

SENATE MEETING OPEN SESSION AGENDA

May 25, 2022
3:30 – 5:30 PM
Senate Chambers and
Zoom

1.0 Acknowledgement of Territory

**2.0 S-202205.01
Approval of the Agenda †**

Page 1 That the agenda for the May 25, 2022 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 Presentation: No presentation

4.0 Approval of the Minutes

**S-202205.02
Approval of the Minutes**

Page 8 That the Minutes for the April 27, 2022 Open Session of Senate be approved as presented.

5.0 Business Arising

Page **S-202205.03
New Course Approval – GNDR 616**

That, on the recommendation of the Senate Committee on Academic Affairs, the new course GNDR 616-3, Gender and Politics be approved as follows.

Proposed semester of first offering: September 2022

6.0 President's Report (10 minutes)

Payne

7.0 Report of the Provost (5 minutes)

Dale

8.0 Report of the Registrar (5 minutes)

Read

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.2 Questions from the floor

10.0 Approval of Motions on the Consent Agenda

Payne

S-202205.04

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Appeals

Klassen-Ross

11.2 Senate Committee on Academic Affairs

Dale

For Approval Items:

Page 14 S-202205.05

Change(s) to Course Prerequisite – ECON 312

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisite for ECON 312 Introduction to Econometrics, on page 205 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 16 S-202205.06

Change(s) to Course Prerequisite – ECON 320

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisite for ECON 320-3 Introduction to Mathematical Economics, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 18 S-202205.07

Change(s) to Course Prerequisite – ECON 401

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisite for ECON 401 Global Economy and Development, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 20 S-202205.08

Change(s) to Course Prerequisite – ECON 435

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisite for ECON 435-3 Financial Economics and Quantitative Methods, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 22 S-202205.09

Change(s) to Course Prerequisite – ECON 451

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisite for ECON 451-3 Advanced Microeconomics Theory, on page 207 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 24 S-202205.10

Change(s) to Undergraduate Calendar - Environmental Science Minor in Aquatic Science

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the list of elective courses for the Environmental Science Minor in Aquatic Science on page 111 of the 2021/2022 undergraduate calendar, be approved as proposed.

Consent Effective date: September 2022

Page 28 **S-202205.11**
Change(s) to Undergraduate Calendar - Environmental Science Minor in Environmental Science
That, on the recommendation of the Senate Committee on Academic Affairs, the change to the list of course options in Aquatic Systems for the Environmental Science Minor in Environmental Science on page 112 of the 2021/2022 undergraduate calendar, be approved as proposed.
Consent **Effective date:** September 2022

Page 31 **S-202205.12**
New Course Approval – NRSB
That, on the recommendation of the Senate Committee on Academic Affairs, the new course NRSB 497-8 Specialty Focus in Nursing be approved as follows:
Regular **Proposed semester of first offering:** January 2023

Page 36 **S-202205.13**
Change(s) to Program Requirements - Northern Baccalaureate Nursing Program
That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Northern Baccalaureate Nursing Program (NBNP) requirements on page 165 of the 2021/2022 undergraduate calendar (PDF), be approved as proposed.
Consent **Effective date:** September 2022

Page 39 **S-202205.14**
Change(s) to Program Requirement – Environmental Engineering
That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Environmental Engineering Degree Program Requirements (UNBC Program) on page 102 of the 2021/2022 undergraduate calendar, be approved as proposed.
Consent **Effective date:** September 2022

Page 43 **S-202205.15**
Academic Dates – 2022-2023
That, on the recommendation of the Senate Committee on Academic Affairs, the UNBC Academic Dates for the September 2022 semester in the 2022-2023 academic year be approved as proposed
Regular **Effective date:** Upon Approval of Senate

Page 46 **S-202205.16**
Course Parking
That, on the recommendation of the Senate Committee on Academic Affairs, the following list of courses be excluded from the parking list (Table 1) and parked (Table 2).
Regular **Effective date:** April 1, 2022

Page 54 The process for parking courses – **S-201804.15** is provided in the meeting package for information

Page 57 **S-202205.17**
Change(s) to Academic Unit Names
That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Academic unit names be approved as proposed:

Faculty of Environment

- ⇒ Change From: Outdoor Recreation, Tourism and Management
- Change To: ***Outdoor Recreation and Tourism Management***
- ⇒ Remove: Natural Resources Management

Faculty of Science and Engineering

- ⇒ Change From: Chemistry and Biochemistry
- Change To: ***Department of Chemistry and Biochemistry***
- ⇒ Change From: Computer Science
- Change To: ***Department of Computer Science***
- ⇒ Change From: Mathematics and Statistics
- Change To: ***Department of Mathematics and Statistics***
- ⇒ Change From: Physics

Change To: **Department of Physics**

Regular **Effective Date:** June 1, 2022

Page 59 “Schools” within the University Policy – **S-200303.07** is provided in the meeting package for information

Page 61 **S-202205.18**

Change(s) from Programs to School - Economics Programs

That, on the recommendation of the Senate Committee on Academic Affairs, the School of Economics be established consisting of Economics, Joint Economics and International Studies, Joint Economics and Political Science, and Joint Economics and Mathematics degree programs.

Regular **Effective Date:** June 1, 2022

11.3 Steering Committee of Senate

Payne

For Approval Items:

S-202205.19

Change(s) to the Senate Handbook

That, on the recommendation of the Steering Committee of Senate, the Terms of Reference for the Senate Committee on Admissions and Degrees and subsequently the Senate Handbook be approved.

Page 65 **Effective Date:** Upon Approval of Senate

Page 67 **Structure and Governance of the Faculties and the Division of Medical Sciences**

Page 69 **S-202205.20**

Structure and Governance - FBE

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Faculty of Business and Economics be approved as proposed.

Effective Date: June 1, 2022

Page 85 **S-202205.21**

Structure and Governance - FE

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Faculty of Environment be approved as proposed.

Effective Date: June 1, 2022

Page 95 **S-202205.22**

Structure and Governance - FHHS

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Faculty of Human and Health Sciences be approved as proposed.

Effective Date: June 1, 2022

Page 103 **S-202205.23**

Structure and Governance - FISSSH

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Faculty of Indigenous Studies, Social Sciences and Humanities be approved as proposed.

Effective Date: June 1, 2022

Page 116 **S-202205.24**

Structure and Governance - FSE

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Faculty of Science and Engineering be approved as proposed.

Effective Date: June 1, 2022

Page 127 **S-202205.25**

Structure and Governance - DMS

That, on the recommendation of the Steering Committee of Senate, the “Structure and Governance” document for the Division of Medical Sciences be approved as proposed.

Effective Date: June 1, 2022

11.4 Senate Committee on Nominations

Zogas

For Approval Items:

Regular

S-202205.26

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: April 20, 2022

SENATE COMMITTEE POSITION TO BE FILLED

(except as otherwise noted, all terms begin immediately)

CANDIDATE

Senate Committee Vacancies)

Steering Committee of Senate

Student Senator (08/31/2022)

Lay Senator (03/31/2024)

Senate Committee on Nominations

Faculty Senator (03/31/2023)

Lay Senator (03/31/2024)

Senate Committee on Admissions and Degrees

Graduate Student (08/31/2022)

Undergraduate Student (08/31/2022)

Senate Committee on Academic Affairs

Faculty Member (03/31/2023)

Student Senator (08/31/2022)

Senate Committee on Indigenous Initiatives

Indigenous Undergraduate Student (08/31/2022)

Senate Committee on the University Budget

Graduate Student (08/31/2022)

11.5 Senate Committee on Curriculum and Calendar

Read

11.6 Senate Committee on Admissions and Degrees

Read

For Approval Items:

S-202205.27

Change(s) Undergraduate Calendar – BC High School Courses (for the Senate Regular Agenda)

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the BC High School courses chart be approved, as proposed.

Page 135 Effective date: September 2022

S-202205.28

Change(s) to Admission Requirements – BASc

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements for the Bachelor of Applied Sciences program be approved as proposed.

Page 143 Effective date: September 2022

S-202205.29

Change(s) to Undergraduate Calendar - Admission Requirements BASc

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the Admissions Requirements description for the School of Engineering (BASc Program) on page 99 of the 2021/2022 undergraduate calendar, be approved as proposed.

Page 146 Effective date: September 2022

S-202205.30

Change(s) to Undergraduate Calendar - Admission Requirements Rural Nursing Certificate

That, on the recommendation of the Senate Committee on Admissions and Degrees, the additions and changes to the admission requirements for the Rural Nursing Certificate Program on pages 166-167 of the 2021/2022 undergraduate calendar (PDF), be approved as proposed.

Page 149 Effective date: September 2022

11.7 Senate Committee on Indigenous Initiatives

11.8 Senate Committee on Honorary Degrees and Special Forms of Recognition **Payne**

11.9 Senate Committee on Scholarships and Bursaries **Lewis**

For Information Item:

Page 151 **SCSB20220420.03** (approved)

CIBC Indigenous Award

That the new Terms and Conditions for the CIBC Indigenous Award be approved.
Effective: 2022-2023 Academic Year

Page 153 **SCSB20220420.04** (approved)

Indigenous Student Athlete Award

That the new Terms and Conditions for the Indigenous Student Athlete Award be approved.
Effective: 2022-2023 Academic Year

Page 155 **SCSB20220420.05** (approved)

Pacific BioEnergy Award

That the new Terms and Conditions for the Pacific BioEnergy Award be approved.
Effective: 2022-2023 Academic Year

Page 157 **SCSB20220420.06** (approved)

PETRONAS Indigenous Nursing Award

That the new Terms and Conditions for the PETRONAS Indigenous Nursing Award be approved.
Effective: 2022-2023 Academic Year

Page 159 **SCSB20220420.07** (approved)

UNBC and NLC Partnership Award

That the new Terms and Conditions for the UNBC and NLC Partnership Award be approved.
Effective: 2022-2023 Academic Year

Page 161 **SCSB20220420.08** (approved)

16,000 Alumni Award

That the new Terms and Conditions for the 16,000 Alumni Award be approved.
Effective: 2022-2023 Academic Year

Page 163 **SCSB20220420.09** (approved)

BCOGC Engineering Bursary

That the revised Terms and Conditions BCOGC Engineering Bursary be approved.
Revisions Effective: 2022-2023 Academic Year

Page 165 **SCSB20220420.10** (approved)

BCOGC Indigenous Knowledge Research Grant

That the revised Terms and Conditions for the BCOGC Indigenous Knowledge Research Grant be approved.

Revisions Effective: 2022-2023 Academic Year

Page 167 **SCSB20220420.11** *(approved)*

Finning Canada Award

That the revised Terms and Conditions for the Finning Canada Award be approved.

Revisions Effective: 2022-2023 Academic Year

Page 169 **SCSB20220420.12** *(approved)*

Tom Dennett Memorial Scholarship

That the revised Terms and Conditions for the Tom Dennett Memorial Scholarship be approved.

Revisions Effective: 2022-2023 Academic Year

Page 171 **SCSB20220420.13** *(approved)*

UNBC Master of Engineering Prize

That the revised Terms and Conditions for the Tom Dennett Memorial Scholarship be approved.

Revisions Effective: 2022-2023 Academic Year

Page 173 **SCSB20220420.14** *(approved)*

16,000 Petition Signers Award

That the revised Terms and Conditions for the 16,000 Petition Signers Award be approved.

Revisions Effective: 2022-2023 Academic Year

Page 175 **SCSB20220511.03** *(approved)*

Paul Zanette Memorial Award

That the new Terms and Conditions for the Paul Zanette Memorial Award be approved.

Effective: 2022-2023 Academic Year

11.10 Senate Committee on University Budget

Gehloff

12.0 Information

Page 177 **12.1** Report of Harassment and Discrimination at UNBC dated April 29, 2022

13.0 Other Business

14.0 **S-202205.31** *(10 minutes)*

Move to the Closed Session

That the meeting move to Close Session.

15.0 **S-202205.39**

Adjournment

That the Senate meeting be adjourned.

Motion Number (assigned by
Steering Committee of Senate): S-202205.03

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course GNDR 616-3, Gender and Politics be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September 2022
2. **Academic Program:** Gender Studies
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** GNDR 616-3
4. **Course Title:** Gender and Politics
5. **Goal(s) of Course:**

Upon successful completion of this course, students will be able to:

1. Analyze different perspectives on current debates on gender and politics
2. Engage in critical discussion about contemporary issues and political debates relevant to course material
3. Articulate the main themes and debates within feminist analyses of politics
4. Critique existing scholarship in the gender and politics field
5. Prepare a critical summary of current scholarship and formulate discussion questions related to the main concepts
6. Synthesize current literature on an issue related to gender and politics
7. Present a case for a specific position on one of the key debates in gender politics in a formal research paper.

6. Calendar Course Description:

This advanced course examines gender, understood as a hierarchical, binary opposition of masculinity and femininity, and its intersection with power relations, understood as an expression of politics. The course examines how gender hierarchy is a system of differential power that intersects with various systems of oppression and privilege. A significant amount of time is spent on the topic of intersectionality in politics from a variety of standpoints within our ever-changing socio-economic context, including Indigenous feminisms, eco-politics, Black social movements, disability, LGBTQ movements, and various iterations of masculinity.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: N/A

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture #

Seminar 3

Laboratory #

Other (please specify) _____

9. Prerequisites (taken prior): Upper-division standing or permission of the instructor

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: POLS 416-3, POLS 616-3, WMST 416-3

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

(Check one) each year X

alternating years _____

16. Proposed text / readings:

Fortunes of Feminisms, Nancy Fraser, Verso Press, 2013

Turbulent Times Transformational Possibilities, Fiona MacDonald and Alexandra Dobrowolsky eds.
University of Toronto Press, 2020

Making Space for Indigenous Feminism (2nd Edition), Joyce Green ed., Fernwood Press, 2017

Living a Feminist Life, Sara Ahmed, Duke University Press, 2017

B. Significance Within Academic Program

1. Anticipated enrolment 10
2. If there is a proposed enrolment limit, state the limit and explain: N/A
3. Required for: Major: X Minor: X Other: _____
4. Elective in: Major: _____ Minor: _____ Other: _____
5. Course required by another major/minor:
6. Course required or recommended by an accrediting agency: N/A
7. Toward what degrees will the course be accepted for credit? All UNBC degrees
8. What other courses are being proposed within the Program this year? WMST 313-3, WMST 416-3
9. What courses are being deleted from the Program this year? None

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:
 2. Is a preclusion required? Yes X No _____
 3. If there is an overlap, and no preclusion is required, please explain why not: N/A
 4. Has this overlap been discussed with the Program concerned? Yes
 5. In offering this course, will UNBC require facilities or staff at other institutions?
Yes _____ No X
- If yes, please describe requirements:
6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?
Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. College Staffing: N/A
- ii. Space (classroom, laboratory, storage, etc.): Classroom
- iii. Library Holdings: See attached form
- iv. Computer (time, hardware, software): N/A

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes** X No

* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to SCAAF.

2. **Other Information:** This course will be cross-listed with WMST 416-3 and GNDR 616-3 and will contribution the Women’s Studies program.

3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization

Reviewed by SCCC: February 28, 2022

Faculty: Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number(s): FISSSHFC.2022.03.17.05

Faculty Council Approval Date(s): March 17, 2022

Senate Committee on Indigenous Initiatives Motion Number: SCII202204.06

Senate Committee on Indigenous Initiatives Meeting Date: April 13, 2022

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202204.15

Moved by: K. Rennie

Seconded by: K. Stranack

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: GNDR 616-3, Gender and Politics

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

Feb. 3, 2022

Date

Motion Number (assigned by
Steering Committee of Senate): S-202205.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisite for ECON 312 Introduction to Econometrics, on page 205 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To be able to allow more students to take the course.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ECON 312-3 Introduction to Econometrics In this course, simple linear regression, maximum likelihood estimators, and multiple regression are used in applied economic analysis. Students are introduced to various software programs.

Prerequisites: ECON 100-3, ECON 101-3, ECON 205-3, MATH 150-3, MATH 152-3 or MATH 100, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ECON 312-3 Introduction to Econometrics In this course, simple linear regression, maximum likelihood estimators, and multiple regression are used in applied economic analysis. Students are introduced to various software programs.

Prerequisites: ECON 100-3, ECON 101-3, ECON 205-3, MATH 150-3 or MATH 220-3, MATH 100-3 or MATH 152-3~~MATH 152-3 or MATH 100~~, or permission of the instructor

6. **Authorization:**

SCCC Review Date: April 25, 2022

Program / Academic / Administrative Unit: Economics

Faculty: Business and Economics

Faculty Council Motion Number: FBEFC 2022.03.24.03

Faculty Council Approval Date: March 24, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.03 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022

MRTD

Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202205.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisite for ECON 320-3 Introduction to Mathematical Economics, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To allow more students to take the course
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ECON 320-3 Introduction to Mathematical Economics In this course, the mathematical interpretation of fundamental economic concepts such as demand, supply and competitive equilibrium are examined. Calculus is used in the analysis of production and distribution theory.

Prerequisites: ECON 205-3, ECON 310-3, MATH 150-3, MATH 152-3 or MATH 100-3, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ECON 320-3 Introduction to Mathematical Economics In this course, the mathematical interpretation of fundamental economic concepts such as demand, supply, and competitive equilibrium are examined. Calculus is used in the analysis of production and distribution theory.

Prerequisites: ECON 205-3, ECON 310-3, MATH 100-3 or MATH 152-3~~MATH 152-3 or MATH 100-3~~, MATH 150-3 or MATH 220-3, or permission of the instructor

6. **Authorization:**

SCCC Review Date: April 25, 2022

Program / Academic / Administrative Unit: Economics

Faculty: Business and Economics

Faculty Council Motion Number: FBEFC 2022.03.24.04

Faculty Council Approval Date: March 24, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.04 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

 MRTD
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202205.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisite for ECON 401 Global Economy and Development, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To have greater flexibility for students from other courses to take this course
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ECON 401-3 Global Economy and Development This course analyzes the evolution, and assesses competing theories, of the global economy. The prospects for developing countries within the global economy are examined.

Prerequisites: ECON 100-3, ECON 101-3, and ECON 311-3 or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ECON 401-3 Global Economy and Development This course analyzes the evolution, and assesses competing theories, of the global economy. The prospects for developing countries within the global economy are examined.

Prerequisites: ECON 100-3, ECON 101-3, and ECON 308-3 or ECON 311-3 or ECON 321-3, or permission of the instructor

6. **Authorization:**

SCCC Review Date: April 25, 2022

Program / Academic / Administrative Unit: Economics

Faculty: Business and Economics

Faculty Council Motion Number: FBEFC 2022.03.24.05

Faculty Council Approval Date: March 24, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.04 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

MRTD

Approved by SCAAF: May 11, 2022

Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202205.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisite for ECON 435-3 Financial Economics and Quantitative Methods, on page 206 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To ensure students have a deeper knowledge of Math as this course has a lot of Math components.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ECON 435-3 Financial Economics and Quantitative Methods This course explores the theoretical and conceptual foundations of financial economics. The course also includes the study of quantitative methods for testing some of the basic financial propositions in finance.

Prerequisites: ECON 100-3, ECON 101-3 and ECON 205-3

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ECON 435-3 Financial Economics and Quantitative Methods This course explores the theoretical and conceptual foundations of financial economics. The course also includes the study of quantitative methods for testing some of the basic financial propositions in finance.

Prerequisites: ECON 100-3, ECON 101-3, ~~and~~ ECON 205-3, and MATH 100-3 or MATH 152-3, or permission of the instructor

6. **Authorization:**

SCCC Review Date: April 25, 2022

Program / Academic / Administrative Unit: Economics

Faculty: Business and Economics

Faculty Council Motion Number: FBEFC 2022.03.24.06

Faculty Council Approval Date: March 24, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.06 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

 MRTD
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202205.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisite for ECON 451-3 Advanced Microeconomics Theory, on page 207 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To ensure the students are knowledgeable and well equipped for success.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ECON 451-3 Advanced Microeconomic Theory This course examines selected topics in microeconomics.

Prerequisites: ECON 310-3 and ECON 311-3, or permission of the instructor

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ECON 451-3 Advanced Microeconomic Theory This course examines selected topics in microeconomics.

Prerequisites: ECON 310-3 with a minimum grade of 60% (C-), and ECON 311-3, or permission of the instructor

6. **Authorization:**

SCCC Review Date: April 25, 2022

Program / Academic / Administrative Unit: Economics

Faculty: Business and Economics

Faculty Council Motion Number: FBEFC 2022.03.24.07

Faculty Council Approval Date: March 24, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.07 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022

MRTD

Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the list of elective courses for the Environmental Science Minor in Aquatic Science on page 111 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

The motion is proposed to reflect changes in course offerings in the Environmental Engineering program on the topic of fluid mechanics.

3. **Implications of the changes for other programs, etc., if applicable:**

The motion has been prepared in consultation with the Environmental Engineering program and the School of Engineering.

4. **Reproduction of current Calendar entry for the item to be revised:**

Minor in Aquatic Science

The minor in Aquatic Science provides students with an opportunity to focus on aquatic processes associated with different water environments, such as rivers, lakes and groundwaters. Emphasis is given to physical, chemical and biological processes that govern the movement, fate and management of water on timescales of seconds to decades. Attention is also given to the role of water (and associated chemicals, nutrients and sediments) within ecosystems and society.

Students are required to take 35 credit hours. Of these, 14 credit hours are foundational courses in Chemistry, Mathematics, and Physics; 12 credit hours are required aquatic science courses; and 9 credit hours are selected from a list of suggested elective courses. Students may use 17 credit hours of lower-division courses and 6 credit hours of upper-division courses to meet the requirements of a major or another minor. Some upper-division courses may be taught in alternate years; students should consider this when planning their course sequences.

Required Courses

Lower-Division Requirement

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Lab I
ENSC 202-3 Introduction to Aquatic Systems
MATH 100-3 Calculus I
MATH 101-3 Calculus II
PHYS 100-4 Introduction to Physics I

or PHYS 110-4 Introductory Physics I: Mechanics
Upper-Division Requirement

BIOL 302-3 Limnology
GEOG 310-3 Hydrology
ENGR 451-3 Groundwater Hydrology

Elective Courses*

Nine credit hours from the following list:

BIOL 402-3 Aquatic Plants
BIOL 406-3 Fish Ecology
ENGR 350-3 Fluid Mechanics
ENSC 450-3 Environmental and Geophysical Data Analysis
ENSC 454-3 Snow and Ice
GEOG 311-3 Drainage Basin Geomorphology
GEOG 405-3 Fluvial Geomorphology

*Students must ensure that all prerequisites are fulfilled prior to registering in any course.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Minor in Aquatic Science

The minor in Aquatic Science provides students with an opportunity to focus on aquatic processes associated with different water environments, such as rivers, lakes and groundwaters. Emphasis is given to physical, chemical and biological processes that govern the movement, fate, and management of water on timescales of seconds to decades. Attention is also given to the role of water (and associated chemicals, nutrients and sediments) within ecosystems and society.

Students are required to take a minimum of 35 credit hours. Of these, 14 credit hours are foundational courses in Chemistry, Mathematics, and Physics; 12 credit hours are required aquatic science courses; and a minimum of 9 credit hours are selected from a list of suggested elective courses. Students may use 17 credit hours of lower-division courses and 6 credit hours of upper-division courses to meet the requirements of a major or another minor. Some upper-division courses may be taught in alternate years; students should consider this when planning their course sequences.

Required Courses

Lower-Division Requirement

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Lab I
ENSC 202-3 Introduction to Aquatic Systems
MATH 100-3 Calculus I
MATH 101-3 Calculus II
PHYS 100-4 Introduction to Physics I
or PHYS 110-4 Introductory Physics I: Mechanics

Upper-Division Requirement

BIOL 302-3 Limnology
GEOG 310-3 Hydrology
ENGR 451-3 Groundwater Hydrology

Elective Courses*

A minimum of ~~9~~ Nine credit hours from the following list:

- BIOL 402-3 Aquatic Plants
- BIOL 406-3 Fish Ecology
- ~~ENGR 350-3 Fluid Mechanics~~
- ENGR 254-4 Fluid Mechanics I
- ENSC 450-3 Environmental and Geophysical Data Analysis
- ENSC 454-3 Snow and Ice
- GEOG 311-3 Drainage Basin Geomorphology
- GEOG 405-3 Fluvial Geomorphology

*Students must ensure that all prerequisites are fulfilled prior to registering in any course.

6. Authorization:

SCCC Review Date: February 28, 2022

Program / Academic / Administrative Unit: Environmental Science Program

Faculty: Environment

Faculty Council Motion Number: FEFC 2022:04:14:04

Faculty Council Approval Date: April 14, 2022 (pending)

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.08 omnibus

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MRTD
Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202205.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the list of course options in Aquatic Systems for the Environmental Science Minor in Environmental Science on page 112 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

The motion is proposed to reflect changes in course offerings in the Environmental Engineering program on the topic of fluid mechanics.

