

SENATE MEETING OPEN SESSION AGENDA

March 24, 2021
3:30 – 5:30 PM
Zoom Only

1.0 Acknowledgement of Territory

2.0 S-202103.03

Approval of the Agenda †

Page 1

That the agenda for the March 24, 2021 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 Presentation – Indigenous Initiatives

Harder

4.0 Approval of the Minutes

S-202103.04

Approval of the Minutes

Page 9

That the Minutes for the February 24, 2021 Open Session of Senate be approved as presented.

5.0 Business Arising

6.0 President's Report (10 minutes)

Payne

7.0 Report of the Provost (5 minutes)

Dale

7.1 Academic Re-Structuring

8.0 Report of the Registrar (5 minutes)

Annear

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.2 Questions from the floor

10.0 Approval of Motions on the Consent Agenda

Payne

S-202103.05

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Appeals

Klassen-Ross

11.2 Senate Committee on Academic Affairs

Dale

For Approval Items:

Regular

S-202103.06

Change(s) to the Academic Calendar – Academic Structure

That on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the academic structure on page 49-50 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

Page 14

Effective date: April 1, 2021

Regular

S-202103.07

Change(s) to the Academic Calendar – Graduate

That on the recommendation of the Senate Committee on Academic Affairs, the change(s) throughout the PDF calendar accessible on the UNBC web page) of the 2020/2021 graduate calendar, be approved as proposed.

Page 19

Effective date: April 1, 2021

Regular

S-202103.08

Change(s) to the Academic Calendar – Undergraduate

That on the recommendation of the Senate Committee on Academic Affairs, the change(s) throughout the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

Page 22

Effective date: April 1, 2021

Regular

S-202103.09

Course Parking

That on the recommendation of the Senate Committee on Academic Affairs, the following list of courses be excluded from the parking list (table 1) and parked (table 2).

Page 27

Effective date: April 1, 2021

Page 36

Executive Summary ESM (ORTM Curriculum Committee)

Consent

S-202103.10

Course Deletion – ORTM 306

That on the recommendation of the Senate Committee on Academic Affairs, on the recommendation of the Senate Committee on Academic Affairs, ORTM 306 Indigenous Tourism and Recreation be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar.

Page 37

Effective Date: September 2021

Consent

S-202103.11

Course Deletion – ORTM 403

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 403 International Dimensions of Recreation and Tourism be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar.

Page 39

Effective Date: September 2021

Consent

S-202103.12

Course Deletion – ORTM 603

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 603 International Dimensions of Recreation and Tourism be deleted from page 122 course listing of the online Graduate Academic Calendar.

Page 41 Effective Date: September 2021

Consent **S-202103.13**

Course Deletion – ORTM 407

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 407 Recreation, Tourism and Communities be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259-260 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar.

Page 43 Effective Date: September 2021

Consent **S-202103.14**

Course Deletion – ORTM 607

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 607 Recreation, Tourism and Communities be deleted from page 122 course listing of the online Graduate Academic Calendar.

Page 45 Effective Date: September 2021

Consent **S-202103.15**

Course Deletion – ORTM 408

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 408 The Psychology of Recreation and Tourism be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 260 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar.

Page 47 Effective Date: September 2021

Consent **S-202103.16**

Course Deletion – ORTM 608

That on the recommendation of the Senate Committee on Academic Affairs, ORTM 608 The Psychology of Recreation and Tourism be deleted from page 122 course listing of the online Graduate Academic Calendar.

Page 49 Effective Date: September 2021

Regular **S-202103.17**

New Course – ORTM 206

That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 206-3 Recreation and Leisure Programming be approved as proposed.

Page 51 Proposed semester of first offering: September 2021

Regular **S-202103.18**

New Course – ORTM 307

That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 307-3 Land Relations and Communities in Recreation and Tourism be approved as proposed.

