s): FISSSHFC.2023.02.16.06

3. Faculty Council Approval Date(s): February 16, 2023
4. Senate Committee on First Nations and Aboriginal Peoples Motion Number:
5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.08

Moved by: Rodgers

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 311-3: Russian Politics and Society

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022

Date

Motion Number (assigned by
Steering Committee of Senate): S-202303.28

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 312 – 3: Chinese Politics and Society be approved as follows:

A. Description of the Course

- 1. Proposed semester of first offering:** September 2023
- 2. Academic Program:** Global and International Studies
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 312-3
- 4. Course Title:** Chinese Politics and Society
- 5. Goal(s) of Course:** To cross-list an existing POLS course with very similar content to a preexisting second-year INTS course. INTS 309 replaces INTS 204, which is being deleted from the program.

6. Calendar Course Description:

This course introduces students to Chinese politics and society, examining Chinese political and social development with a primary focus on comparing past and present in areas such as state building, economic development and social change. *Prerequisites: Upper-division standing Preclusion: INTS 204-3, POLS 309-3*

- 7. Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections “a)” and “b)” below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If “yes,” please indicate the maximum number** of credit hours which may be applied to a student’s degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? Yes No X

Variable credit is denoted by the following examples:

- i) “**3-6**”: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

6. **Course required or recommended by an accrediting agency:** NO
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Global and International Studies
8. **What other courses are being proposed within the Program this year?** INTS 208-3, INTS 211-3, INTS 234-3, INTS 311-3, INTS 314-3, INTS 315-3, INTS 423-3 & INTS 623-3 (note: all but INTS 208-3 are crosslistings of courses offered in other departments)
9. **What courses are being deleted from the Program this year?** INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** POLS 309 is the same course.
2. **Is a preclusion required?** Yes No
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Yes No
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
 Yes No

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
 Yes No

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **Faculty Staffing:** N/A
 - ii. **Space (classroom, laboratory, storage, etc.):** N/A
 - iii: **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** NA

E. Additional Attached Materials N/A

F. Other Considerations

1. **First Nations Content***: Yes** _____ No X

*** Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).**

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:**

3. **Attachment Pages** (in addition to required “Library Holdings” Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **Faculty(ies):** Indigenous Studies, Social Sciences, and Humanities

2. **Faculty Council Motion Number(s):** FISSSHFC.2023.02.16.06

3. **Faculty Council Approval Date(s):** February 16, 2023

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.09

Moved by: Camp

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 312-3: Chinese Politics and Society

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022

Date

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 314 – 3: European Politics and Society be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023
2. **Academic Program:** Global and International Studies
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 314-3
4. **Course Title:** European Politics and Society
5. **Goal(s) of Course:** To introduce INTS students to European politics and society through a crosslisting of an existing POLS course (POLS 314-3).

6. Calendar Course Description:

This course introduces students to European politics and society, focusing on the historical development and political structure of the European Union as well as the contemporary challenges facing Europe.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections “a)” and “b)” below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No

* If “yes,” please indicate the maximum number** of credit hours which may be applied to a student’s degree using this course:

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? Yes No

Variable credit is denoted by the following examples:

- i) **“3-6”**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) **“3,6”**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture 3

Seminar _____

Laboratory _____

Other (please specify) _____

9. Prerequisites (taken prior): Restriction: Must be enrolled in one of the following classifications: Third Year, Fourth Year

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: POLS 314

13. Course Equivalencies: POLS 314

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

(Check one) each year _____

alternating years X

16. Proposed text / readings: None

B. Significance Within Academic Program

1. Anticipated enrolment 15

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: X Minor: X Other: _____

5. Course required by another major/minor: N/A

6. **Course required or recommended by an accrediting agency:** NA
7. **Toward what degrees will the course be accepted for credit?** BA Global and International Studies
8. **What other courses are being proposed within the Program this year?** INTS 208-3, INTS 211-3, INTS 234-3, INTS 311-3, INTS 312-3, INTS 315-3, INTS 423-3, INTS 623-3
9. **What courses are being deleted from the Program this year?** INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**
2. **Is a preclusion required?** Yes No
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Yes No
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes No

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes No

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **Faculty Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** None
 - iii. **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content***: Yes** _____ No X
* *Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).*

If **“yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:**
3. **Attachment Pages** (in addition to required “Library Holdings” Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **Faculty(ies):** Indigenous Studies, Social Sciences, and Humanities
2. **Faculty Council Motion Number(s):** FISSSHFC.2023.02.16.06
3. **Faculty Council Approval Date(s):** February 16, 2023
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.10

Moved by: Camp **Seconded by:** Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 314-3: European Politics and Society

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No _____
Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022
Date

Motion Number (assigned by
Steering Committee of Senate): S-202303.30

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 315 – 3: American Politics and Society be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023

2. **Academic Program:** Global and International Studies

3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 315-3

4. **Course Title:** American Politics and Society

5. **Goal(s) of Course:**

6. Calendar Course Description:

This course introduces students to American politics and society, focusing on the organizational and historical development of the American political system as well as the contemporary challenges facing the United States of America.
Prerequisites: Upper-division standing

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes No X

Variable credit is denoted by the following examples:

i) **"3-6"**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) **"3,6"**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. **Contact Hours (per week):**

Lecture 3

Seminar #

Laboratory #

Other (please specify) _____

9. **Prerequisites (taken prior):** none

10. **Prerequisites with concurrency (taken prior or simultaneously):** none

11. **Co-requisites (must be taken simultaneously):** none

12. **Preclusions:** POLS 305-3

13. **Course Equivalencies:** POLS 305-3

14. **Grade Mode:** NORMAL (i.e., alpha grade)

15. **Course to be offered:** each semester _____

each year _____

alternating years X

16. **Proposed text / readings:** variable

B. Significance Within Academic Program (Insert information as appropriate, or indicate "none" or "not applicable"; do not leave sections blank)

1. **Anticipated enrolment** 15

2. **If there is a proposed enrolment limit, state the limit and explain:** N/A

3. **Required for:** Major: _____ Minor: _____ Other: _____

4. **Elective in:** Major: X Minor: X Other: _____

5. **Course required by another major/minor:** N/A

6. **Course required or recommended by an accrediting agency:** N/A
7. **Toward what degrees will the course be accepted for credit?** BA Global and International Studies
8. **What other courses are being proposed within the Program this year?** INTS 208-3, INTS 211-3, INTS 234-3, INTS 311-2, INTS 312-3, INTS 314-3, INTS 423-3, INTS 623-3
9. **What courses are being deleted from the Program this year?** INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** POLS 305-3
2. **Is a preclusion required?** Yes No
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Yes No
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes No

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes No

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **Faculty Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** None
 - iii. **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials N/A

F. Other Considerations

1. **First Nations Content***: Yes** _____ No X
* *Whether a new course has First Nations content is to be determined by the relevant Faculty Council(s).*

If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to SCAAF.

2. **Other Information:**
3. **Attachment Pages** (in addition to required “Library Holdings” Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **Faculty(ies):** Indigenous Studies, Social Sciences, and Humanities
2. **Faculty Council Motion Number(s):** FISSSHFC.2023.02.16.06
3. **Faculty Council Approval Date(s):** February 16, 2023
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.11

Moved by: Camp **Seconded by:** Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 315-3: American Politics and Society

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

Available resources are sufficient, but faculty are encouraged to contact their liaison librarian if additional resources are required.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022

Date

Motion Number (assigned by
Steering Committee of Senate): SCAAF202303.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 423-3-9, Global Studies Field Experience be approved as follows:

A. Description of the Course This course is being created to enable the teaching of field schools for credit within the INTS program and to provide a credit option for internships.

1. **Proposed semester of first offering:** September 2023

2. **Academic Program:** Global and International Studies

3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 423-3-9

4. **Course Title:** Global Studies Field School

5. **Goal(s) of Course:** To permit INTS students to access global field experience through field schools, internships, and participation in research projects.

6. Calendar Course Description:

This course allows students to learn about the application of global studies in specific contexts through field schools or other forms of experiential learning such as internships. Course location varies with instructor and year taken.

7. **Credit Hours:** 3 to 9 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* X No _____

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: 18

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of 18 credit hours if the material is substantially different, and only with approval of the academic program Chair."

b) Is variable credit available for this course? Yes X No

Variable credit is denoted by the following examples:

i) "**3-6**": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture # _____

Seminar # _____

Laboratory # _____

Other (please specify) _____

9. Prerequisites (taken prior): INTS 100-3 and INTS 210-3, or permission of the instructor

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years X _____

16. Proposed text / readings: variable

B. Significance Within Academic Program (Insert information as appropriate, or indicate "none" or "not applicable"; do not leave sections blank)

1. Anticipated enrolment 15 _____

2. If there is a proposed enrolment limit, state the limit and explain: N/A _____

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: X _____ Minor: X _____ Other: _____

5. Course required by another major/minor:

6. Course required or recommended by an accrediting agency: N/A

7. Toward what degrees will the course be accepted for credit? Bachelor of Global and International Studies

8. What other courses are being proposed within the Program this year? INTS 208-3, INTS 234-3, INTS 311-3, INTS 312-3, INTS 314-3, INTS 315-3, & INTS 623-3 (note: all but 208-3 are crosslistings of courses offered in other departments)

9. What courses are being deleted from the Program this year? INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:

2. Is a preclusion required? Yes _____ No x

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes _____ No X

If yes, please describe requirements: N/A

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. College Staffing: None

ii. Space (classroom, laboratory, storage, etc.): Classroom

iii. Library Holdings: See attached form

iv. Computer (time, hardware, software): None

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes** _____ No X

* Whether a new course has First Nations content is to be determined by the relevant College Council(s).

**If "yes," refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. Other Information: Please provide any other information which might be useful in the consideration of this new course proposal.

3. Attachment Pages (in addition to required "Library Holdings" Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **Faculty:** Indigenous Studies, Social Sciences and Humanities
2. **Faculty Council Motion Number:** FISSSHFC.2022.11.17.04
3. **Faculty Council Approval Date:** November 17, 2022
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** not applicable
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting :**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.12

Moved by: Camp

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 423-3, Global Studies Field School

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022
Date

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course INTS 623-3-6, Global Studies Field Experience be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2023
2. **Academic Program:** Global and International Studies
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** INTS 623-3-6
4. **Course Title:** Global Studies Field Experience
5. **Goal(s) of Course:** To provide graduate students an opportunity to learn about global studies in global contexts through field schools, research projects, or internships.

6. Calendar Course Description:

This advanced course allows students to learn about the application of global studies in specific contexts through field schools or other forms of experiential learning such as internships. Course location varies with instructor and year taken.

7. **Credit Hours:** 3-6 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: 6

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes No

Variable credit is denoted by the following examples:

- i) "**3-6**": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "**3,6**": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture # _____

Seminar variable with credit

Laboratory # _____

Other (please specify) _____

9. Prerequisites (taken prior): None

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: INTS 423-3

13. Course Equivalencies: N/A

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years X

16. Proposed text / readings: variable

B. Significance Within Academic Program

1. Anticipated enrolment 10

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: _____ Minor: _____ Other: MA

5. Course required by another major/minor: N/A

6. Course required or recommended by an accrediting agency: N/A

7. Toward what degrees will the course be accepted for credit? Master of Arts in Global and International Studies (MA INTS)

8. What other courses are being proposed within the Program this year? INTS 208-3, INTS 211-3, INTS 234-3, INTS 311-3, INTS 312-3, INTS 314-3, INTS 315-3, & INTS 423-3

9. What courses are being deleted from the Program this year? INTS 200-3, INTS 204-3

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:

2. Is a preclusion required? Yes X No _____

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes _____ No X

If yes, please describe requirements: N/A

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. College Staffing: None

ii. Space (classroom, laboratory, storage, etc.): Classroom

iii. Library Holdings: See attached form

iv. Computer (time, hardware, software): None

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes** _____ No X

* Whether a new course has First Nations content is to be determined by the relevant College Council(s).

**If "yes," refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. Other Information:

3. Attachment Pages (in addition to required "Library Holdings" Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. Faculty: Indigenous Studies, Social Sciences, and Humanities

2. Faculty Council Motion Number: FISSSHFC.2022.11.17.04

3. Faculty Council Approval Date: November 17, 2022

4. Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

5. Senate Committee on First Nations and Aboriginal Peoples Meeting DateN/A

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.13

Moved by: Camp

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: INTS 623-3, Global Studies Field School

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

21 September 2022
Date

Motion Number (assigned by
Steering Committee of Senate): S-202303.33

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course title, description, and preclusions for INTS 225-3, Global Environmental Challenge: Sustainability, on page 268 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** To streamline the description of this course and add a preclusion for the newly crosslisted NREM 225-3.
3. **Implications of the changes for other programs, etc., if applicable.** None
4. **Reproduction of current Calendar entry for the item to be revised:**

INTS 225-3 Global Environmental Challenge: Sustainability

Global environmental sustainability is one of the monumental challenges of our modern world. In this course, students tackle two central questions: What is (global-to-local) environmental sustainability? How can we achieve it? A problem-solving approach is emphasized, especially regarding the interaction between science and public policy. Sustainability issues are investigated theoretically and through specific case studies.

Prerequisites: None

Precluded: ENVS 225-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

INTS 225-3 Global Environmental Challenge: Sustainability Change

~~Global environmental sustainability is one of the monumental challenges of our modern world. In this course, students tackle two central questions: What is (global-to-local) environmental sustainability? How can we achieve it? A problem-solving approach is emphasized, especially regarding the interaction between science and public policy. Sustainability issues are investigated theoretically and through specific case studies.~~ This course studies the social drivers of global environmental change and examines how influential governance organizations work in response. Specific attention is given to the causes of environmental change and its implications for people and the places they call home.

Prerequisites: None

Precluded: ENVS 225-3, NREM 225-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global & International Studies

Faculty: Indigenous Studies, Social Sciences, and Humanities

Faculty Council Motion Number: FISSHF.C.2022.11.17.06

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.14

Moved by: Camp

Seconded by: Rennie

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.34

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course preclusions for INTS 304-3, International Development, on page 269 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** GEOG 306-3 is offered as a crosslisting, and a preclusion is required.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**
INTS 304-3 International Development
International development is critical to global well-being but is a complex and contested process. This course examines approaches to and problems of economic, social and political development from a global perspective. The role of the state, international development institutions, and global civil society are explored.
Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
INTS 304-3 International Development
International development is critical to global well-being but is a complex and contested process. This course examines approaches to and problems of economic, social and political development from a global perspective. The role of the state, international development institutions, and global civil society are explored.
Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor
Preclusions: GEOG 306-3
6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)
Program / Academic / Administrative Unit: Global and International Studies
Faculty: Indigenous Studies, Social Sciences, and Humanities
Faculty Council Motion Number: FISSSHFC.2022.11.17.06
Faculty Council Approval Date: November 17, 2022
Senate Committee on First Nations and Aboriginal Peoples Motion Number:
Senate Committee on First Nations and Aboriginal Peoples Meeting Date:
7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.15

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.35

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course description for INTS 325-3, Film and Global Society, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** To enable students to take this course more than once if subject matter differs and to remove the prerequisites for a general-interest course.
3. **Implications of the changes for other programs, etc., if applicable:** N/A
4. **Reproduction of current Calendar entry for the item to be revised:**
INTS 325-3 Film and Global Society
This course is an exploration of our globalizing world through the medium of film.
Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
INTS 325-3 Film and Global Society
This course is an exploration of our globalizing world through the medium of film. This course may be repeated to a maximum of 6 credit hours if the material is substantially different.
~~Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor~~
6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Indigenous Studies, Social Sciences, and Humanities

Faculty Council Motion Number: FISSSHFC.2022.11.17.06

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.16

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.36

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course title, description and preclusions for INTS 340-3, The Circumpolar North in Global Perspective, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** To alter the course description of INTS 340 in accordance with the evolution of this course and to add a preclusion for GEOG 307 and NORS 331, which are sometimes crosslisted with this course.
3. **Implications of the changes for other programs, etc., if applicable:** The chair of GEES and the Coordinator of NORS have been consulted.
4. **Reproduction of current Calendar entry for the item to be revised:**

INTS 340-3 The Circumpolar North in Global Perspective

Canada is part of the Circumpolar North; UNBC is a school "in the north, for the north". This course examines the North from a global perspective. The North was once considered remote and pristine. Today it is at the center of sovereignty, security, energy, development, and indigenous issues. These issues are surveyed, as are attempts to create a more integrated circumpolar society.

Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

INTS 340-3 ~~The Circumpolar North in Global Perspective~~ Changing Arctic: Human and Environment Systems

~~Canada is part of the Circumpolar North; UNBC is a school "in the north, for the north". This course examines the North from a global perspective. The North was once considered remote and pristine. Today it is at the center of sovereignty, security, energy, development, and indigenous issues. These issues are surveyed, as are attempts to create a more integrated circumpolar society.~~
Canada is part of the Circumpolar North; UNBC is a school "in the north, for the north". This course studies the human dimensions of climate change in the Arctic, emphasizing the relationships between Arctic societies and the environment, and how these are changing. examines the North from a global perspective.

Prerequisites: INTS 100-3 and INTS 210-3, or permission of the instructor

Preclusions: GEOG 307, NORS 331

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Indigenous Studies, Social Science, and Humanities

Faculty Council Motion Number: FISSSHFC.2022.11.17.06

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.17

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.37

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course description and preclusions for INTS 425-3, Sustainability Problem Solving, on page 270 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** To provide a more succinct and accurate description of the course.
3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

INTS 425-3 Sustainability Problem Solving

Can we fix it? This course focuses on critical, strategic, and lateral-thinking skills. Local to global sustainability issues are explored in dynamic and future contexts using the contemporary concepts of vulnerability, adaptation, adaptive capacity, and resilience. Students gain valuable experience in the use of analytical and creative tools including systems thinking, complexity mapping, mental models, and scenario development. Examples are drawn from the Arctic, Pacific Islands Region, Australia, and South America.

