

**SENATE MEETING
OPEN SESSION
MINUTES**

February 22, 2023
3:30 – 5:00 PM
Senate Chambers/Zoom

Present: J. Bankole, J. Chavez Suazo, L. Chen, C. Claassens, A. Constantin, B. Deo, D. Desai, B. Durau, , K. Fredj, , T. Fuson (non-voting), T. Fyfe, M. Gehloff, N. Hanlon, L. Haslett, C. Ho Younghusband, D. Huber, C. Hofsink, R. Jafari, H. Kazemian, J. King, T. Klassen-Ross, A. Kranz, K. Lewis, K. Long, D. McIntosh, B. Owen, A. Parent (Recording Secretary), A. Palmer, G. Payne (Chair), G. Pierre, K. Read (Interim Secretary of Senate), D. Roberts, R. Robinson, R. Schiff, R. Somani (non-voting), K. Stathers, C. Walsh, T. Whitcombe, E. Wilson, J. Zhou, S. Zogas (Vice-Chair),

Regrets: J. Allen, S. Akram, R. Camp II, J. Holler (non-voting), D. Nyce, K. Rennie, W. Rodgers, N. Shah, F. Tong, P. Winwood (non-voting),

The meeting commenced at 3:44 p.m. Vice-Chair, Senator S. Zogas chaired the meeting.

The Chair reported that in the President's absence, he has appointed Arleta Lucarelli as his acting officer and in the Vice President, Academic and Provost's absence, she has appointed Bill Owen as her acting officer

The Chair welcome new Student Senator, Faculty of Human and Health Sciences, Gage Pierre.

The Chair reported one vacancy for a Faculty Member at Large and one vacancy for a Student from the Faculty of Environment.

Call for Nominations for Faculty Senators (terms starting April 1, 2023) and Student Representative Positions (term of office, September 1, 2023, to August 21, 2024).

1.0 Acknowledgement of Territory

The Chair acknowledged that she is joining the meeting from the traditional territory of the Lheidli T'enneh and acknowledged that UNBC is situated in many first nations and indigenous communities throughout the North. She welcomed other Senators online to acknowledge the ancestral and traditional territories of their locations in the chat.

**2.0 S-202301.01
Approval of the Agenda**

Claassens

That the agenda for the February 22, 2023, Open Session of Senate be approved as presented.

CARRIED

3.0 Presentations – No presentation in open session

4.0 Approval of the Minutes

S-202302.02

Approval of the Minutes

Durau

That the Minutes for the January 25, 2023, Open Session of Senate be approved as presented.

CARRIED

5.0 Business Arising

5.1 Notice of Motion

The Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators

Dr. Owen reported on behalf of the Provost and the President that review of the Search Committees for Academic Vice-Presidents and Other Senior Academic Administrators Procedures will be posted by the University Governance Office along with the Intentional Diversity Hire Policy and Hiring Equity Policy for review and feedback. Feedback from Senators is appreciated and a motion for approval on the procedures will be coming forward in March.

6.0 President's Report – no report.

7.0 Report of the Provost

Dr. Owen reported that the VPAP is currently in Asia with other Research Universities Council of BC representatives.

Dr. Owen reported that the RUCBC VPA has met and discussion centered around the upcoming budget. There is some speculation of new monies to support "Future Skills Readiness". RUCBC noted that the BC government is concerned about future costs, and expects some curtailing in spending coming out of the pandemic period.

Dr. Owen reported that Vice President, Research and Innovation and the Registrar search committees have met to begin those processes.

8.0 Report of the Registrar

Read

The Registrar reported on the implementation for the digital documentation system. To support this project, we have hired 3 new part-time Digitization assistants.

The Registrar reported on the International Office. An international student retention coordinator posted and filled by early April.

The Registrar reported on the transitioning of our online applications for admissions. This is a government mandated update that will streamline our applications for admissions and overall result in a better applicant experience.

The Registrar reported on graduate admissions, which continue to see an increase in the volume of applications received at this time of year compared to last year, 90% of all applications received by the deadline are now processed by our amazing graduate admissions team.

The Registrar reported that we are now accepting applications for the first intake ever of the Northern baccalaureate nursing program in Prince George.

Senator Deo asked about how many international students are expected at undergraduate level this year. The Registrar indicated that it was still too early to tell average but on average we expect approximately 110 new student each year.

Senate discussed the Budget Town Hall and enrolment.

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.2 Questions from the floor

Senate discussed the Budget Town Hall and enrolment.

10.0 Approval of Motions on the Consent Agenda

Payne

S-202302.03

Approval of Motions on the Consent Agenda

Klassen- Ross

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED

11.0 Committee Reports

11.1 Senate Committee on Student Appeals

Klassen-Ross

No report

11.2 Senate Committee on Academic Affairs

Rodgers

For Approval:

S-202302.04

Change(s) to Program Requirements – MScN-FNP

Klassen- Ross

That the change(s) to the Clinical Practica Scheduling and Expectations section on pages 86 and 87 of the 2022-2023 Graduate Calendar be approved as proposed.