3. **Implications of the changes for other programs, etc., if applicable:**

The motion has been prepared in consultation with the Environmental Engineering program and the School of Engineering.

4. **Reproduction of current Calendar entry for the item to be revised:**

Minor in Environmental Science

The minor in Environmental Science is intended for students who are not majoring in Environmental Science and offers an introduction to pollution and management and the four environmental systems: aquatic, atmospheric, ecological, and terrestrial. Students are given the opportunity to develop more depth in one or two areas. Students in this minor gain an exposure to fundamental biological, chemical and physical aspects integral to the field of environmental science.

The minor in Environmental Science requires the completion of 21 credit hours from the courses listed below, 12 of which must be at the upper-division level. Students may use a maximum of two courses (6 credits hours) to fulfill the program requirements for a major or another minor.

Students must select at least one course from each of the following lists. All courses listed for the minor have prerequisites; students must ensure that all prerequisites are fulfilled prior to registering in any course.

Note: Some upper-division courses may be taught in alternate years; students should consider this when planning their course sequences.

Aquatic Systems

BIOL 302-3 Limnology
BIOL 402-3 Aquatic Plants
BIOL 406-3 Fish Ecology
ENGR 350-3 Fluid Mechanics

ENGR 451-3 Groundwater Hydrology
ENSC 202-3 Introduction to Aquatic Systems
ENSC 454-3 Snow and Ice
GEOG 310-3 Hydrology

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Minor in Environmental Science

The minor in Environmental Science is intended for students who are not majoring in Environmental Science and offers an introduction to pollution and management and the four environmental systems: aquatic, atmospheric, ecological, and terrestrial. Students are given the opportunity to develop more depth in one or two areas. Students in this minor gain an exposure to fundamental biological, chemical and physical aspects integral to the field of environmental science.

The minor in Environmental Science requires the completion of a minimum of 21 credit hours from the courses listed below, a minimum of 12 of which must be at the upper-division level. Students may use a maximum of two courses (a minimum of 6 credits hours) to fulfill the program requirements for a major or another minor.

Students must select at least one course from each of the following lists. All courses listed for the minor have prerequisites; students must ensure that all prerequisites are fulfilled prior to registering in any course.

Note: Some upper-division courses may be taught in alternate years; students should consider this when planning their course sequences.

Aquatic Systems

BIOL 302-3 Limnology
BIOL 402-3 Aquatic Plants
BIOL 406-3 Fish Ecology
~~ENGR 350-3 Fluid Mechanics~~
ENGR 254-4 Fluid Mechanics I
ENGR 451-3 Groundwater Hydrology
ENSC 202-3 Introduction to Aquatic Systems
ENSC 454-3 Snow and Ice
GEOG 310-3 Hydrology

6. Authorization:

SCCC Review Date: February 28, 2022

Program / Academic / Administrative Unit: Environmental Science Program

Faculty: Environment

Faculty Council Motion Number: FEFC 2022:04:14:05

Faculty Council Approval Date: April 14, 2022 (pending)

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Motion Number (assigned by
Steering Committee of Senate): S-202205.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course NRSB 497-8 Specialty Focus in Nursing be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** January 2023
2. **Academic Program:** Northern Baccalaureate Nursing Program (BScN)
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** NRSB 497-8
4. **Course Title:** Specialty Focus in Nursing
5. **Goal(s) of Course:**

Students will master the following at the novice registered nurse level:

- Theoretical knowledge relevant to practice in a specialty area of nursing
- General, and specialty area specific, psychomotor skills and use of technology necessary for delivery of patient care in a specialty area of nursing
- Clinical judgment needed for the delivery of safe, efficient and effective patient care within the nursing specialty context
- Organizational skills for delivery of safe, efficient and effective patient care within the nursing specialty context
- Holistic patient assessment with a focus on the specialty-related needs of the patient

6. Calendar Course Description:

This course comprises both theory and clinical practicum experience in a particular specialty area of nursing practice. The specialty area varies depending on the students' interests and the opportunities available.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: N/A

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) **Is variable credit available for this course?** Yes _____ No X

Variable credit is denoted by the following examples:

- i) “**3-6**”: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) “**3,6**”: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture 3

Laboratory 4

Seminar 0

Other (please specify) clinical practice 300 hours over 8-9 weeks

9. Prerequisites (taken prior):

NRSG 410-7, NRSG 411-7, NRSG 412-7, and NRSG 415-7, or permissions of the Chair
Major Restriction: Restricted to students in the Northern Baccalaureate Nursing Program

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: NURS 497-(6, 8)

13. Course Equivalencies: None

14. Grade Mode: NORMAL

15. Course to be offered: each semester _____
each year X
alternating years _____

16. Proposed text / readings: Will be determined based on the area of specialty nursing education.

B. Significance Within Academic Program

1. Anticipated enrolment 5

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: X (Focus option) Minor: _____ Other: _____

4. Elective in: Major: _____ Minor: _____ Other: _____

5. Course required by another major/minor: No

6. **Course required or recommended by an accrediting agency:**

British Columbia College of Nurses and Midwives

7. **Toward what degrees will the course be accepted for credit?** BScN

8. **What other courses are being proposed within the Program this year?** None

9. **What courses are being deleted from the Program this year?** None

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**

2. **Is a preclusion required?** Yes _____ No X

3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A

4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____ N/A

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes X No _____

If yes, please describe requirements:

This is a specialty education course provided by Northern Health Authority.

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**

i. **College Staffing:**

One Clinical Instructor
Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):** N/A

iii: **Library Holdings:** Will follow

iv. **Computer (time, hardware, software):** Web shell for blended course delivery

E. Additional Attached Materials None

F. Other Considerations

1. First Nations Content*: Yes** _____ No X

* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**If “yes.” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. Other Information: N/A

3. Attachment Pages (in addition to required “Library Holdings” Form): 0 pages

G. Authorization

Reviewed by SCCC: March 21, 2022

Faculty: Human and Health Sciences

Faculty Council Motion Number(s): **FHHSFC.2022.04.21.03**

Faculty Council Approval Date(s): April 21, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.10

Moved by: K. Stranack

Seconded by: R. Camp

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MRTD
Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: NRSG 497-8

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

The current library holdings are adequate to support this course because we have a well-rounded collection, both print and electronic, that addresses various specialties within nursing.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature
Trina Fyfe – Health Sciences Librarian

March 18, 2022
Date

Motion Number (assigned by
Steering Committee of Senate): S-202205.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the Northern Baccalaureate Nursing Program (NBNP) requirements on page 165 of the 2021/2022 undergraduate calendar (PDF), be approved as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

To provide Northern Baccalaureate Nursing Program (NBNP) BScN students the opportunity to participate in specialty nursing education options provided by Northern Health.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

Program Requirements

300 Level

NRSG 300-4	Fundamentals of Nursing
NRSG 301-3	Health Assessment
NRSG 302-3	Pathophysiological Concepts
NRSG 303-3	Pharmacology
NRSG 304-3	Ethics and Law for Nursing Practice
NRSG 305-3	Concepts for Evidence-Informed Nursing
NRSG 310-3	Introduction to Nursing Practice
NRSG 311-7	Medical and Surgical Nursing Practice 1

400 Level

NRSG 400-3	Nursing Leadership for Quality Care
NRSG 410-7	Professional Practice: Mental Health and Addictions Nursing
NRSG 411-7	Professional Practice: Community Health Nursing
NRSG 412-7	Professional Practice: Maternal and Child Health Nursing
NRSG 415-7	Medical and Surgical Nursing Practice 2

At least one of the following areas of clinical focus:

NRSG 420-8	Community Health Nursing
NRSG 421-8	Rural Health and Nursing
NRSG 422-8	Indigenous Health and Nursing
NRSG 423-8	Mental Health and Addictions Nursing
NRSG 424-8	Acute Care Nursing
NRSG 425-8	Pediatric Nursing

5. **Proposed revision with changes underlined and deletions indicated clearly using**

~~“strikethrough”~~:

Program Requirements

300 Level

NRSG 300-4	Fundamentals of Nursing
NRSG 301-3	Health Assessment
NRSG 302-3	Pathophysiological Concepts
NRSG 303-3	Pharmacology
NRSG 304-3	Ethics and Law for Nursing Practice
NRSG 305-3	Concepts for Evidence-Informed Nursing
NRSG 310-3	Introduction to Nursing Practice
NRSG 311-7	Medical and Surgical Nursing Practice 1

400 Level

NRSG 400-3	Nursing Leadership for Quality Care
NRSG 410-7	Professional Practice: Mental Health and Addictions Nursing
NRSG 411-7	Professional Practice: Community Health Nursing
NRSG 412-7	Professional Practice: Maternal and Child Health Nursing
NRSG 415-7	Medical and Surgical Nursing Practice 2

At least one of the following areas of clinical focus:

NRSG 420-8	Community Health Nursing
NRSG 421-8	Rural Health and Nursing
NRSG 422-8	Indigenous Health and Nursing
NRSG 423-8	Mental Health and Addictions Nursing
NRSG 424-8	Acute Care Nursing
NRSG 425-8	Pediatric Nursing
<u>NRSG 497-8</u>	<u>Specialty Focus in Nursing</u>

6. Authorization:

Reviewed by SCCC: March 21, 2022

Program / Academic / Administrative Unit: School of Nursing

Faculty: Human and Health Sciences

Faculty Council Motion Number: **FHHSFC.2022.04.21.03**

College Council Approval Date: April 21, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.11

Moved by: K. Stranack

Seconded by: K. Rennie

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MRTD
Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the Environmental Engineering Degree Program Requirements (UNBC Program) on page 102 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** The lack of a course with numerical methods content was identified in a previous accreditation report of the Joint Environmental Engineering program. That report will be considered when our new programs are reviewed for accreditation, and the change is being made to remedy that situation.
3. **Implications of the changes for other programs, etc., if applicable:** The Math Department has been consulted in regard to this change. The MATH department is in the process of removing CPSC 100-3 as a prerequisite to allow ENGR students to register.
4. **Reproduction of current Calendar entry for the item to be revised:**

Third Year (Semesters 5 & 6)

CIVE 260-4 Soil Mechanics I
ENGR 300-3 Sustainable Principles of Engineering
ENGR 353-3 Hydrology and Open Channel Flow
ENGR 354-3 Fluid Mechanics II
ENGR 358-4 Waste and Wastewater Systems
ENGR 380-3 Engineering Economics
ENVE 310-3 Environmental Engineering Processes
ENVE 317-3 Engineering Design III: Municipal Engineering
ENVE 318-3 Environmental Engineering Measurement Lab
ENVE 351-4 Groundwater Flow and Contaminant Transport

6 credit hours chosen from the lists of electives

Fourth Year (Semesters 7 & 8)

ENGR 410-3 Professional Practice & Law
ENGR 412-3 Engineering Business & Project Management
ENSC 406-3 Environmental Modelling
ENVE 400-3 Capstone Design Project I
ENVE 401-6 Capstone Design Project II
ENVE 430-3 Energy Systems
ENVE 455-3 Engineering Hydrology

12 credit hours chosen from the lists of electives

Electives

Electives must be chosen from the following lists.

6 credit hours of the following:

CIVE 370-3 Transportation Systems
CIVE 451-3 Building Physics
CIVE 481-3 Urban and Regional Planning
ENVE 421-3 Contaminant Transport in the Environment
ENVE 462-3 Geo-environmental Engineering

6 credit hours of the following:

ENSC 307-3 Introduction to Geochemistry
ENSC 308-3 Northern Contaminated Environments
ENSC 325-3 Soil Physical Processes and the Environment
ENSC 412-3 Air Pollution
ENSC 425-3 Climate Change and Global Warming
ENSC 450-3 Environmental and Geophysical Data Analysis
ENSC 452-3 Reclamation & Remediation of Disturbed Environments
FSTY 205-3 Introduction to Soil Science
FSTY 345-3 Wood Materials Science
FSTY 425-3 Soil Formation and Classification
GEOG 205-3 Cartography and Geomatics
GEOG 210-3 Introduction to Earth Science
GEOG 311-3 Drainage Basin Geomorphology
GEOG 202-3 Resources, Economies, and Sustainability
GEOG 401-3 Tenure, Conflict and Resource Geography
GEOG 403-3 First Nations and Indigenous Geographies
NREM 303-3 Aboriginal Perspectives on Land and Resource Management
NREM 306-3 Society, Policy and Administration
POLLS 100-3 Contemporary Political Issues

5. Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":

Third Year (Semesters ~~5~~ and 6)

CIVE 260-4 Soil Mechanics I
ENGR 300-3 Sustainable Principles of Engineering
ENGR 353-3 Hydrology and Open Channel Flow
ENGR 354-3 Fluid Mechanics II
ENGR 358-4 Waste and Wastewater Systems
ENGR 380-3 Engineering Economics
ENVE 310-3 Environmental Engineering Processes
ENVE 317-3 Engineering Design III: Municipal Engineering
ENVE 318-3 Environmental Engineering Measurement Lab
ENVE 351-4 Groundwater Flow and Contaminant Transport
MATH 335-3 Numerical Methods

~~6~~3 credit hours chosen from the lists of electives

Fourth Year (Semesters 7 & 8)

ENGR 410-3 Professional Practice & Law
ENGR 412-3 Engineering Business & Project Management
ENSC 406-3 Environmental Modelling
ENVE 400-3 Capstone Design Project I
ENVE 401-6 Capstone Design Project II
ENVE 430-3 Energy Systems
ENVE 455-3 Engineering Hydrology

12 credit hours chosen from the lists of electives

Electives

Electives must be chosen from the following lists.

6 credit hours of the following:

CIVE 370-3 Transportation Systems
CIVE 451-3 Building Physics
CIVE 481-3 Urban and Regional Planning
ENVE 421-3 Contaminant Transport in the Environment
ENVE 462-3 Geo-environmental Engineering

6 credit hours of the following:

ENSC 307-3 Introduction to Geochemistry
ENSC 308-3 Northern Contaminated Environments
ENSC 325-3 Soil Physical Processes and the Environment
ENSC 412-3 Air Pollution
ENSC 425-3 Climate Change and Global Warming
ENSC 450-3 Environmental and Geophysical Data Analysis
ENSC 452-3 Reclamation & Remediation of Disturbed Environments
FSTY 205-3 Introduction to Soil Science
FSTY 345-3 Wood Materials Science
FSTY 425-3 Soil Formation and Classification
GEOG 205-3 Cartography and Geomatics
GEOG 210-3 Introduction to Earth Science
GEOG 311-3 Drainage Basin Geomorphology
GEOG 202-3 Resources, Economies, and Sustainability
GEOG 401-3 Tenure, Conflict and Resource Geography
GEOG 403-3 First Nations and Indigenous Geographies
NREM 303-3 Aboriginal Perspectives on Land and Resource Management
NREM 306-3 Society, Policy and Administration
POLS 100-3 Contemporary Political Issues

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Engineering Faculty Council (EFC) Motion #:

Engineering Faculty (EFC) Approval Date:

Faculty Leadership Team (FLT) Motion Number:

Faculty Leadership Team (FLT) Approval Date:

Faculty Council (FSE) Motion Number: FSE FC 2022: 07:04:03

Faculty Council (FSE) Approval Date: April 7, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not Applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not Applicable

7. Other Information

Attachment Pages: 0# pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.12

Moved by: A. Sommerfeld

Seconded by: K. Stranack

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MRTD
Chair's Signature

For recommendation to ✓, or information of _____ Senate.

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the UNBC Academic Dates for the September 2022 semester in the 2022-2023 academic year be approved as proposed.

Effective Date: Upon approval of Senate

Rationale: To adjust the academic calendar to fix the previous adjusted dates, which erroneously added four (4) additional instructional days to the September 2022 semester to accommodate for one added day of commemoration (Truth & Reconciliation Day, September 30); and to allow time for end of semester grade processing, as our student systems are unavailable during the holiday break due to mandatory year end upgrades. 62 instructional days per semester is the average number of instructional days per semester in previous academic years. In addition, while 11 instructional days for Friday has no precedence in previous academic calendars, Monday frequently has only 11 instructional days (as recently as September 2019). Currently, only the 2022-23 academic year is being revised as the day of commemoration has yet to be passed as a statutory day in BC, though the public sector has been advised by the BC government to recognize the day in 2022. One non-instructional day (Wednesday, December 7, 2022) is being added to accommodate exam scheduling as sections with classes that end on Monday or Tuesday cannot be scheduled (to the best of the Office of the Registrar's ability) in the two days following those last day of classes.

Motion proposed by: Office of the Registrar

Academic Program: All programs

Implications for Other Programs / Faculties? All programs

Faculty:

Faculty Council / Committee Motion Number:

Faculty Council / Committee Approval Date:

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.13

Moved by: T. Whitcombe

Seconded by: K. Stranack

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date

MATD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SEPTEMBER 2022 SEMESTER ACADEMIC DATES

New proposed dates:

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Orientation Day: Tuesday, Sept 6

Start of Classes: Wednesday, Sept 7

Add/Drop Date: Wednesday, Sept 21

Withdrawal Date: Thursday, Oct 27

Last Day of Classes: ~~Friday, Dec 9~~ Tuesday, Dec 6

First Day of Exams: ~~Saturday, Dec 10~~ Thursday, Dec 8

Last Day of Exams: ~~Wednesday, Dec 21~~ Monday, Dec 19

Total Exam Days: 10

Tentative Maintenance:

of Monday Instructional Days: 12

of Tuesday Instructional Days: 13

of Wednesday Instructional Days: ~~14~~ 13

of Thursday Instructional Days: ~~14~~ 13

of Friday Instructional Days: ~~12~~ 11

Number Instructional Days: ~~66~~ 62 (12+14 13+14 13+14 13+12 11)

NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Original dates approved at October 2021 Senate:

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Orientation Day: Tuesday, Sept 6

Start of Classes: Wednesday, Sept 7

Add/Drop Date: Wednesday, Sept 21

Withdrawal Date: Thursday, Oct 27

Last Day of Classes: Friday, Dec 9

First Day of Exams: ~~Wednesday, Dec 7~~ Saturday, Dec 10

Last Day of Exams: ~~Friday, Dec 17~~ Wednesday, Dec 21

Total Exam Days: 10

Tentative Maintenance: Sunday, Dec 18

of Monday Instructional Days: 12

of Tuesday Instructional Days: ~~13~~ 14

of Wednesday Instructional Days: ~~13~~ 14

of Thursday Instructional Days: ~~13~~ 14

of Friday Instructional Days: 12

Number Instructional Days: ~~63~~ 66 (12-~~13~~ ~~13~~ ~~13~~ 14-14-14-12)

NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the following list of courses be excluded from the parking list (Table 1) and parked (Table 2).

Effective Date: April 1, 2022

Rationale: S-201804.15 laid out the process for parking courses that appear in the Academic Calendars but have not been offered in 5 years or more. If a course was last offered prior to May 2017, it was placed on the parking list. If a Program Chair wished to remove a course from the parking list, they were instructed to provide rationale to their Faculty Dean. The remaining list of courses will be parked on April 1, 2022.

Motion proposed by: Kimberly Read, Kimberly Figura

Academic Program: Office of the Registrar

Implications for Other Programs / Faculties? Yes, all programs have been contacted and have had the opportunity to remove courses from the parking list. Rationale for keeping such courses in the Calendars was submitted to the Faculty Deans.

Faculty: Faculty of Business and Economics
Faculty of Environment
Faculty of Human and Health Sciences
Faculty of Indigenous Studies, Social Sciences and Humanities
Faculty of Science and Engineering

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 6 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202205.23

Moved by: K. Lewis

Seconded by: L. Chen

Committee Decision:

Approved by SCAAF: _____
Date

Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Table 1 Courses to be excluded from parking (with Faculty Deans' support)

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
ANTH	220	Introduction to Primatology	201105
ANTH	240	The Neandertals	201405
ANTH	311	Anthropology of Food, Drink & Health	201605
ANTH	325	Archaeological Theory	201601
ANTH	400	Thinking Through Anthropology: Ideas for a Better World	200701
ANTH	420	Races, Racism, and Human Biology	201205
ANTH	450	Undergraduate Thesis	200201
ANTH	600	Advanced Anthropological Theory	200701
ANTH	605	Landscapes, Place and Culture	201505
ANTH	607	British Columbia Ethnography	201405
ANTH	609	Advanced British Columbia Archaeology	200601
ANTH	610	Theory of Nation and State	201105
ANTH	614	Religion, Ideology, and Belief Systems	201101
ANTH	616	Archaeological Survey and Mapping	NONE
ANTH	617	Excavation and Field Interpretation in Archaeology	NONE
ANTH	618	Archaeology and First Nations	NONE
ANTH	620	Races, Racism, and Human Biology	NONE
ANTH	623	Urban Anthropology	200701
ANTH	651	Traditional Use Studies	200503
BCMB	601	Basic Science of Oncology	201105
BCMB	603	Advanced Nucleic Acids	201501
BCMB	705	Advanced Topics in Biochemistry and Molecular Biology	201403
BCMB	706	Bioinformatics Tools	NONE
BIOL	440	Internship	201603
BIOL	609	Conservation of Aquatic Ecosystems	NONE
BIOL	632	Aquatic Plants	201605
CHEM	710	Advanced Topics in Analytical Chemistry	201101
COMM	449	Advanced Topics in Marketing	200901
COMM	638	Research in Human Resources Management/Organization Behaviour 2	201601
CPSC	642	Parallel Computing	201701
CPSC	690	Computing Project I	201101
CPSC	720	Advanced Programming Languages	201303
CPSC	741	Advanced Topics in Distributed Computing	201701
CPSC	790	Graduate Seminar	199701
DISM	720	Special Topics	201303
ECON	301	Women and the Economy	200705
ECON	307	Northern BC in the Global Economy	199605
ECON	320	Introduction to Mathematical Economics	201701

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
ECON	321	Economics of Developing Countries	201701
ECON	322	Public Finance	200301
ECON	423	Economics Field School	NONE
ECON	611	Cost-Benefit Analysis	201501
ECON	623	Economics Field Study	NONE
EDUC	492	Special Topics	NONE
EDUC	493	Directed Readings	NONE
EDUC	603	Advanced Quantitative Data Analysis (Lecture/Lab)	201301
EDUC	795	Research Seminar	201603
ENGL	285	Modern British Literature	201701
ENGL	386	19th Century Literature in the United States	201401
ENGL	640	Advanced Studies in Postcolonial Literature	201405
ENGL	685	Advanced Studies in Modern and Contemporary Literature in the United States	201501
ENPL	420	Research Methodology	201605
ENPL	430	Undergraduate Thesis	201701
ENSC	302	Low Carbon Energy Development	201505
ENSC	303	Energy Systems and Sustainability	201605
ENSC	618	Environmental Measurement and Analysis	201605
FNST	145	Tsilhqot'in Language: Level 1	201603
FNST	146	Tsilhqot'in Language: Level 2	201605
FNST	147	Tsilhqot'in Culture: Level 1	201605
FNST	148	Tsilhqot'in Culture: Level 2	NONE
FNST	164	Dakelh / Carrier Culture: Level 2	201101
FNST	167	Tsimshian Culture: Level 1	201701
FNST	168	Tsimshian Culture: Level 2	200705
FNST	206	First Nations Oral Literature	201201
FNST	236	Haisla Language (X_a'islak'ala): Level 4 (Advanced Intermediate)	NONE
FNST	245	Tsilhqot'in: Level 3	201701
FNST	261	A First Nations Culture: Level 3	200301
FNST	262	A First Nations Culture: Level 4	NONE
FNST	263	Dakelh / Carrier Culture: Level 3	200005
FNST	264	Dakelh / Carrier Culture: Level 4	200101
FNST	267	Tsimshian Culture: Level 3	NONE
FNST	268	Tsimshian Culture: Level 4	NONE
FNST	273	Gitxsan Culture: Level 3	NONE
FNST	274	Gitxsan Culture: Level 4	NONE
FNST	280	Aboriginal Medicines I – Harvesting and Preservation	201405
FNST	281	Aboriginal Medicines II – Administering and Ethics	200903
FNST	317	Aboriginal Healing Practices	200503