Prerequisites: INTS 225-3

Precluded: INTS 625-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

INTS 425-3 Sustainability Problem Solving

Can we fix it? This course focuses on critical, strategic, and lateral-thinking skills. ~~Local to g~~Global sustainability issues are explored in dynamic and future contexts using ~~the contemporary concepts of~~ vulnerability, adaptation, adaptive capacity, and resilience. Students gain valuable experience in the use of analytical and management creative tools including systems involving the interaction of environmental processes and human spatial activity. ~~thinking, complexity mapping, mental models, and scenario development. Examples are drawn from the Arctic, Pacific Islands Region, Australia, and South America.~~

Prerequisites: INTS 225-3

Precluded: INTS 625-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Faculty of Indigenous Studies, Social Sciences, and Humanities

Faculty Council Motion Number: FISSSHFC.2022.11.17.06

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.18

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.38

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the course description and preclusions for INTS 625-3, Sustainability Problem Solving, on page 115 of the 2021/2022 graduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:**

To streamline and clarify the course description and to add a preclusion of NRES 720-3, a course that substantially overlaps with this one and may be offered as a crosslisting.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

INTS 625-3 Sustainability Problem Solving

Can we fix it? This course focuses on critical, strategic, and lateral-thinking skills. Local to global sustainability issues are explored in dynamic and future contexts using the contemporary concepts of vulnerability, adaptation, adaptive capacity, and resilience. Students gain valuable experience in the use of analytical and creative tools including systems thinking, complexity mapping, mental models, and scenario development. Examples are drawn from the Arctic, Pacific Islands Region, Australia, and South America.

Precluded: INTS 421-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

INTS 625-3 Sustainability Problem Solving

Can we fix it? This advanced course focuses on critical, strategic, and lateral-thinking skills. ~~Local to~~ Global sustainability issues are explored in dynamic and future contexts using ~~the contemporary~~ concepts of vulnerability, adaptation, adaptive capacity, and resilience. Students ~~gain valuable experience~~ in the use of analytical and management creative tools including systems involving the interaction of environmental processes and human spatial activity, thinking, complexity mapping, mental models, and scenario development. Examples are drawn from the Arctic, Pacific Islands Region, Australia, and South America.

Precluded: INTS ~~421-3~~, NRES 720-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Indigenous Studies, Social Sciences, and Humanities

Faculty Council Motion Number: FISSSHFC.2022.11.17.06

Faculty Council Approval Date: November 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.19

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.39

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the Global and International Studies (BA Program) on pages 146, 147, 148, and 149 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** Sept 2023

2. **Rationale for the proposed revisions:** The Department of Global and International Studies has undergone significant changes in the past few years with the departure of some faculty members and the arrival of others.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**
Global and International Studies (BA Program)

Jacqueline Holler, Professor and Chair

Paul Bowles, Professor

Heather Smith, Professor

Tristan Pearce, Associate Professor and Canada Research Chair in Cumulative Impacts of Environmental Change

Gabrielle Daoust, Assistant Professor

Jason Lacharite, Assistant Professor

Ami Hagiwara, Lecturer

Website: www.unbc.ca/international-studies

Our world is rapidly globalizing, bringing exciting opportunities and daunting challenges. Global and International Studies, hereafter referred to as Global Studies, seeks to tackle this brave new world in all its complexity. We train students to be global citizens, global thinkers, and global problem-solvers, and prepare them for global careers in academia, business, government, and the non-profit sector, among others. A unique feature of our program is that we train students in foreign languages. Language is the entry-point for understanding the world's cultures and equips students for studying and working abroad. Global Studies is a holistic and timely field of study whose scope is the whole Earth and whose eyes are on the future, aiding a global transformation toward healthy, just, peaceful, prosperous, and sustainable societies for all. The focus of our program is on the 'big picture,' international to global. Using multi-disciplinary, multi-perspective, local-to-global, and critical ways of thinking students emerge from our program with knowledge of the macro-level structures, actors, processes, ideas, issues, and events shaping our planet and its societies.

The curriculum is organized around four themes:

- Global environment and sustainability
- Global cultures and diversity
- Global governance and social justice
- Global political economy and development

Students take courses in each theme, learn to integrate across themes, and can focus on one or more themes if they so choose. Special attention is given to British Columbia's immediate international neighboring

regions: Asia-Pacific, Circumpolar North, and the Americas.

Major in Global and International Studies

The Global and International Studies major requires 63 credit hours of Global and International Studies coursework of which 21 credit hours are at the lower-division, 30 credit hours are at the upper-division, and 12 credit hours are in foreign language study.

The minimum requirement for completion of a Bachelor of Arts with a major in Global and International Studies is 120 credit hours.

Program Requirements

Lower-Division Requirement

100 and 200 Level

INTS 100-3 Introduction to Global Studies

INTS 210-3 Globalizations

Global environmental and sustainability theme

INTS 225-3 Global Environmental Challenge: Sustainability

Global cultures and diversity theme

ANTH 213-3 Peoples and Cultures

Global governance and social justice theme

POLS 202-3 Canada in Comparative Perspective

Global political economy and development theme

ECON 101-3 Macroeconomics

or INTS 220-3 Global Economic Shifts

Note: Students intending to take upper-division courses from the global political economy and/or global environment themes are strongly encouraged to take ECON 205-3 Statistics for Business and the Social Sciences in their first or second year.

Language and Regional Studies Requirement

Students majoring in Global and International Studies must complete four language courses (12 credit hours) and one lower-division regional studies course. The ideal sequence is to take all four language courses in a single language and a regional studies course corresponding to that language. This sequencing is not required; however, at least two courses must be in one language.

Regional Studies

One of the following:

GEOG 220-3 World Regions: Latin America and the Caribbean

GEOG 222-3 World Regions: Russia

HIST 281-3 Republican Latin America

INTS 200-3 Contemporary Russia

INTS 204-3 Contemporary China

INTS 207-3 Contemporary Latin America

INTS 240-3 Contemporary Circumpolar North

International Languages

Note on Languages: Language courses offered by the Department of Global and International Studies are not

designed for native speakers. A native speaker is defined as a person who is able to read and carry on conversations related to simple, daily topics or whose language ability is equivalent to a middle school graduate in that language. Students who have prior knowledge of the language for a given course must consult with the instructor, must complete a language skill evaluation, and must receive the permission of the instructor before being allowed to register for the course.

French

INTS 171-3 Beginning French I
INTS 172-3 Beginning French II
INTS 271-3 Intermediate French I
INTS 272-3 Intermediate French II
or

Japanese

INTS 121-3 Beginning Japanese I
INTS 122-3 Beginning Japanese II
INTS 221-3 Intermediate Japanese I
INTS 222-3 Intermediate Japanese II
INTS 321-3 Japanese Conversation and Composition I
INTS 322-3 Japanese Conversation and Composition II
or

Spanish

INTS 181-3 Beginning Spanish I
INTS 182-3 Beginning Spanish II
INTS 281-3 Intermediate Spanish I
INTS 282-3 Intermediate Spanish II
or

Other

INTS 151-3 Beginning International Language I
INTS 152-3 Beginning International Language II

Upper-Division Requirement

300 and 400 Level

At the upper-division level, students must take INTS 310-3, INTS 490-3 (our 'global capstone' course), four INTS upper division courses and four non-INTS upper-division courses.

INTS Upper-Division Courses (18 credit hours)

INTS 310-3 Origins and Evolution of Our Globalizing World
INTS 490-3 Global Capstone
any four additional INTS upper-division courses (12 credit hours)

Non-INTS Upper-Division Courses (12 credit hours)

Students must take four courses (12 credit hours) from the list of courses below. The courses are organized by Global Studies theme; however, students are not required to take a course in each theme. They are free to take any four courses of their choosing from this list.

Note: Some of these courses have prerequisites that are not met by INTS lower-division required courses. Students must ensure that all prerequisites are fulfilled prior to registering in any course.

Global Environmental and Sustainability Theme

ANTH 312-3 Human Adaptability and Environmental Stress
ANTH 413-(3-6) Environmental Anthropology
ECON 305-3 Environmental Economics and Environmental Policy
ECON 425-3 Trade and the Environment
ENVS 309-3 Gender, Environment and Sustainability
ENVS 414-3 Environmental and Professional Ethics

FNST 304-3 Indigenous Environmental Philosophy
GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making
GEOG 307-3 Changing Arctic: Human and Environmental Systems
GEOG 401-3 Tenure, Conflict and Resource Geography
GEOG 420-3 Environmental Justice
HIST 360-3 An Introduction to Environmental History
NORS 311-3 Lands and Environments of the Circumpolar North 1
NORS 312-3 Lands and Environments of the Circumpolar North 2
NREM 303-3 Aboriginal Perspectives on Land and Resource Management
NREM 306-3 Society, Policy and Administration
POLS 344-3 Society, Policy and Administration of Natural Resources

Global Cultures and Diversity Theme

ANTH 305-3 Circumpolar Ethnography
ANTH 404-3 Comparative Study of Indigenous Peoples of the World
ANTH 414-3 Religion, Ideology, and Belief Systems
ENGL 350-3 Comparative Literature
ENGL 493-(3-6) Cultural Studies
FNST 303-3 First Nations Religion and Philosophy
FNST 416-3 International Perspective
GEOG 301-3 Cultural Geography
GEOG 403-3 First Nations and Indigenous Geographies
GEOG 426-3 Geographies of Culture, Rights and Power
HIST 390-3 History of Indigenous People of Canada
NORS 321-3 Peoples and Cultures of the Circumpolar World 1
NORS 322-3 Peoples and Cultures of the Circumpolar World 2

Global Governance and Social Justice Theme

ANTH 406-3 Feminist Perspectives in Anthropology
ANTH 410-3 Theory of Nation and State
ANTH 420-3 Races, Racism, and Human Biology
ECON 301-3 Women and the Economy
ENGL 340-3 Postcolonial Literature
ENGL 410-3 Contemporary Women's Literature
ENGL 440-3 Special Topics in Postcolonial Literature I
FNST 306-3 Indigenous Women: Perspectives
HIST 311-3 History of Feminism
HIST 312-3 An Introduction to the History of Gender
HIST 335-3 Global History of Public Health
NORS 331-3 Contemporary Issues of the Circumpolar North 1
NORS 332-3 Contemporary Issues of the Circumpolar North 2
POLS 303-3 Democracy and Democratization
POLS 309-3 Politics and Society in China
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
POLS 372-3 Theories of Justice
POLS 405-3 Topics in Society and Democracy
POLS 413-3 Democracy and Diversity
POLS 414-3 Comparative Federalism
POLS 427-3 Ethics and Public Affairs
WMST 302-3 Women and the Contemporary World
WMST 306-3 Indigenous Women: Perspectives
WMST 311-3 History of Feminism
WMST 312-3 An Introduction to the History of Gender

Global Political Economy and Development Theme

COMM 303-3 Introduction to International Business

COMM 432-3 Cross-cultural Workplace Practices
COMM 441-3 International Marketing
ECON 308-3 International Economic Relations
ECON 321-3 Economics of Developing Countries
ECON 404-3 Poverty, Inequality and Development
GEOG 306-3 Critical Development Geographies
POLS 415-3 Comparative Northern Development

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

Minor in Global and International Studies

Students must complete a total of 18 credit hours of Global and International Studies coursework, of which 6 credit hours are INTS 100-3 and INTS 210-3.

Students must complete:

INTS 100-3 Introduction to Global Studies

INTS 210-3 Globalizations

Twelve (12) additional credit hours of upper-division Global and International Studies (INTS) courses.

A maximum of two courses (6 credit hours) used to fulfill the requirements for a major (or another minor) may also be used to fulfill the requirements for the minor in Global and International Studies.

There is no language requirement for the minor.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Global and International Studies (BA Program)

Jacqueline Holler, Professor and Chair

Paul Bowles, Professor

Heather Smith, Professor

~~Tristan Pearce, Associate Professor and Canada Research Chair in Cumulative Impacts of Environmental Change~~

Agnieszka Pawlowska-Mainville, Associate Professor

Gabrielle Daoust, Assistant Professor

Jason Lacharite, ~~Assistant Professor~~ Senior Instructor

Ami Hagiwara, ~~Lecturer~~ Senior Instructor

Website: www.unbc.ca/international-studies

Our world is rapidly globalizing, bringing exciting opportunities and daunting challenges. Global and International Studies, hereafter referred to as Global Studies, seeks to tackle this brave new world in all its complexity. We train students to be global citizens, global thinkers, and global problem-solvers, and prepare them for global careers in academia, business, government, and the non-profit sector, among others. A unique feature of our program is that we train students in foreign languages. ~~Language is the entry point for understanding the world's cultures and equips students for studying and working abroad.~~

Global Studies is a holistic and timely field of study whose scope is the whole Earth and whose eyes are on the future, aiding a global transformation toward healthy, just, peaceful, prosperous, and sustainable societies for all. The focus of our program is on the 'big picture,' international to global. Using multi-disciplinary, multi-perspective, local-to-global, and critical ways of thinking, students emerge from our program with knowledge of the macro-level structures, actors, processes, ideas, issues, and events shaping our planet and its societies.

The curriculum is organized around four themes:

- Global environment and sustainability
- Global cultures and diversity
- Global governance and social justice
- Global political economy and development

Students take courses in each theme, learn to integrate across themes, and can focus on one or more themes if they so choose. Special attention is given to British Columbia's immediate international neighboring regions: Asia-Pacific, Circumpolar North, and the Americas.

Language Study in the Global and International Studies Department

Global and International Studies is the home of global language learning at UNBC. Join us for regularly scheduled courses in French, Japanese, and Spanish, and for beginner programming in other languages. Students may also minor in Japanese language and culture.

Introductory language courses offered by the Department of Global and International Studies are not designed for heritage speakers (speakers who have learned a given language at home or during childhood) or for students who have prior knowledge of the language in question. To ensure proper placement, such students must consult with the instructor, complete a language skill evaluation, and receive the permission of the instructor before registering for a language course.

French

INTS 171-3 Beginning French I

INTS 172-3 Beginning French II

INTS 271-3 Intermediate French I

INTS 272-3 Intermediate French II

or

Japanese

INTS 121-3 Beginning Japanese I

INTS 122-3 Beginning Japanese II

INTS 221-3 Intermediate Japanese I

INTS 222-3 Intermediate Japanese II

INTS 321-3 Japanese Conversation and Composition I

INTS 322-3 Japanese Conversation and Composition II

or

Spanish

INTS 181-3 Beginning Spanish I

INTS 182-3 Beginning Spanish II

INTS 281-3 Intermediate Spanish I

INTS 282-3 Intermediate Spanish II

or

Other

INTS 151-3 Beginning International Language I

INTS 152-3 Beginning International Language II

Major in Global and International Studies

The Global and International Studies major requires 63 57 credit hours of Global and International Studies coursework of which 21 credit hours are at the lower level, ~~division~~, 30 credit hours ~~are~~ at the upper level, and 6 credit hours from the Cultures and Regions requirement at either second- or third-year levels. ~~division, and 12 credit hours are in foreign language study.~~

The minimum requirement for completion of a Bachelor of Arts with a major in Global and International

Studies is 120 credit hours.