Page 57 Proposed semester of first offering: January 2023

Regular **S-202103.19**

New Course – ORTM 401

That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 401-3 The Culture of Adventure be approved as proposed.

Page 61 Proposed semester of first offering: January 2022

Regular **S-202103.20**

New Course – ORTM 601

That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 601-3 The Culture of Adventure be approved as proposed.

Page 65 Proposed semester of first offering: January 2022

- Regular **S-202103.21**
New Course – ORTM 405
 That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 405-3 Leadership Praxis be approved as proposed.
Page 69 Proposed semester of first offering: September 2022
- Regular **S-202103.22**
New Course – ORTM 605
 That on the recommendation of the Senate Committee on Academic Affairs, the new course ORTM 605-3 Leadership Praxis be approved as proposed.
Page 76 Proposed semester of first offering: September 2022
Page 82 Library forms for ORTM 206/307/401/601/405/605
- Consent **S-202103.23**
Change(s) to Program Requirements – Nature-Based Tourism Management
 That on the recommendation of the Senate Committee on Academic Affairs, the changes to the program requirements for the degree in Nature-Based Tourism Management (including the Diploma Completion Option), Honours in Nature-Based Tourism Management and Minor in Nature-Based Tourism Management on pages 152-155 (in the print or PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.
Page 88 Effective Date: September 2021
- Consent **S-202103.24**
Change(s) to Program Requirements – Conservation Science and Practice
 That on the recommendation of the Senate Committee on Academic Affairs, the changes to the program requirements for the BSc Degree in Conservation Science and Practice Major in Wildland Conservation and Recreation on pages 80-81 (in the print or PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.
Page 110 Effective Date: September 2021
- Consent **S-202103.25**
Course Reactivation – CHEM 704-3
 That on the recommendation of the Senate Committee on Academic Affairs, the reactivation of the parked course CHEM 704-3 Advanced Topics in Physical Chemistry be approved as proposed.
Page 120 Effective Date: April 2021
- Regular **S-202103.26**
Exchange Agreements – Renewal
 That on the recommendation of the Senate Committee on Academic Affairs, the following exchange agreements be renewed and approved under the previously agreed upon terms and conditions for a period of five (5) years as proposed:
- University of Southern Denmark [Page 122](#)
 - UiT The Arctic University of Norway, Tromsø [Page 123](#)
 - University of Applied Sciences and Arts Northwestern Switzerland [Page 126](#)
- Page 121** Effective Date: Upon the completion of signing by both parties
- Regular **S-202103.27**
Exchange Agreements – Hebei University
 That on the recommendation of the Senate Committee on Academic Affairs, the exchange agreements with Hebei University be renewed for a period of five (5) years as proposed.
Page 127 Effective Date: Upon the completion of signing by both parties
- Regular **S-202103.28**
MOU and Exchange Agreement – Roskilde University Denmark
 That on the recommendation of the Senate Committee on Academic Affairs, the MOU and exchange agreement with Roskilde University Denmark be renewed for a period of five (5) years as proposed.
Page 135 Effective Date: Upon the completion of signing by both parties

Regular **S-202103.29**
Exchange Agreements – Inland Norway University of Applied Sciences
That on the recommendation of the Senate Committee on Academic Affairs, the exchange agreements with Inland Norway University of Applied Sciences be renewed for a period of five (5) years as proposed.

Page 142 Effective Date: Upon the completion of signing by both parties

Regular **S-202103.30**
Exchange Agreements – Massey University New Zealand
That on the recommendation of the Senate Committee on Academic Affairs, the exchange agreements with Massey University New Zealand be renewed for a period of five (5) years as proposed.