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
FNST	423	A Study of a First Nations Language Family and its Linguistic Relatives	NONE
FNST	601	Research Methods	NONE
FNST	606	Indigenous Issues in International Perspective	201401
FNST	607	Indigenous Perspectives on Race, Class, Gender and Power	201301
FNST	613	Themes in Aboriginal Women's Studies	201505
FNST	622	First Nations Speeches and Stories	NONE
FNST	623	A Study of a First Nation's Language Family and Its Linguistic Relatives	NONE
FNST	624	The Literature of a First Nation	NONE
FNST	651	Traditional Use Studies	201501
FNST	751	Directed Readings	201305
FNST	790	Internship I	201301
FNST	791	Internship II	201003
FSTY	498	Special Topics	201605
GNDR	610	Feminist Political Philosophy	202105
GNDR	613	Themes in Aboriginal Women's Studies	201505
HHSC	110	Basic Microbiology	NONE
HHSC	111	Anatomy and Physiology I	201405
HHSC	112	Anatomy and Physiology II	201501
HHSC	600	Critical Social and Health Issues in Northern Communities	200501
HHSC	607	Cultural Perspectives on Health and Illness	NONE
HHSC	840	Special Topics in Health Sciences	NONE
HIST	200	Historical Methodology: An Introduction to the Work of the Historian	200505
HIST	280	Colonial Latin America	201501
HIST	302	The Prairie West	201701
HIST	311	History of Feminism	201001
HIST	326	History Through Film	201601
HIST	421	Topics in Environmental History	201005
HIST	701	Themes in the History of Gender	201305
HIST	702	Themes in Indigenous History	201701
HIST	704	Themes in Environmental History	201005
INTS	152	Beginning International Language II	201501
INTS	200	Contemporary Russia	201405
INTS	207	Contemporary Latin America	NONE
INTS	307	Global Resources	200801
INTS	340	The Circumpolar North in Global Perspective	201105
INTS	377	Redefining Security	201701
INTS	410	Environment and Development in the Circumpolar	200701
INTS	440	Internship	201301

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
INTS	640	Environment and Development in the Circumpolar	200701
MATH	405	Topology	201701
MATH	621	Field Theory	201001
MATH	650	Combinatorics	201405
MATH	655	Graphs and Algorithms	201005
MATH	700	Topics in Functional Analysis	200801
MATH	705	Complex Analysis	NONE
MATH	720	Topics in Algebra and Logic	201505
MATH	725	Topics in Topology	201601
MATH	731	Topics in Applied Mathematics	NONE
NORS	498	Special Topics in Northern Studies	200102
NORS	499	Independent Research/Directed Readings in Northern Studies	201001
NRES	710	Modelling and Simulation	201701
NRES	712	Spatial and Temporal Analyses	201505
NRES	733	Plant-Animal Interactions	201401
NRES	737	Evolutionary Biology	201601
NRES	761	Graduate Field Applications in Resource Management	NONE
NRES	762	Graduate Biology Field School	NONE
NURS	499	Independent Study in Nursing	201405
NURS	701	Advanced Clinical Practice Nursing	200405
ORTM	433	Field School II	201401
ORTM	633	Graduate Field School	201503
PHYS	606	Subatomic Physics	NONE
PHYS	609	Mathematical Methods in Physics	201701
PHYS	720	Condensed Matter Physics	199805
PHYS	730	Advanced Nuclear Physics	NONE
PHYS	740	Elementary Particle Physics	NONE
POLS	302	How Government Works	201505
POLS	309	Politics and Society in China	201305
POLS	338	Parties and Elections	201405
POLS	405	Special Topics in Political Science	201501
POLS	605	Topics in Society and Democracy	201301
POLS	672	Seminar in Political Philosophy	201005
POLS	797	Graduate Project	201405
PSYC	417	Behaviour Modification	201601
PSYC	631	Psychopathology	201401
PSYC	812	Independent Research	200501
PSYC	815	Social Psychology	201401
PSYC	820	Health Psychology	201205
PSYC	825	Cognitive Neuropsychological Assessment	NONE

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
PSYC	826	Personality Assessment	NONE
PSYC	830	Psychological Interventions	NONE
PSYC	845	Developmental Psychology	NONE
PSYC	850	Special Topics in Advanced Psychology	201503
PSYC	870	Fieldwork Practicum	NONE
SOCW	445	Social Work and Cross-Cultural Practice	201603
SOCW	499	Directed Readings	201701
STAT	499	Special Topics in Statistics	NONE
STAT	530	Undergraduate Thesis	NONE
STAT	704	Seminar in Statistics	NONE
STAT	731	Advanced Topics in Statistics	201605
WMST	302	Women and the Contemporary World	201005
WMST	307	Qualitative Research Methods	NONE

Table 2 The following courses will be parked effective April 1, 2022

SUBJECT	COURSE	TITLE	LAST OFFERING (With Enrollment)
ANTH	320	Biology of Circumpolar Peoples	201005
BCMB	609	Enzymology	NONE
CHEM	302	Environmental Chemistry I	201301
CHEM	405	Topics in Biochemistry	200905
CHEM	605	Topics in Biochemistry	201101
CHEM	703	Advanced Topics in Inorganic Chemistry	NONE
COMM	305	Case Studies in Business	201405
COMM	639	Research in Human Resources Management/Organization Behaviour 3	NONE
COMM	798	Independent Study	201503
CPSC	126	Introduction to Computing	201401
CPSC	723	Transaction Processing and Concurrency	NONE
CPSC	740	Analysis and Modelling of Communication Networks	NONE
ENGL	231	An Introduction to Canadian Literature	201603
FNST	171	Métis Studies Level One	200805
FNST	172	Métis Studies Level Two: The Métis Nation and the Canadian State	200701
FNST	271	Métis Studies Level 3: Métis Communities in Town and Country	200705
FNST	272	Métis Studies Level 4: Working with Métis Communities	200601
FNST	400	Community-Based Research Project	201103
FNST	497	Senior Project in First Nations Studies	200505
INTS	251	Intermediate International Language I	201405
INTS	252	Intermediate International Language II	201501
NURS	430	Community Continuing Care Nursing	200001
POLS	412	Comparative Aboriginal State Relations	201001
POLS	612	Comparative Aboriginal-State Relations	201001
SOCW	449	Gender and Sexuality	201801
SOCW	640	Social Work Supervision and Leadership	201701
WMST	309	Gender and Film	200705

Motion Number (assigned by
Steering Committee of Senate): S-201804.15

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That process for parking courses be approved as proposed.

Effective Date: Jan 2018

Rationale: The primary purpose of developing a process for “parking courses” is to remove courses that are listed in the calendar but have not been offered for a period of time. This provides reliable information on courses actually available to students in a given calendar. This process provides an opportunity for programs to review their current offerings and determine if specific courses will be offered. In order to actualize motion S-201105.04, we have reviewed potential actions and in order to actually put the parking of courses in place we propose the following process.

Motion proposed by: Bert Annear

Academic Program: Office of the Registrar

Implications for Other Programs / Faculties? Parking courses will have an impact on all Program/Faculty Areas of the University

College: not applicable

College Council / Committee Motion Number: not applicable

College Council / Committee Approval Date: not applicable

Attachment Pages (if applicable): 1

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201804.03

Moved by: R. Foo

Seconded by: E. Jensen

Committee Decision: CARRIED

Approved by SCAAF: April 4, 2018
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Parking Courses

The primary purpose of park of courses that are listed in the calendar but are not being offered is to provide reliable information on what courses are actually available to students. It is also designed to encourage programs to review their course offerings and the various factors that determine what should be offered.

Parking:

1. On the first working day of February the Office of the Registrar will compile a list of courses that have not been offered in the last five years (effective January semester).
2. This list will be distributed to the Provost, the Deans and the Chairs.
3. There will be a 28 day reviewing period from the first working day of February.
4. During the review period chairs of the academic units may provide written rationale to their Dean as to why a course should remain on the active list.
5. Courses with supported rationale from both the Chair and the Dean will move to the March SCAFF Meeting.
6. On the first working day of April courses on the list will be parked.
7. If a course has been parked for three years the course will be deleted effective the first working day of April.
8. At the April Senate meeting, a report be included on the consent agenda that will provide the list of courses that will be parked.

Courses that have been parked may be reactivated.

Reactivating:

1. Request reactivation of parked course to academic.calendar@unbc.ca
2. The Office of the Registrar will provide the Calendar Entry from when the course was parked
 - a. If there are no changes requested to Calendar Entry – motion to activate course will move to SCAFF.
 - b. If changes are required:
 - i. Minimal changes (ie. Change to pre-requisite, small title change or limited description change): SCAFF Proposed Revision of Calendar Entry motion form completed and submitted to SCCC.
 - ii. Substantial changes (ie. Title and course description change): SCAFF New Course Approval Motion Form completed and submitted to SCCC.

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the changes to the Academic unit names be approved as proposed:

Faculty of Environment

- ⇒ Change From: Outdoor Recreation, Tourism and Management
Change To: ***Outdoor Recreation and Tourism Management***
- ⇒ Remove: Natural Resources Management

Faculty of Science and Engineering

- ⇒ Change From: Chemistry and Biochemistry
Change To: ***Department of Chemistry and Biochemistry***
- ⇒ Change From: Computer Science
Change To: ***Department of Computer Science***
- ⇒ Change From: Mathematics and Statistics
Change To: ***Department of Mathematics and Statistics***
- ⇒ Change From: Physics
Change To: ***Department of Physics***

Effective Date: June 1, 2022

Rationale: In 2019, on the approval and recommendation of the UNBC Senate, the UNBC Board of Governors approved the establishment of five (5) Faculties (Motion #201BP02.01.06 Alignments and Faculty Names). In 2020, on the approval of the UNBC Senate, the Engineering degree programs were consolidated into a single unit of the "School of Engineering" (Motion S-20208.03).

In creating the proposed Structure and Governance documents for the Five Faculties and the Division of Medical Sciences, the Academic unit names were also adjusted where necessary to reflect the actual structure of the units and the disciplines represented within them.

Motion proposed by: Peter Reiners, Dean, Faculty of Environment and Deborah Robert, Dean, Faculty of Science and Engineering.

Academic Program: Not Applicable

Implications for Other Programs / Faculties? None

Colleges: Faculty of Environment and Faculty of Science and Engineering

College Council / Committee Motion Numbers: Faculty of Environment Faculty Council Motion: FEFC 2022:04:03 and Faculty of Science and Engineering Motion: FSE FC 2022:05:05:03.

College Council / Committee Approval Date: Faculty of Environment: April 3, 2022 and Faculty of Science and Engineering: May 5, 2022.

Attachment Pages (if applicable): 2 pages (*Original Alignments and Faculty Names*)
(Please reference the proposed Structure and Governance of the Faculties and the Division of Medical Sciences package and motions)

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

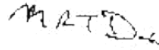
Motion No.: SCAAF2022 05.14

Moved by: T. Whitcombe

Seconded by: A. Sommerfeld

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2022
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

SUBJECT: "SCHOOLS" WITHIN THE UNIVERSITY**1. Purpose**

Academic units, with the assent of their College Council and the Senate Committee on Academic Policy and Planning, may be advanced to Senate for designation as "Schools" within the University, providing they meet all the necessary criteria, as outlined in the Scope of this policy.

2. Scope

- The academic unit must offer a program, or a group of closely-related programs, most or all of which lead (or can lead), directly or by examination, to professional certification for program graduates.
- By comparison with other academic units, the academic unit seeking the designation "School" must offer a program emphasizing skills training.
- The academic unit must not be subdivided into smaller academic units.
- A persuasive case must be made that the designation offers a distinct benefit in the context of student recruitment, professional certification after graduation, and/or the pursuit of research funding by faculty.
- Any changes in this area must be consistent with the University's commitment to interdisciplinary in its academic programming.

3. The Characteristics of Schools:

The protocols under which institutions choose to designate certain academic units as "schools" vary widely, and indeed universities are free to use whatever terminology they wish in naming their programs. A cursory review of Canadian practices reveals a degree of commonality, however. Generally speaking "schools" (as opposed to "departments" or "programs"):

- may be led by persons of varying designations in academic rank – Chairs, Directors or Deans.
- lead or may lead to a professional or quasi-professional standing for graduates. For example, "Schools" of Nursing are common and usually lead to professional certification for graduates. "Schools of Business" are common and may lead to CPA certification.
- emphasize skills training in the context of a University educational environment.
- are small by way of comparison to faculties or colleges, and equate in size roughly to Departments.
- are not subdivided into smaller academic units. For example, the four Veterinary Colleges in Canada lead to professional qualification but, because they contain Departments as academic units, are referred to as Faculties. Nor do Engineering/Applied Science programs generally carry the designation "School."
- may or may not be externally accredited. External accreditation may be a factor in designating a program area as a "School," as in the case of Nursing, for example. By contrast, however, most Chemistry programs in Canada are externally accredited; but traditionally the Academic Unit is referred-to as a Department. A degree in Chemistry generally does not lead to professional certification.

4. Authority:

Senate would be charged with making a final decision on the advice of the relevant College Council, through the Committee on Academic Policy and Planning.

Motion Number (assigned by
Steering Committee of Senate): S-202205.18

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the Department of Economics be renamed the School of Economics.

Effective Date: June 1, 2022

Rationale: In 2019, on the approval and recommendation of the UNBC Senate, the UNBC Board of Governors approved the establishment of five (5) Faculties (Motion #201BP02.01.06 Alignments and Faculty Names). In creating the proposed Structure and Governance of the Faculty of Business and Economics that is being presented to the Senate Committee on Academic Affairs, the Academic unit names were also considered.

In alignment with the UNBC policy on “Schools”, it was envisioned that the new Faculty of Business and Economics consolidate the Economics programs into the “School of Economics”. The School consists of Economics, Joint Economics and International Studies, Joint Economics and Political Science, and Joint Economics and Mathematics, Honours, MA in Development Economics, and MA in International Studies degree programs.

The motion proposing the name “School of Economics” is being brought forward by the Faculty of Business and Economics to address issues surrounding the “Economic Development” designation and certification. The designation of “School of Economics” will recognize the skills training and pathway that lead to a professional certification after graduation. Completion of a degree in Economics and three years of economic development work experience, leads to the Ec.D. Professional Certification (offered through the Economic Developers’ Association of Canada) and thus significant career opportunities. Other benefits are enhanced student recruitment and parity for Economics with the School of Business and other professional Schools at UNBC.

Motion proposed by: Ron Camp, Dean, Faculty of Business and Economics

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

Faculty: Not Applicable

Faculty Council / Committee Motion Number: FBEFC 2021.04.01.02, FBEFC 2021.05.20.05, FBEFC 2022.03.024.02

Faculty Council / Committee Approval Date: April 1, 2021, May 20, 2021, March 24, 2022

Attachment Pages (if applicable): 0 pages

Academic Restructuring

Whereas, on the approval and recommendation of the UNBC Senate, the UNBC Board of Governors approved the establishment of five (5) Faculties (Motion #201BP02.01.06 Alignments and Faculty Names) conceptually aligned as approved by Senate (Motion: #S-201811.17) and follows:

- Physical & Applied Sciences
- Humanities, Social & Indigenous Studies
- Natural Resources & Environmental Studies
- Health & Human Sciences
- Business & Economics

subject *inter alia* to discussions and decisions with respect to naming and affiliation also outlined in that Senate motion;

And whereas such discussions occurred with and among Faculty Members and Academic Units, specifically: the Provost and Vice-President Academic met individually with each Academic unit to discuss the overall process, estimated timelines, and preferences for affiliation within the new five Faculty model. In some cases, multiple meetings were arranged to discuss the needs of the Academic unit and to answer questions related to the potential alignments. Recognizing that not all faculty members could be in attendance at each of the meetings, an e-vote was initiated to ensure an inclusive process.

With the preferred alignments democratically determined, the Provost and Vice-President Academic invited all Academic units to come together within each of the five Faculties to discuss the naming. At each of the five Faculty meetings, proposals put forward by faculty members were discussed, along with the method of calculating the final results of the vote. The results of the e-votes on naming of the Faculties were announced on April 18th, 2019.

Now therefore be it resolved that, the following Academic unit affiliations within the five thematically arranged faculties, along with the proposed name for each of the Faculties, be approved (Motion S202103.06 Revised the Academic Unit Names):

- **Faculty of Business and Economics**
 - School of Business
 - Department of Economics -> **School of Economics**

- **Faculty of Human and Health Sciences**
 - School of Education
 - School of Health Sciences
 - School of Nursing
 - Department of Psychology
 - School of Social Work
 - UNBC Division of Medical Sciences

**The Division of Medical Sciences has been established as a separate and distinct academic administrative unit. The Division of Medical Sciences is connected to the Faculty of Human and Health Sciences only for the purposes of professional academic association and collaboration.*

- **Faculty of Indigenous Studies, Social Sciences and Humanities**
 - Department of Anthropology
 - Department of English
 - Department of First Nations Studies
 - Department of History
 - Department of Global and International Studies
 - Department of Political Science
 - Women’s and Gender Studies
 - Northern Studies
 - Interdisciplinary Studies

- **Faculty of Environment**
 - Department of Ecosystem Science and Management
 - Biology
 - Forestry
 - ~~Natural Resources Management~~
 - Outdoor Recreation, Tourism and Management -> Outdoor Recreation and Tourism Management
 - School of Planning and Sustainability
 - Environmental Planning
 - Environmental and Sustainability Studies
 - Department of Geography, Earth and Environmental Sciences
 - Environmental Science
 - Geography
 - Geographic Information Systems (GIS)

- **Faculty of Science and Engineering**
 - Chemistry and Biochemistry -> Department of Chemistry and Biochemistry
 - Computer Science -> Department of Computer Science
 - Engineering (Civil, Environmental, Integrated,) -> School of Engineering (approved Motion: S-202008.03)
 - Mathematics and Statistics -> Department of Mathematics and Statistics
 - Physics -> Department of Physics

Motion Number (assigned by
Steering Committee of Senate): S-202205.19

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the Terms of Reference for the Senate Committee on Admissions and Degrees (SCAD) and subsequently the Senate Handbook be approved.

Effective Date: Upon approval of Senate

Rationale: Under the 5 Faculty Structure, SCAD would like to ensure representation from SCAD from all Faculties. In addition, to ensure that the committee always has a Chair and committee secretary, SCAD would like to have the Chair be one of the appointed Associate Registrars. If the appointed chair is not available, the Registrar will appoint another Associate Registrar to fill the position.

Motion proposed by: Senate Committee on Admissions and Degrees and Steering Committee of Senate

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

Faculty: Not applicable

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.03

Moved by: S. Zogas **Seconded by:** C. Ho Younghusband

Committee Decision: **CARRIED**

Approved by SCS: May 18, 2022
Date

MRTD
Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

SENATE COMMITTEE ON ADMISSIONS AND DEGREES (SCAD)

Terms of Reference:

- To consider and review admission and admission standards to the University and to programs of study, in consultation with the academic community as appropriate, and to make recommendations to Senate.
- To examine and rule upon applications for articulation, transfer credit and admission which is not clearly resolvable under existing University policies and/or regulations.
- To receive, in advance of each convocation, recommendations for the conferral of degrees, diplomas and certificates; for recommendation to Senate.
- Upon request by the applicant, to reconsider admission or readmission cases as appropriate.

Membership:

President (*ex officio*) only when meeting as the Degree Committee

~~Four~~ Five Faculty Members*

*Ideally, representing ~~different~~ the five Faculties and at least one from a professional program

~~Two persons appointed by the Registrar~~ Associate Registrars, appointed by the Registrar

Two Students, including:

- a) a graduate student
- b) an undergraduate student

Secretary of Senate (non-voting)

When meeting as the Degree Committee, to receive recommendations for the conferral of degrees, diplomas and certificates, added to the membership are: The President, Faculty Deans, and Vice President, Research and Innovation.

Chair: ~~Elected in October by and from the membership.~~ One of the two Associate Registrars, appointed by the Registrar.

Committee Secretary: One of the ~~“Two persons appointed by the Registrar,” to be determined by the Committee members.~~ One of the two Associate Registrars, appointed by the Registrar.

Recording Secretary: Governance Officer

Quorum: Majority, including at least two faculty members and, when meeting as the Degree Committee, the Deans or acting Deans

Reporting Month: September

Structure and Governance of the Faculties and the Division of Medical Sciences



April 4, 2022

Table of Contents

Faculty of Business and Economics3

Proposed Motion.....3

Structure and Governance4

Faculty of Business and Economics Faculty Council Motion18

Faculty of Environment19

Proposed Motion.....19

Structure and Governance20

Faculty of Environment Faculty Council Motion28

Faculty of Human and Health Sciences29

Proposed Motion.....29

Structure and Governance30

Faculty of Human and Health Sciences Faculty Council Motion36

Faculty of Indigenous Studies, Social Sciences and Humanities.....37

Proposed Motion.....37

Structure and Governance38

Faculty of Indigenous Studies, Social Sciences and Humanities Faculty Council Motion.....49

Faculty of Science and Engineering50

Proposed Motion.....50

Structure and Governance51

Faculty of Science and Engineering Faculty Council Motion60

Division of Medical Sciences61

Proposed Motion.....61

Structure and Governance62

Division of Medical Sciences Division Council Motion68



Motion Number (assigned by SCS): S-202205.20

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Faculty of Business and Economics be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Ronald Camp II, Dean

Rationale:

To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17. The development of the Structure and Governance document began with the review of the original College of Science and Management Constitution, then proceeded with consultations within the Faculty of Business and Economics to arrive at the draft Structure and Governance presented.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Faculty of Business and Economics

Faculty Council Motion Number: FBEFC 2021.04.01.02, FBEFC 2021.05.20.05, FBEFC 2022.03.24.02

Faculty Council Approval Date: April 1, 2021, May 20, 2021, March 24, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.04 omnibus

Moved by: C. Ho Youngusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

MATD
Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF THE FACULTY OF BUSINESS AND ECONOMICS (FBE)

(Passed Faculty Council: May 20, 2021)

The Faculty is constituted by the Board of Governors of the University of Northern British Columbia, on the recommendation of Senate, under the authority of the University Act of British Columbia and espouses collegial governance.

1 PREAMBLE - THE VALUES, VISION AND MISSION OF THE FACULTY OF BUSINESS AND ECONOMICS

1.1 VALUES

We value: excellence in teaching, research, and service; freedom of expression; an interdisciplinary and collaborative approach to learning and scholarship built upon a foundation of disciplinary excellence; constructive relationships between faculty, students, and staff; a working environment that promotes respect, integrity, trust, and open dialogue; and close collaborative relationships with community.

As an institution built on understanding and supporting complex systems we value diversity, including demographic or identity diversity based on protected grounds, as well as difference or variety in education, perspectives, opinions, heuristics, disciplines, faculties, skills, and learning opportunities. We value building and sustaining respectful, ethical relationships based on mutual understanding and respect. We value fairness in access to education and employment and in the opportunity to succeed. We also value enabling all individuals on our campuses to fully enjoy the opportunities the university has to offer, and to have all equity seeking groups meaningfully represented in all aspects of Faculty life and decision-making roles Faculty-wide.

1.2 VISION

To be Canada's leading school for education and research in Business and Economics that promotes community well-being, sustainability and resilience for individuals, organizations, and communities.

1.3 MISSION

Through research, teaching and outreach we integrate knowledge from economics, the physical and social sciences, humanities, business administration, and management of natural resources and environments, in order to leverage an understanding of context, create, translate, and mobilize knowledge of sustainable business management practices and economic development, and enhance the long-term, sustainable, differentiated competitive advantage of individuals, organizations, and communities in rural and remote locations and in the global economy.

2 THE GOVERNANCE STRUCTURE OF THE FACULTY OF BUSINESS AND ECONOMICS

This section describes the various entities that make up the Faculty of Business and Economics, their relationship to one another, and decision-making processes. The Faculty is made up of one Council, two Schools, and multiple academic Programs and committees. The Faculty is guided by the principle of collegial governance in its decision-making processes and running its affairs.

2.1 FACULTY COUNCIL

2.1.1 Faculty Council is the senior governing body of the Faculty of Business and Economics (FBE)

2.1.2 The voting membership of Faculty Council shall consist of

- a) all continuing and/or full time academic staff appointed to the Faculty with teaching appointments; but not including undergraduate or graduate students who have a teaching assignment but would not otherwise be a member of Faculty Council;
- b) Librarians who identify themselves as serving primarily FBE Programs and Schools.
- c) One student representative selected from the observer members.

2.1.3 Faculty Council has Observer Members who are representatives of organizations or units either internal or external to the University who may be called upon to provide advice where appropriate. Observers have the same rights as regular members to participate in Faculty Council except that they may not vote or make motions. Observers are appointed by the Dean after consultation with Faculty Council. Observers are selected by the particular organization or unit they represent.

2.1.4 The Faculty Council may change the voting membership by a two thirds majority with appropriate notice of motion (see 3.2.1).

2.1.5 All academic matters within the purview of the Faculty and its component Programs and Schools are subject to the approval of Faculty Council. In particular, all motions going on to Senate or one of its sub-committees require the approval of Faculty Council.

2.1.6 Faculty Council furthers the mission of the Faculty by providing a forum for the discussion of all academic matters within the purview of the Faculty and its component Programs and Schools, and all other matters of Faculty-wide importance.

2.1.7 The Faculty Council shall advise the Dean on other matters when so requested by the Dean or by Senate or when it chooses to do so.