Program Requirements

Lower-Division Requirement

100 and 200 Level

~~INTS 100-3 Introduction to Global Studies~~

~~ANTH 213-3 Peoples and Cultures~~

~~HIST 240-3 The Global Age of Expansion~~

~~INTS 210-3 Globalizations~~

~~INTS 211-3 Contemporary Economic Issues~~

~~Global environmental and sustainability theme~~

~~INTS 225-3 Global Environmental Challenge: Sustainability Change~~

~~POLS 202-3 Canada in Comparative Perspective~~

~~Global cultures and diversity theme~~

~~ANTH 213-3 Peoples and Cultures~~

~~Global governance and social justice theme~~

~~POLS 202-3 Canada in Comparative Perspective~~

~~Global political economy and development theme~~

~~ECON 101-3 Macroeconomics~~

~~or INTS 220-3 Global Economic Shifts~~

~~**Note:** Students intending to take upper division courses from the global political economy and/or global environment themes are strongly encouraged to take ECON 205-3 Statistics for Business and the Social Sciences in their first or second year.~~

Language and Regional Studies Cultures and Regions Requirement

~~Students majoring in Global and International Studies must complete four language courses (12 credit hours) and one lower division regional studies course. The ideal sequence is to take all four language courses in a single language and a regional studies course corresponding to that language. This sequencing is not required; however, at least two courses must be in one language.~~

~~Regional Studies~~

~~One Two of the following:~~

~~GEOG 220-3 World Regions: Latin America and the Caribbean~~

~~GEOG 222-3 World Regions: Russia~~

~~HIST 281-3 Republican Latin America~~

~~INTS 200-3 Contemporary Russia~~

~~INTS 204-3 Contemporary China~~

~~INTS 207-3 Contemporary Latin America~~

~~INTS 208-3 Japanese Culture and Society~~

~~INTS 234-3 Islamic Civilizations~~

~~INTS 240-3 Contemporary Circumpolar North~~

~~INTS 311-3 Russian Politics and Society~~

~~INTS 312-3 Chinese Politics and Society~~

~~INTS 314-3 European Politics and Society~~

~~INTS 315-3 American Politics and Society~~

~~INTS 340-3 Circumpolar North in Global Perspective~~

~~International Languages~~

~~Note on Languages: Language courses offered by the Department of Global and International Studies are not designed for native speakers. A native speaker is defined as a person who is able to read and carry on conversations related to simple, daily topics or whose language ability is equivalent to a middle school graduate in that language. Students who have prior knowledge of the language for a given course must consult with the instructor, must complete a language skill evaluation, and must receive the permission of the instructor before being allowed to register for the course.~~

French

~~INTS 171-3 Beginning French I
INTS 172-3 Beginning French II
INTS 271-3 Intermediate French I
INTS 272-3 Intermediate French II
or~~

Japanese

~~INTS 121-3 Beginning Japanese I
INTS 122-3 Beginning Japanese II
INTS 221-3 Intermediate Japanese I
INTS 222-3 Intermediate Japanese II
INTS 321-3 Japanese Conversation and Composition I
INTS 322-3 Japanese Conversation and Composition II
or~~

Spanish

~~INTS 181-3 Beginning Spanish I
INTS 182-3 Beginning Spanish II
INTS 281-3 Intermediate Spanish I
INTS 282-3 Intermediate Spanish II
or~~

Other

~~INTS 151-3 Beginning International Language I
INTS 152-3 Beginning International Language II~~

Upper-Division Requirement

300 and 400 Level

~~At the upper-division level, students must take INTS 310-3, INTS 490-3 (our 'global capstone' course), four seven INTS upper-division courses and three non-INTS upper-division courses from the list of ancillary courses below.~~

INTS Upper-Division Courses (48 ~~24~~ credit hours)

~~INTS 310-3 Origins and Evolution of Our Globalizing World~~

~~INTS 490-3 Global Capstone~~

~~any four additional INTS upper-division courses (12 credit hours)~~

~~12 credit hours in 300-level INTS courses, not including any 300-level courses used to fulfil the Cultures and Regions Requirement~~

~~12 credit hours in 400-level INTS courses, of which no more than 6 credit hours may be drawn from INTS 423 (3-9)~~

Non-INTS Upper-Division Courses (42 ~~6~~ credit hours)

~~Students must take four two courses (42 6 credit hours) from the list of courses below. The courses are organized by Global Studies theme; however, students are not required to take a course in each theme. They are free to take any four courses of their choosing from this list.~~

Note: Some of these courses have prerequisites that are not met by INTS lower-division required courses. Students must ensure that all prerequisites are fulfilled prior to registering in any course.

ANTH 305-3 Circumpolar Ethnography
ECON 308-3 International Economic Relations
ECON 321-3 Economics of Developing Countries
ENVS 309-3 Gender, Environment and Sustainability
GEOG 306-3 Critical Development Geographies
HIST 335-3 Global History of Public Health
NORS 321-3 Peoples and Cultures of the Circumpolar World 1
NORS 322-3 Peoples and Cultures of the Circumpolar World 2
NREM 303-3 Aboriginal Perspectives on Land and Resource Management
NREM 306-3 Society, Policy and Administration
POLS 303-3 Democracy and Democratization
POLS 372-3 Theories of Justice
POLS 377-3 Politics of Climate Change
WMST 306-3 Indigenous Women: Perspectives
WMST 311-3 History of Feminism
ANTH 404-3 Comparative Study of Indigenous Peoples of the World
ANTH 410-3 Theory of Nation and State
ECON 404-3 Poverty, Inequality and Development
ECON 425-3 Trade and the Environment
ENVS 431-3 Global Environmental Policy: Energy and Climate
FNST 416-3 International Perspective
GEOG 420-3 Environmental Justice
GEOG 426-3 Geographies of Culture, Rights and Power
POLS 413-3 Democracy and Diversity
POLS 414-3 Comparative Federalism
POLS 415-3 Comparative Northern Development
WMST 411-3 Feminist Theory

Global Environmental and Sustainability Theme

~~ANTH 312-3 Human Adaptability and Environmental Stress~~
~~ANTH 413 (3-6) Environmental Anthropology~~
~~ECON 305-3 Environmental Economics and Environmental Policy~~
~~ECON 425-3 Trade and the Environment~~
~~ENVS 309-3 Gender, Environment and Sustainability~~
~~ENVS 414-3 Environmental and Professional Ethics~~
~~FNST 304-3 Indigenous Environmental Philosophy~~
~~GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making~~
~~GEOG 307-3 Changing Arctic: Human and Environmental Systems~~
~~GEOG 401-3 Tenure, Conflict and Resource Geography~~
~~GEOG 420-3 Environmental Justice~~
~~HIST 360-3 An Introduction to Environmental History~~
~~NORS 311-3 Lands and Environments of the Circumpolar North 1~~
~~NORS 312-3 Lands and Environments of the Circumpolar North 2~~
~~NREM 303-3 Aboriginal Perspectives on Land and Resource Management~~
~~NREM 306-3 Society, Policy and Administration~~
~~POLS 344-3 Society, Policy and Administration of Natural Resources~~

Global Cultures and Diversity Theme

~~ANTH 305-3 Circumpolar Ethnography~~
~~ANTH 404-3 Comparative Study of Indigenous Peoples of the World~~
~~ANTH 414-3 Religion, Ideology, and Belief Systems~~
~~ENGL 350-3 Comparative Literature~~
~~ENGL 493 (3-6) Cultural Studies~~
~~FNST 303-3 First Nations Religion and Philosophy~~
~~FNST 416-3 International Perspective~~

~~GEOG 301-3 Cultural Geography
GEOG 403-3 First Nations and Indigenous Geographies
GEOG 426-3 Geographies of Culture, Rights and Power
HIST 390-3 History of Indigenous People of Canada
NORS 321-3 Peoples and Cultures of the Circumpolar World 1
NORS 322-3 Peoples and Cultures of the Circumpolar World 2~~

~~Global Governance and Social Justice Theme~~

~~ANTH 406-3 Feminist Perspectives in Anthropology
ANTH 410-3 Theory of Nation and State
ANTH 420-3 Races, Racism, and Human Biology
ECON 301-3 Women and the Economy
ENGL 340-3 Postcolonial Literature
ENGL 410-3 Contemporary Women's Literature
ENGL 440-3 Special Topics in Postcolonial Literature 1
FNST 306-3 Indigenous Women: Perspectives
HIST 311-3 History of Feminism
HIST 312-3 An Introduction to the History of Gender
HIST 335-3 Global History of Public Health
NORS 331-3 Contemporary Issues of the Circumpolar North 1
NORS 332-3 Contemporary Issues of the Circumpolar North 2
POLS 303-3 Democracy and Democratization
POLS 309-3 Politics and Society in China
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
POLS 372-3 Theories of Justice
POLS 405-3 Topics in Society and Democracy
POLS 413-3 Democracy and Diversity
POLS 414-3 Comparative Federalism
POLS 427-3 Ethics and Public Affairs
WMST 302-3 Women and the Contemporary World
WMST 306-3 Indigenous Women: Perspectives
WMST 311-3 History of Feminism
WMST 312-3 An Introduction to the History of Gender~~

~~Global Political Economy and Development Theme~~

~~COMM 303-3 Introduction to International Business
COMM 432-3 Cross-cultural Workplace Practices
COMM 441-3 International Marketing
ECON 308-3 International Economic Relations
ECON 321-3 Economics of Developing Countries
ECON 404-3 Poverty, Inequality and Development
GEOG 306-3 Critical Development Geographies
POLS 415-3 Comparative Northern Development~~

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

Minor in Global and International Studies

Students must complete a total of 48 21 credit hours of Global and International Studies coursework, of which 6 credit hours are INTS 100-3 and INTS 210-3.

Students must complete:

INTS 100-3 Introduction to Global Studies
INTS 210-3 Globalizations

Three (3) additional credit hours of lower-level Global and International Studies coursework
Twelve (12) additional credit hours of upper-division Global and International Studies (INTS) courses.

A maximum of two courses (6 credit hours) used to fulfill the requirements for a major (or another minor) may also be used to fulfill the requirements for the minor in Global and International Studies.

~~There is no language requirement for the minor.~~

Minor in Global Sustainability

Students must complete a total of 21 credit hours of Global and International Studies coursework:

INTS 210-3 Globalizations

INTS 211-3 Contemporary Economic Issues

INTS 225-3 Global Environmental Change

INTS 304-3 International Development

INTS 340-3 The Circumpolar North in Global Perspective

INTS 421-3 The Political Economy of Natural Resource Extraction

INTS 425-3 Sustainability Problem-Solving

Minor in Japanese Language and Culture

Students must complete a total of 21 credit hours of Global and International Studies coursework:

INTS 121-3 Beginning Japanese I

INTS 122-3 Beginning Japanese II

INTS 208-3 Japanese Culture and Society

INTS 221-3 Intermediate Japanese I

INTS 222-3 Intermediate Japanese II

INTS 321-3 Advanced Japanese I

INTS 322-3 Advanced Japanese II

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Global and International Studies

Faculty: Faculty of Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: FISSSHFC.2023.02.16.05

Faculty Council Approval Date: February 16, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.20

Moved by: Fyfe

Seconded by: Chavez Suazo

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Department of Political Science
Undergraduate Program Calendar Motions for September 2023
Executive Summary
Dr. Gary Wilson, Chair

The Department of Political Science has been in consultation with the Department of Global and International Studies regarding motions that cross list existing Political Science courses with new or pre-existing Global and International Studies courses.

1. INTS/POLS Crosslistings

The changes to these courses involve an updating of the course titles and descriptions to reflect and standardize the current content of the courses. The new titles and descriptions have also been adopted by existing or newly created cross-listed courses in the Department of Global and International Studies.

Motion Number (assigned by
Steering Committee of Senate): S-202303.40

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to course preclusions and course title for POLS 305-3: United States Politics, on page 291 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023

2. **Rationale for the proposed revisions:** A new Global and International Studies course, INTS 315, is being created to be crosslisted with this course. The name and preclusions have been changed to reflect this crosslisting.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

POLS 305-3 United States Politics

This course examines the organization and function of the United States government. Topics include the constitution, political parties, electoral system, voting record, state's rights, checks and balances.

Prerequisites: Upper-division standing

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

POLS 305-3 United States American Politics and Society

This course ~~examines the organization and function of the United States government~~ introduces students to American politics and society, focusing on the organizational and historical development of the American political system as well as the contemporary challenges facing the United States of America. ~~Topics include the constitution, political parties, electoral system, voting record, state's rights, checks and balances.~~

Prerequisites: Upper-division standing

Preclusions: INTS 315-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Political Science

Faculty: Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: FISSSHFC.2023.02.16.07

Faculty Council Approval Date: February 16, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.21

Moved by: Hofsink

Seconded by: Neufeld

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.41

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course preclusion for POLS 309-3 Politics and Society in China, on page 291 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** INTS 204 is being deleted and a new course, INTS 312, is being created in order to be crosslisted with POLS 309. The name has been updated to reflect this crosslisting.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**
POLS 309-3 Politics and Society in China This course examines Chinese political and social development through the 20th century with the primary attention to comparing past and present in state building, economic development, and social change.
Prerequisites: Upper-division standing
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
POLS 309-3 Chinese Politics and Society ~~in China~~ This course introduces students to Chinese politics and society. ~~It examines~~ examining Chinese political and social development ~~through the 20th century~~ with ~~the~~ a primary attention ~~to~~ focus on comparing past and present in areas such as state building, economic development, and social change.
Prerequisites: Upper-division standing
Preclusions: INTS 204-3, INTS 312-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Political Science

Faculty: Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: FISSSHFC.2023.02.16.07

Faculty Council Approval Date: February 16, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.22

Moved by: Hofsink

Seconded by: Neufeld

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.42

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course preclusions for POLS 311-3 Russian Politics and Society on page 292 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The INTS 200 course is being deleted and a new course created, INTS 311, to then be crosslisted with POLS 311.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**
POLS 311-3 Russian Politics and Society This course examines the political, economic and social transitions that are currently taking place in Russia, as well as the historical forces that have shaped political life in this fascinating country. Prerequisites: Upper-division standing
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
POLS 311-3 Russian Politics and Society This course introduces students to Russian politics and society, focusing on the organization and historical development of the Russian political system as well as the contemporary challenges facing the Russian Federation. ~~examines the political, economic and social transitions that are currently taking place in Russia, as well as the historical forces that have shaped political life in this fascinating country.~~
Prerequisites: Upper-division standing
Preclusions: INTS 200-3, INTS 311-3
6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)
Program / Academic / Administrative Unit: Political Science
Faculty: Indigenous Studies, Social Sciences and Humanities
Faculty Council Motion Number: FISSSHFC.2023.02.16.07
Faculty Council Approval Date: February 16, 2023
Senate Committee on First Nations and Aboriginal Peoples Motion Number:
Senate Committee on First Nations and Aboriginal Peoples Meeting Date:
7. **Other Information**
Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.23

Moved by: Hofsink

Seconded by: Neufeld

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.43

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course preclusions and course title for POLS 314-3: European Politics and Government, on page 292 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** INTS 314 is being created so a preclusion has been added and the name changed to reflect the crosslisting.
3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**
POLS 314-3 European Politics and Government

This course introduces students to European politics and government. It focuses on the historical development and contemporary challenges facing the European Union, a supranational federation that includes the majority of European countries.

Prerequisites: Upper-division standing

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

POLS 314-3 European Politics and ~~Government~~ Society

This course introduces students to European politics and ~~governmentsociety~~. ~~It focuses~~, focusing on the historical development and ~~contemporary challenges facing~~ political structure of the European Union as well as the contemporary challenges facing Europe, ~~a supranational federation that includes the majority of European countries.~~

Prerequisites: Upper-division standing

Preclusions: INTS 314-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Political Science

Faculty: Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: FISSSHFC.2023.02.16.07

Faculty Council Approval Date: February 16, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. **Other Information**

Attachment Pages: # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.24

Moved by: Hofsink

Seconded by: Neufeld

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.44

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course credits for ENSC 440-3 (Internship) on page 116 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:** May 2023
2. **Rationale for the proposed revisions:** Revision to print calendar so as to match on-line course description for the BSc Environmental Science Degree which indicates “Credits: 2 to 6”
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Upper-Division Requirements

ENPL 305-3 Environmental Impact Assessment
ENPL 401-3 Environmental Law
ENSC 308-3 Northern Contaminated Environments
ENSC 406-3 Environmental Modelling
ENSC 418-3 Environmental Measurement and Analysis
ENSC 440-3 Internship*
or ENSC 499-3 Independent Study
or an approved 3-credit field course
ENSC 450-3 Environmental and Geophysical Data Analysis
ENVS 414-3 Environmental and Professional Ethics
NREM 306-3 Society, Policy and Administration

Two of the following:

ENGR 451-3 Groundwater Hydrology
ENSC 404-3 Waste Management
ENSC 412-3 Air Pollution
ENSC 452-3 Reclamation and Remediation of Disturbed Environments

*Students with extensive experience related to the environment or who have completed a co-op work term may be waived from this degree requirement with approval from the Program Chair. Co-op students may receive credit for ENSC 440-3 at the same time as they are completing a co-op work term with the following conditions: students must register in ENSC 440-3 before the co-op work term starts, and meet both the co-op and the ENSC 440-3 requirements.

Minor Requirement Associated with the Environmental Science Degree

Environmental Science students are required to complete any available minor at UNBC as part of their degree. A minor allows students to specialize in a subject area relevant to the advancement, utilization and dissemination of environmental knowledge. Some minors may result in students taking more than the required 126 credit hours in order to obtain the Environmental Science Major. Many minors allow 100-

level prerequisite courses and an additional 6 credit hours of other courses to be used to meet the requirements of both the major and minor. Consult the current Undergraduate Calendar for the requirements of minors available at UNBC.

BSc Honours – Environmental Science

The BSc Honours-Environmental Science provides a higher level of specialization and research experience, especially for students planning to proceed to postgraduate work. Honours students are required to complete the degree requirements for the BSc Environmental Science Major, with the exception that Honours students must complete an undergraduate thesis chosen from ENSC 430-6 (Undergraduate Thesis), or NRES 430-6 (Undergraduate Thesis) in place of the requirement for ENSC 440-3 (Internship) or ENSC 499-3 (Independent Study). ENSC 440-3 or ENSC 499-3 may be taken by Honours students, but they are not required for the Honours degree. The undergraduate thesis must be conducted under the supervision of a faculty member.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Upper-Division Requirements

ENPL 305-3 Environmental Impact Assessment
ENPL 401-3 Environmental Law
ENSC 308-3 Northern Contaminated Environments
ENSC 406-3 Environmental Modelling
ENSC 418-3 Environmental Measurement and Analysis
ENSC 440-~~3~~(2-6) Internship*
 or ENSC 499-3 Independent Study
 or an approved 3-credit field course
ENSC 450-3 Environmental and Geophysical Data Analysis
ENVS 414-3 Environmental and Professional Ethics
NREM 306-3 Society, Policy and Administration

Two of the following:

ENGR 451-3 Groundwater Hydrology
ENSC 404-3 Waste Management
ENSC 412-3 Air Pollution
ENSC 452-3 Reclamation and Remediation of Disturbed Environments

*Students with extensive experience related to the environment or who have completed a co-op work term may be waived from this degree requirement with approval from the Program Chair. Co-op students may receive credit for ENSC 440-~~3~~(2-6) at the same time as they are completing a co-op work term with the following conditions: students must register in ENSC 440-~~3~~(2-6) before the co-op work term starts, and meet both the co-op and the ENSC 440-~~3~~(2-6) requirements.