Page 146 Effective Date: Upon the completion of signing by both parties

11.2.1 SCAAF Art Acquisition Subcommittee (SAAS)

Page 155 11.2.1.1 UNBC Arts Governance Resolution **Meletis**

For Approval Items:

S-202103.31

BE IT RESOLVED that SAAS and the UNBC Arts Council respectfully request immediate action by Senate and UNBC's Leadership Team to strike a UNBC Arts Governance Working Group to undertake the following:

1. To redefine arts governance at UNBC;
2. To articulate a vision and future directions for the roles of art and art-related activities on campus;
3. To remove the responsibility of art management from the portfolio of the Northern BC Archives.
OR ALTERNATIVELY, to investigate the provision of the additional resources to this department to enable it to effectively manage this university asset.
4. To define the parameters of a new curatorial position/art collections management program on campus.

11.3 Steering Committee of Senate

Payne

For Approval Items:

Regular **S-202103.32**
Dissolution of the SCAAF Subcommittee on Academic Scheduling
That, on the recommendations of the Steering Committee on Senate and the Senate Committee on Academic Affairs, the SCAAF Subcommittee on Academic Scheduling (SSAS) be dissolved and subsequently be removed from the Senate Handbook.

Page 160 Effective Date: March 24, 2021

For Approval Items: April 1, 2021

Regular **S-202103.33**
Change(s) to the Senate Handbook
That, on the recommendation of the Steering Committee of Senate, the Terms of Reference for the Senate Committee on Academic Affairs and subsequently the Senate Handbook be approved.
subsequently be removed from the Senate Handbook

Page 162 Effective Date: April 1, 2021

Regular **S-202103.34**
Change(s) to the Senate Handbook

Faculty Member – Faculty of Indigenous Studies, Social Sciences and Humanities	Jessie King	3/31/2024
Faculty Member – Faculty of Science and Engineering	Allan Kranz	3/31/2024
Faculty Member at Large	Liang Chen	3/31/2024
Faculty Member at Large	Clarence Hofsink	3/31/2024
Faculty Member at Large	Tammy Klassen-Ross	3/31/2024
Faculty Member at Large	Robert Budde	3/31/2024
Faculty Member at Large	Alina-Geta Constantin	3/31/2024

Lay Senators elected to Senate for positions beginning April 1, 2018:

Lay Senator	Dhruv Desai	3/31/2024
Lay Senator	Andrea Palmer	3/31/2024

11.5 Senate Committee on Curriculum and Calendar	Annear
11.6 Senate Committee on Admissions and Degrees	Annear
11.7 Senate Committee on First Nations and Aboriginal Peoples	Harder
11.8 Senate Committee on Honorary Degrees and Special Forms of Recognition	Payne
11.9 Senate Committee on Scholarships and Bursaries	Annear

For Information Items:

Page 200 **SCSB20210224.03 (approved)**
Allan & Susan MacDonald OT/PT Award
That the new Terms and Conditions for the Allan & Susan MacDonald OT/PT Award be approved.
Effective Date: 2021-2022 Academic Year

Page 202 **SCSB20210224.04 (approved)**
Northern BC Nursing Scholarship
That the new Terms and Conditions for the Northern BC Nursing Scholarship be approved.
Effective Date: 2021-2022 Academic Year

Page 204 **SCSB20210224.05 (approved)**
Revised Neil & Amelia Peterson Bursary
That the revised Terms and Conditions for the Neil & Amelia Peterson Bursary be approved.
Effective Date: 2021-2022 Academic Year

Page 206 **SCSB20210224.06 (approved)**
Revised Phillips, Hager & North Investment Ltd. Bursary
That the revised Terms and Conditions for the Phillips, Hager & North Investment Ltd. Bursary with a name change to Phillips, Hager & North Bursary be approved.
Effective Date: 2021-2022 Academic Year

Page 208 **SCSB20210224.07 (approved)**
Revised Yvette and Dollard Bock Health Research Award
That the revised Terms and Conditions for the Yvette and Dollard Bock Health Research Award with a name change to Yvette and Dollard Bock Health Scholarship be approved.
Effective Date: 2021-2022 Academic Year

12.0 Information

13.0 Other Business

14.0 **S-202103.37** (10 minutes)
Move to the Closed Session
That the meeting move to Close Session.