2.2 FACULTY COUNCIL RULES AND PROCEDURES (OPERATIONS)

- 2.2.1 The Faculty Council shall meet once per month during the fall semester and once per month during the winter semester and shall meet at the request of ten percent of the voting membership.
- 2.2.2 Meetings of Faculty Council and of committees of Faculty Council shall make reasonable efforts to seek consensus, and where votes are needed, shall be governed by the Simplified Robert's Rules of Order (see Appendix 4.4) as agreed to by the Faculty Council to the extent which they are not amended by or inconsistent with this document.
- 2.2.3 Written notice of substantive motions must be submitted to the Dean's Office one week prior to a meeting of Faculty Council. The Office of the Dean shall be responsible for the distribution of all motions.
- 2.2.4 On the question being raised by a member, the Chair shall determine the presence or absence of a valid quorum.
- 2.2.5 Quorum for Faculty Council shall consist of fifty percent of eligible voting members in the Faculty as of 1 September each year as determined by the Dean and communicated to the Faculty.
- 2.2.6 All votes shall be cast in person, by e-mail, or by teleconference if off the Prince George campus, and none by proxy. All votes shall be decided by a simple majority except as specified in this document.
- 2.2.7 A simple majority means a simple majority of those voting.
- 2.2.8 A two-thirds majority means two-thirds of those voting.
- 2.2.9 Faculty Council meetings are normally open. A motion to conduct a meeting in-camera may be made at any time and requires a simple majority to pass.
- 2.2.10 Faculty Council meetings will not be recorded without express permission of a simple majority of voting members present.
- 2.2.11 The Faculty Council agenda will be made available to all members at least three days in advance of the meeting.
- 2.2.12 Minutes of Faculty Council meetings will be archived and made available to all members.
- 2.2.13 Members may speak to any debatable motion.
- 2.2.14 The Chair may rule out of order remarks which are not relevant to the issue before the council.

2.2.15 Faculty Council meetings will start with a land acknowledgement

2.3 FACULTY COMMITTEES

2.3.1 Faculty Council will establish standing committees to consider and recommend policy and action to deal with ongoing issues in the Faculty. The Chair and members of such committees will be elected and approved by Faculty Council. Council may also establish ad hoc committees to deal with short term issues (no more than one year). Unless otherwise determined by Faculty Council appointment to ad hoc committees is made by the Dean after a call for volunteers among members. Representation from across the constituencies of the Faculty should be considered in the establishment of any standing or ad hoc committee.

2.4 SCHOOLS AND PROGRAMS

2.4.1 The Faculty of Business and Economics is comprised of two Schools: The School of Business and the School of Economics. These Schools are intended to maintain their professional and disciplinary nature in order to contribute the expertise from their respective fields to the strategic vision of the Faculty and the University.

2.4.2 Schools are responsible for detailed academic planning and recommendations and have budgetary responsibilities.

2.4.3 Schools are comprised of graduate and undergraduate programs.

2.4.4 Subject to the authority of Faculty Council and the supervision of the Dean, School meetings provide a forum for discussion, planning, curriculum, and development of issues under their purview.

2.5 CHAIRS OF SCHOOLS AND PROGRAMS

2.5.1 Under the supervision of the Dean, and the authority of the Faculty Association Collective Agreement, it is the responsibility of Chairs of Schools to provide academic and administrative leadership for their Schools. The Chair has a responsibility to the faculty, staff and students of the Schools, and through the Dean to the senior administration of the University.

2.5.2 The School Chair promotes and facilitates interdisciplinary research and teaching among Programs and represents the School and its interests to relevant bodies both internal and external to the institution.

2.5.3 The School Chair exercises powers related to the management of the School, and implements policies related to the functioning of the School for which he/she is responsible, which may be developed within the School, the Faculty, and the University.

- 2.5.4 The FLT oversees the formation of curriculum committee(s) who report to the Schools.
- 2.5.5 The School Chair recommends all teaching assignments to the Dean of the Faculty. The School Chair seeks assistance from the Curriculum Committee Chair in recommending graduate teaching assignments to the Dean of the Faculty. In the case of the MBA program, the Business School Chair seeks assistance from the MBA Director regarding teaching assignments.
- 2.5.6 Where appropriate, School Chairs are responsible for developing and maintaining links with external agencies including accrediting bodies, professional associations, government ministries and community agencies.
- 2.5.7 The School Chairs have a number of additional responsibilities specified in the Faculty Agreement.

2.6 FACULTY LEADERSHIP TEAM (FLT)

- 2.6.1 The FLT consists of the Dean, the Chairs (or their designates) of all component Schools and the MBA Director, and any other exempt members of the Faculty. The FLT is chaired by the Dean (or designate).
- 2.6.2 The FLT is the executive committee of the Faculty. It attends to ongoing business and management of the Faculty. It provides a forum for the exchange of information and mutual support and advice among its members.
- 2.6.3 The FLT makes recommendations on the functioning of the Faculty and of the Faculty curriculum and allocation of financial and academic resources. Policy recommendations from the FLT require the approval of Faculty Council. All recommendations, decisions and minutes of the FLT are reported through the Chairs or their designate to their Schools.
- 2.6.4 To assure collegiality and transparency the FLT provides input and advice in preparing the budget submission that the Dean makes on behalf of the Faculty to the Provost and Vice President Academic. The FLT is fully informed of all details in the budget submission presented by the Dean.

2.7 THE DEAN

- 2.7.1 Under the supervision of the Provost and Vice-President Academic, it is the responsibility of the Dean of the Faculty of Business and Economics to provide both academic and administrative leadership to the Faculty. The Dean has a responsibility to the faculty, staff, and students of the Faculty as well as to the senior administration of the University. In carrying out these responsibilities the Dean is normally guided by the decisions of Faculty Council and by consultation with the FLT. The Dean represents the Faculty to other units within the University, to the other Faculties, to the Provost and Vice-President Academic, and to agencies and bodies outside the University.
- 2.7.2 The Dean of the Faculty of Business and Economics has a number of responsibilities to the Faculty Council, which include but are not limited to: chairing Faculty Council, designating a replacement as Chair of Faculty Council should the Dean be unable to attend a meeting of Council; calling meetings of the Council; proposing the agenda in consultation with the members of the Faculty; and seeing to the provision of minutes of Council meetings.
- 2.7.3 The Dean has executive responsibility for the development and administration of the Faculty budget. The Dean, in consultation with the School Chairs (who in turn consult with their programs), prepares the Faculty budget each year and presents it to the appropriate senior budgetary committees.
- 2.7.4 The Dean is the direct supervisor of the School Chairs and, is the supervisor of all faculty members through their Chair. The Dean is the direct supervisor of the staff in the Dean's Office, and through the Administrative Coordinator, is the supervisor of the Administrative Assistants.
- 2.7.5 The Dean has final responsibility for human resource allocations within the Faculty.
- 2.7.6 The Dean has additional responsibilities as specified in the Faculty Agreement.

3 LIMITS AND CHANGES

3.1 CONFLICTS WITH OTHER AUTHORITY

3.1.1 Should the Structure and Governance of the Faculty of Business and Economics conflict with (a) the University Act of British Columbia as it applies to the University of Northern British Columbia, (b) the rules and policies of Senate, or (c) contractual agreements entered into by authority of the University Board of Governors such as the Collective Agreement between the Faculty Association and the University; these statutes, policies and agreements shall take precedence over the Structure and Governance of the Faculty of Business and Economics. Otherwise, the Structure and Governance of the Faculty of Business and Economics shall be the final authority in determining the governance of the Faculty of Business and Economics.

3.2 CHANGES TO THE GOVERNANCE STRUCTURE OF THE FACULTY OF THE FACULTY OF BUSINESS AND ECONOMICS

3.2.1 Changes to the Structure and Governance of the Faculty of Business and Economics may be made by a two-thirds majority of those voting provided that notice of motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made. Such changes must be consistent with other external restrictions mentioned in Section 3.1.1.

3.2.2 Changes approved under Section 3.2.1 take effect after ratification by Senate.

4 APPENDICES

4.1 AUTHORITY – THE UNIVERSITY ACT OF BC

This section is from Part 8 of the UNIVERSITY ACT of BRITISH COLUMBIA ([RSBC 1996] CHAPTER 468) with references to faculties replaced by Faculties.

FACULTIES

1.1.1 The Faculties of each university may be constituted by the board, on the recommendation of the senate.

1.1.2 A Dean of a Faculty is the chair of the Faculty of which he or she is the Dean.

POWERS AND DUTIES OF FACULTIES

1.2.1 A Faculty has the following powers and duties:

- (a) to make rules governing its proceedings, including the determining of the quorum necessary for the transaction of business;
- (b) to provide for student representation in the meetings and proceedings of the Faculty;
- (c) subject to this Act and to the approval of the senate, to make rules for the government, direction and management of the Faculty and its affairs and business;
- (d) to determine, subject to the approval of the senate, the courses of instruction in the Faculty;
- (e) subject to an order of the president to the contrary, to prohibit lecturing and teaching in the Faculty by persons other than appointed members of the teaching staff of the Faculty and persons authorized by the Faculty, and to prevent lecturing or teaching so prohibited;
- (f) subject to the approval of the senate, to appoint for the examinations in each Faculty examiners, who, subject to an appeal to the senate, must conduct examinations and determine the results;
- (g) to deal with and, subject to an appeal to the senate, to decide on all applications and memorials by students and others in connection with their respective Faculties;
- (h) generally, to deal with all matters assigned to it by the board or the senate.

1.2.2 A general rule made by a Faculty is not effective or enforceable until a copy has been sent to the senate and the senate has given its approval.

1.2.3 Any of the Faculties may advise the president in any matter affecting the interests of the university, whether academic or disciplinary, but that advice does not limit the powers and authority of the president.

4.2 FBE FACULTY COUNCIL OBSERVER MEMBERS

As of this date, Observer Members include the following:

- (a) Faculty of Business and Economics staff;
- (b) MBA Director
- (c) Administrative Manager (as per workforce plan)
- (d) Academic Student Advisors who are assigned primarily to advising students within the Faculty of Business and Economics.
- (e) Commerce alumni representative;
- (f) Economics alumni representative;
- (g) Representative from Graduate Programs office;
- (h) Representatives from UNBC research institutes;
- (i) Registrar (or designate);
- (j) Faculty of Environment Council representative;
- (k) Faculty of Human and Health Sciences Council representative;
- (l) Faculty of Indigenous Studies, Social Sciences, and Humanities Council representative;
- (m) Faculty of Science and Engineering Council representative;
- (n) Co-op Office representative;
- (o) one graduate student (or designate) enrolled in the MA in Development Economics;
- (p) one graduate student (or designate) enrolled in the MA in International Studies;
- (q) one graduate student (or designate) enrolled in the MSc Program in Business Administration;
- (r) one graduate student (or designate) enrolled in the Master of Business Administration (MBA);
- (s) one undergraduate student (or designate) enrolled in the Bachelor of Arts in Economics or in a Joint Major in Economics; and
- (t) one undergraduate student (or designate) enrolled in the Bachelor of Commerce.

4.3 STANDING COMMITTEES IN FBE

4.3.1 Curriculum Committees

Faculty Council will establish Curriculum Committees for each School within the Faculty. The Curriculum Committees are responsible for the development and maintenance of degree program curricula within the School.

4.3.2 Membership

4.3.2.1 Chairs of the Curriculum Committees are appointed by the Faculty Leadership Team or by election. Curriculum Committee Chairs will not receive teaching relief or a stipend but will receive an allocation of funding to be used at their discretion for a student assistant(s) to assist them in aspects of their assigned duties.

4.3.2.2 Members of Curriculum Committees will be selected by the Curriculum Chairs, in consultation with the School Chairs. Curriculum Committees within each School will include one member from the other School within the FBE in addition to members within the School. Additional Faculty members may attend by invitation.

4.3.3 Terms of Reference of Curriculum Committees

To oversee and be responsible for the curriculum of the degree or major for which they are responsible. The Curriculum Committees are responsible to the Faculty Leadership Team (FLT).

4.3.3.1 Specific Duties:

- Review curricula for consistency with the Faculty's strategic vision.
- Develop proposals for new or revised courses as appropriate and consistent with the Faculty's strategic vision.
- Review proposals for new or revised courses when they are submitted.
- Review the curriculum periodically to remove, add or revise courses where appropriate.
- Review the calendar to remove redundant courses.
- Interact with accreditation bodies regarding curriculum.
- Interact with outside agencies regarding curriculum as appropriate.
- Interact with other Faculties regarding curriculum as appropriate.
- Assure the complete accuracy and appropriate format of all proposals.
- Assure the accuracy and appropriate format of all calendar entries associated with the degree or major for which they are responsible.
- Recommend on the above to the Faculty Leadership Team.
- Report on the above to the Faculty Council after review by the Faculty Leadership Team.

4.3.3.2 Routing and Process Flow

- Curriculum Committees will make motions to the FLT (first meeting of FLT each month).
- The FLT will consider resources, consistency and format among Schools.
- If motions require further work, they will be returned to the Curriculum Committee for revision by the first meeting of the FLT in the following month.
- If motions require School input, they will be brought back to School meetings as discussion items; if motions do not require School input, they will be brought back as information items. All feedback from Schools should be provided within one month.
- After completion of Step (4), motions will go from FLT to Faculty Council, where they will be discussed and voted upon.
- Motions will go between Faculty Council, Senate subcommittees, and Senate, according to usual UNBC process.

4.4 SIMPLIFIED ROBERTS RULES OF ORDER

Guiding Principle:

Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.

Everyone has the right to know what is going on at all times.

Only urgent matters may interrupt a speaker.

Only one thing (motion) can be discussed at a time.

A **motion** is the topic under discussion (e.g., “I move that we add a coffee break to this meeting”). After being recognized by the Dean/Committee Chair, any member can introduce a motion when no other motion is on the table. A motion requires a second to be considered. Each motion must be disposed of (passed, defeated, tabled, referred to committee, or postponed indefinitely).

How to do things:

You want to bring up a new idea before the group.

After recognition by the Dean/Committee Chair, present your motion. A second is required for the motion to go to the floor for discussion, or consideration.

You want to change some of the wording in a motion under discussion.

After recognition by the Dean/Committee Chair, move to amend by

- adding words,
- striking words or
- striking and inserting words.

You like the idea of a motion being discussed, but you need to reword it beyond simple word changes.

Move to substitute your motion for the original motion. If it is seconded, discussion will continue on both motions and eventually the body will vote on which motion they prefer.

You want more study and/or investigation given to the idea being discussed.

Move to refer to a committee. Try to be specific as to the charge to the committee.

You want more time personally to study the proposal being discussed.

Move to postpone to a definite time or date.

You are tired of the current discussion.

Move to limit debate to a set period of time or to a set number of speakers. Requires a 2/3rds vote.

You have heard enough discussion.

Move to close the debate. Requires a 2/3rds vote. Or move to previous question. This cuts off discussion and brings the assembly to a vote on the pending question only. Requires a 2/3rds vote.

You want to postpone a motion until some later time.

Move to table the motion. The motion may be taken from the table after 1 item of business has been conducted. If the motion is not taken from the table by the end of the next meeting, it is dead. To kill a motion at the time it is tabled requires a 2/3rds vote. A majority is required to table a motion without killing it.

You believe the discussion has drifted away from the agenda and want to bring it back.

Call for orders of the day.

You want to take a short break.

Move to recess for a set period of time.

You want to end the meeting.

Move to adjourn.

You are unsure that the Dean/Committee Chair has announced the results of a vote correctly.

Without being recognized, call for a "division of the house." At this point a roll call vote will be taken.

You are confused about a procedure being used and want clarification.

Without recognition, call for "Point of Information" or "Point of Parliamentary Inquiry." The Dean/Committee Chair will ask you to state your question and will attempt to clarify the situation.

You have changed your mind about something that was voted on earlier in the meeting for which you were on the winning side.

Move to reconsider. If the majority agrees, the motion comes back on the floor as though the vote had not occurred.

You want to change an action voted on at an earlier meeting.

Move to rescind. If previous written notice is given, a simple majority is required. If no notice is given, a 2/3rds vote is required.

You may INTERRUPT a speaker for these reasons only:

to get information about business – **point of information**

to get information about rules – **parliamentary inquiry**

if you can't hear, safety reasons, comfort, etc. – **question of privilege**

if you see a breach of the rules – **point of order**

if you disagree with the Dean/Committee Chair's ruling – **appeal**

Quick Reference					
	Must Be Seconded	Open for Discussion	Can be Amended	Vote Count Required to Pass	May Be Reconsidered or Rescinded
Main Motion	√	√	√	Majority	√
Amend Motion	√	√		Majority	√
Kill a Motion	√			Majority	√
Limit Debate	√		√	2/3rds	√
Close Discussion	√			2/3rds	√
Recess	√		√	Majority	
Adjourn (End meeting)	√			Majority	
Refer to Committee	√	√	√	Majority	√
Postpone to a later time	√	√	√	Majority	√
Table	√	√		Majority	
Postpone Indefinitely	√	√	√	Majority	√

Faculty of Business and Economics Faculty Council Motion

Motion: to approve the revisions to the Faculty of Business and Economics' Governance Document as presented in the attached – “Structure and Governance of the Faculty of Business and Economics 2022 revised” **MOTION CARRIED March 24, 2022**



Motion Number (assigned by SCS): S-202205.21

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Faculty of Environment be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Peter Reiners, Dean

Rationale:
To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17. The development of the Structure and Governance document began with the review of the original College of Science and Management Constitution, then proceeded with consultations within the Faculty of Environment to arrive at the draft Structure and Governance presented.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Faculty of Environment

Faculty Council Motion Number: FEFC 2021:09:09:03, FEFC 2022:04:14:03

Faculty Council Approval Date: May 13, 2021, April 14, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.05

Moved by: C. Ho Younghusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF THE FACULTY OF ENVIRONMENT (FE)

(Passed Faculty Council: May 13, 2021; Revised April 14, 2022)

The Faculty is constituted by the Board of Governors of the University of Northern British Columbia, on the recommendation of the Senate, under the authority of the University Act of British Columbia. References to departments in the Act are replaced by Academic Units (Departments and Schools) here.

The Faculty operates using the principles of collegial governance.

1 PREAMBLE - THE VALUES, VISION AND MISSION OF THE FACULTY OF ENVIRONMENT

The Faculty of Environment recognizes and embraces the University of Northern British Columbia Vision, Mission and Values and identifies as a key contributor to each of its Signature Areas. The Faculty of Environment includes the disciplines and the interdisciplinary commitment necessary to understand, conserve and shape our home on earth in a time of change. The Faculty of Environment acknowledges that the Prince George campus of UNBC is situated on the unceded, unsurrendered, and untreated territory of the Lheidli T'enneh, part of the Dakelh (Carrier) nation. Through our regional campuses, we work and live on the unceded, unsurrendered, and untreated territories of numerous other Indigenous nations in what is now known as northern British Columbia.

1.1 VALUES

Our values inform our aspirations and practice, and we are committed to upholding our core ideals:

interdisciplinarity: learning and scholarship that integrates social and ecological theory and practice

community: partnerships and collaborations built upon a foundation of diversity, equity, and inclusion

student health and success: a compassionate and careful approach to student experience

leadership: supporting leaders dedicated to positive change and sustainable practice

1.2 VISION

We foster the capacity to live well with the earth, and to become a recognized leader in scholarship that integrates the social, ecological and physical systems that constitute our environment.

1.3 MISSION

To advance knowledge and strengthen community, improving environmental and social sustainability in the region and beyond, through excellence in research, teaching, and service.

2 GOVERNANCE STRUCTURE

This section describes the various entities that make up the Faculty of Environment, their relationship to one another, and decision-making processes.

2.1 FACULTY COUNCIL

- 2.1.1 Faculty Council is the senior governing body of the Faculty of Environment.
- 2.1.2 The voting membership of Faculty Council shall consist of
 - a. all continuing and/or full-time academic staff appointed to the Faculty with teaching appointments; but not including undergraduate or graduate students who have a teaching assignment but would not otherwise be a member of Faculty Council;
 - b. one graduate student (or designate);
 - c. one undergraduate student (or designate);
 - d. librarians who identify themselves as serving primarily FE academic programs; and
- 2.1.3 Faculty Council may have Observer Members who are representatives of organizations or units either internal or external to the University who may be called upon to provide advice where appropriate. Observers have the same rights as regular members to participate in Faculty Council except that they may not vote or make motions. Observers are appointed by the Dean after consultation with Faculty Council. Observers are selected by the particular organization or unit they represent. Specific Observer Member categories are listed in Appendix II.
- 2.1.4 The Faculty Council may change the voting membership by a two thirds majority with appropriate notice of motion (see 3.2.1).
- 2.1.5 All academic matters within the purview of the Faculty and its component Academic Units (Departments and School) are subject to the approval of Faculty Council. In particular, all motions going on to Senate or one of its committees require the approval of Faculty Council.
- 2.1.6 Faculty Council furthers the mission of the Faculty by providing a forum for the discussion of all academic matters within the purview of the Faculty and its component Academic Units and all other matters of Faculty-wide importance.
- 2.1.7 The Faculty Council shall advise the Dean on other matters when so requested by the Dean, Senate, or Board of Governors, or when it chooses to do so.

2.2 RULES AND PROCEDURES

2.2.1 The rules and procedures are listed in Appendix III.

2.3 FACULTY COMMITTEES

2.3.1 Faculty Council will establish standing committees to consider and recommend policy and action to deal with ongoing issues in the Faculty. The Chair and members of such committees will be elected by Faculty Council, or by means approved by Faculty Council. Council may also establish *ad hoc* committees to deal with short term issues. Unless otherwise determined by Faculty Council, appointment to *ad hoc* committees is made by the Dean after a call for volunteers among members. Representation from across the constituencies of the Faculty should be considered in the establishment of any standing or *ad hoc* committee.

2.3.2 Faculty Council will establish program committees (Curriculum Committees) for each undergraduate degree program within the Faculty. The Curriculum Committees are responsible for the development and maintenance of the degree program curricula. The Curriculum Committee membership will include at least two faculty members from an area relevant to the program of study and at least one faculty member from an area external to the program of study. If the Academic Unit Chair is not a member of the Curriculum Committee, they may attend Curriculum Committee Meetings. It is recommended that Curriculum Committee membership include at least one student from the program of study. The Curriculum Committee Chair will normally be nominated from the faculty members and selected by the Academic Unit Chair.

2.3.3 Faculty Council will establish the Natural Resources and Environmental Studies (NRES) Graduate Program Committee. The NRES Graduate Program Committee is responsible for the administration of the NRES Graduate Program, as well as the development of the curricula within each of the graduate degree programs. The NRES Graduate Program Committee membership will be decided by the committee and specified in its Graduate Program Manual, to represent the interests of the Faculty and all participants in the NRES Graduate Program. The Chair of the NRES Graduate Program Committee (NRES Grad Coordinator) will be nominated from among the faculty on the NRES Graduate Program Committee and selected by the Dean.

- 2.3.4 Faculty Council will establish the External Relations Committee. The External Relations Committee will work with Faculty Council, the Faculty Leadership Team, and the Dean to advise on and coordinate media and social media, promotion, marketing, web presence, outreach, and recruitment activities within the Faculty of Environment, and with relevant units at the university. The External Relations Committee membership will include one faculty member representing each Academic Unit, plus an additional three faculty members from any Academic Unit, and will be chaired by the Dean and supported by the Administrative Coordinator. External members from relevant UNBC units will be invited as needed.

2.4 ACADEMIC UNITS (DEPARTMENTS AND SCHOOLS)

- 2.4.1 Academic Units (Departments and Schools) are responsible for detailed academic planning related to the programs of study that they oversee and recommendations and have budgetary responsibilities.
- 2.4.2 Subject to the authority of Faculty Council and the supervision of the Dean, Academic Unit meetings provide a forum for discussion, planning, curriculum, and development of issues under their purview.

2.5 FACULTY LEADERSHIP TEAM (FLT)

- 2.5.1 The FLT consists of the Dean, the Chairs (or their designates) of all component Academic Units and the NRES Grad Coordinator. The FLT is chaired by the Dean (or designate).
- 2.5.2 The FLT is the executive committee of the Faculty. It attends to ongoing business and management of the Faculty. It provides a forum for the exchange of information and mutual support and advice among its members.
- 2.5.3 The FLT makes recommendations on the functioning of the Faculty and of the Faculty curriculum and allocation of financial and academic resources. Policy recommendations from the FLT require the approval of Faculty Council. All recommendations, decisions and minutes of the FLT are reported through the Chairs or their designate to their Academic Units.
- 2.5.4 To assure collegiality and transparency the FLT provides input and advice in preparing budget submissions that the Dean makes on behalf of the Faculty to the Vice-President Academic and Provost.

2.6 CHAIRS OF ACADEMIC UNITS

- 2.6.1 Under the supervision of the Dean, and the authority of the Faculty Association Collective Agreement, it is the responsibility of Academic Unit Chairs to provide academic and administrative leadership for their Academic Units. The Chair has a responsibility to the faculty, staff and students of the Academic Unit, and through the Dean to the senior administration of the University.
- 2.6.2 The Academic Unit Chair has a number of responsibilities specified in the Faculty Association Collective Agreement.