Minor Requirement Associated with the Environmental Science Degree

Environmental Science students are required to complete any available minor at UNBC as part of their degree. A minor allows students to specialize in a subject area relevant to the advancement, utilization and dissemination of environmental knowledge. Some minors may result in students taking more than the required 126 credit hours in order to obtain the Environmental Science ~~Major~~. Many minors allow 100-level prerequisite courses and an additional 6 credit hours of other courses to be used to meet the requirements of both the major and minor. Consult the current Undergraduate Calendar for the requirements of minors available at UNBC.

BSc Honours – Environmental Science

The BSc Honours-Environmental Science provides a higher level of specialization and research experience, especially for students planning to proceed to postgraduate work. Honours students are required to complete the degree requirements for the BSc Environmental Science Major, with the exception that Honours students must complete an undergraduate thesis chosen from ENSC 430-6 (Undergraduate Thesis), or NRES 430-6 (Undergraduate Thesis) in place of the requirement for ENSC 440-3(2-6) (Internship) or ENSC 499-3 (Independent Study). ENSC 440-3(2-6) or ENSC 499-3 may be taken by Honours students, but they are not required for the Honours degree. The undergraduate thesis must be conducted under the supervision of a faculty member.

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Geography, Earth and Environmental Sciences

SCCC: Jan 16, 2023

Faculty: Faculty of Environment

Faculty Council Motion Number: FEFC 2023020905

Faculty Council Approval Date: Feb 9, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.26

Moved by: Kranz

Seconded by: Owen

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): SCAAF202303.27

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course title and course description for ENSC 111-1, on pages 115 and 240 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:**

September 2023

2. **Rationale for the proposed revisions:**

Following discussions between the Environmental Science and Physical Geography curriculum committees, it was decided that ENSC 111-1 (Introduction to Environmental Science) and GEOG 212-1 (Earth Science Careers) be merged into a single course with a new title Earth and Environment. GEOG 212-1 will change its title to GEOG 111-1 in a separate motion by GEOG to accompany this motion. A new course description will be shared with both ENSC 111-1 and GEOG 111-1. The proposed change follows the formation of the Department of Geography, Earth, and Environmental Sciences within the Faculty of Environment, and will bring together a larger cohort of first-year environmental science and physical geography students for degree planning, guest lectures, job talks, and excursions related to their fields of study. While the course is open to all (i.e., no prerequisites), it is expected that it will mainly deliver to students with BSc majors in environmental science and physical geography.

3. **Implications of the changes for other programs, etc., if applicable:**

N/a

4. **Reproduction of current Calendar entry for the item to be revised:**

ENSC 111-1 Introduction to Environmental Science. This course introduces students to the discipline of environmental science. Students are exposed to a variety of environmental science topics through seminars, lectures, assignments and invited presentations. Some field trips may be required.

Prerequisites: None

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

~~ENSC 111-1 Introduction to Environmental Science. This course introduces students to the discipline of environmental science. Students are exposed to a variety of environmental science topics through seminars, lectures, assignments and invited presentations. Some field trips may be required.~~

Prerequisites: None

ENSC 111-1 Earth and Environment This course introduces students to the theory and practice of environmental science and physical geography; provides an opportunity for students to meet faculty and peers from the Department of Geography, Earth, and Environmental Sciences; and builds a foundation for their academic careers. Students are exposed to a wide range of topics through seminars, invited talks from industry professionals, short assignments, and field trips.

Prerequisites: None

Precluded: GEOG 111-1

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Department of Geography, Earth and Environmental Sciences

SCCC: Jan 16, 2023

Faculty: Faculty of Environment

Faculty: Council Motion Number: FEFC 2023020906

Faculty: Council Approval Date: Feb 9, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.27

Moved by: Kranz

Seconded by: Owen

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023

Date



Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.45

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course requirements for the Minor in GIS (Geographic Information Systems), on page 144 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:**

September 2023

2. **Rationale for the proposed revisions:**

This proposed change will provide more flexibility to prospective students in completing their course requirements for the Minor in GIS (Geographic Information Systems), and this will also make an effective use of a course (GEOG 250-3) which is very relevant to the Minor.

3. **Implications of the changes for other programs, etc., if applicable:**

None

4. **Reproduction of current Calendar entry for the item to be revised:**

Requirements

CPSC 100-4 Computer Programming I
or CPSC 110-3 Introduction to Computer
Systems and Programming

GEOG 204-3 Introduction to GIS

GEOG 205-3 Cartography and Geomatics

GEOG 300-3 Intermediate GIS

GEOG 357-3 Introduction to Remote Sensing

Two courses from the following list:

CPSC 324-3 Introduction to Database Systems

CPSC 344-3 Data Communications and
Networking

or COMM 353-3 Business Data Communications and
Networking

or CPSC 444-3 Computer Networks

ENPL 303-3 Spatial Planning with Geographical
Information Systems (GIS)

GEOG 413-3 Advanced GIS

GEOG 450-3 Advanced Geospatial Analysis

GEOG 457-3 Advanced Remote Sensing

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

Requirements

CPSC 100-4 Computer Programming I
or CPSC 110-3 Introduction to Computer
Systems and Programming
or GEOG 250-3 Introduction to Geospatial Analysis

- GEOG 204-3 Introduction to GIS
- GEOG 205-3 Cartography and Geomatics
- GEOG 300-3 Intermediate GIS
- GEOG 357-3 Introduction to Remote Sensing

Two courses from the following list:

- CPSC 324-3 Introduction to Database Systems
- CPSC 344-3 Data Communications and Networking
- or COMM 353-3 Business Data Communications and Networking
- or CPSC 444-3 Computer Networks
- ENPL 303-3 Spatial Planning with Geographical Information Systems (GIS)
- GEOG 413-3 Advanced GIS
- GEOG 450-3 Advanced Geospatial Analysis
- GEOG 457-3 Advanced Remote Sensing

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: GEES

SCCC: Jan 16, 2023

Faculty: Faculty of Environment

Faculty: Council Motion Number: FEFC 2023:02:09:07

Faculty: Council Approval Date: Feb 9, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u> SCAAF202303.28 </u>	
Moved by:	Kranz	Seconded by: Owen
Committee Decision:	CARRIED	
Approved by SCAAF:	<u> March 8, 2023 </u>	
	Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of <u> </u> Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202303.46

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion:

“That the correction to the description for Minor in Outdoor Recreation and Tourism Management in the 2022/23 undergraduate calendar, on page 165 of the PDF version, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** To correct an error/typo introduced into the calendar wherein a misplaced indent and removal of a space appears to have moved ORTM 300 into the “One of” pick list of 200-level courses. ORTM 300 is a required course, not part of the pick list. The confusion arises from ordering a 300-level course after the 200-level pick list. Like ORTM 100-3, ORTM 300-3 is simply required for the minor. The proposed change makes the course listing consistent with the academic requirements outlined in the description and avoids future confusion.
3. **Implications of the changes for other programs, etc., if applicable:**
None
4. **Reproduction of current Calendar entry for the item to be revised:**

Minor in Outdoor Recreation and Tourism Management

The minor in Outdoor Recreation and Tourism Management is designed to afford students an opportunity to gain foundational knowledge in tourism and recreation while pursuing another major. The minor requires students to take a total of 18 credit hours. The minor has three required courses basic to the field of Outdoor Recreation and Tourism Management (9 credit hours) and a set of elective courses (minimum of 9 credit hours). A maximum of two courses (6 credit hours) used to fulfill program requirements for a major (or another minor) may also be used to fulfill requirements for this minor.

Required Courses

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

One of the following:

- ORTM 200-3 Sustainable Recreation and Tourism
- ORTM 202-3 Ecotourism and Adventure Tourism
- ORTM 205-3 Outdoor Skills and Leadership
- ORTM 206-3 Recreation and Leisure Programming
- ORTM 300-3 Recreation and Tourism Impacts

Elective Courses

Nine credit hours from the following list with a minimum of 6 credit hours at the 400 level:

ORTM 305-3 Protected Area Planning and Management
ORTM 307-3 Land Relations and Communities in Tourism and Recreation
ORTM 332-3 Outdoor, Environmental, and Experiential Education
ORTM 401-3 The Culture of Adventure
ORTM 405-3 Leadership Praxis
ORTM 409-3 Critical Approaches to Outdoor Recreation Activities

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Minor in Outdoor Recreation and Tourism Management

The minor in Outdoor Recreation and Tourism Management is designed to afford students an opportunity to gain foundational knowledge in tourism and recreation while pursuing another major. The minor requires students to take a total of 18 credit hours. The minor has three required courses basic to the field of Outdoor Recreation and Tourism Management (9 credit hours) and a set of elective courses (minimum of 9 credit hours). A maximum of two courses (6 credit hours) used to fulfill program requirements for a major (or another minor) may also be used to fulfill requirements for this minor.

Required Courses

ORTM 100-3 Foundations of Outdoor Recreation and Tourism
ORTM 300-3 Recreation and Tourism Impacts

One of the following:

ORTM 200-3 Sustainable Recreation and Tourism
ORTM 202-3 Ecotourism and Adventure Tourism
ORTM 205-3 Outdoor Skills and Leadership
ORTM 206-3 Recreation and Leisure Programming
ORTM 300-3 Recreation and Tourism Impacts

Elective Courses

Nine credit hours from the following list with a minimum of 6 credit hours at the 400 level:

ORTM 305-3 Protected Area Planning and Management
ORTM 307-3 Land Relations and Communities in Tourism and Recreation
ORTM 332-3 Outdoor, Environmental, and Experiential Education
ORTM 401-3 The Culture of Adventure
ORTM 405-3 Leadership Praxis
ORTM 409-3 Critical Approaches to Outdoor Recreation Activities

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Nature Based Tourism Management Curriculum Committee, Department of Ecosystem Science and Management.

Faculty: Faculty of Environment

Faculty Council Motion Number: FEFC 2023:02:09:09

Faculty Council Approval Date: Feb 9, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: n/a

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: n/a

7. Other Information

Attachment Pages: # pages

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.30

Moved by: Kranz

Seconded by: Owen

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date



Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.47

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course number, course title, and course description for GEOG 212-1, page 266 of the 2022/2023 undergraduate calendar, be approved as proposed.

1. **Effective date:**

September 2023

2. **Rationale for the proposed revisions:**

Following discussions between the Environmental Science and Physical Geography curriculum committees, it was decided that ENSC 111-1 and GEOG 212-1 (Earth Science Careers) be merged into a single course. This proposed change renames GEOG 212-1 to GEOG 111-1 for consistency, and GEOG 111-1 will be cross-listed with the existing ENSC 111-1. A new course description will be shared with both GEOG 111-1 and ENSC 111-1, and a separate motion submitted by ENSC will accompany this motion. The proposed change follows the formation of the Department of Geography, Earth, and Environmental Science within the Faculty of Environment, and will bring together a larger cohort of first-year environmental science and physical geography students for degree planning, guest lectures, job talks, and excursions related to their fields of study.

3. **Implications of the changes for other programs, etc., if applicable:**

N/a

4. **Reproduction of current Calendar entry for the item to be revised:**

GEOG 212-1 Earth Science Careers This course introduces physical geography students to the theory and practice of physical geography, particularly in British Columbia, through seminars and invited presentations involving professional practitioners in the region and province. A weekend field trip is required. This course is intended for students who want to major in Physical Geography.

Prerequisites: None

Precluded: GEOG 111-1

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

~~**GEOG 212-1 Earth Science Careers** This course introduces physical geography students to the theory and practice of physical geography, particularly in British Columbia, through seminars and invited presentations involving professional practitioners in the region and province. A weekend field trip is required. This course is intended for students who want to major in Physical Geography.~~

~~Prerequisites: None~~

~~Precluded: GEOG 111-1~~

GEOG 111-1 Earth and Environment This course introduces students to the theory and practice of environmental science and physical geography; provides an opportunity for students to meet faculty and peers from the Department of Geography, Earth, and Environmental Science; and builds a foundation for their academic careers. Students are exposed to a wide range of topics through seminars, invited talks from industry professionals, short assignments, and field trips.

Prerequisites: None

Precluded: ENSC 111-1 and GEOG 212-1

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: GEES

SCCC: Jan 16, 2023

Faculty: Faculty of Environment

Faculty Council Motion Number: FEFC 2023:02:09:08

Faculty Council Approval Date: Feb 9, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: n/a

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: n/a

7. Other Information

Attachment Pages: 0 pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.29

Moved by: Kranz

Seconded by: Owen

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023

Date

Chair's Signature



For recommendation to ✓ , or information of Senate.

Executive Summary - Motions from the School of Business – Changes to the Master of Science in Business Administration and the Master of Business Administration programs

Master of Science in Business Administration

1.Changes to Program of Study – These proposed changes follow a review from the Curriculum Committee. The review identified three goals of the program, aligning the number of credits with other Master programs in the University, increasing flexibility in the program, and promoting more community-based research. To reduce the number of credits for the program, the committee suggested ensuring Independent Research in Business Administration (COMM 762) is a 3 credit course. To make the program more flexible and reduce the number of credits the committee suggested deleting specialized research courses in Finance, Marketing and Operations Management (COMM 626, COMM 627, COMM 646, COMM 647, COMM 656, and COMM 657). To reduce credits a pre-requisite for research statistics courses (STAT 671) is no longer required for students. To encourage more community-based research in business, students are now required to take two courses in the MBA program. These courses are more practically oriented and can help students connect their research to the business community.

2.Changing COMM 762 – This follows the proposal to ensure that COMM 762 can only be a 3-credit course.

3.Deletion of COMM 626, COMM 627, COMM 646, COMM 647, COMM 656, and COMM 657– this follows the proposal from the Business School to delete the reading courses mentioned above.

Master of Business Administration

1.Changes to Program of Study – These proposed changes follow a review from the Curriculum Committee. The review identified two goals for the program, differentiating the program from other MBA programs, and aligning the program with the strategic goals of the University. To make the program differentiated and aligned with the strategic goals of being place-based and connected to community development the committee recommended changing the name of the COMM 690 to better reflect the courses focus on economic and business development. To differentiate the program and align it with the sustainability focus of the University the committee recommended the addition of a new course Sustainability Management (COMM 702). To differentiate the program the committee also added Cost-Benefit Analysis (ECON 611) to the program. The committee also recommended deleting Project Management (COMM 751) and International Business (COMM 703), again to differentiate the program. The changes to the first year of the MBA program would occur in September 2023 and the changes to the second year of the MBA would occur in September 2024.

2.Creation of COMM 702 – This follows the proposal by the Curriculum Committee to create a Sustainability Management course. Sustainability is become a more important part of business education and it will differentiate the business program if a specific course in sustainable business management practices is added to the program.

3.Changing the name of COMM 690 – This follows the proposal from the committee to reflect how the course has focused on economic and business development.

4.Deletion of COMM 703 and COMM 751 – This follows the need to make room for courses that differentiate the MBA program and align it with the strategic goals of the University.

Motion Number (assigned by
Steering Committee of Senate): S-202303.49

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 626-Finance Research 1, on page 106 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 626-3 Finance Research 1 This course reviews and critiques research methods, analysis, and strategies within a specialized area of finance drawing upon faculty expertise. The course is delivered by individual faculty members in the finance area on a revolving basis drawing on their active program of finance research.

Precluded: COMM 426-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

~~**COMM 626-3 Finance Research 1** This course reviews and critiques research methods, analysis, and strategies within a specialized area of finance drawing upon faculty expertise. The course is delivered by individual faculty members in the finance area on a revolving basis drawing on their active program of finance research.~~

~~*Precluded: COMM 426-3*~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.03

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: ___#___ pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.31

Moved by: Rodgers
Committee Decision: CARRIED

Seconded by: Whitcombe

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.50

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 627-Finance Research 2, on page 106 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 627-3 Finance Research 2 This course reviews and critiques research methods, analysis, and strategies within a specialized area of finance drawing upon faculty expertise. The course is delivered by individual faculty members in the finance area on a revolving basis drawing on their active program of finance research.

Precluded: COMM 427-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 627-3 Finance Research 2** This course reviews and critiques research methods, analysis, and strategies within a specialized area of finance drawing upon faculty expertise. The course is delivered by individual faculty members in the finance area on a revolving basis drawing on their active program of finance research.~~

Precluded: COMM 427-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.04

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.32

Moved by: Rodgers

Seconded by: Whitcombe

Committee Decision:
CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.51

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 646-Marketing Research 1, on page 106 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 646-3 Marketing Research 1 This course reviews and critiques research methods, analysis, and strategies within a specialized area of marketing drawing upon faculty expertise. The course is delivered by individual faculty members in the marketing area on a revolving basis drawing on their active program of marketing research.

Precluded: COMM 446-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 646-3 Marketing Research 1** This course reviews and critiques research methods, analysis, and strategies within a specialized area of marketing drawing upon faculty expertise. The course is delivered by individual faculty members in the marketing area on a revolving basis drawing on their active program of marketing research.~~

Precluded: COMM 446-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.05

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING


Brief Summary of Committee Debate:

Motion No.: SCAAF202303.33

Moved by: Rodgers

Seconded by: Whitcombe

Committee Decision: CARRIED

- | | | |
|----------------------|------------------------------|---|
| • | • | •  |
| • Approved by SCAAF: | • Date: <u>March 8, 2023</u> | • Chair's Signature |

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.52

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 647-Marketing Research 2, on page 106 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 647-3 Marketing Research 2 This course reviews and critiques research methods, analysis, and strategies within a specialized area of marketing drawing upon faculty expertise. The course is delivered by individual faculty members in the marketing area on a revolving basis drawing on their active program of marketing research.