15.0 **S-202103.44**
Adjournment
That the Senate meeting be adjourned.

Motion Number (assigned by
Steering Committee of Senate): S-202103.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

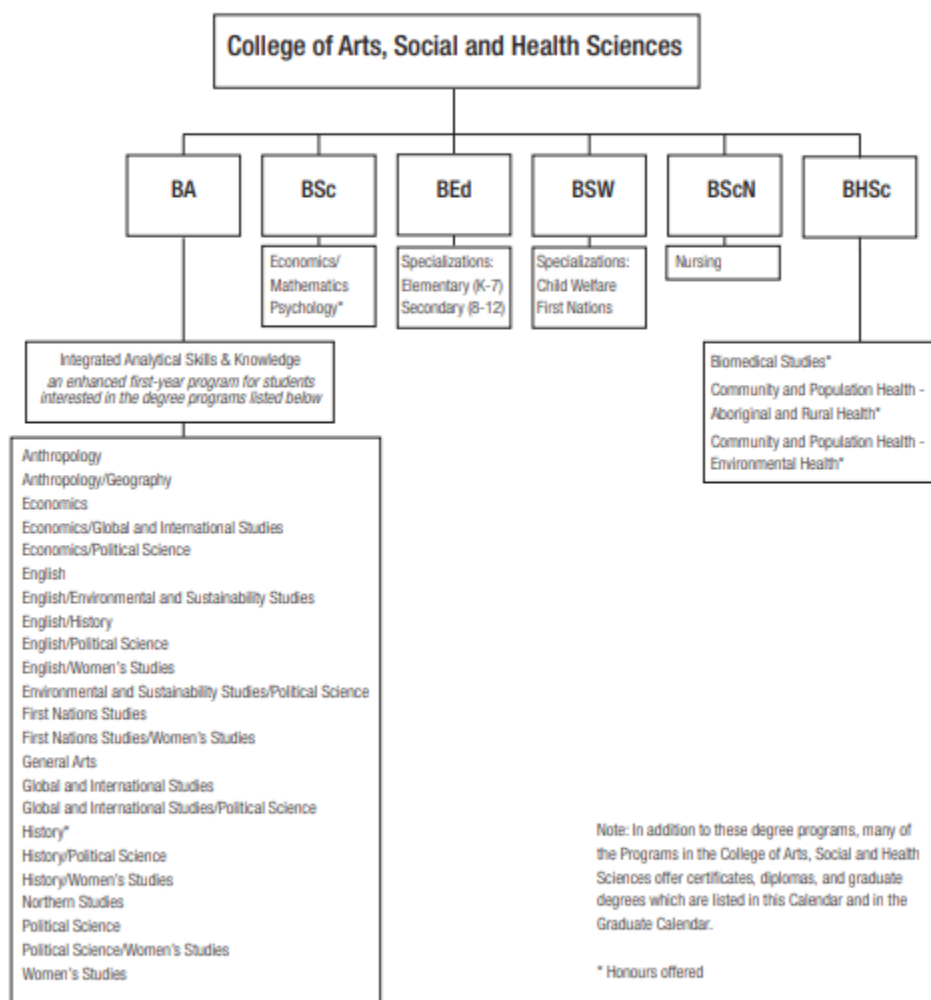
PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the academic structure on page 49-50 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

1. **Effective date:** April 2021. Reflected in the 2021-2022 Academic Calendars.
2. **Rationale for the proposed revisions:** The academic structure has moved from two colleges to five faculties, and the calendar should be updated to reflect that.
3. **Implications of the changes for other programs, etc., if applicable:** None