2.7 THE DEAN

- 2.7.1 Under the supervision of the Vice-President Academic and Provost, it is the responsibility of the Dean of the Faculty of Environment to provide both academic and administrative leadership to the Faculty. The Dean has a responsibility to the faculty, staff, and students of the Faculty as well as to the senior administration of the University. In carrying out these responsibilities the Dean is normally guided by the decisions of Faculty Council and by consultation with the FLT. The Dean represents the Faculty to other units within the University, to the other Faculties, to the Vice-President Academic and Provost, and to agencies and bodies outside the University.
- 2.7.2 The Dean of the Faculty of Environment has a number of responsibilities to the Faculty Council, which include but are not limited to: chairing Faculty Council, designating a replacement as Chair of Faculty Council should the Dean be unable to attend a meeting of Council; calling meetings of the Council; proposing the agenda in consultation with the members of the Faculty; and seeing to the provision of minutes of Council meetings.
- 2.7.3 The Dean has executive responsibility for development and administration of the Faculty budget. The Dean consults with Academic Unit Chairs on budgets.
- 2.7.4 The Dean is the direct supervisor of the Academic Unit Chairs and, is the supervisor of all faculty members through their Chair. The Dean is the direct supervisor of the Faculty's Administrative Coordinator and, through the Academic Unit Chairs and the Administrative Coordinator, is the supervisor of the Administrative Assistants.
- 2.7.5 The Dean has final responsibility for human resource allocations within the Faculty.
- 2.7.6 The Dean has additional responsibilities as specified in the Faculty Association Collective Agreement.

3 LIMITS AND CHANGES

3.1 CONFLICTS WITH OTHER AUTHORITY

3.1.1 Should the Structure and Governance of the Faculty of Environment conflict with (a) the University Act of British Columbia as it applies to the University of Northern British Columbia, (b) the rules and policies of Senate, or (c) contractual agreements entered into by authority of the University Board of Governors such as the Collective Agreement between the Faculty Association and the University; these statutes, policies and agreements shall take precedence over the Structure and Governance of the Faculty of Environment. Otherwise, the Structure and Governance of the Faculty of Environment shall be the final authority in determining the governance of Faculty of Environment.

3.2 CHANGES TO THE GOVERNANCE STRUCTURE OF THE FACULTY OF ENVIRONMENT

3.2.1 Changes to the Structure and Governance of the Faculty of Environment may be made by a two-thirds majority of those voting provided that notice of such a motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made. Such changes must be consistent with other external restrictions mentioned in 3.1.1. Changes to Appendices can be made by simple majority.

3.2.2 Changes approved under 3.2.1 take effect after ratification by Senate.

4 APPENDICES

4.1 APPENDIX I: ACADEMIC UNITS

The Faculty of Environment includes the following Academic Units:

- Department of Ecosystem Science and Management
 - Biology
 - Forestry
 - Outdoor Recreation and Tourism Management
- Department of Geography, Earth and Environmental Sciences
 - Environmental Science
 - Geography
- School of Planning and Sustainability
 - Environmental Planning
 - Environmental and Sustainability Studies

4.2 APPENDIX II: OBSERVER MEMBERS

4.2.1 Specific Observer Members categories are:

- a. All Student Advisors who are assigned primarily to advising students within the Faculty of Environment.
- b. All administrative staff appointed within the Faculty of Environment.
- c. The University Registrar.

4.3 APPENDIX III: RULES AND PROCEDURES

- 4.3.1 The Faculty Council shall meet at least twice during the fall semester and at least twice during the winter semester, and shall meet at the request of ten percent of the voting membership.
- 4.3.2 To foster harmony within the Faculty of Environment, collegial approaches to decision making shall be followed. Meetings of Faculty Council and of committees of Faculty Council shall make reasonable efforts to seek consensus, and where votes are needed, shall be governed by the rules of order specified in *Robert's Rules of Order* to the extent which they are not amended by or inconsistent with this document.
- 4.3.3 Written notice of substantive motions must be submitted to the Faculty's Administrative Coordinator or delegate five working days prior to a meeting of Faculty Council. The Faculty's Administrative Coordinator shall be responsible for the distribution of all motions.
- 4.3.4 On the question being raised by a member, the Chair shall determine the presence or absence of a valid quorum.

- 4.3.5 Quorum for Faculty Council shall consist of twenty percent of eligible voting members in the Faculty as of 1 September each year as determined by the Dean and communicated to the Faculty.
- 4.3.6 All votes shall be cast in person, or by telephone/video conference if off the Prince George campus, and none by proxy. All votes shall be decided by a simple majority except as specified in this document. Electronic voting will be allowed for matters that are of an immediate nature. Voting will normally be by a show of hands, but may be conducted by secret ballot if this method is chosen by a simple majority. The Chair may vote whenever their vote is either secret or materially affects the outcome.
- 4.3.7 A simple majority means a simple majority of those voting.
- 4.3.8 A two-thirds majority means two-thirds of those voting.
- 4.3.9 Faculty Council meetings are normally open. A motion to conduct a meeting *in camera* may be made at any time and requires a simple majority to pass.
- 4.3.10 Faculty Council meetings will not be recorded without the express permission of a simple majority of those present.
- 4.3.11 The Faculty Council agenda will be made available to all members at least one week in advance of a meeting.
- 4.3.12 The minutes of Faculty Council meetings will be archived and made available to all members.
- 4.3.13 Members may speak to any debatable motion. In order to encourage wide participation in debate, at the discretion of the Chair, Members may speak only once to each such motion and for a maximum of 5 minutes. Exceptions are as follows:
- a. the mover of a motion is entitled to speak first and last, each time for up to 5 minutes,
 - b. The Chair determines that circumstances warrant extending the speaking time and specifies the amount of additional time allotted to the speaker in such instances.
 - c. the mover, or an expert designated by the mover, may respond to questions as necessary or clarify material issues.
 - d. The Chair may rule out of order any remarks which are not relevant to the issue before the Council.
 - e. When the Chair is satisfied that the debate on an item has covered a full range of issues, or when a motion to call the question has been approved, the Chair shall call the question.
 - f. When a question has been called, no motion can be made and no other intervention or discussion is permitted until the tally is completed and the results announced.

Faculty of Environment Faculty Council Motion

7.1 FEFC 2022:04:14:03

FE SGD/Constitution Land Acknowledgement provisional recommendation from OII

May 2021 Approved, then asked for revision

Curriculum Committee revision made

Acknowledgement sent to Oii for revision, complexity of acknowledgement

Provisional Acknowledgement to go forward but they are working on developing another one in the future

Gail Moved, Phil Mullins Seconded

CARRIED



Motion Number (assigned by SCS): S-202205.22

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Faculty of Human and Health Sciences be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Ronald Camp II, Interim Dean

Rationale:

To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17. The development of the Structure and Governance document began with the review of the original College of Arts, Social and Health Sciences Constitution, then proceeded with consultations within the Faculty of Human and Health Sciences to arrive at the draft Structure and Governance presented.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Faculty of Human and Health Sciences

Faculty Council Motion Number: FHHS 2021.09.16.07, FHHS 2022.03.17.03

Faculty Council Approval Date: September 16, 2021, March 17, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.06

Moved by: C. Ho Younghusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

MATD
Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF THE FACULTY OF HUMAN AND HEALTH SCIENCES (FHHS)

(Passed Faculty Council: September 16, 2021; amendments approved March 17, 2022)

The Faculty is constituted by the Board of Governors at the University of Northern British Columbia, on the recommendation of Senate, under the authority of the University Act of British Columbia. References to departments in the Act are replaced by Academic Units (Departments and Schools) here.

The Faculty of Human and Health Sciences acknowledges that the Prince George campus of UNBC is situated on the unceded, unsurrendered, and untreated territory of the Lheidli T'enneh, part of the Dakelh (Carrier) nation. Through our regional campuses, we work and live on the unceded, unsurrendered, and untreated territories of numerous other Indigenous nations in what is now known as northern British Columbia.

1 PREAMBLE – THE VALUES, VISION AND MISSION OF THE FACULTY OF HUMAN AND HEALTH SCIENCES

1.1 VALUES

We value excellence in teaching, research, service, and community outreach; an engaged and collaborative approach to learning and scholarship built on a foundation of disciplinary excellence, innovation, and discovery; the engagement, respect, and recognition of Indigenous ways of knowing and knowledge systems; a community and culture of equity, diversity, and inclusion; and a working environment that promotes respect, integrity, and a meaningful and open dialogue in the pursuit of knowledge.

1.2 VISION

To foster a rigorous, diverse, and enriching academic community that challenges the political economy of knowledge production, improves our understanding of humanity, promotes the health and wellbeing of the community and enhances the world in which we live.

1.3 MISSION

The Faculty of Human and Health Sciences is committed to fostering the foundational human disciplines. It aims to excel in this mission by promoting a strong, equitable, and inclusive culture and community of teaching, research, service, and outreach. Serving the diverse communities of northern British Columbia, the Faculty strives to develop informed, responsible, and active leaders and citizens; encourage different ways of knowing and learning; build long-term and meaningful relationships with Indigenous communities; support and advance Indigenization and Reconciliation efforts across all campuses and regions; build, communicate, honour, and foster a culture that embraces the broadest range of skills, perspectives, identities, and experiences; and produce resilient, adaptable, creative, and innovative thinkers well-versed in the critical and analytical skills of communication, interpretation, and problem-solving necessary for negotiating society's present and future challenges.

2 GOVERNANCE STRUCTURE OF THE FACULTY OF HUMAN AND HEALTH SCIENCE

2.1 FACULTY COUNCIL

2.1.1 Role and Function

The Faculty Council is the senior governing body of the Faculty. It exists under the University Act to ensure that academic matters receive careful examination by the members of the Faculty before being recommended to Senate. All academic matters within the purview of the Faculty, and its component Faculties and Academic Unit, including policy recommendations made by the Chairs' Council, are subject to the approval of Faculty Council. Such matters may be brought to Council's attention by a unit within the Faculty (units being those bodies described in this document), by a member of the Faculty Council or by reference from Senate or another academic body of the University. Faculty Council will make recommendations to the Dean either when the Dean seeks advice or where the Council chooses to make recommendations. The Faculty Council will also receive, on a regular basis, reports from the Dean, Faculty Senators, and Council Chairs as appropriate.

2.1.2 Membership

The Dean is the Chair of Faculty Council. All continuing and/or full time academic staff appointed within the Faculty of Human and Health Sciences (FHHS) at the rank of Instructor, Senior Lab Instructor, Senior Instructor, Lecturer, Assistant Professor, Associate Professor or Professor are members of Faculty Council. Also eligible for membership of the Council are those continuing and/or full time library staff appointed at the rank of Librarian, who are designated to the Faculty of Human and Health Sciences as the Faculty with which they choose to be affiliated. Faculty Council also includes three student members: one undergraduate student (voted by the FHHS student body), one graduate student (voted from the FHHS student body) and one First Nations student (to be determined by the First Nations Student Society). All of the members of Faculty Council are voting members.

2.1.3 Observers to Faculty Council are representatives of organizations or units either internal or external to the University who may be called upon to provide advice where appropriate. Observers have no voting rights at Faculty Council but are otherwise regular members. Observers are appointed by the Dean after consultation with Faculty Council. Observers are selected by the particular organization or unit they represent.

2.1.4 Just as all members of Faculty Council are members as of right, so are they expected to contribute their advice to Faculty Council on a regular basis.

2.2 FACULTY COUNCIL RULES AND PROCEDURES (OPERATIONS)

2.2.1 Subject to Senate's authority, the Faculty Council shall determine for itself its constitution, membership, structure, procedures, and all other such matters. Changes to this constitution that are consistent with The University Act and rules

of Senate can be made by a two-thirds majority of those present at a meeting of the Faculty Council after notice of motion on the proposed change has been presented at the previous meeting of Council. Meetings may occur in person, or via videoconference.

- 2.2.2 The Dean of the Faculty normally chairs Faculty Council and, though they shall only vote in the case of a tied vote, they are entitled to speak in Council and introduce matters for discussion. Following the practices of Senate generally, the Chair shall seek to conduct the meetings of Faculty Council according to the rules of parliamentary procedure known as Robert's Rules of Order. Meetings of Faculty Council will be public unless the Council chooses to go in camera. Such meetings shall be held at least twice during the fall semester and twice during the winter semester, or at the call of twenty percent of the members of Faculty Council.
- 2.2.3 In addition to the conduct of meetings of Faculty Council, the Chair is responsible for calling meetings of the Council as necessary, setting the agenda in consultation with members of the Faculty, and seeing to the provision of the minutes of Council meetings. Agenda items shall be submitted to the office of the Dean by five working days prior to a Faculty Council and agenda and documentation for meetings shall be made available three days prior to Faculty Council meetings. Guests shall attend Faculty Council at the invitation of the Chair. On the question being raised by a member, the Chair shall determine the presence or absence of a valid quorum. The quorum shall be set at a minimum of twenty percent of the total membership excluding faculty members who are on sabbatical leave.
- 2.2.4 All votes shall be cast in person or by email and none by proxy. Except as provided elsewhere in this document, all decisions shall be by a simple majority of those present and voting. The chair shall have the casting vote to resolve ties.
- 2.2.5 Minutes of Faculty Council will normally be taken by the Administrative Coordinator or an Administrative Assistant and will be made available upon request at the subsequent meetings. This provision will also apply to other Academic units within the Faculty. Faculty Council meetings will not be recorded without express permission of a simple majority of voting members present.
- 2.2.6 Motions going to Senate Committees and on to Senate must be passed by Faculty Council. Normally these and other motions will come to Faculty Council from a Program, or Faculty Committee. The Chair (or their designate) of the unit bringing the motion to Faculty Council should summarize the previous discussion with the goal of eliminating extensive discussion of details in Faculty Council. A motion may be brought to Faculty Council by a member, but Council should be

prepared to table such a motion with a view to its consideration by the appropriate unit within the Faculty unless time is of the essence.

2.3 FACULTY COMMITTEES

Faculty Council may establish standing committees to consider and recommend policy and action to deal with ongoing issues in the Faculty. The Chair and members of such committees will be elected by Faculty Council. Council may also establish ad hoc committees to deal with short term issues (no more than one year). Appointment to ad hoc committees is made by the Dean after a call for volunteers among members. Representation from across the Faculty of Human and Health Sciences should be considered in the establishment of any standing or ad hoc committees.

2.4 CHAIRS' COUNCIL

The Faculty Chairs' Council, chaired by the Dean and comprising of the Chairs of the component Programs. It will attend to the ordinary business and management of the Faculty between Council meetings. It provides a forum for the exchange of information between the Dean of the Faculty and the Academic Unit Chairs. It has general oversight over the functioning of the Faculty. As already noted in section 2.1.1, policy recommendations from the Chairs' Council require the approval of Faculty Council. Minutes of Chairs' Council will normally be taken by the Administrative Coordinator or an Administrative Assistant and reviewed at the subsequent meeting. All recommendations, decisions and minutes of the Chair's Council shall be reported through the Chairs to their Programs. Currently, the Assistant Dean of the Northern Medical Program is invited to participate in Chairs' Council to represent the Division of Medical Sciences (DMS).

3 FACULTY PROGRAMS

3.1 ROLE AND FUNCTION

3.1.1 Subject to the authority of Faculty Council and the supervision of the Dean, Academic Unit meetings provide a forum for the discussion and development of curriculum, teaching, research, and community outreach in a particular discipline or interdisciplinary area.

3.2 MEMBERSHIP

3.1.2 All Academic Unit members with continuing and/or full time faculty appointments, including cross appointed faculty, will be entitled to attend and vote at Academic Unit meetings. Where applicable, at least one graduate and one undergraduate student will also be voting members at Academic Unit meetings.

3.3 RULES AND PROCEDURE

3.1.3 Academic Unit meetings will normally be chaired by the Chair of the Academic Unit and, though they shall only vote in the case of a tied vote, they are entitled to speak at Academic Unit meetings and to introduce matters for discussion. Motions are passed by a simple majority of those present and entitled to vote as per 2.2.1. Section 2.2.5 shall apply to Academic Unit Meetings, and a copy of all minutes of meetings shall be sent to the Dean's office as soon as they have been approved. Such meetings shall be held at least twice during the fall semester and twice during the winter semester, or at the call of fifty percent of the voting members of the Academic Unit.

Motions on policy and curriculum that are passed in Academic Unit meetings must also be passed by the Faculty Council before proceeding to the appropriate Senate committee and on to Senate.

4 ACADEMIC UNIT CHAIRS

4.1.1 Under the supervision of the Dean and the authority of the Collective Agreement, Academic Unit Chairs are responsible for the academic and administrative leadership of their Program. They are responsible for the internal running of the Program, are expected to show academic leadership in the evolution of the unit, should provide guidance to Academic Unit members on the development of their academic career, and represent the Academic Unit to outside bodies and communities.

4.1.2 An Academic Unit Chair has a number of responsibilities under the Collective Agreement including, but not limited to, Chairing Academic Unit Meetings and

Appointment Selection Committees; evaluating the reports of faculty in the Program; and developing and monitoring teaching assignments.

- 4.1.3 The Academic Unit Chair is responsible for authorization of operational expenditures from the Academic Unit budget.
- 4.1.4 Where appropriate, Academic Unit Chairs are responsible for developing and maintaining links with external agencies including accrediting bodies, professional associations, government ministries and community agencies.
- 4.1.5 The Academic Unit Chair is responsible for other duties as outlined in the Collective Agreement.

5 FACULTY DEAN

- 5.1.1 Under the supervision of the Vice-President (Academic) & Provost, it is the responsibility of the Dean of the Faculty of Human and Health Sciences to provide both academic and administrative leadership to the Faculty. The Dean has a responsibility to the faculty, staff and students of the Faculty as well as to the senior administration of the University. In carrying out these responsibilities, the Dean will follow the decisions of Council in formally voted motions and will be guided by, the input of the Faculty Council. The Dean will also carry out their responsibilities in consultation with the Chairs' Committee. The Dean represents the Faculty to other units within the University, to the Council of Deans, to the Vice-President (Academic) & Provost, and to agencies and bodies outside the university.
- 5.1.2 The Faculty Dean has a number of responsibilities under the Faculty Agreement including, but not limited to-chairing Tenure and Promotion Committees within the Faculty; making their own recommendations on tenure and promotion cases; the development, approval and monitoring of workloads within the Faculty; supervision of hiring procedures and making recommendations on appointments; the evaluation of faculty; and investigating and making recommendations of cases of grievance or discipline. Currently, members of the DMS will go through the FHHS Promotion and Tenure Committee.
- 5.1.3 The Dean has executive responsibility for the development and administration of the Faculty budget. The Faculty budget is reviewed each year by the Dean in consultation with the Academic Unit Chairs.
- 5.1.4 The Dean is the direct supervisor of the Academic Unit Chairs and, through the Chairs, is the supervisor of all Faculty members. They are the direct supervisor of Faculty administrative staff and, through the Administrative Coordinator and FHHS Manager, the supervisor of the Academic Unit administrative and practical/clinical assistants. The Dean has final responsibility for human resource allocations within the Faculty.

Faculty of Human and Health Sciences Faculty Council Motion

Motion: to approve the revisions to the Faculty of Human and Health Sciences' Governance Document as presented in the attached – “Structure and Governance of the Faculty of Human and Health Sciences 2022 revised” **MOTION CARRIED March 17, 2022**



Motion Number (assigned by SCS): S-202205.23

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Faculty of Indigenous Studies, Social Sciences and Humanities be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Kriston Rennie, Dean

Rationale:

To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17. The development of the Structure and Governance document began with the review of the original College of Arts, Social and Health Sciences Constitution, then proceeded with consultations within the Faculty of Indigenous Studies, Social Sciences and Humanities to arrive at the draft Structure and Governance presented.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Faculty of Indigenous Studies, Social Sciences and Humanities

Faculty Council Motion Number: FISSSHFC.2021.09.17.03, FISSSHFC.2021.09.17.04, FISSSHFC.2022.03.17.03

Faculty Council Approval Date: September 17, 2021, March 17, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.07

Moved by: C. Ho Younghusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

MATD
Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF THE FACULTY OF INDIGENOUS STUDIES, SOCIAL SCIENCES AND HUMANITIES (FISSSH)

(Passed Faculty Council: 17 March 2022)

The Faculty is constituted by the Board of Governors at the University of Northern British Columbia, on the recommendation of Senate, under the authority of the University Act of British Columbia.

1 PREAMBLE

The Faculty of Indigenous Studies, Social Sciences and Humanities acknowledges that the Prince George campus of UNBC is situated on the unceded, unsurrendered, and untreated territory of the Lheidli T'enneh, part of the Dakelh (Carrier) nation. Through our regional campuses, we work and live on the unceded, unsurrendered, and untreated territories of numerous other Indigenous nations in what is now known as northern British Columbia.

1.1 VALUES

We value excellence in teaching, research, service, and community outreach; an engaged and collaborative approach to learning and scholarship built on a foundation of disciplinary excellence, innovation, and discovery; the engagement, respect, and recognition of Indigenous ways of knowing and knowledge systems; a community and culture of equity, diversity, and inclusion; and a working environment that promotes respect, integrity, and a meaningful and open dialogue in the pursuit of knowledge.

1.2 VISION

To foster a rigorous, diverse, and enriching academic community that encourages critical thinking, improves our understanding of humanity, and enhances the world in which we live.

1.3 MISSION

The Faculty of Indigenous Studies, Social Sciences and Humanities is committed to fostering the foundational human disciplines. It aims to excel in this mission by promoting a strong, equitable, and inclusive culture and community of teaching, research, service, and outreach. Serving the diverse communities of northern British Columbia, the Faculty strives to develop informed, responsible, and active leaders and citizens; encourage different ways of knowing and learning; build long-term and meaningful relationships with Indigenous communities; support and advance Indigenization and Reconciliation efforts across all campuses and regions; build, communicate, honour, and foster a culture that embraces the broadest range of skills, perspectives, identities, and experiences; and produce resilient, adaptable, creative, and innovative thinkers well-versed in the critical and analytical skills of communication, interpretation, and problem-solving necessary for negotiating society's present and future challenges.

2 GOVERNANCE STRUCTURE

2.1 FACULTY COUNCIL

Faculty Council is the senior governing body of the Faculty of Indigenous Studies, Social Sciences and Humanities. Its goal is to further the mission of the Faculty by providing a forum for the discussion of all academic matters within the purview of the Faculty and its component academic programs, including policy recommendations made by the Chairs' Council and other Faculty Committees. All motions going to Senate are subject to the approval of Faculty Council. Such matters may be brought to Council's attention by a department or academic program within the Faculty, by a member of Faculty Council or by reference from Senate or another academic body of the University. Faculty Council makes recommendations to the Dean (Chair of Faculty Council), either when the Dean seeks advice or where the Council chooses to make recommendations. Faculty Council also receives, on a regular basis, reports from the Dean, Department Chairs, and Committee Chairs as appropriate. Faculty Council may delegate authority for specific decisions to any committee within the Faculty; the delegated committee will report to Faculty Council all actions taken on its behalf.

2.1.1 Membership

The voting membership consists of:

- a) All continuing and/or full-time academic staff appointed to the Faculty with teaching appointments, excluding undergraduate or Graduate students who have teaching assignments within the Faculty unless otherwise a member of Faculty Council.
- b) Librarians/Archivists who identify themselves as serving the Faculty of Indigenous Studies, Social Sciences and Humanities, its departments, and academic programs;
- c) Two undergraduate students (or designates); and
- d) Two Graduate students (or designates).

2.1.2 Faculty Council may change the voting membership by a two-thirds majority with appropriate notice of motion.

2.1.3 All academic matters within the purview of the Faculty and its component academic programs are subject to the approval of Faculty Council. In particular, all motions going on to Senate or Senate committees require the approval of Faculty Council.

2.1.4 Faculty Council has Observer members who are representatives of organizations or units either internal or external to the University (see Appendix I). They may be called upon to provide advice where appropriate. Observers have no voting rights at Faculty Council but are otherwise regular members. Observers are appointed by the Dean after consultation with Faculty Council.

2.1.5 Council Operation

Faculty Council espouses collegial, collaborative, and integrated approaches to problem-solving, planning, and decision-making, as outlined in Appendix II.

2.2 FACULTY COMMITTEES

Faculty Committees are constituted by the Dean, faculty and student representation, as suitable for the specific committee. These include, but are not limited to, a teaching and learning committee (see Appendix III) and a research committee (see Appendix IV). In recognition of this Faculty's commitment to Indigenization and Reconciliation, every effort will be made to include members with an expertise on Indigenous ways of knowing and knowledge systems. The Chair and members of such committees will be approved by Faculty Council. Faculty Council may also establish *ad hoc* committees to deal with short term issues.