Precluded: COMM 447-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 647-3 Marketing Research 2** This course reviews and critiques research methods, analysis, and strategies within a specialized area of marketing drawing upon faculty expertise. The course is delivered by individual faculty members in the marketing area on a revolving basis drawing on their active program of marketing research.~~

Precluded: COMM 447-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.06

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.34

Moved by: Rodgers

Seconded by: Whitcombe

Committee Decision: CARRIED

March 8, 2023



Approved by SCAAF: _____
Date

Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.53

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 656-Research in Operations Management/International Business 1, on page 107 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 656-3 Research in Operations Management/International Business 1 This course reviews and critiques research methods, analysis, and strategies within a specialized area of operations management and international business drawing upon faculty expertise. The course is delivered by individual faculty members on a revolving basis, drawing on their active program of research.

Precluded: COMM 456-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

~~**COMM 656-3 Research in Operations Management/International Business 1** This course reviews and critiques research methods, analysis, and strategies within a specialized area of operations management and international business drawing upon faculty expertise. The course is delivered by individual faculty members on a revolving basis, drawing on their active program of research.~~

~~*Precluded: COMM 456-3*~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.07

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.35

Moved by: Rodgers

Seconded by: Whitcombe

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.54

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 657-Research in Operations Management/International Business 2, on page 107 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By deleting the specialized courses in specific research disciplines, the students can gain this information instead in special reading courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 657-3 Research in Operations Management/International Business 2 This course reviews and critiques research methods, analysis, and strategies within a specialized area of operations management and international business drawing upon faculty expertise. The course is delivered by individual faculty members on a revolving basis, drawing on their active program of research.

Precluded: COMM 457-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 657-3 Research in Operations Management/International Business 2** This course reviews and critiques research methods, analysis, and strategies within a specialized area of operations management and international business drawing upon faculty expertise. The course is delivered by individual faculty members on a revolving basis, drawing on their active program of research.~~

~~*Precluded: COMM 457-3*~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.08

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.36

Moved by: Rodgers

Seconded by: Whitcombe

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.55

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 703-International Business, on page 107 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make room for courses in the MBA program that better reflect the strategic goals of the University.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 703-3 International Business: The goal of this course is to provide a framework for analyzing and managing key international business issues. Students gain an understanding of the role played by the international manager in balancing responsiveness to local conditions against the challenges of planning and integrating global operations.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 703-3 International Business:** The goal of this course is to provide a framework for analyzing and managing key international business issues. Students gain an understanding of the role played by the international manager in balancing responsiveness to local conditions against the challenges of planning and integrating global operations.~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.09

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state “not applicable”)

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.37

Moved by: Whitcombe
Committee Decision: CARRIED

Seconded by: Hofsink

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course *COMM 702-3 Sustainability Management* be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** Sept 2023
2. **Academic Program:** School of Business
3. **Course Subject, Number*, and Credit hours:** COMM 702-3
4. **Course Title:** Sustainability Management
5. **Goal(s) of Course:**

The goals of the course is to focus on 1) the introducing the concept of sustainable business to students, 2) provide them with the tools to be competent sustainable managers in various organizations, and 3) provide them with the perspective to see sustainability challenges and opportunities in their own organizations. The course will achieve these goals by using a triple bottom line example of sustainability. Specifically looking at the environmental, social, and governance issues that are related to business. This framework will allow the students to determine the different but interrelated types of sustainability that exist and to balance them to ensure prosperity for their communities.

6. Calendar Course Description:

This course introduces students to the concept of sustainability (from an environment, social, and governance perspective) in a business context, and the conceptual tools and analytical skills used to improve sustainability in organizations. Students are exposed to cases and applications of sustainability in the local context in which they are studying. This course helps students become more aware of sustainability opportunities and challenges in their workplaces and furthers their careers by providing skills that are important now and crucial in the future.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

- * If “yes,” please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: _____
- ** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) **“3-6”**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) **“3,6”**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture	<u>3</u>	Seminar	_____
Laboratory	_____	Other (please specify)	_____

9. Prerequisites (taken prior): none

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: none

13. Course Equivalencies: none

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
 each year X
 alternating years _____

16. Proposed text / readings:

An Introduction to Sustainability: Environmental, Social and Personal Perspectives Second Edition by Martin Mulligan, Routhledge, 2017. ISBN 978-1138698307.

B. Significance Within Academic Program

- 1. Anticipated enrolment 20-30
- 2. If there is a proposed enrolment limit, state the limit and explain: none
- 3. Required for: Major: Yes Minor: No Other: _____
- 4. Elective in: Major: No Minor: No Other: _____
- 5. Course required by another major/minor: No

-
- 6. Course required or recommended by an accrediting agency: No
 - 7. Toward what degrees will the course be accepted for credit? Master of Business Administration
 - 8. What other courses are being proposed within the Program this year?
 - 9. What courses are being deleted from the Program this year? COMM 703 and COMM 751

C. Relation to Other Program Areas

- 1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:
- 2. Is a preclusion required? Yes _____ No X
- 3. If there is an overlap, and no preclusion is required, please explain why not: na
- 4. Has this overlap been discussed with the Program concerned? Yes _____ No na
- 5. In offering this course, will UNBC require facilities or staff at other institutions?
Yes _____ No X

If yes, please describe requirements:

- 6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?
Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. College Staffing: 3 SCH / year
- ii. Space (classroom, laboratory, storage, etc.): Existing space is adequate
- iii. Library Holdings: See attached form
- iv. Computer (time, hardware, software): None

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes** X No _____
* Whether a new course has First Nations content is to be determined by the relevant College Council(s).

If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to SCAAF.

2. Other Information: none

3. Attachment Pages (in addition to required “Library Holdings” Form): 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. College(s): Faculty of Business & Economics

2. College Council Motion Number(s): FBEFC2023.02.16.10

3. College Council Approval Date(s): February 19, 2023

4. Senate Committee on First Nations and Aboriginal Peoples Motion Number: NA

5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date: NA

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.38

Moved by: Whitcombe

Seconded by: Hofsink

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.57

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the deletion of the course COMM 751-Project Management, on page 107 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make room for courses in the MBA program that better reflect the strategic goals of the University.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 751-3 Project Management The course content includes project life cycle, project planning, budgeting, resource loading, resource leveling and planning, cost estimation and crashing. It also includes project evaluation, auditing, communication, and termination; and includes the use of basic statistical tools and project management related software for project management related exercises and for practical case studies.

Prerequisite: COMM 650-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~**COMM 751-3 Project Management** The course content includes project life cycle, project planning, budgeting, resource loading, resource leveling and planning, cost estimation and crashing. It also includes project evaluation, auditing, communication, and termination; and includes the use of basic statistical tools and project management related software for project management related exercises and for practical case studies.~~

~~*Prerequisite: COMM 650-3*~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.11

Faculty Council Approval Date: February 19, 2023


Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: ___#_ pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202303.39</u>	
Moved by:	Whitcombe	Seconded by: Hofsink
Committee Decision:	CARRIED	
Approved by SCAAF:	<u>March 8, 2023</u>	
	Date	Chair's Signature
For recommendation to <u>✓</u>, or information of _____ Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202303.58

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the changes(s) to the title and course description of COMM 690-Asia Pacific Gateway, on page 107 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for proposed revisions:** The changes are proposed to highlight the focus of the course on development which will align the course and program with the strategic goals of the University.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 690-3 Canada’s Asia-Pacific Gateway This intensive seminar course explores political, economic and managerial issues that are particularly important to British Columbia as the business customer base shifts to Asia. Guest speakers, and individual and group research, complement course readings and lecture content.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

COMM 690-3 Economic and Business Development ~~This intensive seminar course explores political, economic and managerial issues that are particularly important to British Columbia as the business customer base shifts to Asia. Guest speakers, and individual and group research, complement course readings and lecture content.~~ This course focuses on how businesses are situated in the local economy and the development of businesses to flourish in those economies. The topics include business viability, market validation, impact evaluation, competition analysis, and zoning. The course focuses on the practical side of working with local economic actors such as trade commissions, economic development offices, and innovation hubs. Each cohort in the MBA program has unique content brought into the course through practitioners found in the local economic and business development ecosystems.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: MBA/School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: **FBEFC2023.02.16.12**

Faculty Council Approval Date: **February 19, 2023**

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.40

Moved by: Whitcombe

Seconded by: Hofsink

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202303.59

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the changes to the program requirements for the Master of Science in Business Administration (MScBA), on page 47 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to make the program more flexible and connect it more to community and applied research. By limiting the number of required courses, tying the program into the Master of Business Administration, students will be able to have a broader impact through their research and connect more to the rest of the Business School programs.
3. **Implications of the changes for other programs, etc., if applicable:** There will be some impact on the Statistics department since students will no longer be required to take STATS 671 An Introduction to Linear Modelling. They have been consulted by a discussion with a faculty member and the sharing of the motion with the Chair of the department.
4. **Reproduction of current Calendar entry for the item to be revised:**

Required Courses

COMM 662-3 Research Methodology
COMM 760-3 Seminar in Business Administration
COMM 762-6 Independent Research in Business Administration
COMM 763-12 Master's Thesis

Two courses from the following MSc Research Topics courses:

COMM 626-3 Finance Research 1
COMM 627-3 Finance Research 2
COMM 646-3 Marketing Research 1
COMM 647-3 Marketing Research 2
COMM 656-3 Research in Operations Management/ International Business 1
COMM 657-3 Research in Operations Management/ International Business 2

Additional Required Courses (taken in either first or second year)

STAT 671-3 An Introduction to Linear Modelling and one of the following:
STAT 672-3 Survey Sampling Design and Analysis
STAT 673-3 Experimental Design and Analysis
STAT 675-3 Methods for Multivariate Data

The student and supervisor choose the additional STAT course from the above list to best fit the student's MSc program of study. More specifically, the three additional STAT courses align to the business disciplines within the MSc as:

STAT 672-3 (All business disciplines);

STAT 673-3 (Human Resources Management, Marketing, and Operations Management); and
STAT 675-3 (All business disciplines)

A different graduate-level statistics course may be taken from the School of Business or other UNBC department as an alternative to STAT 671-3, STAT 672-3, STAT 673-3, or STAT 675-3. Students select both required statistics courses in consultation with their supervisor and require the permission of the Chair of the MScBA Program.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Required Courses

COMM 662-3 Research Methodology
COMM 760-3 Seminar in Business Administration
COMM 762-~~6-3~~ Independent Research in Business Administration
COMM 763-12 Master’s Thesis

Two courses from the ~~following MSc Research Topics courses~~ MBA Program

~~COMM 626-3 Finance Research 1
COMM 627-3 Finance Research 2
COMM 646-3 Marketing Research 1
COMM 647-3 Marketing Research 2
COMM 656-3 Research in Operations Management/ International Business 1
COMM 657-3 Research in Operations Management/ International Business 2~~

~~Additional Required Courses—
(taken in either first or second year)~~

~~STAT 671-3 An Introduction to Linear Modelling
and e~~One of the following:

STAT 672-3 Survey Sampling Design and Analysis
STAT 673-3 Experimental Design and Analysis
STAT 675-3 Methods for Multivariate Data

The student and supervisor choose the ~~additional~~ STAT course from the above list to best fit the student’s MSc program of study. ~~More specifically, the three additional STAT courses align to the business disciplines within the MSc as:~~

~~STAT 672-3 (All business disciplines);
STAT 673-3 (Human Resources Management, Marketing, and Operations Management); and
STAT 675-3 (All business disciplines)~~

A different graduate-level statistics course may be taken from the School of Business or other UNBC department as an alternative to ~~STAT 671-3~~, STAT 672-3, STAT 673-3, or STAT 675-3. Students select both required statistics courses in consultation with their supervisor and require the permission of the Chair of the MScBA Program.

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: **FBEFC2023.02.16.13**

Faculty Council Approval Date: **February 19, 2023**


Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. **Other Information**

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202303.41</u>	
Moved by:	Whitcombe	Seconded by: Hofsink
Committee Decision:	CARRIED	
Approved by SCAAF:	<u>March 8, 2023</u>	
	Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of _____ Senate.		

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the changes to the program requirements for the Master in Business Administration (MBA), on page 45/46 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** The changes are proposed to differentiate the program from other MBA programs and to align it with the strategic goals of the University. By adding a course in sustainability, community development, and economic analysis, the MBA can provide graduates with the skills needed to make an impact in their communities.
3. **Implications of the changes for other programs, etc., if applicable:** There will be some impact on the School of Economics since students from the MBA program will be taking one more of their courses. The School has been consulted in the Curriculum Committee and in our Faculty meetings.
4. **Reproduction of current Calendar entry for the item to be revised:**

Required Courses for the First Year

COMM 603-3 Business and Corporate Strategy
COMM 610-3 Accounting
COMM 620-3 Corporate Finance
COMM 632-3 Organizational Behaviour
COMM 640-3 Marketing
COMM 650-3 Operations Management
COMM 652-3 Business Analytics
COMM 690-3 Canada's Asia-Pacific Gateway
ECON 608-3 Managerial Economics

Required Courses for the Second Year

CHOOSE Option A or B

Option A

COMM 799-6 MBA Project
Five of the following:

COMM 701-3 Strategy Implementation
COMM 703-3 International Business
COMM 735-3 Law, Governance and Ethics
COMM 736-3 Human Resource Management and Industrial Relations
COMM 737-3 Leadership Practice and Development
COMM 751-3 Project Management

COMM 755-3 Management of Technology

Option B

COMM 701-3 Strategy Implementation
COMM 703-3 International Business
COMM 735-3 Law, Governance and Ethics
COMM 736-3 Human Resource Management and Industrial Relations
COMM 737-3 Leadership Practice and Development
COMM 751-3 Project Management
COMM 755-3 Management of Technology

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Required Courses for the First Year

COMM 603-3 Business and Corporate Strategy
COMM 610-3 Accounting
COMM 620-3 Corporate Finance
COMM 632-3 Organizational Behaviour
COMM 640-3 Marketing
COMM 650-3 Operations Management
COMM 652-3 Business Analytics
COMM 690-3 ~~Canada's Asia-Pacific Gateway~~ Economic and Business Development
ECON 608-3 Managerial Economics

Required Courses for the Second Year

CHOOSE Option A or B

Option A

COMM 799-6 MBA Project
Five of the following:

COMM 701-3 Strategy Implementation
COMM 702-3 Sustainability Management
~~COMM 703-3 International Business~~
COMM 735-3 Law, Governance and Ethics
COMM 736-3 Human Resource Management and Industrial Relations
COMM 737-3 Leadership Practice and Development
~~COMM 751-3 Project Management~~
COMM 755-3 Management of Technology
ECON 611-3 Cost-Benefit Analysis

Option B

COMM 701-3 Strategy Implementation
COMM 702-3 Sustainability Management
~~COMM 703-3 International Business~~
COMM 735-3 Law, Governance and Ethics
COMM 736-3 Human Resource Management and Industrial Relations
COMM 737-3 Leadership Practice and Development

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: **School of Business**

Faculty: **Faculty of Business and Economics**

Faculty Council Motion Number: **FBEFC2023.02.16.14**

Faculty Council Approval Date: **February 19, 2023**


Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. **Other Information**

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	<u>SCAAF202303.42</u>	
Moved by:	Whitcombe	Seconded by: Hofsink
Committee Decision:	CARRIED	
Approved by SCAAF:	<u>March 8, 2023</u>	
	Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of _____ Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202303.61

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: “That the changes to the course credit hours for COMM 762 Independent Research in Business Administration, on page 108 of the 2022/23 graduate calendar, be approved as proposed.”

1. **Effective date:** September 2023
2. **Rationale for the proposed revisions:** As part of its MScBA curriculum redesign, the program is decreasing the credit hours for this course from 6 to 3 credit hours in order to increase the ability to take other courses if necessary.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

COMM 762 –(3,6) Independent Research in Business Administration Working individually or in a small group, students conduct research under the supervision of a faculty member within a specialized area of business administration. Students normally complete six credit hours of this course.

Prerequisites: COMM 662 and COMM 760, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

COMM 762 –(3,6) Independent Research in Business Administration Working individually or in a small group, students conduct research under the supervision of a faculty member within a specialized area of business administration. ~~Students normally complete six credit hours of this course.~~

Prerequisites: COMM 662 and COMM 760, or permission of the instructor

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC2023.02.16.15

Faculty Council Approval Date: February 19, 2023

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state “not applicable”)

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state “not applicable”)

7. Other Information

Attachment Pages: # pages (fill in number of pages, or indicate "0" if there are no attachments)

THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202303.43

Moved by: Whitcombe

Seconded by: Hofsink

Committee Decision: CARRIED

Approved by SCAAF: March 8, 2023
Date


Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202303.62
~~S-202303.63~~
S-202303.64

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion:

That, on the recommendation of the Steering Committee of Senate, the Senate approves the Academic Vice-Presidents and Other Senior Administrators Selection and Review Procedures, as presented.

Effective: Upon approval of Senate and the UNBC Board of Governors

Motion:

That, on the recommendation of the Steering Committee of Senate, the Senate repeals Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures, as presented.

Effective: Upon approval of Senate and the UNBC Board of Governors

Motion:

That, on the recommendation of the Steering Committee of Senate, the Senate repeals the Review of the Vice-President Academic and Provost Prior to Reappointment Terms of Reference, as presented

Effective: Upon approval of Senate and the UNBC Board of Governors

Rationale: The Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures is outdated and inappropriate for the current 5 faculty administrative structure of the University. The nomination and election of faculty representatives is insufficient and does not include attention to other employee groups, including continuing Senior Lab Instructors and Senior Instructors who are important members of the faculty.