Effective date: September 2023

CARRIED

Clinical Practica Scheduling and Expectations

~~The MScN (FNP) Program plans clinical hours for students based on site and preceptor availability, and student learning needs to support student achievement of the BCCNM Entry Level NP Competencies. The MScN (FNP) Program focuses on practice in rural and northern settings. Clinical practica at sites across British Columbia are arranged by the School of Nursing. Students must be prepared to complete clinical hours where and when assigned.~~

~~Attendance for all required clinical hours is mandatory. Students who do not complete their total required practicum experience hours in each semester are at risk of failure. Students who are unable to attend their practicum due to unforeseen circumstances must contact their clinical faculty and the clinical area with as much notice as possible. The opportunity to make up missed clinical time within a semester is not guaranteed and is granted only in extreme extenuating circumstances. Clinical practica sites are based on availability as well as student learning needs towards achieving Entry-Level Competencies for Nurse Practitioners in Canada.~~

~~The MScN (FNP) Program is focused on rural and northern community practice. Students are required to complete clinical practicum experience at sites across British Columbia, particularly in northern British Columbia. Attendance for all 752 clinical hours is required through 12 credit hours of practicum and 9 credit hours of consolidating internship. Students who do not complete their total required hours in each semester are at risk of failure. Students who are unable to attend their practicum for any reason must contact their clinical faculty and preceptor or site contact with as much notice as possible.~~

~~Clinical practicum hours can be scheduled in any configuration, for dates and times within each semester based on site and preceptor availability. The students in the MScN (FNP) must complete 12 credit hours of practicum and 9 credit hours of consolidating internship. For those in the MScN (Thesis or Project option): NURS 701-6 Advanced Clinical Practice Nursing clinical hours and practice sites are tailored to the specific clinical focus.~~

~~Clinical practica are arranged by the School of Nursing. Students must be prepared to attend clinical practicum hours where and when assigned for the duration of the program.~~

S-202302.05

Change(s) to Course Prerequisites – CIVE 241-4 Civil Engineering

Klassen- Ross

That the change to the course prerequisites, for CIVE 241-4 Civil Engineering Materials, on page 209 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

CIVE 241-4 Civil Engineering Materials This course introduces the structure and properties of common civil engineering materials such as aggregates, cement, concrete, wood, steel, and other construction materials. The emphasis is on the relationship between the structure of materials and their mechanical properties.

Prerequisites: Admission to an Engineering program;

CHEM 100-3; CHEM 120-1; ENGR 130-4; MATH 101-3; MATH 220-3

S-202302.06

Change(s) to Course Prerequisites – ENGR 358-4

Klassen- Ross

That the change to the course prerequisites, for ENGR 358-4 Water and Wastewater Systems, on page 237 of the 2022/2023 undergraduate calendar, be approved as proposed.

Effective date: September 2023

ENGR 358-4 Water and Wastewater Systems This course introduces students to the field of water management and wastewater treatment. Topics include, but are not limited to, the following: water quality criteria and standards; treatment techniques and systems for surface water and groundwater sources; design of water storage, transmission, and distribution systems; pumps and pumping; wastewater collection; and wastewater treatment systems.

Prerequisites: Admission to an Engineering program;

CHEM 100-3; CHEM 120-1; ENGR 254-4; completion of 60 credit hours in an Engineering Program.

11.3 Steering Committee of Senate Zogas

No report

11.4 Senate Committee on Nominations Zogas

Regular **S-202302.07**

Recommendation of Senate Committee Members to Senate

Gehloff

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: February 22, 2023

For Approval Items:

SENATE COMMITTEE POSITION TO BE FILLED

(except where otherwise noted, all terms begin immediately)

CANDIDATE

Senate Committee on Academic Affairs

Undergraduate Student (*Term until 08/31/2023*)

Gage Pierre

Senate Committee on Indigenous Initiatives

Indigenous Undergraduate Student (*Term until 08/31/2023*)

Gage Pierre

CARRIED

For Information Items:

Senate Committee Vacancies

A list of Senate Committee vacancies was included in the meeting package.

11.5	Senate Committee on Curriculum and Calendar No report	Stathers
11.6	Senate Committee on Admissions and Degrees No report	Read
11.7	Senate Committee on Indigenous Initiatives The committee met on February 15. A report will follow next month.	
11.8	Senate Committee on Honorary Degrees and Special Forms of Recognition	Payne
11.9	Senate Committee on Scholarships and Bursaries	Lewis

For Information

SCSB20230125.03 (*approved*)

Northern Pathways to Health Care Bursary

That the revised Terms and Conditions for the Northern Pathways to Health Care Bursary be approved.
Effective: 2023-2024 Academic Year

SCSB20230125.04 (*approved*)

UNBC Faculty and Staff Bursary

That the revised Terms and Conditions for the UNBC Faculty and Staff Bursary be approved.
Effective: 2023-2024 Academic Year

SCSB20230125.05 (*approved*)

William Wilfred Kordyban Memorial Award for Cancer Service

That the revised Terms and Conditions for the William Wilfred Kordyban Memorial Award for Cancer Service be approved.
Effective: 2023-2024 Academic Year

11.10	Senate Committee on University Budget No report	Gehloff
12.0	Information – none	
13.0	Other Business – none	
14.0	<u>S-202302.08</u> (<i>10 minutes</i>) Move to the Closed Session	

Claassens
That the meeting move to Close Session.
CARRIED

15.0 **S-202302.**
 Adjournment
 Klassen-Ross
 That the Senate meeting be adjourned.
 CARRIED

The meeting adjourned at 4:15 p.m.