2.3 DEPARTMENT MEETINGS

Department meetings provide a forum for the discussion and development of curriculum, teaching, research, and community outreach in a particular discipline or interdisciplinary area (see Appendix V). Decisions or recommendations from these meetings are normally communicated through the Chair to the Dean, through the Chair to Chairs' Council, and/or through the Dean to Faculty Council.

2.4 CHAIRS' COUNCIL

Chairs' Council is the executive committee of the Faculty. Functioning as an advisory board to the Dean, it provides a regular forum for the exchange of information, strategic planning, policy recommendations, as well as mutual support among its members (see Appendix VI). The Dean is the Chair of Chairs' Council.

2.5 DEPARTMENT CHAIRS

Chairs are responsible for providing academic and administrative leadership within their departments; developing a collegial environment for governance decisions; promoting and facilitating research and teaching; and representing departments and their interests to relevant bodies both internal and external to the institution. Chairs have other duties as specified in the Faculty Association's Collective Agreement.

2.6 THE DEAN

Under the supervision of the Vice-President (Academic) & Provost, the Dean provides both academic and administrative leadership to the Faculty. The Dean has a responsibility to the faculty, staff and students of the Faculty, as well as to the senior administration of the University. In carrying out these responsibilities, the Dean is guided by the decisions of the Faculty Council. The Dean also carries out her/his responsibilities in consultation with the Chairs' Council. The Dean represents the Faculty to the Council of Deans, to other units within the University, to the Vice-President (Academic) & Provost, and to agencies and bodies outside the University. The Dean is the direct supervisor of the Department Chairs and, through the Chairs, is the supervisor of all Faculty members. She/he has final responsibility for human resource allocations within the Faculty.

- 2.6.1 The Dean of the Faculty of Indigenous Studies, Social Sciences and Humanities has a number of responsibilities to the Faculty Council, which include but are not limited to: chairing Faculty Council, designating a replacement as Chair of Faculty Council should the Dean be unable to attend a meeting of Council; calling meetings of the Council; proposing the agenda in consultation with the members of the Faculty; and seeing to the provision of minutes of Council meetings.
- 2.6.2 The Dean has executive responsibility for development and administration of the Faculty budget. The Dean consults with Academic Unit Chairs on budgets.
- 2.6.3 The Dean is the direct supervisor of the Academic Unit Chairs and, is the supervisor of all faculty members through their Chair. The Dean is the direct supervisor of the Faculty's Administrative Coordinator and, through the Academic Unit Chairs and the Administrative Coordinator, is the supervisor of the Administrative Assistants.
- 2.6.4 The Dean has final responsibility for human resource allocations within the Faculty.
- 2.6.5 The Dean has additional responsibilities as specified in the Faculty Association Collective Agreement.

3 LIMITS AND CHANGES

3.1 CONFLICTS WITH OTHER AUTHORITY

Should the Structure and Governance of the Faculty of Indigenous Studies, Social Sciences and Humanities conflict with: (a) the University Act of British Columbia as it applies to the University of Northern British Columbia; (b) the rules and policies of Senate; or (c) contractual agreements entered into by the authority of the University Board of Governors such as the Collective Agreement between the Faculty Association and the University, these statutes, policies, and agreements will take precedence over the Faculty's Structure and Governance. Otherwise, the Structure and Governance of the Faculty of Indigenous Studies, Social Sciences and Humanities is the final authority in determining its governance.

3.2 CHANGES TO THE GOVERNANCE STRUCTURE

Changes to the main body of the *Structure and Governance of the Faculty of Indigenous Studies, Social Sciences and Humanities* may be made by a two-thirds majority of those voting provided that notice of motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made. Changes to the Appendices require a simple majority of those voting provided that notice of motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made. Such changes must be consistent with other external restrictions mentioned in 3.1. Changes approved take effect after ratification by Senate.

4 APPENDICES

4.1 APPENDIX I: OBSERVER MEMBERS

As of this date, Observer Members to the Faculty Council include:

- a) Staff within the Faculty of Indigenous Studies, Social Sciences and Humanities;
- b) Adjunct and sessional members affiliated with/appointed to the Faculty of Indigenous Studies, Social Sciences and Humanities;
- c) Academic Student Advisors who are assigned primarily to advising students within the Faculty of Indigenous Studies, Social Sciences and Humanities;
- d) Faculty of Environment Council representative;
- e) Faculty of Human and Health Sciences Council representative;
- f) Faculty of Business and Economics Council representative;
- g) Faculty of Science and Engineering Council representative;
- h) Representatives from the Centre for Teaching, Learning, and Technology (CTLT);
- i) Associate Registrar, Graduate; and
- j) Registrar (or designate).

4.2 APPENDIX II: FACULTY COUNCIL OPERATIONS

- i. Faculty Council will meet at least twice during the Fall semester and twice during the Winter semester, or at the call of twenty percent of the members of Faculty Council.
- ii. Faculty Council meetings will make reasonable efforts to seek consensus and, where votes are needed, will make reasonable efforts to follow simplified *Robert's Rules of Orders*.
- iii. Written notice of substantive motions must be submitted to the Dean's office one week prior to a meeting of Faculty Council. The Office of the Dean is responsible for the distribution of all motions.
- iv. On the question being raised by a member, the Chair (Dean) determines the presence or absence of a valid quorum.
- v. Quorum for Faculty Council consists of fifty percent of eligible voting members as of 1 September each year, as determined by the Dean and communicated to the Faculty.
- vi. All votes are cast in person (or via phone, or video, or electronic vote under special circumstances) and none by proxy.
- vii. All votes are decided by a simple majority except as specified in this document.
- viii. A simple majority means a simple majority of those present and voting.
- ix. A two-thirds majority means two-thirds of those present and voting.
- x. The Dean normally chairs Faculty Council and, though she/he only votes in the case of a tied vote, she/he is entitled to speak in Council and introduce matters for discussion.
- xi. Faculty Council meetings are normally open. A motion to conduct a meeting *in camera* may be made at any time and requires a simple majority to pass.
- xii. Faculty Council meetings will not be recorded (audio or video) without the express permission of a simple majority of those present.
- xiii. The Faculty Council agenda will be made available to all members in advance of a meeting.
- xiv. Executive minutes of Faculty Council meetings will be archived and made available to all members.

4.3 APPENDIX III: TEACHING AND LEARNING COMMITTEE

Reporting to the Dean, Chairs' Council, Faculty Council

Terms of Reference

This committee is responsible for developing, leading, and fostering the Faculty's excellence in teaching and learning.

The Committee's principal responsibilities include:

- Advising the Dean, Chairs' Council, and Faculty Council on issues related to teaching and learning;
- Building connections and providing a Faculty-wide forum for the exchange of information, ideas, policies, and practices;
- Identifying and coordinating faculty development needs to support high-quality teaching, learning, and assessment practices;
- Fostering a student-focussed teaching and learning environment, whose culture is dedicated to supporting students' welfare and success;
- Seeking information, advice, and support from the Centre for Teaching, Learning, and Technology (CTLT) and other units across the University to help foster teaching and learning initiatives; and
- Supporting and enabling innovation in pedagogy, design, teaching, and assessment.

Membership (2-year terms):

Chair, Teaching and Learning Committee

3-4 faculty members

1 Undergraduate student

1 Graduate student

Meeting frequency: 4-6 times/year

4.4 APPENDIX IV: RESEARCH COMMITTEE

Reporting to the Dean, Chairs' Council, Faculty Council

Terms of Reference

This committee is responsible for developing, leading, and fostering the Faculty's strategies for excellence in all areas of research.

The Committee's principal responsibilities include:

- Advising the Dean, Chairs' Council, and Faculty Council on research policies, practices, initiatives, and opportunities;
- Building connections and providing a Faculty-wide forum for the exchange of information, practices, policies, and ideas;
- Fostering a culture of excellence in knowledge creation and its dissemination, both within and beyond the Faculty/University;
- Working with the Office of Research and Innovation to identify faculty needs for enabling and supporting research success;
- Promoting a collaborative environment in which innovative, creative research, both fundamental and applied, can flourish; and
- Fostering an inclusive and collaborative community of research and research training.

Membership (2-year terms):

Chair, Research Committee

3-4 faculty members

1-2 Graduate students

Meeting frequency: 4-6 times/year

4.5 APPENDIX V: DEPARTMENTS AND PROGRAMS

The Faculty of Indigenous Studies, Social Sciences and Humanities includes the following departments and academic programs:

- Department of Anthropology
- Department of English
- Department of First Nations Studies
- Department of Global and International Studies
- Department of History
- Department of Political Science
- Northern Studies Program
- Women's and Gender Studies Programs
- Interdisciplinary Studies Program

4.6 APPENDIX VI: CHAIRS' COUNCIL

The Chairs' Council is a forum for the exchange of information, ideas, and mutual support among its members. Functioning as an advisory board to the Dean, it provides the regular opportunity for sharing, reporting, and consultation on all matters of interest and importance pertaining to the Faculty.

The Committee's principal responsibilities include:

- Hearing reports from the Dean, Department Chairs, and Coordinators;
- Discussing matters of relevance to all faculty, staff, and students within the Faculty, including any academic and strategic matters pertaining to teaching and learning, research, service, and community outreach;
- Sharing information on activities and events of significance; and
- Making recommendations on matters requiring action where necessary.

Minutes of the Chairs' Council are normally taken by the Dean's Office and will be distributed to all Department Chairs and Program Coordinators. All recommendations, decisions, and minutes of the Chairs' Council will be reported through the Chairs to their Departments.

Membership:

Chair of the Council, Dean

Chair, Anthropology

Chair, English

Chair, First Nations Studies

Chair, Global and International Studies

Chair, History

Chair, Political Science

Chair, Interdisciplinary Studies

Coordinator, Northern Studies Program

Coordinator, Women's and Gender Studies Programs

Meeting frequency: 10 times/year or more often, if necessary

Faculty of Indigenous Studies, Social Sciences and Humanities Faculty Council Motion

Motion: FISSSHFC.2022.03.17.03

Jacqueline Holler MOVED that the revised *Structure and Governance of the Faculty of Indigenous Studies, Social Sciences and Humanities (FISSSH)* be approved in principle with amendments to section 1 (Preamble), under the advice of the Office of Indigenous Initiatives.

Carried unanimously



Motion Number (assigned by SCS): S-202205.24

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Faculty of Science and Engineering be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Deborah Roberts, Dean

Rationale:
To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17. The development of the Structure and Governance document began with the review of the original College of Science and Management Constitution, then proceeded with consultations within the Faculty of Science and Engineering to arrive at the draft Structure and Governance presented.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Faculty of Science and Engineering

Faculty Council Motion Number: FSEFC 2021:09:09:03, FSEFC 2022:05:05

Faculty Council Approval Date: September 9, 2021, May 5, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.08

Moved by: C. Ho Younghusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

MATD
Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF THE FACULTY OF SCIENCE AND ENGINEERING (FSE)

(Original passed Faculty Council: April 1, 2021, amended May 5, 2022)

The Faculty is constituted by the Board of Governors of the University of Northern British Columbia, on the recommendation of Senate, under the authority of the *University Act* of British Columbia.

["https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96468_01"](https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96468_01).

1 PREAMBLE

1.0 LAND ACKNOWLEDGEMENT

As part of our journey towards truth and reconciliation the members of the faculty of Science and Engineering will begin meetings with an oral, heartfelt acknowledgement of the indigenous peoples whose territories we are visiting.

1.1 VALUES

We value excellence in teaching, research, and service; an interdisciplinary and collaborative approach to learning and scholarship built upon a foundation of disciplinary excellence; and a working environment promoting respect, integrity, and open dialogue. We are committed to following equity, diversity, and inclusion practices at all levels and in all its actions, including but not limited to teaching, research, outreach, and employment. Equity ensures the removal of barriers or impediments. Diversity is providing due consideration to everyone regardless of race, colour, gender identity, sex, place of origin, religion, disability, or any other distinguishing factor. Inclusion is ensuring all individuals feel they are welcome to participate in any and all processes.

1.2 VISION

A faculty integrating the sciences and engineering with other disciplines in ways fostering disciplinary progress while exploring emerging areas of scholarship at interfaces between disciplines providing unique insights into and solutions for global questions.

1.3 MISSION

Through research, teaching and outreach we aim to integrate the sciences and engineering in ways that are recognized internationally for their contribution to advancement of knowledge, their value to rural and remote communities, citizens and industries, and their global pertinence.

2 GOVERNANCE STRUCTURE

This section describes the various entities that make up the Faculty of Science and Engineering, their relationship to one another and decision-making processes.

2.1 DEPARTMENT/SCHOOL COMMITTEES

Each member Department or School within the Faculty of Science and Engineering (see Appendix I) has its own approved structure for collegial governance to ensure that faculty, staff, and students are able to exercise their voice in decision making. The Chair is responsible for communicating decisions and recommendations from departmental bodies to the Dean, the FSE Faculty Council, and other bodies as appropriate.

2.1.1 FSE Faculty Council

Faculty Council is the senior governing body of the Faculty of Science and Engineering. It furthers the mission of the Faculty by providing a forum for the discussion of all academic matters within the purview of the Faculty and its component Programs, Schools, and Departments, and on other matters of Faculty-wide importance. All motions going on to Senate require the approval of Faculty Council. Faculty Council may delegate authority for specific decisions to a committee determined by Council. The delegated committee reports back to the Faculty Council all actions taken on the Council's behalf at the next Faculty Council meeting. Authority may not be delegated for more than a year, but may be renewed by Council.

2.1.2 Membership

- The Dean shall chair the Faculty Council and its meetings.
- The voting membership of Faculty Council shall consist of:
 - i. all continuing and/or full-time academic staff appointed to the Faculty with teaching appointments; excluding undergraduate or graduate students who have teaching assignments within the Faculty unless otherwise a member of Faculty Council;
 - ii. Librarians who identify themselves as serving primarily FSE Programs and Schools
 - iii. two graduate students;
 - iv. broad undergraduate student representation with a total of 4 students preferably representing different years of study and under the proviso that no Department or School have more than 1 student representative;
 - v. the Faculty Council may add members to the voting membership by a two thirds majority with appropriate notice of motion.
- Faculty Council has Observer Members who are representatives of organizations or units either internal or external to the University who may be called upon to provide advice where appropriate. Observers have the same rights as regular members to participate in Faculty Council except they may not vote or make motions. Observers are appointed by the Dean after consultation with Faculty Council.

2.1.3 Council Operation

FSE Faculty Council follows collegial approaches to decision making. Specific procedures are included in Appendix II.

2.2 FACULTY COMMITTEES

FSE committees provide specific advice to the Dean and Faculty Council according to their mandates. The following three committees are standing committees of the Faculty. Other standing committees may be established by the Dean, or by Faculty Council through a 2/3 majority vote.

2.2.1 FSE Teaching and Learning Committee. (See Appendix III)

The Teaching and Learning Committee serves as a forum for the coordination and discussion of curriculum and teaching in the Faculty of Science and Engineering.

2.2.2 FSE Graduate Studies and Research Committee. (See Appendix IV)

Chaired by the Graduate Coordinator, this committee is a forum for the discussions of graduate studies and research programs in the Faculty of Science and Engineering.

2.2.3 FSE Leadership Team. (See Appendix V)

The Faculty Leadership Team consists of the Dean, the Chairs, and the Graduate Coordinator. This team meets biweekly to discuss faculty concerns. It is intended to be a forum for the respectful exchange of information along with mutual support and advice among its members.

2.3 FACULTY LEADERSHIP

The Faculty of Science and Engineering Leadership Team (FLT) consists of the Dean, the Graduate Coordinator, the Chair of the Teaching and Learning committee and the Chairs of the Departments or School.

2.3.1 The Graduate Coordinator

The Graduate Coordinator chairs the FSE Graduate Studies and Research Committee and is responsible for other duties related to graduate programs in FSE. The Graduate Coordinator is a member of the FSE Leadership Team and reports to the Dean while serving as the primary liaison to the Registrars Office and the Research Office.

2.3.2 The Department or School Chairs

The Department or School Chairs are responsible for providing academic leadership within the department or school, which includes developing a collegial environment for governance decisions and mentoring faculty. The Chairs have the duties as specified in the Collective Agreement.

2.3.3 The Dean

The Dean holds the responsibility to provide both academic and administrative leadership to the faculty, staff, and students of the Faculty of Science and Engineering. The Dean serves as a liaison between Faculty members and the upper administration and to agencies and bodies outside the University. The Dean is the direct supervisor of the Department or School Chairs, the Graduate Coordinator and, through the Chairs, is the supervisor of all faculty members and has final responsibility for human resource allocations within the Faculty. The Dean has the responsibility to ensure mechanisms for Faculty-wide mentoring for faculty and staff are in place.

3 LIMITS AND CHANGES

3.1 CONFLICTS WITH OTHER AUTHORITY

Should the *Structure and Governance of the Faculty of Science and Engineering* conflict with (a) the University Act of British Columbia as it applies to the University of Northern British Columbia, (b) the rules and motions of Senate, or (c) contractual agreements entered into by authority of the University Board of Governors such as the Faculty Agreement between the Faculty Association and the University, the *Structure and Governance of Faculty of Science and Engineering* shall apply to the extent possible without resulting in conflict. Otherwise, the *Structure and Governance of Faculty of Science and Engineering* is the final authority in determining its governance.

3.2 CHANGES TO THE GOVERNANCE STRUCTURE OF THE FACULTY OF SCIENCE AND ENGINEERING.

The governance structure of the Faculty of Science and Engineering should be reviewed every 5 years. Changes to the main body of the *Structure and Governance of Faculty of Science and Engineering* may be made by a two-thirds majority of those present and voting at a quorate meeting of the FSE in Fall or Winter Semester provided that notice of such a motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made. Such changes must be consistent with other external restrictions mentioned in 3.1. Changes to the appendices may be made by a simple majority of those present and voting at a quorate meeting of the FSE in Fall or Winter Semester provided that notice of such a motion has been made in a previous meeting of Faculty Council at least two weeks prior to the meeting in which the change is made.

4 APPENDICES

4.1 APPENDIX I DEPARTMENTS AND SCHOOLS

The Faculty of Science and Engineering includes the disciplinary academic units:

- Department of Chemistry and Biochemistry
- Department of Computer Science
- Department of Mathematics and Statistics
- Department of Physics
- School of Engineering

Departments and Schools are responsible for detailed academic planning and recommendations. Each Program or School has developed their own constitutions and internal structures.

4.2 APPENDIX II. FACULTY COUNCIL OPERATION

- i. The Faculty Council shall meet at least twice during the fall semester and at least twice during the winter semester, and may meet at other times on the request of ten percent of the voting membership.
- ii. Faculty Council meetings are normally open. A motion to conduct a meeting *in camera* may be made at any time and requires a simple majority to pass.
- iii. Faculty Council meetings will not be recorded without the express permission of a simple majority of those present.
- iv. Quorum for Faculty Council consists of 50% of the voting members in the Faculty.
- v. Submission of items for consideration at a meeting must be made to the Faculty electronic site two weeks prior to a meeting of Faculty Council. Members can add comments through that site or ask questions of the agenda item originator prior to the meeting.
- vi. The Dean, in consultation with the Faculty Leadership Team is responsible for the creation and circulation of a proposed agenda, including, where appropriate, a consent agenda. The agenda will be made available to all members at least one week in advance of a meeting on an electronic collaboration site of the Faculty of Science and Engineering.
- vii. To maximize the diversity of member participation in debate, a speaker list will be developed and members may speak to any debatable motion in order of the list. If a member wishes to speak again, they will be placed at the end of the speakers list. Remarks must be germane to the question at hand. Exceptions are as follows:
 - a. the mover of a motion is entitled to speak first and last,
 - b. the mover, or an expert designated by the mover, may respond to questions as necessary for the clarification of material issues.
- viii. When the debate on an item has covered a full range of issues, or when a motion to call the question has been approved, the Chair shall call the question.
- ix. All votes shall be cast in person or via electronic voting for those that attend the meeting electronically. Proxy voting is not allowed, and members must be in attendance to vote.
- x. In extraordinary circumstances a vote may be called using e-mail when it is impractical for FSE Council to meet as a body, or when FSE Council determines a need to have a vote prior to the next regularly-scheduled meeting of Senate. E-mail votes shall offer the choices "Yes," "No," or "Hold."
- xi. All questions shall be decided by a simple majority vote except as specified in this document.
- xii. A simple majority means a simple majority of those present and voting.
- xiii. The Chair is neutral and does not vote.
- xiv. The Dean is responsible for ensuring the notes or minutes of meetings are taken and all approved motions are conveyed appropriately.

4.3 APPENDIX III: TEACHING AND LEARNING COMMITTEE

Reporting to the Dean, Leadership Team, Faculty Council

Terms of Reference

This committee is responsible for leading, promoting, and fostering the Faculty's excellence in learning and teaching.

The Committee's principal responsibilities include:

- advising the Dean, Leadership Team, and Faculty Council on issues related to teaching and learning;
- identifying and coordinating faculty development needs to support high-quality teaching, learning, and assessment practices;
- fostering a student-focussed learning and teaching environment whose culture is dedicated to supporting students' welfare and success;
- fostering initiatives related to learning and teaching issues through the exchange of information, advice, and support with the Centre for Teaching and Learning Technology (CTLT) and across the University;
- supporting and enabling innovation in pedagogy, curriculum, design, teaching, and assessment;
- participate in discussions with the CTLT and oversee a wholistic mechanism for the evaluation and continuous improvement of teaching;
- promoting excellence in teaching through highlighting good teaching practices and nomination of faculty and TAs for teaching awards.

Membership (2-year terms):

Chair, Teaching and Learning Committee

A minimum of 4 faculty members (nominated and elected)

A minimum of 1 Undergraduate student

A minimum of 1 Graduate student

Meeting frequency: 4-6 times/year

4.4 APPENDIX IV: GRADUATE STUDIES AND RESEARCH COMMITTEE

Reporting to the Dean, Leadership Team, Faculty Council

Terms of Reference

This committee is chaired by the Graduate Coordinator and is responsible for leading, developing, and fostering the Faculty's strategies for excellence in all areas of graduate studies and research.

The Committee's principal responsibilities include:

- advising the Dean, FSE Leadership Team, and Faculty Council on graduate studies and research policies, practices, and opportunities;
- fostering a culture of excellence in knowledge creation and its dissemination, both within and beyond the Faculty/University;
- working with the Office of Research and Innovation to identify faculty needs that enable and support research success;
- working with the Registrars office to ensure admission and student record processes meet the needs of the students and faculty;
- promoting a collaborative environment in which innovative, creative research, both fundamental and applied, can flourish;
- fostering an inclusive and collaborative community of research and the education of undergraduate and graduate students in research;
- promoting and recognizing excellence in graduate student supervision and research through nomination for internal and external awards.

Membership (2-year terms):

Chair, Graduate Coordinator

A faculty member representing each graduate program

A minimum of 2 Graduate students, no more than one from a particular program.

Meeting frequency: a minimum of 6 times/year.

4.5 APPENDIX V: LEADERSHIP TEAM

The Leadership Team is a forum for the exchange of information, ideas, and mutual support among its members. Functioning in an advisory capacity to the Dean, it provides the regular opportunity for sharing, reporting, and consultation on all matters of interest and importance pertaining to the Faculty.

The Committee's principal responsibilities include:

- hearing reports from the Dean, Department Chairs, and Committee chairs;
- discussing matters of relevance to all faculty, staff, and students within the Faculty, including any academic and strategic matters pertaining to teaching and learning, research, service, and community outreach;
- shared mentorship of FSE leadership;
- sharing information on activities and events of significance; and
- making recommendations on matters requiring action where necessary.

Minutes of the Leadership Team meetings are normally taken by the Dean's Academic Coordinator and distributed to all Department Chairs and the Graduate Coordinator. All recommendations, decisions and minutes of the Faculty Leadership Team meeting shall be reported through the Chairs to their Departments.

Membership:

Dean (serves as meeting chair)
Chair, Chemistry and Biochemistry
Chair, Computer Science
Chair, Mathematics and Statistics
Chair, Physics
Chair, School of Engineering
Graduate Coordinator
Chair, Teaching and Learning committee

Meeting Frequency – Biweekly.

Faculty of Science and Engineering Faculty Council Motion

FSE FC 2022: 05:05:03 MOTION: To approve the changes to our governance document.

Moved by Jennifer Hyndman

Majority Approval

MOTION CARRIED



Motion Number (assigned by SCS): S-202205.25

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the “Structure and Governance” document for the Division of Medical Sciences be approved as proposed.

Effective Date: June 1, 2022

Proposed by: Paul Winwood, Associate Vice President, Division of Medical Sciences

Rationale: To align with the implementation of the five Faculties that was adopted by Senate on November 28, 2018, Motion: #S-201811.17.