There is an urgent need for the new recruitment and selection procedure that appropriately addresses the five faculty structure of the university, and that also more explicitly addresses consideration of equity, diversity, and inclusion.

The new selection and review procedures appropriately supports the selection of new colleagues and superior functioning of the university.

Also included for information only are the:

Draft Policies to be approved by the Board of Governors

- a. Draft Employment Equity Policy

- b. Draft Intentional Diversity Hire Policy

Repeals to be to be approved by the Board of Governors

- a. Repeal of the Review of College Dean Prior to Reappointment Terms of Reference
- b. Repeal of the Review of the Dean of Graduate Programs Prior to Reappointment Terms of Reference
- c. Repeal of the Review of the Vice-President (Research) Prior to Reappointment Terms of Reference

Motion proposed by: W. Rodgers, Vice President Academic and Provost

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

Faculty: Not applicable

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

Attachment Pages (if applicable): _____ pages

SCS Motion Number:

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.:

Moved by:

Seconded by:

Committee Decision:

Approved by SCS:

_____ **Date**

_____ **Chair's Signature**

For recommendation to ✓ , **or information of** _____ **Senate.**

Procedures

SELECTION AND REVIEW OF VICE-PRESIDENTS AND SENIOR ACADEMIC ADMINISTRATORS PROCEDURES

Number: GV 3.1

Classification: Governance

Procedural Authority: Board of Governors and Senate

Procedural Officer: President

Effective Date:

Supersedes: Search Committees for Academic Vice-Presidents and other Senior Academic Administrators - 2019

Date of Last Review/Revision: February 2023

Mandated Review Date: February 2030

Parent Policy: These Procedures are enacted under S. 27(2)(f) of BC's *University Act* [RSBC 1996] c. 468, which grants the Board the power, with the approval of senate, to establish procedures for the recommendation and selection of candidates for president, deans, librarians, registrar and other senior academic administrators as the board may designate.

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1.0 PURPOSE

The purpose of these procedures is to:

- 1.1 establish an advisory search committee;
- 1.2 set out the composition of the search committee;
- 1.3 outline the nominations procedures for the elected members of the committee;
- 1.4 provide guidance for the recruitment and selection process; and
- 1.5 outline measures to address conflicts of interest and commitment.

2.0 SCOPE

- 2.1 These Procedures apply to the selection and review of senior academic administrators, including, but not limited to, the following:
 - 2.1.1 Academic Vice-Presidents;
 - 2.1.2 Academic Associate Vice-Presidents;
 - 2.1.3 Vice-Provosts;
 - 2.1.4 Faculty Deans
 - 2.1.5 Senior Academic Directors;
 - 2.1.6 University Registrar;
 - 2.1.7 University Librarian; and
 - 2.1.8 any other senior academic administrator as the Board may designate.
- 2.2 The selection and review of the President and Vice-Chancellor, and the Associate Vice-President Medicine are addressed in separate procedures.

3.0 PROCEDURES

3.1 Authority to Establish Procedures

The BC *University Act* empowers the Board of Governors, with the approval of Senate, to establish procedures for the recommendation and selection of candidates for deans, librarians, registrar and other senior academic administrators as the board may designate.

3.2 The Role and Responsibilities of the Search Committee

- 3.2.1 The purpose of the Search Committee (Committee) is to advise the Committee Chair on the best available candidate for the employment opportunity.
- 3.2.2 Committee members are expected to attend all committee meetings and must participate in all meetings where candidates are considered, including application review, interviews, presentations, and decision meetings.
- 3.2.3 Committee meetings are scheduled in advance to facilitate attendance planning.
- 3.2.4 Interviews are not recorded.
- 3.2.5 The Committee must
 - i. acquaint itself with the requirements of the position through a thorough review of relevant documents, policies, procedures, meetings with the incumbent and others;
 - ii. establish criteria by which to evaluate candidates, including relevant credentials and experience, in advance of consideration of any candidates; and
 - iii. adhere to its established criteria and apply them equitably throughout the process.
- 3.2.6 Throughout the process, the Committee should
 - i. be acquainted with relevant consideration of existing diversity within the area or employment category, identify historic gaps or under-representation;
 - ii. identify suitable means to address the gap in the recruitment process; and
 - iii. take steps to monitor the recruitment process and widen the scope and pool of potential candidates to contribute to the university's goal of diversity

- 3.2.7 The Committee should attend to perceived and actual conflicts of interest throughout the process and take steps to manage them.
 - 3.2.8 The Committee must ensure all records and personal information shared and collected are managed and protected in accordance with BC's [Freedom of Information and Privacy Act](#) and relevant University policies and procedures.
 - 3.2.9 The Committee must strictly apply rules of confidentiality to their proceedings as appropriate (recognizing that some parts of the proceedings may be open, although personal privacy must always be respected).
 - 3.2.10 Deliberations of the Committee are always confidential to ensure a full and robust consideration of each candidate, and to enable the free and thoughtful discussion among committee members without fear of external reprisal.
 - 3.2.11 The Committee prepares a confidential summary record of discussions, decisions, and actions, excluding deliberations specifically pertaining to candidates to be retained by HR as the formal record for a period of 2 years.
 - 3.2.12 Only the Committee Chair is authorized to speak on behalf of the Committee.
 - 3.2.13 Committee members cannot disclose any individual opinions or comments shared in confidence during committee deliberations or discussions. A committee member who breaches confidentiality is subject to sanction by the Committee Chair, including dismissal from the Committee.
- 3.3 Consultations
- 3.3.1 The Committee determines an appropriate consultation pathway suitable to the specific search.
 - 3.3.2 Minimally this should include group consultation with members of the constituency portfolio

3.4 Review and Reappointment of an Incumbent

- 3.4.1 If an incumbent decides to stand for reappointment to a consecutive term, the Committee determines whether or not to recommend the reappointment. The Committee should consider the following:
- i. an assessment of past performance by criteria set out by the committee at the time of appointment;
 - ii. specific expectations or objectives set out by the President or the supervising Vice-President at the time of appointment for the term under review;
 - iii. a recent CV;
 - iv. a summary of evaluations over the term under review; and
 - v. a summary of consultations with constituency groups.
- 3.4.2 The incumbent is invited to submit a written self-assessment including a statement of past and future leadership objectives for the portfolio in the context of the criteria set out for the portfolio.
- 3.4.3 The Committee meets with the incumbent and may arrange for a public presentation by the incumbent. The incumbent may request a public presentation where the Committee has not suggested or arranged for one.
- 3.4.4 The incumbent must be advised of the criteria to be used for evaluation, the individuals and constituencies to be consulted, and the schedule for the review process. Under normal circumstances, the review should take less than eight weeks.

3.5 Search Procedures

- 3.5.1 A Committee for the relevant position is established, and the composition of the Committee is set out in section 3.7 of these Procedures.
- 3.5.2 The lead administrative office for the position under review should be identified to be responsible for the following:
- i. drawing the Committee together;
 - ii. ensuring diversity among committee members;
 - iii. appointing additional members as might be necessary to address gaps in representation or diversity;
 - iv. making committee members aware of their obligations including knowledge of equity, diversity, and inclusivity best practices, influence of bias, concept of discrimination and discriminatory

practices in employment, other obligations under policy and ethical conduct, confidentiality, and conflict of interest; and
v. providing committee members with known applicable resources.

- 3.5.3 The Committee Chair, in consultation with the Committee, determines whether or not to initially seek only internal candidates, and informs the respective portfolio of this decision.
- 3.5.4 The Committee Chair, in consultation with the President (when the Committee Chair is not the President) may elect to engage a search consultant in cases where the position is open to external candidates.
- 3.5.5 The Committee is responsible for ensuring they familiarize themselves with the necessary resources provided by the administrative office identified in section 3.5.3, including UNBC policies and procedures.
- 3.5.6 Candidates are made aware of these procedures and measures to be used for assessment, and the overall selection process including a schedule of those who will be consulted and the process to arrive at the final decision.
- 3.5.7 The Committee is responsible for determining whether the process is completely open, completely closed, or preferably, a hybrid process.
- 3.5.8 Normally, a hybrid process is preferred when there is a confidential long-list evaluation and assessment, which results in a short-list of candidates who will be presented to the University community by the committee in an open process.
- i. The short-listed candidate(s) make a suitably open presentation with a questions and answer period (typically only to the relevant constituency group) and meet with relevant groups and stakeholders including faculty member, staff, other senior leaders, and other members of the university.
 - ii. Feedback is sought from the community.
 - iv. The interview process and the Committee deliberations remain closed and confidential.
- 3.5.9 When an external candidate requires an academic appointment in addition to the administrative position, as appropriate, the Committee Chair consults with the leadership of the relevant academic unit prior to making the academic appointment. When

necessary, the Committee also serves as a faculty promotion and tenure committee to ensure the candidate is also appointed to an academic unit at a suitable rank with tenure.

3.6 Process

3.6.1 The Committee collectively will:

- i. Review the position description and posting
- ii. Review all applications
- iii. Select a long-list
- iv. Participate in reviewing all documents and interactions with candidates
- v. Select a short-list
- vi. Determine a process for engaging with short list candidates
- vii. Make a recommendation of a candidate to the President
 - a. This might involve also ranking other acceptable candidates

3.6.2 The committee reviews (or develops) the key responsibilities, activities for the position and the required credentials and criteria. These guide the equitable and consistent assessment of all candidates.

3.6.3 The committee reviews all materials submitted by applicants to determine a long-list of candidates. All candidates are required to submit a statement on equity, diversity, and inclusion.

3.6.4 Long-list candidates are invited to submit additional materials and/or to participate in a closed interview process with the Committee Chair, or the entire Committee. The Committee is responsible for ensuring that all candidates are provided with an equitable opportunity to provide these submissions and participate in the interview processes.

3.6.5 On the basis of all materials submitted and all engagement with candidates, the Committee selects a short-list of candidates, who are invited to further engage with the Committee.

- i. Short-listed candidates are invited to visit the university, to meet with relevant peers, to participate in a final interview with the Committee.
- ii. Short-listed candidates may be invited to provide a closed or open presentation to the Committee and members of relevant university units and other individuals or groups affected by their selection.
- iii. Short-listed candidates may be invited to participate in small group discussions and social gatherings. The Committee should

attend to equity in the organization of and attendance at such discussions and gatherings.

- 3.6.6 The Committee allows for suitable time (no less than five working days) for colleagues to provide their feedback on their engagement with the candidate(s).
- 3.6.7 With the Committee Chair working to achieve consensus, the Committee makes its decision on the final selected by vote. Whereas a simple majority is sufficient, a narrow majority may indicate limited support for the candidate and that further discussion with the committee is necessary to ensure the candidate is appointed with a strong mandate for success from the Committee as representative of its constituencies.
- 3.6.8 Where there is more than one suitable candidate, the Committee makes further decisions empowering the Committee Chair to offer the position to lower ranked candidates in the event the selected candidate does not ultimately accept the position.

3.7 Committee Composition

3.7.1 Deans, University Librarian, and University Registrar Committee Composition		
<ul style="list-style-type: none"> For Deans, academic membership should not be less than 50%. For Deans, focal faculty membership should not be less than 30%. Committee Chair is responsible for filling discretionary positions (E.g. up to three additional members). 		
Position	Source	Selected by
Chair	Vice President Academic and Provost or delegate	Ex-officio
Recording Secretary/admin support	Office of the Vice-President, Academic and Provost	Vice-President, Academic and Provost
Members	1 vice president	President
	1 academic dean	Selected by deans

3.7.2 Vice Presidents and All Other Senior Academic Administrators Not Listed in 3.7.1 Committee Composition		
<ul style="list-style-type: none"> For Vice Presidents, Academic membership should not be less than 50% Committee Chair is responsible for filling discretionary positions (E.g. up to three additional members). 		
Position	Source	Selected by
Chair	President – or delegate	Ex-officio
Recording Secretary/admin support	Selected Administrative Office	President – or delegate
Members	1 BoG – for Vice Presidents	Selected by BoG
	1 vice president	President

	1 senior academic director	Selected by Chair
	Minimum of 2 maximum of 4 faculty members from the focal faculty , including any continuing appointments such as SLI and SI	<u>Nominations</u> should come from the focal faculty. <u>Elected</u> by the Focal Faculty
	Minimum of 2 maximum of 3 representatives from outside the focal faculty including professoriate from other faculties, staff from administrative units such as Office of	<u>Nominations</u> can come from across the university, including self-nominations. <u>Elected</u> by the focal faculty

	2 academic deans	Selected by deans
	1 senior academic director	Appointed by Chair
	Up to 6 faculty or portfolio members, including any continuing appointments such as SLI and SI	Elected by respective faculties or portfolio

	Registrar; Office of Student Services; Office of Finance, Office of Institutional Research	
	1 undergraduate student	Elected by undergraduate student society

[GV 3.1]


[Insert date approved] (Version 1)

	Minimum of 1 maximum of 3 representatives of faculties or relevant portfolio (e.g., non- faculty members coming from direct report units such as Office of Registrar; Office of Student Services; Office of Finance, Office of Institutional Research; or	Elected by respective portfolio

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	1 graduate student	Appointed or Elected by Graduate Student Society
	2 continuing staff members from focal faculty	Elected by focal faculty
	Up to 3 Additional members	Such other persons that the chair may choose to appoint following comprising of the Committee to address gaps in diversity or other representation.

	faculty members for administrative vice presidents)	
	1 undergraduate student	Appointed or Elected by Undergraduate Student Society
	1 graduate student	Appointed or Elected by Graduate Student Society
	Maximum 3 Additional members	Such other persons that the chair may choose to appoint following comprising of the Committee to address gaps in diversity or other representation.

 <h1 style="text-align: center;">PROCEDURES</h1>	Policy No:	Approval Date: Board Motion #2019BC02.01.06 Senate Motion # S-201902.17
	Approving Authority: <i>Board of Governors and Senate</i>	Responsible Executive: <i>President</i>
Title: <h2 style="text-align: center;"><i>Search Committees for Academic Vice-Presidents and other Senior Academic Administrators</i></h2>		

S. 27(2)(f) of the University Act [RSBC 1996] c. 468, grants the Board the power: with the approval of senate, to establish procedures for the recommendation and selection of candidates for president, deans, librarians, registrar and other senior academic administrators as the board may designate;

1. **Scope** – These Procedures apply to Search Committees for Senior Academic Administrators, including: Academic Vice-Presidents, Associate Academic Vice-Presidents, Vice-Provosts, Academic Deans, Senior Academic Directors, the Registrar, the University Librarian and any other senior academic administrator as the Board may designate. The Search Committees for the President, and for the Associate Vice-President Medicine are addressed in separate Procedures.

2. **Role of Search Committees** – Search Committees are advisory to the President and are tasked with generating ranked short lists of candidates for positions. Each Committee will:
 - review the position and desired qualifications and qualities of candidates, in consultation with appropriate constituents and constituency groups
 - review and advise on advertising
 - review the *General Search Process Rules* outlined below, and recommend reasonable modifications to the Chair, as appropriate for specific searches or positions
 - oversee the fair and equitable application of the *General Search Process Rules*, with the advice of Human Resources professionals, and external search consultants if applicable
 - Ensure best practices are followed with respect to confidentiality and declarations of conflict of interest and bias
 - Monitor and encourage the application of best practices in equity and diversity in the posting and advertising, in the search and interview process, and in the making of hiring recommendations.

3. **General Search Process Rules**
 - a. A new search committee will be assembled for each Senior Academic Administrator search.
 - b. The University will ensure that prior to the Committee commencing its work, Committee members are provided with training and orientation on best practices with respect to equity and diversity in recruitment and search processes.
 - c. The Chair in consultation with the Search Committee will consider current best practices and

the advice of Human Resources professionals, and search consultants where applicable, in determining the appropriate level of openness of each search, and in the interests of ensuring the broadest and most qualified applicant pool.

- d. Senior Administrators and Program Chairs will have an opportunity to meet short-listed candidates in informal sessions at the appropriate stage of the search process. Others may be included for specific searches, at the recommendation of the Search Committee Chair in consultation with the Search Committee.
- e. In making a recommendation, to the Board in the case of Vice-Presidential searches, and to the President for all other searches, the Search Committee Chair will provide a fulsome report on the search process, deliberations, and rationale for the recommendation.

4. Committee Composition

<p><u>President</u> (or designate) for Academic Vice-Presidents (Provost, Research)</p> <p><u>Provost and Vice-President Academic</u> (or designate) for all other senior academic positions covered by these Procedures</p>	<p>Chair</p>	<p>1</p>
<p><u>Board Chair or Designate</u> for Academic Vice-President searches only</p>	<p>Designate must be an external (Order in Council) Board Member</p>	<p>0-1</p>
<p><u>Two Vice, or Associate-Vice, Presidents</u> for Academic Vice-President searches</p> <p><u>One Vice, or Associate-Vice-President</u> for all other searches</p>	<p>Appointed by the Committee Chair (Academic & Administrative Vice Presidents and Associate Vice-Presidents eligible)</p>	<p>1-2</p>
<p><u>Two Academic Deans</u> (for Academic Vice-Presidents and Academic Deans)</p> <p><u>One Academic Dean</u> for all other searches</p>	<p>Appointed by the Chair in consultation with the Academic Deans</p>	<p>1-2</p>
<p><u>One Senior Academic Director</u></p>	<p>Appointed by the Chair</p>	<p>1</p>

<p>Six Faculty Members with tenure or tenure-track appointments</p>	<p>Elected by Faculty Members in a manner that ensures representation from both Colleges – or representation from different Colleges in the event that there are more than two Colleges</p> <p>In a search for an Academic Vice-President at least one faculty member is to be a Research Chair or former Research Chair.</p> <p>*in the case of a search for a University Librarian, at least one member should be a faculty Librarian Member</p>	<p>6</p>
<p>One Staff Representative</p>	<p>One staff member appointed by the Chair from among all non-faculty employees who are not senior administrators. When searching for a University Librarian or a University Registrar, the staff representative should be drawn from those offices respectively.</p>	<p>1</p>
<p>Two students</p>	<p>Appointed or elected by the Undergraduate and Graduate Student Societies</p>	<p>2</p>
<p>Up to two additional members to address equity, diversity, gender balance, aboriginal or regional representation, and / or to address any other key areas of responsibility (for the position being recruited to) not otherwise covered by the Committee members appointed or selected above</p>	<p>Appointed by the Committee Chair in consultation with the Committee Members. If 1 additional member is added under this section, that appointee may be from <u>any</u> UNBC employee, governance or stakeholder group. If 2 additional members are added, at least 1 must be a faculty member.</p>	<p>0-2</p>
<p>NON-VOTING – RESOURCE MEMBERS: Director of Human Resources (or designate) +appropriate Human Resources support personnel, including someone with equity and diversity expertise and Search Consultants as applicable</p>	<p>Determined by the AVP People or by the Director of Human Resources</p>	

5. These Procedures are effective on approval of both the Board and Senate, and replace any previously approved Selection Procedures and Search Committee Terms of Reference for Senior Academic Administrators covered by these Procedures.

SUBJECT: REVIEW OF THE VICE-PRESIDENT ACADEMIC AND PROVOST PRIOR TO REAPPOINTMENT: TERMS OF REFERENCE**1. Authority**

- 1.1 The Board of Governors, acting on the recommendation of the President, is responsible, under the University of Northern British Columbia Act, for the appointment of the Vice-President Academic and Provost.
- 1.2 The Vice-President Academic and Provost review reflects the accountability of the Vice-President Academic and Provost to the Board through the President.
- 1.3 The President will ascertain the view of the Vice-President Academic and Provost concerning a renewal of contract. Only if the Vice-President expresses an interest in re-appointment will these procedures be implemented.

2. Mandate

- 2.1 This Committee is an advisory committee to the President, and through the President to the Board, established as required by the President, and mandated to review the performance of the Vice-President Academic and Provost and to make a recommendation to the President, and through the President to the Board, with respect to re-appointment.
- 2.2 The Committee will endeavour to conduct its review within a 2-month period.
- 2.3 The Committee will normally present its recommendation to the President at least 12 months prior to the expiry date of the term of office of the Vice-President Academic and Provost.

3. Composition

- 3.1 In accordance with the approved composition of the Search Committee for the Vice-President Academic and Provost, the composition of the review committee will be:
 - President (Chair)
 - 1 Board of Governors member (external)
 - Vice-President Administration and Finance
 - Vice-President Research
 - Dean - College of Arts, Social & Health Sciences
 - Dean - College of Science & Management
 - Dean - Graduate Programs
 - Director, Human Resources (non-voting)
 - 3 Faculty Members with tenure or tenure-track appointments, appointed by the Senate, one from each College and one being a regional Faculty Member
 - 2 Staff members, to include:
 - 1 Senior Academic Director, reporting directly to the Vice-President Academic and Provost
 - 1 Staff member (appointed by the Chair of the Selection Committee)
 - Graduate Student

-
- Undergraduate Student
 - Regional Student

* Efforts will be made to ensure that in the appointment and selection of the students, there is consideration to appoint a First Nation's student.

3.2 In the eventuality of the review leading to a search for a Vice-President Academic and Provost or Acting Vice-President Academic and Provost, the Review Committee shall continue as the Search Committee.

4. Duties

4.1 The Committee will evaluate the performance of the Vice-President Academic and Provost, using the criteria established by the Vice-President Academic and Provost Search Committee in its search for that individual, as well as the annual objectives established by the Vice-President Academic and Provost and the President during the Vice-President's current term of office.

4.2 In addition to reviewing the past performance of the Vice-President Academic and Provost, the committee is required to consider the changing context of the Vice-President's mandate and whether these are areas of activity that will require changes in emphasis during the renewed term.

4.3 The Committee will determine whom to approach to seek informed assessment of the performance of the Vice-President Academic and Provost, such information to be gathered primarily through confidential interviews. The Committee will seek to identify individuals who offer a balanced view of the Vice-President's performance. The Committee is encouraged to obtain the views of a broad range of members and representatives of the UNBC Community and officers of institutions and organizations with a close relationship to UNBC. The Chair will review the list of interviewees with the Vice President Academic and Provost prior to the interviews taking place.

4.4 The establishment of the Committee, its composition and terms of reference, are to be announced in the UNBC weekly bulletin, along with an invitation to submit written and signed submissions from interested parties.

4.5 The Committee will meet with the Vice-President Academic and Provost at the outset of its work to discuss the review process and to provide an opportunity for the Vice-President to submit a statement of self-evaluation.

4.6 The Committee will ensure that its activities do not undermine the ability of the Vice-President Academic and Provost to function effectively as an institutional leader during the period of the review. Committee deliberations will be conducted in strict confidence.

4.7 When the Committee has formulated its recommendation, but before presenting it to the Board, the President will meet immediately and in confidence with the Vice-President Academic and Provost to review the general findings of the Committee and the nature of the recommendation to the Board. If the Committee recommends that the Vice-President Academic and Provost be re-appointed, the President will meet with the Executive Committee of the Board of Governors to recommend to the Board terms of the contract acceptable to the President, the Executive Committee of the Board of Governors, and to the Vice-President Academic and Provost.

4.8 The Committee will submit a written report to the President with its recommendation that the President recommend to the Board of Governors that the Vice-President Academic and Provost be re-appointed, or that the President proceed with the Review Committee,

reconstituted as a Search Committee, to establish a search process for a successor, or for an Acting Vice-President Academic and Provost should the incumbent request an Administrative Leave of Absence before commencing the re-appointment.

Policy

HIRING EQUITY POLICY

Number: HR 1
Classification: Human Resources
Approving Authority: Board of Governors
Designated Executive Officer: President
Effective Date:
Supersedes: N/A
Date of Last Review/Revision:
Mandated Review Date:

Associated Procedures: [Insert the number and title of the policy’s corresponding procedures].

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1.0 BACKGROUND

The University of Northern British Columbia (UNBC) is committed to equity in employment and equally committed to appointing the best-qualified candidates for all positions. UNBC strives to achieve an equitable, diverse, and inclusive community of senior administrators and employees. The University seeks to be a leader in equity, diversity, and inclusion in recruitment and selection.

By adopting current EDI principles and practices into its search process, the University hopes to achieve diversity in the workplace. Doing so will contribute to the University's mission, achieve equality in the workplace, correct employment disadvantages experienced by equity deserving groups and persons historically underrepresented at the University, and advance excellence, innovation, creativity and engagement with stakeholders and communities.

Employment equity is a collective responsibility that fosters inclusion and diversity by building and maintaining a diverse workforce, which enriches the teaching, learning, and research environment of the University.

The University actively encourages the recruitment of equity deserving groups and persons historically under-represented at the University, including women, Indigenous persons, members of visible minority groups, persons with disabilities, and persons who identify with under-represented sexual orientations, gender identity, or expression, and the intersectionality of such characteristics. Achieving the University's goals of an equitable, diverse, inclusive, and highly qualified workforce requires the conscious adoption of principles and practices in its recruitment processes, including its processes related to the composition of selection and review committees. These principles and practices are designed to ensure that access to the University's employment opportunities are equitable and inclusive by removing employment-related barriers, particularly those based on protected grounds. This requires periodic assessment of demographic, intellectual, and other aspects of diversity when contemplating a search. Committees must consider any diversity-related issues that exist with respect to the relevant employee group and must consider what steps it may reasonably take to address those issues.

Accountability for these considerations and subsequent steps lies first with the committee and its chair. It is the responsibility of the entire University Community to apply principles of equity, diversity, and inclusion with respect to employment.

2.0 PURPOSE

The purpose of the policy is to ensure contemporary Inclusive Excellence in the conduct of all selection processes at UNBC.

3.0 PRINCIPLES

Recruitment Principles:

- Equity
- Diversity
- Inclusion
- Fairness
- Clear job requirements
- Qualifications clearly linked to successful performance

4.0 SCOPE

4.1 This policy applies to

4.1.1 all employment systems and practices;

4.1.2 all UNBC employees and all selection processes; and

4.1.3 all hiring, retention, promotion, leadership and training processes at the University.

4.2 This policy does not modify or supersede the terms of any collective agreement binding upon the University. This policy shall be read and interpreted in harmony with the terms of any such collective agreement.

5.0 DEFINITIONS

5.1 **Diversity**: Differences in the lived experiences and perspectives of people that may include race, ethnicity, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical disability, mental disability, sex, gender identity or expression, sexual orientation, age, class, and/or socio-economic situations.

- 5.2 **Hiring Equity:** the use of hiring policies that encourage fair representation of equity deserving groups by elimination of barriers in the workplace that may prevent the full participation of all employees and applicants.
- 5.3 **Equity:** A fair, impartial, even-handed, and distinct process of recognizing differences within groups of individuals, and using this understanding to achieve substantive equality in all aspects of a person's life. Please see the [Government of Canada's Building a Foundation for Change: Canada's Anti-Racism Strategy](#) for other words that matter when it comes to promoting inclusion and eliminating discrimination.
- 5.2 **Equity Deserving Groups:** People who experience significant barriers in participating in society and workplace. This could include environmental barriers based on ethnicity, disability, gender, race, sexual orientation and transgender status, etc.
- 5.3 **Inclusion:** Inclusion is an active, intentional, and continuous process to address inequities in power and privilege, and build a respectful and diverse community that ensures welcoming spaces and opportunities to flourish for all.
- 5.4 **Intersectionality:** Acknowledges the ways in which people's lives are shaped by their multiple and overlapping identities and social locations, which, together, can produce a unique and distinct experience for that individual or group (E.g. creating additional barriers or advantages or discrimination). People have a tendency to look at these dimensions separately when in fact we all have many aspects of ourselves that often result in a complex mix of privilege and disadvantage.

6.0 POLICY

6.1 General Principles

- 6.1.1 Each recruitment provides an opportunity for the University to move towards a more equitable, diverse, and inclusive community of highly qualified employees.
- 6.1.2 Each committee reviews current EDI best practices to be provided by the Committee Chair.
- 6.1.3 EDI training is expected annually for committee and prospective members - each committee member will report on other training completed.

- 6.1.4 The chair or committee may request additional information or training for the committee at the outset of their process at their discretion with advice from the AVP EDI
- 6.1.5 Job postings must describe the required qualifications in an objective, equitable, and inclusive way, relating the preparation of the individual to the goals of the position. Job postings must be developed for each hire ensuring that competencies and qualifications are relevant to the position and do not pose unnecessary barriers to application.
- 6.1.6 Equity, diversity, and inclusion considerations should be factored into the choice of selection committee members as well as long- and short-listed candidates.
- 6.1.7 Each selection process reviews the needs of the unit with respect to the core activities and relevant skills and competencies required.
- 6.1.8 Each unit head reviews the existing staffing complement with respect to diversity to identify gaps, particularly in the four federally protected groups: women, visible minorities, Indigenous persons, persons with disabilities;
- 6.1.9 The selection process should be considerate of best practices in inclusivity, and look for and eliminate barriers to participation by candidates as well as committee members, including access to materials, appropriate timelines, inclusive scheduling, and physical accessibility.
- 6.1.10 Recruitment and assessment processes must be structured to promote equitable assessment of all candidates. They should reflect the commitment to removing employment-related barriers, especially to those historically under-represented in the University. The assessment of candidates must adhere to the requirements set out in the job description.
- 6.1.11 Where candidates are determined to be similarly qualified for a position, the final hiring decision should favour the selection of person(s) historically under-represented in the University, especially in the discipline, field, or employment category. This must be done in consideration of the provisions of the collective agreement(s).
- 6.1.12 Senior Administrators are responsible for ensuring that recruitment and decision-making processes within their areas of accountability are equitable, and appropriately documented, and communicated.

6.2 Candidature

- 6.2.1 All eligible and qualified individuals may apply for an employment position at the University, including employees, alumni, and students. The University actively encourages persons historically under-represented to apply and seeks means of reaching out to such persons.
- 6.2.2 Foreign nationals may apply for employment positions. The appointment of a foreign national to a position is subject to applicable federal and provincial laws and legislation.
- 6.2.3 The employment of children is subject to applicable provincial laws and legislation.
- 6.2.4 The University's Conflict of Interest and Conflict of Commitment Policies apply to the recruitment, selection, and employment of persons in the University. Family members or those in other close personal relationships may apply, and receive full consideration, for employment but the related individual may not be included in the recruitment process or hiring decision.

7.0 REPORTING

- 7.1 Each committee shall document and report to the director, dean, Vice-President, President or Board of Governors (as might be appropriate), to the extent it is able based on available data, the steps taken to ensure a diverse pool of candidates up to the finally selected candidate
- 7.2 Each committee shall report to the director, dean, Vice-President, President, or Board of Governors (as might be appropriate) key EDI characteristics of the candidate pool at all stages of the process where data is available.

8.0 AUTHORITIES AND OFFICERS

The authorities and officers for this policy are as follows:

Approving Authority: Board of Governors
Designated Executive Officer: President
Procedural Authority: President
Procedural Officer: President

9.0 RELEVANT LEGISLATION

- 9.1 [BC Government's Diversity and Inclusion Strategy for the BC Public Service](#)

- 9.2 [BC Human Rights Code](#)
- 9.3 [British Columbia Human Rights Tribunal](#)
- 9.4 [Work BC Workplace Rights](#)

10.0 RELATED POLICIES AND OTHER ASSOCIATED DOCUMENTS

- 10.1 Intentional Diversity Hiring Policy
- 10.2 Selection and Review of Academic Vice-Presidents and Senior Academic Administrators Procedures
- 10.3 Selection Procedures for Associate Vice-President Medicine at UNBC and Assistant Dean of Medicine at UBC
- 10.4 Selection Procedures for the Search Committee for the President and Vice-Chancellor
- 10.5 Selection Procedures for the Vice-President Administration and Finance
- 10.6 Selection Procedures for Vice-President External Relations

Policy

Intentional Diversity Hire Policy

Number: HR 2
Classification: Human Resources
Approving Authority: Board of Governors
Designated Executive Officer: President
Effective Date:
Supersedes:
Date of Last Review/Revision: February 2023
Mandated Review Date: February 2030

Associated Procedures: [Insert the number and title of the policy's corresponding procedures].

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1.0 BACKGROUND

The University of Northern British Columbia (UNBC) is committed to matters of employment equity in the hiring, promotion and retention of individuals whose identities have been historically underrepresented and underserved. In order to address the historic and contemporary inequity that certain identities face, the University may conduct intentional searches to enhance employment equity, in accordance with current BC labour laws, the BC Human Rights legislation, and all applicable collective agreements.

2.0 PURPOSE

- 2.1 The purpose of this policy is to provide for the use of Intentional Diversity Hiring practices to foster equity and diversity. Intentional Diversity Hiring practices assist the university to achieve diverse and equitable representation in the workplace, and to recruit employees whose identities enrich the ways in which we accomplish the academic mission and serve our community.
- 2.2 The objective of employment equity is a workplace in which historically underrepresented and underserved members of the community are fairly represented throughout UNBC's workforce.

3.0 PRINCIPLES

- 3.1 UNBC continues to hire the best-qualified candidates and make employment decisions based on job performance criteria, such as skills, knowledge, and abilities. By seeking out candidates who have been or continue to be traditionally marginalized on the basis of identity, UNBC ensures candidates bring forward the value of personal lived experience to their positions as well as meeting the level of excellence noted above. This enhances the University's ability to deliver the best services to its community.
- 3.2 Employment equity requires that UNBC minimizes barriers and addresses all forms of discrimination. In this way, the pool of excellent candidates increases substantially.

4.0 SCOPE

This policy applies to any hiring of faculty, staff, exempt employees, and administrators.

5.0 DEFINITIONS

- 5.1 **Designated Group** refers to women, Indigenous peoples, persons with disabilities, and members of visible minorities as set out in the *Canadian Employment Equity Act*. Designated group" refers to the definition outlined in the *Canadian Employment Act* (women, Indigenous persons, persons with disabilities, and members of 'visible minorities'). This includes, but is not limited to, individuals with disabilities; Indigenous people, Black people and people of colour ("IBPOC"); and members of the 2SLGBTQ+ community.
- 5.2 **Intentional Diversity Hiring** means a job competition that is intentional in hiring to one or more of the designated groups, in accordance with the [BC Human Rights Code](#). This means:
- 5.2.1 applications from members of the designated group(s) are considered first;
 - 5.2.2 only qualified applicants from the designated group(s) are short-listed and assessed for the vacancy; and
 - 5.2.3 if no applicants from the designated groups are successful after the assessment process, applicants who are not members of the designated group(s) may be short-listed and assessed in accordance with regular selection processes.
- 5.3 **Under-Represented Group** means individuals or groups with insufficient or inadequate representation in various aspects of university life, often determined when compared to their proportional composition in Canadian society, but in the university setting, other considerations may also override strictly proportional representation. Human Resources and the Office of Equity Affairs are accountable if an intentional diversity hire to help improve under-representation is in question or challenged.