Attachments: 1

Authorization:

Program / Academic / Administrative Unit: None

Faculty: Division of Medical Sciences

Faculty Council Motion Number: Motion number one

Faculty Council Approval Date: April 29, 2022

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202205.09

Moved by: C. Ho Younghusband

Seconded by: J. Bankole

Committee Decision: CARRIED

Approved by SCS: May 18, 2022
Date

MATD
Chair’s Signature

For recommendation to ✓, **or information of** _____ **Senate.**

STRUCTURE AND GOVERNANCE OF DIVISION OF MEDICAL SCIENCES (DMS)

(Passed Division Council: April 29, 2022)

The Division is constituted by the Board of Governors at the University of Northern British Columbia under the authority of the University Act of British Columbia. References to departments in the Act are replaced by Academic Units (Departments and Schools) here.

The Division operates using the principles of collegial governance.

The Division of Medical Sciences acknowledges that the Prince George campus of UNBC is situated on the unceded, unsurrendered, and untreated territory of the Lheidli T'enneh, part of the Dakelh (Carrier) nation. Through our regional campuses, we work and live on the unceded, unsurrendered, and untreated territories of numerous other Indigenous nations in what is now known as northern British Columbia.

1 PREAMBLE - THE VALUES, VISION AND MISSION OF THE DIVISION OF MEDICAL SCIENCES

The Division of Medical Sciences is a UNBC academic unit that consists of UNBC appointed faculty, UNBC appointed staff and UBC appointed faculty with affiliate appointments at UNBC who have teaching, research and service accountabilities. The Division is responsible for the delivery of the distributed UBC MD Undergraduate Program (Northern Medical Program), the distributed UBC Health Professions Degree Programs (Master of Physiotherapy-North (MPT-N), Masters of Occupational Therapy-North (MOT-N) and UBC Postgraduate residency programs in Northern BC. It will be the UNBC home for future UBC/UNBC joint Health Professions Degree Programs and new UNBC graduate programs relevant to medical sciences.

1.1 VALUES

The Division of Medical Sciences promotes scholarship and innovation in research and medical and health professions education to address societal health needs, specifically in northern and rural communities. We value a community and culture of equity, diversity, and inclusion; a community based on collaboration, partnerships and interdisciplinarity; and a working environment that promotes respect, integrity, compassion and a meaningful and open dialogue among faculty, staff and students in the pursuit of knowledge and academic success. We recognize an indigenous way of being and knowledge systems. We value a supportive and learner-centred approach to our education programs to provide the best possible student experiences.

1.2 VISION

That the Division of Medical Sciences is recognized for excellence, innovation and contributions to medical and allied health professions education, health care, and research that meets the needs and addresses the health and health inequities of northern and rural communities and beyond.

1.3 MISSION

To train physicians and allied health professionals in and for Northern and rural communities, to provide health education opportunities for Northern people and to transform health for everyone.

2 GOVERNANCE STRUCTURE OF THE DIVISION OF MEDICAL SCIENCES

2.1 DIVISION COUNCIL

The Division Council is the senior governing body of the Division of Medical Sciences (DMS) within UNBC. It exists under the University Act to ensure that UNBC academic matters receive careful examination by the members of the Division before being recommended to UNBC Senate. All academic matters within the purview of the Division, and its component Programs, including policy recommendations made by Program meetings are subject to the approval of Division Council. Such matters may be brought to Council's attention by a Program within the Division (units being those bodies described in this document), by a member of the Division Council or by reference from Senate or another academic body of the University. Division Council will make recommendations to the Associate Vice President (AVP) of the Division either when the AVP seeks advice or where the Council chooses to make recommendations. The Division Council will also receive, on a regular basis, reports from the AVP, faculty Senators, and Program Leads as appropriate.

2.1.1 Membership

The AVP is the Chair of Division Council. All continuing and/or full-time academic staff appointed within the Division at the rank of Instructor, Senior Lab Instructor, Senior Instructor, Lecturer, Assistant Professor, Associate Professor or Professor and affiliate faculty are members of Division Council. Also eligible for membership of the Council are those continuing and/or full-time library staff appointed at the rank of Librarian, who are designated to the DMS. Division Council also includes two student members: one undergraduate student (voted by the DMS student body), one graduate student (voted from the DMS student body). All of the members of Division Council are voting members.

2.1.2 Observers to Division Council are representatives of organizations or units either internal or external to the University who may be called upon to provide advice where appropriate. Observers have no voting rights at Division Council but are otherwise regular members. Observers are appointed by the AVP after consultation with Division Council. Observers are selected by the particular organization or unit they represent.

2.1.3 Just as all members of Division Council are members as of right, so are they expected to contribute their advice to Division Council on a regular basis.

2.2 DIVISION COUNCIL RULES AND PROCEDURES (OPERATIONS)

- 2.2.1 Subject to Senate's authority, Division Council shall determine for itself its constitution, membership, structure, procedures, and all other such matters. Changes to this constitution that are consistent with The University Act and rules of UNBC Senate can be made by a two-thirds majority of those present at a meeting of Division Council after notice of motion on the proposed change has been presented at the previous meeting of Council. Meetings may occur in person, or via videoconference. Schools and Departments
- 2.2.2. The AVP of the Division normally chairs Division Council and, though they shall only vote in the case of a tied vote, they are entitled to speak in Council and introduce matters for discussion. Following the practices of UNBC Senate generally, the Chair shall seek to conduct the meetings of Division Council according to the rules of parliamentary procedure known as Robert's Rules of Order. Meetings of Division Council will be public unless the Council chooses to go in camera. Such meetings shall be held at least once during the fall semester and once during the winter semester, or at the call of twenty percent of the members of Division Council.
- 2.2.3. In addition to the conduct of meetings of Division Council, the Chair is responsible for calling meetings of the Council as necessary, setting the agenda in consultation with members of the Division, and seeing to the provision of the minutes of Council meetings. Usually, agenda items shall be submitted to the office of the Dean by five working days prior to a Division Council meeting and agenda and documentation for meetings shall be made available three days prior to Division Council meetings. Guests shall attend Division Council at the invitation of the Chair. On the question being raised by a member, the Chair shall determine the presence or absence of a valid quorum. The quorum shall be set at a minimum of twenty percent of the total membership excluding Division members who are on sabbatical leave.
- 2.2.4. All votes shall be cast by person (including via video conference) or by email and none by proxy. Except as provided elsewhere in this document, all decisions shall be by a simple majority of those present and voting. The Chair shall have the casting vote to resolve ties.
- 2.2.5. Minutes of Division Council will normally be taken by an Administrative Assistant and will be made available upon request at the subsequent meetings.

2.2.6. Motions going to UNBC Senate Committees and on to UNBC Senate must be passed by Division Council. Normally these and other motions will come to Division Council from a Program, or Division Committee. The designate of the Program bringing the motion to Division Council should summarize the previous discussion with the goal of eliminating extensive discussion of details in Division Council. A motion may be brought to Division Council by a member, but Council should be prepared to table such a motion with a view to its consideration by the appropriate unit within the Division unless time is of the essence.

2.3 DIVISION COMMITTEES

Division Council may establish standing committees to consider and recommend policy and action to deal with ongoing issues in the Division. The Chair and members of such committees will be elected by Division Council. Council may also establish *ad hoc* working groups to deal with short term issues (no more than one year). Appointment to an *ad hoc* working group is made by the AVP after a call for volunteers among members. Representation from across the Division of Medical Sciences should be considered in the establishment of any standing or *ad hoc* working groups.

2.4 CHAIRS' COUNCIL

At this time the Division does not have a Chairs' Council, and all business needing to go forward to UNBC senate will be conducted at Division Council. Currently, the Assistant Dean of the Northern Medical Program is invited to participate in Chairs' Council for the FHHS to support academic association and collaboration between the FHHS and the DMS

3 DIVISION PROGRAMS

3.1 ROLE AND FUNCTION

Subject to the authority of Division Council and the supervision of the AVP, Program meetings provide a forum for the discussion and development of curriculum, teaching, research, and/or community outreach in a particular discipline or interdisciplinary area. For Division Programs that implement and operationalize UBC Faculty of Medicine Professional Programs, motions are not made or voted on at Program meetings or Division Council but provide a forum to discuss site specific issues for taking forward to UBC Faculty of Medicine Curriculum Committees or other UBC Program Committees as appropriate.

3.1.1 For future Division programs whose curriculum will be under the purview of UNBC Senate, motions on policy and curriculum that are passed in Program meetings that need approval from UNBC Senate must also be passed by the Division Council before proceeding to the appropriate Senate committee and on to Senate.

4 DIVISION ASSOCIATE VICE PRESIDENT (AVP)

- 4.1.1 As per the Affiliation Agreement between UBC and UNBC in establishing the distributed medical program, UBC will appoint a Regional Associate Dean to be responsible for the UBC Faculty of Medicine programs delivered in the north. UNBC will appoint that same person to the position of Associate Vice President, Division of Medical Sciences.
- 4.1.2 Under the supervision of the Vice-President Academic & Provost, it is the responsibility of the AVP of the DMS to provide both academic and administrative leadership to the Division. The AVP has a responsibility to the Division, staff and students of the Division as well as to the senior administration of the University. In carrying out these responsibilities, the AVP will normally be guided by, but is not absolutely bound by, the decisions of Division Council. The AVP represents the Division to other units within the University, to the Council of Deans, to the Vice-President Academic & Provost, and to agencies and bodies outside the university, including UBC.
- 4.1.3 The AVP of the DMS will assign workloads for academic staff and librarians within the Division in consultation with the UBC Department Head in the case of health professions programs and receive Professional Activity Reports (PARs) of faculty of the DMS; The Dean of the Faculty of Health and Human Sciences (FHHS) will make recommendations for CDI and Merit for faculty of the DMS
- 4.1.4 UNBC appointed members of the DMS will go through the FHHS Promotion and Tenure Committee which is chaired by the Dean of the FHHS. An additional member from the Division will be appointed for tenure and promotions reviews of Division faculty members.
- 4.1.5 The AVP of the Division is responsible for the supervision of hiring procedures and making recommendations on appointments; the evaluation of Division; and investigating and making recommendations of cases of grievance or discipline.
- 4.1.6 The AVP of the Division has executive responsibility for the development and administration of the Division budget. The Division budgets are reported to the Dean of the UBC Faculty of Medicine and is not reviewed or approved by UNBC Senate.
- 4.1.7 The AVP is the direct supervisor of all Division faculty and through the Division's Administrative Director and Managers, the supervisor of the Division's staff. The AVP has final responsibility for human resource allocations within the Division.

5 PROGRAMS WITHIN THE DIVISION OF MEDICAL SCIENCES

Units within the Division of Medical Sciences are: Northern Medical Program (UBC Faculty of Medicine Program), Masters of Physiotherapy North (UBC Faculty of Medicine Program), Master of Occupational Therapy North (UBC Faculty of Medicine Program), UBC Family Practice Residency Program, UBC Royal College of Physicians and Surgeons Residency Programs (currently Psychiatry, Pediatric Community impact stream and Vancouver program rotations in northern BC).

Division of Medical Sciences Division Council Motion

Motion 1: To approve the constitution of the Division of Medical Sciences as described in the presented document *Structure and Function of the Division of Medical Sciences*, with additional minor edits as discussed, to be sent forward to UNBC Senate for approval.

Motion Number (assigned by
Steering Committee of Senate): S-202205.27

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the BC High School courses chart be approved, as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

To increase the scope of BC High School courses that can be used as an academic grade 12 course for the purposes of admission and to maintain a high school admission process that is up to date and comparable to those found at other Western Canadian Research Universities.

3. **Implications of the changes for other programs, etc., if applicable:**

The course outlines were sent to the appropriate departments to determine if they could be considered as an academic grade 12 course for admission purposes. As none of these additional approved academic courses are prerequisites for UNBC courses there should be no impact for programs.

4. **Reproduction of current Calendar entry for the item to be revised:**

Current BC High School Curriculum Courses	BC High School Curriculum Courses Up to September 2019	Approved Academic Course	Approved Nonacademic(5th) Course
Accounting 12	Accounting 12		<input checked="" type="checkbox"/>
Active Living 12	Physical Education 12		<input checked="" type="checkbox"/>
American Sign Language 12	American Sign Language 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Anatomy and Physiology 12	Biology 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Apprenticeship Mathematics 12	Apprenticeship & Workplace Mathematics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Art Metal and Jewelry 12			<input checked="" type="checkbox"/>
Art Studio 12	Art Foundations 12		<input checked="" type="checkbox"/>
Asian Studies 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Automotive Technology 12	Automotive Technology 12		<input checked="" type="checkbox"/>
BC First Peoples 12	BC First Nations Studies 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Business Computer Applications 12			<input checked="" type="checkbox"/>

Calculus 12	Calculus 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Chemistry 12	Chemistry 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Child Development and Caregiving 12	Human Services 12		<input checked="" type="checkbox"/>
Choral Music 12	Choral Music 12: Concert Choir; Vocal Jazz		<input checked="" type="checkbox"/>
Communication orale 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Comparative Cultures 12	Comparative Civilizations 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comparative World Religions 12	Comparative Civilizations 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Composition 12	Writing 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Composition and Production 12	Music: Composition and Technology 12		<input checked="" type="checkbox"/>
Computer Information Systems 12	Computer Information Systems 12		<input checked="" type="checkbox"/>
Computer Programming 12	Computer Programming 12		<input checked="" type="checkbox"/>
Computer Science 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Contemporary Indigenous Studies 12	BC First Nations Studies 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Contemporary Music 12			<input checked="" type="checkbox"/>
Core French 12	Core French 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Creative Writing 12	Writing 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Culinary Arts 12	Cafeteria Training 12		<input checked="" type="checkbox"/>
Dance Choreography 12	Dance 12: Choreography		<input checked="" type="checkbox"/>
Dance Company 12			<input checked="" type="checkbox"/>
Dance Conditioning 12			<input checked="" type="checkbox"/>
Dance Technique and Performance 12	Dance 12: Performance		<input checked="" type="checkbox"/>
Digital Media Development 12	Digital Media Development 12		<input checked="" type="checkbox"/>
Directing and Script Development 12	Drama 12: Theatre Performance - Dir & Script		<input checked="" type="checkbox"/>
Drafting 12	Drafting 12		<input checked="" type="checkbox"/>
Drama 12	Drama 12: Theatre Performance - Acting		<input checked="" type="checkbox"/>
E-Commerce 12	Marketing 12		<input checked="" type="checkbox"/>
Economic Theory 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Economics 12	Economics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Electronics 12	Electronics 12		<input checked="" type="checkbox"/>
Engine and Drivetrain 12			<input checked="" type="checkbox"/>
Engineering 12			<input checked="" type="checkbox"/>
English First Peoples 12	English First Peoples 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English Studies 12	English 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Entrepreneurship 12	Entrepreneurship 12		<input checked="" type="checkbox"/>
Environmental Science 12	Sustainable Resources 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Études du cinéma et de la littérature francophone 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Fashion Industry 12			<input checked="" type="checkbox"/>
Film and Television 12	Film and Television 12		<input checked="" type="checkbox"/>
Financial Accounting 12	Financial Accounting 12		<input checked="" type="checkbox"/>

Fitness and Conditioning 12	Physical Education 12		<input checked="" type="checkbox"/>
Food Studies 12	Foods and Nutrition 12		<input checked="" type="checkbox"/>
Foundations of Mathematics 12	Foundations of Mathematics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Francais langue et culture 12	Francais Langue Premiere 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Français langue seconde – immersion 12	Français langue seconde – immersion 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Furniture and Cabinetry 12			<input checked="" type="checkbox"/>
Genocide Studies 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Geology 12	Geology 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Geometry 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
German 12	German 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Graphic Arts 12	Studio Arts 12: Printmaking & Graphic Design		<input checked="" type="checkbox"/>
Graphic Production 12			<input checked="" type="checkbox"/>
Housing and Living Environments 12	Family Studies 12		<input checked="" type="checkbox"/>
Human Geography 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Industrial Coding and Design 12	Industrial Design 12		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Orchestral Strings		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Concert Band		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Jazz Band		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Guitar		<input checked="" type="checkbox"/>
Italian 12	Italian 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Japanese 12	Japanese 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Korean 12	Korean 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Langue et culture de la francophonie 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Law Studies 12	Law 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Literary Studies 12	English Literature 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Machining and Welding 12			<input checked="" type="checkbox"/>
Mandarin Chinese 12	Mandarin Chinese 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mechatronics 12			<input checked="" type="checkbox"/>
Media Arts 12	Visual Arts 12: Media Arts		<input checked="" type="checkbox"/>
Media Design 12			<input checked="" type="checkbox"/>
Médias et communication numérique 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Metalwork 12	Metal Fabrications and Machining 12		<input checked="" type="checkbox"/>
Musical Theatre 12	Film and Television 12		<input checked="" type="checkbox"/>
New Media 12			<input checked="" type="checkbox"/>
Outdoor Education 12	Physical Education 12		<input checked="" type="checkbox"/>
Philosophy 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Photography 12			<input checked="" type="checkbox"/>
Physical Geography 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physics 12	Applications of Physics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Physics 12	Physics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Political Studies 12			<input checked="" type="checkbox"/>
Pre-calculus 12	Pre-calculus 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Punjabi 12	Punjabi 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Remotely Operated Vehicles and Drones 12			<input checked="" type="checkbox"/>
Robotics 12			<input checked="" type="checkbox"/>
Social Justice 12	Social Justice 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Spanish 12	Spanish 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Specialized Science 12			<input checked="" type="checkbox"/>
Specialized Studies in Food 12			<input checked="" type="checkbox"/>
Spoken Language 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Statistics 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Studio Arts 2D 12	Studio Arts 12: Drawing and Painting		<input checked="" type="checkbox"/>
Studio Arts 3D 12	Studio Arts 12: Ceramics and Sculpture		<input checked="" type="checkbox"/>
Textiles 12	Textiles 12		<input checked="" type="checkbox"/>
Theatre Company 12			<input checked="" type="checkbox"/>
Theatre Production 12	Drama 12: Theatre Prod - Technical Theatre		<input checked="" type="checkbox"/>
Theatre Production 12	Drama 12: Theatre Prod - Theatre Management		<input checked="" type="checkbox"/>
Tourism 12	Tourism 12		<input checked="" type="checkbox"/>
Twentieth Century World History 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Urban Studies 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Woodwork 12	Carpentry and Joinery 12		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Applied Digital Communications 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Business Information Management 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Communications 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Management Innovation 12</i>		<input checked="" type="checkbox"/>

5. Proposed revision with changes underlined and deletions indicated clearly using “strikethrough”:

Current BC High School Curriculum Courses	BC High School Curriculum Courses Up to September 2019	Approved Academic Course	Approved Nonacademic(5th) Course
Accounting 12	Accounting 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Active Living 12	Physical Education 12		<input checked="" type="checkbox"/>
American Sign Language 12	American Sign Language 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Anatomy and Physiology 12	Biology 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Apprenticeship Mathematics 12	Apprenticeship & Workplace Mathematics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Art Metal and Jewelry 12			<input checked="" type="checkbox"/>
Art Studio 12	Art Foundations 12		<input checked="" type="checkbox"/>
Asian Studies 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Automotive Technology 12	Automotive Technology 12		<input checked="" type="checkbox"/>
BC First Peoples 12	BC First Nations Studies 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Business Computer Applications 12			<input checked="" type="checkbox"/>
Calculus 12	Calculus 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Chemistry 12	Chemistry 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Child Development and Caregiving 12	Human Services 12		<input checked="" type="checkbox"/>
Choral Music 12	Choral Music 12: Concert Choir; Vocal Jazz		<input checked="" type="checkbox"/>
Communication orale 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Comparative Cultures 12	Comparative Civilizations 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comparative World Religions 12	Comparative Civilizations 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Composition 12	Writing 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Composition and Production 12	Music: Composition and Technology 12		<input checked="" type="checkbox"/>
Computer Information Systems 12	Computer Information Systems 12		<input checked="" type="checkbox"/>
Computer Programming 12	Computer Programming 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Computer Science 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Contemporary Indigenous Studies 12	BC First Nations Studies 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Contemporary Music 12			<input checked="" type="checkbox"/>
Core French 12	Core French 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Creative Writing 12	Writing 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Culinary Arts 12	Cafeteria Training 12		<input checked="" type="checkbox"/>
Dance Choreography 12	Dance 12: Choreography		<input checked="" type="checkbox"/>
Dance Company 12			<input checked="" type="checkbox"/>
Dance Conditioning 12			<input checked="" type="checkbox"/>
Dance Technique and Performance 12	Dance 12: Performance		<input checked="" type="checkbox"/>
Digital Media Development 12	Digital Media Development 12		<input checked="" type="checkbox"/>
Directing and Script Development 12	Drama 12: Theatre Performance - Dir & Script		<input checked="" type="checkbox"/>
Drafting 12	Drafting 12		<input checked="" type="checkbox"/>
Drama 12	Drama 12: Theatre Performance - Acting		<input checked="" type="checkbox"/>
E-Commerce 12	Marketing 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Theory 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Economics 12	Economics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Electronics 12	Electronics 12		<input checked="" type="checkbox"/>
Engine and Drivetrain 12			<input checked="" type="checkbox"/>
Engineering 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English First Peoples 12	English First Peoples 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English Studies 12	English 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Entrepreneurship 12	Entrepreneurship 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Science 12	Sustainable Resources 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Études du cinéma et de la littérature francophone 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Fashion Industry 12			<input checked="" type="checkbox"/>
Film and Television 12	Film and Television 12		<input checked="" type="checkbox"/>
Financial Accounting 12	Financial Accounting 12		<input checked="" type="checkbox"/>
Fitness and Conditioning 12	Physical Education 12		<input checked="" type="checkbox"/>
Food Studies 12	Foods and Nutrition 12		<input checked="" type="checkbox"/>
Foundations of Mathematics 12	Foundations of Mathematics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Français langue et culture 12	Français Langue Première 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Français langue seconde – immersion 12	Français langue seconde – immersion 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Furniture and Cabinetry 12			<input checked="" type="checkbox"/>
Genocide Studies 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Geology 12	Geology 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Geometry 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
German 12	German 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Graphic Arts 12	Studio Arts 12: Printmaking & Graphic Design		<input checked="" type="checkbox"/>
Graphic Production 12			<input checked="" type="checkbox"/>
Housing and Living Environments 12	Family Studies 12		<input checked="" type="checkbox"/>
Human Geography 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Industrial Coding and Design 12	Industrial Design 12		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Orchestral Strings		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Concert Band		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Jazz Band		<input checked="" type="checkbox"/>
Instrumental Music 12	Instrumental Music 12: Guitar		<input checked="" type="checkbox"/>
Italian 12	Italian 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Japanese 12	Japanese 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Korean 12	Korean 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Langue et culture de la francophonie 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Law Studies 12	Law 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Literary Studies 12	English Literature 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Machining and Welding 12			<input checked="" type="checkbox"/>
Mandarin Chinese 12	Mandarin Chinese 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mechatronics 12			<input checked="" type="checkbox"/>
Media Arts 12	Visual Arts 12: Media Arts		<input checked="" type="checkbox"/>
Media Design 12			<input checked="" type="checkbox"/>
Médias et communication numérique 12	Français langue seconde – immersion 12		<input checked="" type="checkbox"/>
Metalwork 12	Metal Fabrications and Machining 12		<input checked="" type="checkbox"/>
Musical Theatre 12	Film and Television 12		<input checked="" type="checkbox"/>

New Media 12			<input checked="" type="checkbox"/>
Outdoor Education 12	Physical Education 12		<input checked="" type="checkbox"/>
Philosophy 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Photography 12			<input checked="" type="checkbox"/>
Physical Geography 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physics 12	Applications of Physics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Physics 12	Physics 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Political Studies 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Pre-calculus 12	Pre-calculus 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Psychology 12	Psychology 12	<input checked="" type="checkbox"/>	
Punjabi 12	Punjabi 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Remotely Operated Vehicles and Drones 12			<input checked="" type="checkbox"/>
Robotics 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Social Justice 12	Social Justice 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Spanish 12	Spanish 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Specialized Science 12			<input checked="" type="checkbox"/>
Specialized Studies in Food 12			<input checked="" type="checkbox"/>
Spoken Language 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Statistics 12		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Studio Arts 2D 12	Studio Arts 12: Drawing and Painting		<input checked="" type="checkbox"/>
Studio Arts 3D 12	Studio Arts 12: Ceramics and Sculpture		<input checked="" type="checkbox"/>
Textiles 12	Textiles 12		<input checked="" type="checkbox"/>
Theatre Company 12			<input checked="" type="checkbox"/>
Theatre Production 12	Drama 12: Theatre Prod - Technical Theatre		<input checked="" type="checkbox"/>
Theatre Production 12	Drama 12: Theatre Prod - Theatre Management		<input checked="" type="checkbox"/>
Tourism 12	Tourism 12		<input checked="" type="checkbox"/>
Twentieth Century World History 12	History 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Urban Studies 12	Geography 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Woodwork 12	Carpentry and Joinery 12		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Applied Digital Communications 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Business Information Management 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Communications 12</i>		<input checked="" type="checkbox"/>
<i>Discontinued Course</i>	<i>Management Innovation 12</i>		<input checked="" type="checkbox"/>

6. Authorization:

Reviewed by SCCC: March 21, 2022

Program / Academic / Administrative Unit: Office of the Registrar

Faculty: N/A

Faculty Council Motion Number:

Faculty Council Approval Date:

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD202205.03

Moved by: K. Beeler

Seconded by: F. Tong

Committee Decision: CARRIED

Approved by SCAD: May 17, 2022
Date

 J. Mitchell Nielsen
Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202205.28

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the admission requirements for the Bachelor of Applied Sciences program be approved as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

This revision will clean up the BASc admissions table and make it clearer for students to understand what the requirements are, based on first year course pre-requisites and/or Program requirements.