6.0 POLICY

- 6.1 Intentional Diversity Hiring may be used when one or more of the following situations exist:
- 6.1.1 when a designated group is under-represented in the relevant unit, occupation, or program;
 - 6.1.2 where a new or existing program has not yet received the required, special expertise or knowledge of members of a designated group;

6.1.3 where the University has committed to external funding programs that reflect specific matters of equity and diversity in programming and/or staffing practice;

6.1.4 where it is desirable to hire designated group members to better reflect and affirm the identities of students, faculty, and staff.

6.2 In order to achieve the University's equity and diversity goals, President or Vice-President approval for any position may be contingent on Intentional Diversity Hiring being conducted.

6.3 Consultation by the selection committee chair with the appropriate union (when applicable), Human Resources and the Office of Equity Affairs must occur prior to posting a preferential hire or before applying to the BC Office of the Human Rights Commissioner for any Intentional Diversity Hiring special programs.

7.0 REPORTING

7.1 UNBC must submit a report on all Intentional Diversity Hiring to the BC Office of the Human Rights Commissioner.

7.2 The responsible Dean or Director must develop a report on all Intentional Diversity Hiring and submit it to Human Resources.

7.3 Human Resources and the Office of Equity Affairs is responsible for submitting the report to the BC Office of the Human Rights Commissioner on behalf of UNBC.

8.0 AUTHORITIES AND OFFICERS

[Required] The authorities and officers for this policy are as follows:

Approving Authority: Board of Governors

Designated Executive Officer: President

Procedural Authority: President

Procedural Officer: Associate Vice-President, Equity, Diversity and Inclusion

9.0 RELEVANT LEGISLATION

9.1 [Canadian *Employment Equity Act*](#)

9.2 [BC Human Rights Code](#)

10.0 RELATED POLICIES AND OTHER ASSOCIATED DOCUMENTS

**SUBJECT: REVIEW OF THE DEAN OF GRADUATE PROGRAMS PRIOR TO REAPPOINTMENT:
TERMS OF REFERENCE****1.0 Authority**

- 1.1 The Board of Governors, acting on the recommendation of the President, is responsible, under the University of Northern British Columbia Act, for the appointment of the Dean of Graduate Programs.
- 1.2 The review of the Dean of Graduate Studies reflects the accountability of the Dean of Graduate Programs to the Board through the recommendation of the Vice-President Academic and Provost to the President.
- 1.3 The Vice-President Research will ascertain the view of the Dean of Graduate Programs concerning a renewal of contract. Only if the Dean expresses an interest in re-appointment will these procedures be implemented.

2.0 Mandate

- 2.1 This Committee is an advisory committee to the Vice-President Research, and through the recommendation of the Vice-President Research Provost through the President to the Board, established as required by the President, and mandated to review the performance of the Dean of Graduate Programs and to make a recommendation to the Vice-President Research, and through the Vice-President Academic and Provost through the President to the Board, with respect to re-appointment.
- 2.2 The Committee will endeavor to conduct its review within a 2-month period.
- 2.3 The Committee will normally present its recommendation to the Vice-President Research at least 8 months prior to the expiry date of the term of office of the Dean of Graduate Programs.

3.0 Composition

- 3.1 In accordance with the approved composition of the Search Committee for the Dean of Graduate Programs, the composition of the review committee will be:

- Vice-President Research (Chair)
- Vice-President Academic and Provost
- Vice-President Administration and Finance (or designate)
- The Dean of the College of Science & Management
- The Dean of the College of Arts, Social & Health Sciences
- 1 Senior Academic Director, (appointed by the Chair of the Committee)
- 1 staff member (appointed by the Chair of the Committee)
- 2 Graduate Students (One from each College)
- One representative of the Faculty Association
- 4 Faculty members with tenured or tenure-track appointments, appointed by Senate, to include:
 - One Faculty Senator
 - One Faculty member from the College of Arts, Social & Health Sciences
 - One Faculty member from the College of Science & Management
 - One Faculty member from a Professional Program.

The Registrar will send out a Call for Nominations for Faculty members willing to serve on this Review Committee).

3.2 In the eventuality of the review leading to a search for the Dean of Graduate Programs or Acting Dean of Graduate Studies the Review Committee shall continue as the Search Committee.

4.0 Duties

4.1 The Committee will evaluate the performance of the Dean of Graduate Programs, using the criteria established by the Dean of Graduate Studies Search Committee in its search for that individual, as well as the annual objectives established by the Dean of Graduate Programs and the Vice-President Research during the Dean's current term of office.

4.2 In addition to reviewing the past performance of the Dean of Graduate Programs, the committee is required to consider the changing context of the Dean's mandate and whether these are areas of activity that will require changes in emphasis during the renewed term.

4.3 The Committee will determine who to approach to seek informed assessment of the performance of the College Dean, such information to be gathered primarily through confidential interviews. The Committee will seek to identify individuals who offer a balanced view of the Dean's performance. The Committee is encouraged to obtain the views of a broad range of members and representatives of the University Community. The Chair will review the list of interviewees with the Dean of Graduate Programs prior to interviews taking place.

4.4 The establishment of the Committee, its composition and terms of reference, are to be announced in the UNBC weekly bulletin, along with an invitation to submit written and signed submissions from interested parties.

4.5 The Committee will meet with the Dean of Graduate Studies at the outset of its work to discuss the review process and to provide an opportunity for the Dean to submit a statement of self-evaluation.

4.6 The Committee will ensure that its activities do not undermine the ability of the Dean of Graduate Programs to function effectively as an institutional leader during the period of the review. Committee deliberations will be conducted in strict confidence.

4.7 When the Committee has formulated its recommendation, but before presenting it to the Board, the President will meet immediately and in confidence with the Dean of Graduate Programs to review the general findings of the Committee and the nature of the recommendation to the Board. If the Committee recommends that the Dean of Graduate Programs be re-appointed, the President will meet with the Executive Committee of the Board of Governors to recommend to the Board terms of the contract acceptable to the President, the Executive Committee of the Board of Governors, and to the Dean of Graduate Programs.

4.8 The Committee will submit a written report to the President with its recommendation that the President recommend to the Board of Governors that the Dean of Graduate Programs be re-appointed, or that the President proceed with the Review Committee, reconstituted as a Search Committee, to establish a search process for a successor, or for an Acting Dean should the incumbent request an Administrative Leave of Absence before commencing the re-appointment.

SUBJECT: REVIEW OF THE VICE-PRESIDENT (RESEARCH) PRIOR TO REAPPOINTMENT: TERMS OF REFERENCE**1.0 Authority**

- 1.1 The Board of Governors, acting on the recommendation of the President, is responsible, under the University of Northern British Columbia Act, for the appointment of the Vice-President (Research).
- 1.2 The Vice-President (Research) review reflects the accountability of the Vice-President (Research) to the Board through the President.
- 1.3 The President will ascertain the view of the Vice-President (Research) concerning a renewal of contract. Only if the Vice-President expresses an interest in re-appointment will these procedures be implemented.

2.0 Mandate

- 2.1 This Committee is an advisory committee to the President, and through the President to the Board, established as required by the President, and mandated to review the performance of the Vice-President (Research) and to make a recommendation to the President, and through the President to the Board, with respect to re-appointment.
- 2.2 The Committee will endeavor to conduct its review within a 2-month period.
- 2.3 The Committee will normally present its recommendation to the President at least 8 months prior to the expiry date of the term of office of the Vice-President (Research).

3.0 Composition

- 3.1 In accordance with the approval composition of the Search Committee for the Vice-President (Research), the composition of the review committee will be:
 - ① President (as Chair)
 - ① Vice-President (Academic) & Provost
 - ① Vice-President (Administration & Finance) or designate
 - ① Dean, College of Arts, Social & Health Sciences
 - ① Dean, College of Science and Management
 - ① Senior Academic Director (appointed by the Chair of the Search Committee)
 - ① 2 Faculty members with tenured or tenure-track appointments from the College of Arts, Social & Health Sciences
 - ① 2 Faculty members with tenured or tenure-track appointments from the College of Science & Management
 - ① 1 Staff member (appointed by the Chair of the Search Committee)
 - ① Graduate Student representative
 - ① Undergraduate Student representative
 - ① Board of Governors representative

(*Efforts will be made to ensure that in the appointment and selection of the students, there is regional representation taken into consideration).

- 3.2 In the eventuality of the review leading to a search for a Vice-President (Research) or Acting Vice-President (Research), the Review Committee shall continue as the Search Committee.

4.0 Duties

- 4.1 The Committee will evaluate the performance of the Vice-President (Research), using the criteria established by the Vice-President (Research) Search Committee in its search for that individual, as well as the annual objectives established by the Vice-President (Research) and the President during the Vice-President's current term of office.
- 4.2 In addition to reviewing the past performance of the Vice-President (Research), the committee is required to consider the changing context of the Vice-President's mandate and whether these are areas of activity that will require changes in emphasis during the renewed term.
- 4.3 The Committee will determine whom to approach to seek informed assessment of the performance of the Vice-President (Research), such information to be gathered primarily through confidential interviews. The Committee will seek to identify individuals who offer a balanced view of the Vice-President's performance. The Committee is encouraged to interview, either through Committee members or through a consultant. The Chair will review the list of interviewees with the Vice-President (Research) prior to interviews taking place.
- 4.4 The establishment of the Committee, its composition and terms of reference, are to be announced in the UNBC weekly bulletin, along with an invitation to submit written and signed submissions from interested parties.
- 4.5 The Committee will meet with the Vice-President (Research) at the outset of its work to discuss the review process and to provide an opportunity for the Vice-President to submit a statement of self-evaluation.
- 4.6 The Committee will ensure that its activities do not undermine the ability of the Vice-President (Research) to function effectively as an institutional leader during the period of the review. Committee deliberations will be conducted in strict confidence.
- 4.7 When the Committee has formulated its recommendation, but before presenting it to the Board, the President will meet immediately and in confidence with the Vice-President (Research) to review the general findings of the Committee and the nature of the recommendation to the Board. If the Committee recommends that the Vice-President (Research) be re-appointed, the President will meet with the Executive Committee of the Board of Governors to recommend to the Board terms of the contract acceptable to the President, the Executive Committee of the Board of Governors, and to the Vice-President (Research).
- 4.8 The Committee will submit a written report to the President with its recommendation that the President recommend to the Board of Governors that the Vice-President (Research) be re-appointed, or that the President proceed with the Review Committee, reconstituted as a Search Committee, to establish a search process for a successor, or for an Acting Vice-President (Research) should the incumbent request an Administrative Leave of Absence before commencing the re-appointment

Re: Selection Procedures for Vice-President (Research)

1.0 Terms of Reference for the Search Committee

- ① To review the position of Vice-President (Research)
- ① To establish the qualifications and qualities desired of candidates
- ① To assist in the drafting of the advertisement
- ① To establish a short list of candidates
- ① To recommend to the President, by providing a prioritized ranking of short listed candidates.

2.0 Search Committee Membership

- ① Vice-President (Academic) and Provost
- ① Vice-President (Administration and Finance) or designate
- ① Dean, College of Arts, Social and Health Sciences
- ① Dean, College of Science and Management
- ① Senior Academic Director (appointed by the Chair of the Search Committee)
- ① 2 Faculty members with tenured or tenure-track appointments from the College of Arts, Social and Health Sciences
- ① 2 Faculty members with tenured or tenure-track appointments from the College of Science and Management
- ① 1 Staff member (appointed by the Chair of the Search Committee)
- ① Graduate Student representative
- ① Undergraduate Student representative
- ① Board of Governors representative

In the appointment of committee members, efforts will be made to ensure regional representation is taken into consideration.

3.0 Chair

- ① President

4.0 Process

- ① The search will be an open process
- ① Senior administrators and Chairs will be afforded the opportunity to meet the candidates in an informal session
- ① The candidates will be requested to speak at a public forum
- ① The President's recommendation shall be directed to the Board of Governors for approval.

**SUBJECT: REVIEW OF A COLLEGE DEAN PRIOR TO REAPPOINTMENT:
TERMS OF REFERENCE****1.0 Authority**

- 1.1 The Board of Governors, acting on the recommendation of the President, is responsible, under the University of Northern British Columbia Act, for the appointment of the College Deans.
- 1.2 The review of the College Deans reflects the accountability of the College Deans to the Board through the recommendation of the Vice-President (Academic) and Provost to the President.
- 1.3 The Vice-President (Academic) and Provost will ascertain the view of the College Dean concerning a renewal of contract. Only if the Dean expresses an interest in re-appointment will these procedures be implemented.

2.0 Mandate

- 2.1 This Committee is an advisory committee to the Vice-President (Academic) and Provost, and through the recommendation of the Vice-President (Academic) and Provost through the President to the Board, established as required by the President, and mandated to review the performance of the College Dean and to make a recommendation to the Vice-President (Academic) and Provost, and through the Vice-President (Academic) and Provost through the President to the Board, with respect to re-appointment.
- 2.2 The Committee will endeavor to conduct its review within a 2-month period.
- 2.3 The Committee will normally present its recommendation to the Vice-President (Academic) and Provost at least 8 months prior to the expiry date of the term of office of the College Dean.

3.0 Composition

- 3.1 In accordance with the approved composition of the Search Committee for the College Dean, the composition of the review committee will be:
 - Vice-President (Academic) and Provost (as Chair)
 - Vice-President (Administration & Finance) or designate
 - 1 Senior Academic Director (appointed by the Chair of the Search Committee)
 - 5 Faculty members with tenured or tenure-track appointments to include:
 - Faculty Association representative

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- Faculty Senator
 - A majority of the remaining three Faculty members will be representatives of the faculties directly responsible for reporting to the prospective Dean. The Associate Vice-President (Student Services) and Registrar will send out a call for nominations for Faculty members interested in serving on this Search Committee.
- 1 Staff member (appointed by the Chair of the Search Committee)
 - Graduate Student representative
 - Undergraduate Student representative
 - President (ex-officio/non-voting)

(*Efforts will be made to ensure that in the appointment and selection of the students, there is regional representation taken into consideration).

3.2 In the eventuality of the review leading to a search for a College Dean or Acting College Dean, the Review Committee shall continue as the Search Committee.

4.0 Duties

4.1 The Committee will evaluate the performance of the College Dean, using the criteria established by the College Dean Search Committee in its search for that individual, as well as the annual objectives established by the College Dean and the Vice-President (Academic) and Provost during the Dean's current term of office.

4.2 In addition to reviewing the past performance of the College Dean, the committee is required to consider the changing context of the Dean's mandate and whether these are areas of activity that will require changes in emphasis during the renewed term.

4.3 The Committee will determine whom to approach to seek informed assessment of the performance of the College Dean, such information to be gathered primarily through confidential interviews. The Committee will seek to identify individuals who offer a balanced view of the Dean's performance. The Committee is encouraged to interview, either through Committee members or through a consultant. The Chair will review the list of interviewees with the College Dean prior to interviews taking place.

4.4 The establishment of the Committee, its composition and terms of reference, are to be announced in the UNBC weekly bulletin, along with an invitation to submit written and signed submissions from interested parties.

4.5 The Committee will meet with the College Dean at the outset of its work to discuss the review process and to provide an opportunity for the Dean to submit a statement of self-evaluation.

4.6 The Committee will ensure that its activities do not undermine the ability of the College Dean to function effectively as an institutional leader during the period of the review. Committee deliberations will be conducted in strict confidence.

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- 4.7 When the Committee has formulated its recommendation, but before presenting it to the Board, the President will meet immediately and in confidence with the College Dean to review the general findings of the Committee and the nature of the recommendation to the Board. If the Committee recommends that the College Dean be re-appointed, the President will meet with the Executive Committee of the Board of Governors to recommend to the Board terms of the contract acceptable to the President, the Executive Committee of the Board of Governors, and to the College Dean.
- 4.8 The Committee will submit a written report to the President with its recommendation that the President recommend to the Board of Governors that the College Dean be re-appointed, or that the President proceed with the Review Committee, reconstituted as a Search Committee, to establish a search process for a successor, or for an Acting College Dean should the incumbent request an Administrative Leave of Absence before commencing the re-appointment.



Motion Number (assigned by SCSB): SCSB20230222.03

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Access Engineering Consultants Ltd. Scholarship be approved.

Rationale: To activate the Access Engineering Consultants Ltd. Scholarship commencing the 2023-2024 Academic Year.

Proposed By: Carolyn Chrobot, Development Officer – Community Engagement

Research & Innovation Contact: Carolyn Chrobot, Development Officer – Community Engagement

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: February 22, 2023

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: Effective for the upcoming 2023-2024 Academic Year.

Motion No.: SCSB20230222.03

Moved by: Zogas

Seconded by: Hanlon

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB:

Date February 22, 2023

Chair's Signature 

For Information of Senate & Board



**Terms and Conditions for the
Access Engineering Consultants Ltd. Scholarship
at the University of Northern British Columbia**

The University of Northern British Columbia (UNBC) is delighted to establish the Access Engineering Consultants Ltd. Scholarship with Access Engineering Consultants Ltd. This document outlines the terms and conditions for this award.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Access Engineering Consultants Ltd. Scholarship

Awards Guide Description/Intent: Access Engineering Consultants Ltd. is a hard-working, values-driven local engineering firm, inspired by the community of Prince George. They are proud to offer this award to an engineering student interested in a career in structural engineering. With a passion for innovation, Access Engineering Consultants Ltd. is excited to support the UNBC Engineering Program and contribute to the growth of the industry in Prince George.

Donor: Access Engineering Consultants Ltd.

Value: \$2,500

Number: One

Award Type: Scholarship

Eligibility: Available to a full-time undergraduate student in the Civil Engineering Program who has completed at least 60 credit hours. First preference will be given to a student who demonstrates intentions of having a career in structural engineering.

Criteria: Academic excellence

Effective Date: Established 2023

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office