3. **Implications of the changes for other programs, etc., if applicable:** N/A

4. **Reproduction of current Calendar entry for the item to be revised:**

	Major	1	2	3	4	5	Other Requirements
Applied Science 75% Average	Civil Engineering	English Studies 12 or English First Peoples 12	Pre-calculus 12	Physics 12 or Applied Physics 12	Approved Academic Grade 12 Course	Fifth Course	Chemistry 11
	Environmental Engineering	English Studies 12 or English First Peoples 12	Pre-calculus 12	Physics 12 or Applied Physics 12	Approved Academic Grade 12 Course	Fifth Course	Life Sciences 11 or Anatomy & Physiology 12; Chemistry 11

....

For students who are missing required prerequisite courses for programs that may require Pre-calculus 12, Physics 11, or Physics 12: please note that UNBC offers some degree pathways that allow you to take courses that meet the prerequisite requirements through additional courses. These pathways require more time to complete your degree than if you have these prerequisites. Check with student advising to find out course equivalent or upgrading options that are available to you while enrolled at UNBC.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

	Major	1	2	3	4	5	Other Requirements
Applied Science 75% Average	Civil Engineering	English Studies 12 or English First Peoples 12	Pre-calculus 12 (67%)	Approved Academic Grade 12 Science Course* (Recommended: Physics 12**) or Applied Physics 12	Approved Academic Grade 12 Science Course*	Fifth Course	Chemistry 11
	Environmental Engineering	English Studies 12 or English First Peoples 12	Pre-calculus 12 (67%)	Approved Academic Grade 12 Science Course* (Recommended: Physics 12**) or Applied Physics 12	Approved Academic Grade 12 Science Course*	Fifth Course	Life Sciences 11 or Anatomy & Physiology 12; Chemistry 11

....

*Approved Academic Grade 12 Science courses may include, but are not limited to, the following courses: Anatomy and Physiology 12, Biology 12, Calculus 12, Chemistry 12, Computer Science 12, Environmental Science 12, Geology 12, Physical Geography 12, and Physics 12. Students are encouraged to take Chemistry 12 and Physics 12 as a part of their approved Grade 12 courses.

**For students who are missing required prerequisite courses for programs that may require Pre-calculus 12, Physics 11, or Physics 12: please note that UNBC offers some degree pathways that allow students ~~you~~ to take courses that meet the prerequisite requirements through additional courses. A degree may require more time to complete without these prerequisites. ~~These pathways may require more time to complete your degree than if you have these prerequisites.~~ Check with ~~s~~Student ~~a~~Advising to find out course equivalent or upgrading options that are available ~~to you~~ while enrolled at UNBC.

6. Authorization:

SCCC Review Date: March 2, 2022

Program / Academic / Administrative Unit: School of Engineering

Faculty: Science and Engineering

Faculty Council Motion Number: FSE FC 2022 15:03:01

Faculty Council Approval Date: March 22, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD202205.04

Moved by: K. Beeler

Seconded by: F. Tong

Committee Decision: CARRIED

Approved by SCAD: May 17, 2022
Date

J. Mitchell Nielsen
Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202205.29

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the Admissions Requirements description for the School of Engineering (BASc Program) on page 99 of the 2021/2022 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2022
2. **Rationale for the proposed revisions:** To reflect the SCAD Motions changing the BASc admissions table.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Admission Requirements

Admission to the program is limited and based on academic qualifications and available space. Priority admission is given to students who meet the admission criteria and apply by the deadline of March 1.

Applicants from BC and Yukon secondary schools must

- meet UNBC admission requirements, and
- have an average of at least 75% based on the following four courses: Math 12 or Pre-calculus 12, English 12 and two provincially examinable Science 12 courses. In addition, applicants must have successfully completed Chemistry 11 in order to meet course prerequisites in the Program. Physics 12 or an equivalent is strongly recommended as it is a prerequisite for first-year Physics courses in the program. Students who are admitted without the Physics 12 prerequisite may be delayed in their studies as they may not be able to complete the first four semesters of the program in the normal two-year time period. Meeting the minimum GPA does not guarantee admission. Under exceptional circumstances the prerequisites may be waived.

Other applicants must demonstrate that they possess qualifications at least equivalent to the BC and Yukon requirement.

UNBC is part of the Common First-Year Engineering Curriculum agreement. Students who complete the Common First-Year Engineering Curriculum at sending institutions in British Columbia may be admitted into second-year. Students who complete the Common First-Year Engineering Curriculum at sending institutions and who meet the minimum acceptance requirements at UNBC are guaranteed admission.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

Admission Requirements

Admission to the program is limited and based on academic qualifications and available space. Priority admission is given to students who meet the admission criteria and apply by the deadline of March 1.

Applicants from BC and Yukon secondary schools must

- meet UNBC admission requirements, and
 - have an average of at least 75% based on the following ~~four~~ five courses or equivalent: Math 12 or Pre-calculus 12 (min. 67%), English Studies 12 (or English First Peoples 12), and two provincially examinable approved academic Science 12 courses, and a fifth grade 12 course (elective or additional approved academic course).
- ~~In addition, applicants must have successfully completed Chemistry 11 in order to meet course prerequisites in the Program.~~

Physics 12 or an equivalent is strongly recommended as it is a prerequisite for first-year Physics courses in the program. Students who are admitted without the Physics 12 prerequisite may be delayed in their studies as they may not be able to complete the first four semesters of the program in the normal two-year time period. Meeting the minimum GPA does not guarantee admission. Under exceptional circumstances the prerequisites may be waived.

Other applicants must demonstrate that they possess qualifications at least equivalent to the BC and Yukon requirement.

UNBC is part of the Common First-Year Engineering Curriculum agreement. Students who complete the Common First-Year Engineering Curriculum at sending institutions in British Columbia may be admitted into second-year. Students who complete the Common First-Year Engineering Curriculum at sending institutions and who meet the minimum acceptance requirements at UNBC are guaranteed admission.

6. **Authorization:**

SCCC Review Date: March 2, 2022

Program / Academic / Administrative Unit: School of Engineering

Faculty: Science and Engineering

Faculty Council Motion Number: FSE FC 2022 15:03:28

Faculty Council Approval Date: March 22, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD202205.05

Moved by: K. Beeler

Seconded by: F. Tong

Committee Decision: CARRIED

Approved by SCAD: May 17, 2022
Date

J. Mitchell Nielsen
Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the additions and changes to the admission requirements for the Rural Nursing Certificate Program on pages 166-167 of the 2021/2022 undergraduate calendar (PDF), be approved as proposed.

1. **Effective date:** September 2022

2. **Rationale for the proposed revisions:**

Current language in the Calendar indicates that students must hold active licensure as a registered nurse in British Columbia; as there is increasing potential for students to undertake clinical outside of British Columbia, we are changing the language to reflect the ability for students to be taking clinical in other jurisdictions.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

Admission Requirements

Applicants must:

- meet UNBC admission requirements
- submit official transcript(s) from degree or diploma program
- provide evidence of active and continuing registration as a nurse in British Columbia. Annual documentation of current, practicing BCCNM licensure is required while enrolled in the program.

Once accepted to the Rural Nursing Certificate Program, all students must complete and submit the specified immunization forms prior to commencing a course with a clinical component. Failure to do so may result in the student not being allowed to practice in the clinical setting.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

Admission Requirements

Applicants must:

- meet UNBC admission requirements
- submit official transcript(s) from degree or diploma program
- provide evidence of active ~~and continuing~~ practising registration as a nurse in the jurisdiction in which the student resides for the duration of enrollment without conditions or limitations on the license ~~British Columbia~~. Annual submission of documentation of current, ~~practicing~~ BCCNM licensure is required while enrolled in the program.

Once accepted to the Rural Nursing Certificate Program, all students must complete and submit the specified immunization forms prior to commencing a course with a clinical component. If clinical hours are to be completed, all students must submit active registration without conditions or limitations within the jurisdiction in which a clinical component is to be completed. Failure to do so may result in the student not being allowed to practice in the clinical setting.

6. Authorization:

SCCC Review Date: February 28, 2022

Program / Academic / Administrative Unit: School of Nursing

Faculty: Human and Health Sciences

Faculty Council Motion Number: **Motion: FHHSFC.2022.03.17.06**

Faculty Council Approval Date: March 17, 2022

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD

Moved by:

Seconded by:

Committee Decision:

Approved by SCAD:

_____ **Date**

_____ **Chair's Signature**

For recommendation to ✓ , or information of _____ Senate.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the CIBC Indigenous Award be approved.

Rationale: To activate the CIBC Indigenous Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: April 1, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number: SCII202204.18

SCII Meeting Date: April 14, 2022

SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.03

Moved by: Zogas

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: CIBC Indigenous Award

Awards Guide Description/Intent: CIBC has a rich history of helping people, businesses and communities in Canada and around the world grow and prosper. They are proud to make a positive impact in their communities by supporting cancer research, championing inclusive communities and investing in future leaders. CIBC believes there should be no limits to ambition and are thrilled to offer their support to Indigenous students pursuing post-secondary education.

Donor: CIBC

Value: \$5,000

Number: One

Award Type: Award

Eligibility: Available to a full-time or part-time undergraduate or graduate student who self identifies as Indigenous.

Criteria: Demonstrated financial need and academic proficiency

Effective Date: Established 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Indigenous Student Athlete Award be approved.

Rationale: To activate the Indigenous Student Athlete Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: March 2, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number: SCII202204.15

SCII Meeting Date: April 14, 2022

SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.04

Moved by: Mayes

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: Athletic

Award Name: Indigenous Student Athlete Award

Awards Guide Description/Intent: This award has been established to support and encourage Indigenous UNBC varsity athletes in their athletic careers and pursuit of education.

Donor: Generous supporters of UNBC Athletics

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student who is a current member of a UNBC varsity athletics team who identifies as Indigenous.

Criteria: Demonstrated financial need and satisfactory academic standing

Effective Date: Established 2021

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Athletics Department.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Pacific BioEnergy Award be approved.

Rationale: To activate the Pacific BioEnergy Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: March 11, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**
 SCII Motion Number: SCII202204.17
 SCII Meeting Date: April 14, 2022
 SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.05

Moved by: Zogas

Seconded by: Hanlon

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022



Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Pacific BioEnergy Award

Awards Guide Description/Intent: Pacific BioEnergy Corporation (PacBio) has been a leader in the development of the wood pellet industry in British Columbia since 1994. Their vision was simple and strategic. PacBio took residual fibre from sawmills that was once disposed of in beehive burners and turn that material into a carbon neutral, renewable fuel to replace coal and fossil fuels.

From 2011 to 2022, PacBio partnered with UNBC and donated wood pellets to help fuel the Prince George campus energy system and IK Barber Enhanced Forestry Lab. PacBio is proud to have been a part of the Prince George community for over 25 years. This award has been established to thank PacBio for their contributions to UNBC and to thank the community and employees of PacBio for their support.

Donor: Pacific BioEnergy Corporation

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate or graduate student. First preference will be given to former PacBio employees or their family members. Second preference will be given to members of the Nazko First Nations community. Third preference will be given to students with a passion for sustainability, green energy or environmental conservation.

Criteria: Satisfactory academic standing

Application Instructions: Students must outline how they meet the eligibility requirements in their application

Effective Date: Endowed 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the PETRONAS Indigenous Nursing Award be approved.

Rationale: To activate the PETRONAS Indigenous Nursing Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: March 11, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**
 SCII Motion Number: SCII202204.16
 SCII Meeting Date: April 14, 2022
 SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.06

Moved by: Zogas

Committee Decision: CARRIED

Approved by SCSB: April 20, 2022
Date

Seconded by: Gehloff

Attachments: 2 pages

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: PETRONAS Indigenous Nursing Award

Awards Guide Description/Intent: PETRONAS Canada is one of the largest natural gas resource owners in the country. The company believes in investing in education and human capital development at all levels. PETRONAS Canada aims to create positive alliances where they operate by protecting and adding value to the well-being of employees, partners and communities. They continue to contribute to sustainable development through improving access to quality education and promoting learning opportunities so students can realize their career aspirations. This award has been established to support students in the UNBC Northern Baccalaureate Nursing Program which will benefit the community of Fort St. John and surrounding areas.

Donor: PETRONAS Canada

Value: \$5,000

Number: Two

Award Type: Award

Eligibility: Available to a full-time undergraduate student enrolled in the Northern Baccalaureate Nursing Program who identifies as Indigenous.

Criteria: Satisfactory academic standing

Effective Date: Established 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the UNBC and NLC Partnership Award be approved.

Rationale: To activate the UNBC and NLC Partnership Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: March 25, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.07

Moved by: Hanlon

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: UNBC and NLC Partnership Award

Awards Guide Description/Intent: This award has been established in honour of the partnership between the University of Northern British Columbia (UNBC) and the Northern Lights College (NLC).

Donor: University of Northern British Columbia

Value: \$750

Number: One

Award Type: Award

Eligibility: Available to a full-time or part-time undergraduate or graduate student who has studied at the Northern Lights College. First preference will be given to students entering UNBC.

Note: Successful applicants cannot receive this award more than once.

Criteria: Satisfactory academic standing

Effective Date: Established 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the 16,000 Alumni Award be approved.

Rationale: To activate the 16,000 Alumni Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: April 8, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.08

Moved by: Hanlon

Seconded by: Mayes

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: 16,000 Alumni Award

Awards Guide Description/Intent: The 16,000 original members of the Interior University Society (IUS) signed a petition and paid a \$5 membership fee to be a part of the movement to create the University of Northern British Columbia (UNBC). This act demonstrated the broad public support for the idea of a northern university and is one of the reasons UNBC exists today. In 2022, UNBC surpassed 16,000 graduates. This award has been established to honour the first 16,000 alumni who are paying forward the support and opportunities created by the vision and leadership of the original 16,000 petition signers.

Donor: UNBC, our alumni and supporters

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full-time or part-time undergraduate or graduate student. First preference will be given to student who are exceptionally involved in their community.

Criteria: satisfactory academic standing

Note: Successful applicants cannot receive this award more than once. There will be an equal opportunity scope for students at the Prince George and the regional campuses.

Effective Date: Endowed 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the BC Oil and Gas Commission Engineering Bursary with a name change to BCOGC Engineering Bursary be approved.

Rationale: To revise the BC Oil and Gas Commission Engineering Bursary commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: February 25, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number: SCII202204.12

SCII Meeting Date: April 14, 2022

SCII Brief Summary of Committee Discussion: CARRIED AS Amended, minor changes to eligibility.

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.09

Moved by: Zhou

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

 _____

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: BCOGC Engineering Bursary

Awards Guide Description/Intent: The BC Oil and Gas Commission is a regulatory agency with responsibilities for overseeing oil and gas and geothermal operations in British Columbia, including exploration, development, pipeline transportation and reclamation. The Commission has partnered with several post-secondary institutions across the province to support education. This award has been created to financially support students fulfilling their dreams of completing an Engineering Degree at UNBC.

Donor: BC Oil and Gas Commission

Value: \$2,500

Number: Two

Award Type: Bursary

Eligibility: Available to a full-time undergraduate student enrolled in an Engineering Program. First preference will be given to applicants who self-identify as Indigenous, ~~and~~ or are from a rural or remote community.

Criteria: Demonstrated financial need and satisfactory academic standing

Effective Date: Established 2018, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the BCOGC Indigenous Knowledge Research Grant be approved.

Rationale: To revise the BCOGC Indigenous Knowledge Research Grant commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: Yes (Determined by the Development Officer)

Date to SCSB: February 25, 2022

***SCII Vetting Process: (Section to be completed by SCII Committee Recording Secretary)**

SCII Motion Number: SCII202204.13

SCII Meeting Date: April 14, 2022

SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.10

Moved by: Hanlon

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: BCOGC Engineering Bursary

Awards Guide Description/Intent: The BC Oil and Gas Commission is a regulatory agency with responsibilities for overseeing oil and gas and geothermal operations in British Columbia, including exploration, development, pipeline transportation and reclamation. The Commission has partnered with several post-secondary institutions across the province to support education. This award has been created to financially support students fulfilling their dreams of completing an Engineering Degree at UNBC.

Donor: BC Oil and Gas Commission

Value: \$2,500

Number: Two

Award Type: Bursary

Eligibility: Available to a full-time undergraduate student enrolled in an Engineering Program. First preference will be given to applicants who self-identify as Indigenous, ~~and~~ or are from a rural or remote community.

Criteria: Demonstrated financial need and satisfactory academic standing

Effective Date: Established 2018, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Finning Canada Award be approved.

Effective Date: 2022-2023 Academic Year

Rationale: To revise the Finning Canada Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

First Nations Content: Yes (Determined by the Development Officer)

Date to SCSB: March 1, 2022

***SCFNAP Vetting Process:** (Section to be completed by SCFNAP Committee Recording Secretary)

SCII Motion Number: SCII202204.14

SCII Meeting Date: April 14, 2022

SCII Brief Summary of Committee Discussion: CARRIED

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.11

Moved by: Hanlon

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Finning Canada Award

Awards Guide Description/Intent: Finning is the world's largest Caterpillar dealer delivering unrivalled service since 1933. They sell, rent and provide parts and service for equipment and engines to customers in various industries, including mining, construction, petroleum, forestry and a wide range of power systems applications. Finning is committed to investing in communities where they live and work. They support and encourage underrepresented groups such as Indigenous and female students pursuing an education in science, technology, engineering, or mathematics (STEM).

Donor: Finning Canada

Value: \$3,000

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student entering or enrolled in a science, technology, engineering, or mathematics (STEM) program with a declared major in: Computer Science, Biology, Chemistry, Environmental Science, Forest Ecology and Management, Environmental Engineering, Civil Engineering, or Mathematics and Statistics. First preference will be given to students who identify as Indigenous or female.

Criteria: Demonstrated financial need and academic proficiency

Effective Date: Endowed 1994, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Tom Dennett Memorial Scholarship be approved.

Rationale: To revise the Tom Dennett Memorial Scholarship commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: March 18, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.12

Moved by: Mayes

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: Entrance

Award Name: Tom Dennett Memorial Scholarship

Awards Guide Description/Intent: This scholarship was established in memory of a teacher, mentor, and friend who inspired many students to go on to study science.

Donor: Todd Whitcombe

Value: \$1,000

Number: One

Award Type: Scholarship

Eligibility: Available to a full or part-time undergraduate student who has transferred to UNBC from Langara College and is enrolled in any science program. First preference will be given to students enrolling in Chemistry, Biochemistry and Molecular Biology or Environmental Science. If there are no eligible transfer students from Langara College, the scholarship will be available to a full or part-time undergraduate student in the Faculty of Science and Engineering.

Criteria: Academic Proficiency

Effective Date: Endowed 2015, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the UNBC Master of Engineering Prize be approved.

Rationale: To revise the UNBC Master of Engineering Prize commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: March 15, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.13

Moved by: Zogas

Seconded by: Gehloff

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: UNBC Master of Engineering Prize

Awards Guide Description/Intent: This award has been established to encourage students to pursue graduate studies in the Master of Engineering in Integrated Wood Design Program. The recipient will be chosen from submissions to the Wood Innovation Student Award Competition.

Donor: The UNBC School of Engineering

Value: \$10,000

Number: One

Award Type: Prize

Eligibility: Available to individuals or teams of two who enter the Wood Innovation Student Award Competition. The recipient will be decided on from among those who enter the competition.

Note: The winner(s) of the Wood Innovation Student Award Competition, once accepted to the Master of Engineering, Integrated Wood Design Program at UNBC, will have the value of the Prize applied to their student account(s). In the event that the winner is a team of two, the award will be split in half.

Effective Date: Established 2019, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the Wood Innovation Student Award Competition Jury.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for 'The 16,000' Legacy Award with a name change to 16,000 Petition Signers Award be approved.

Rationale: To revise the 'The 16,000' Legacy Award commencing the 2022-2023 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: April 8, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220420.14

Moved by: Hanlon

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 2 pages

Approved by SCSB: April 20, 2022

Date

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: 16,000 Petition Signers Award

Awards Guide Description/Intent: In celebration of the University of Northern British Columbia's 25th anniversary, the University established this award to honour the 16,000 petition signers. The 16,000 original members of the Interior University Society (IUS) signed a petition and paid a \$5 membership fee to be a part of the movement to create UNBC. This act demonstrated the broad public support for the idea of a northern university and UNBC exists today as a manifestation of their vision and leadership. Thank you for providing opportunities for the future of the north and generations to come.

Donor: UNBC and our supporters

Value: \$2,500

Number: Two

Award Type: Award

Eligibility: Available to a full-time or part-time undergraduate or graduate student. First preference will be given to petition signers or descendants of petition signers. (The full list of petition signers is located at: www.unbc.ca/25/public-campaign.)

Criteria: Satisfactory academic standing

Application Instructions: If applicable, please include if you are a petition signer or who the petition signer is that you are a descendent of.

Note: Successful applicants cannot receive this award more than once. There will be an equal opportunity for students at the Prince George and the regional campuses.

Effective Date: Endowed 2014, revised 2022

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Paul Zanette Memorial Award be approved.

Rationale: To activate the Paul Zanette Memorial Award commencing the 2023-2024 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Research & Innovation Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Indigenous Content: No (Determined by the Development Officer)

Date to SCSB: April 11, 2022

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: .

Motion No.: SCSB20220511.03

Moved by: Zogas

Committee Decision: CARRIED

Approved by SCSB: May 11, 2022
Date

Seconded by: Gehloff

Attachments: 2 pages

Chair's Signature

For Information of Senate & Board

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Paul Zanette Memorial Award

Awards Guide Description/Intent: Paul Zanette had a passion for Prince George, the design of the city and its downtown core. He believed the design of a city is a reflection of the people who live there. Paul grew up in Prince George and became one of the city's most visionary citizens. He also played an important role in defining the original master plan for UNBC's Prince George campus and developed the idea of how each building would relate to each other and to the environment. Paul's contributions to UNBC arose from his many roles as founder, employee, instructor, and supporter. This award has been established to support students in Paul's memory who are passionate about planning and design.

Donor: Paul Zanette together with his family and friends

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student enrolled in the Environmental Planning Program who has completed 60 credit hours. First preference will be given to students interested in design with a particular interest in understanding and improving the design of the City of Prince George. Second preference will be given to students with a declared major in Rural and Northern Community Planning.

Criteria: Academic proficiency

Application Instructions: If applicable, applicants should include detail in their application on their interest in understanding and improving the design of the City of Prince George.

Effective Date: Endowed 2010

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office

Complaints/Investigations at UNBC

April 26, 2022

This report covers the period of May 1, 2021, to April 29, 2022.

Report from Director of Human Resources:

As per Appendix 42A of the Faculty Collective Agreement and as per a request from the Faculty Association, this document provides details of situations where Appendix 42A UNBC Harassment and Discrimination Policy is investigated. The summary report also includes complaints and investigations under the Respect in the Workplace Policy.

Details surrounding new complaints about the period reference above:

The following have been resolved:

- 2 student complaints directed to UNBC (independent situations)
- Various parties directed to faculty member
- 1 student concern brought forward surrounding inclusivity

The following are in process:

- 2 student complaints directed to UNBC (independent situations)
- Various parties directed to faculty member (on hold)

Going forward:

University of Northern British Columbia will be reviewing its Respect in the Workplace Policy as it is an annual requirement. This year the review will have a broader scope and include feedback from UNBC Community. The process will begin in May. The tentative schedule is as follows:

Phase 1 (April):	Define scope and what information we want input on (completed)
Phase 2 (May):	Inform the community of the review and invite input (in progress)
Phase 3 (June -July):	Gather input from the community
Phase 4 (Sept - Nov):	Update the policy and procedures and update training materials.
Phase 6 (Jan 2023):	Inform employees and supervisors of updates and training.

With the return to campus, the University of Northern British Columbia will be relaunching the training modules of Sexual Violence and Misconduct Policy and the RIWP in June 2022.

Kerry Roberts



Director of Human Resources