4. Reproduction of current Calendar entry for the item to be revised:

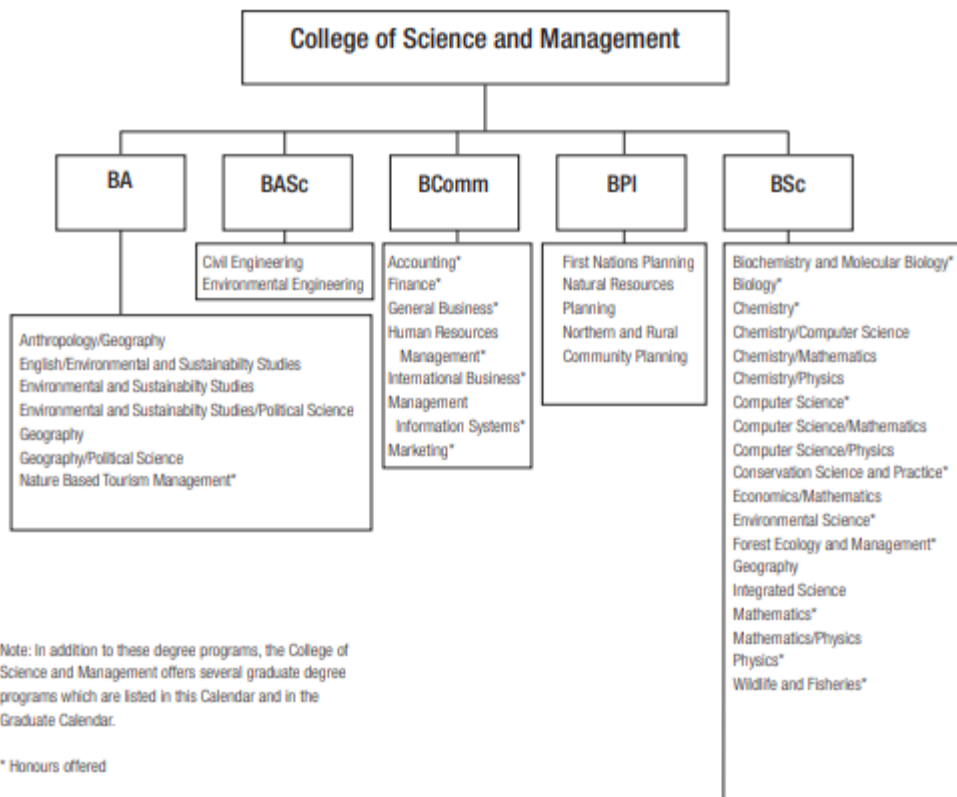
CASHS Academic Structure



College of Arts, Social and Health Sciences

The College of Arts, Social and Health Sciences (CASHS) includes the following Programs: Anthropology, Community Health Science, Disability Management, Economics, Education, English, First Nations Studies, Integrated Analytical Skills and Knowledge, Gender Studies, Global and International Studies, Health Sciences, History, Northern Studies, Nursing, Political Science, Psychology, Social Work, and Women's Studies. Through its teaching, research and service, the College actively promotes an understanding and appreciation of humanity, and the development of human resources in northern British Columbia. The College links northern British Columbia to the world, and the world to northern British Columbia. It is concerned with people, health, culture and values, and is committed to enhancing opportunities for individuals, building stronger, healthier communities, and improving quality of life.

CSAM Academic Structure



College of Science and Management

The College of Science and Management (CSAM) includes the following: BA degree with majors in: Anthropology and Geography, Geography, Environmental and Sustainability Studies, English and Environmental and Sustainability Studies, Environmental and Sustainability Studies and Political Science, Nature-Based Tourism Management, and Public Administration and Community Development; BAsC degree with a major in: Environmental Engineering; BComm degree with majors in: Accounting, Finance, General Business, Human Resources Management, International Business, and Marketing; BPI degree with three environmental planning majors: First Nations Planning, Natural Resources Planning, Northern and Rural Community Planning; BSc (Integrated); BSc degree with majors in: Biology, Biochemistry and Molecular Biology, Chemistry, Chemistry and Computer Science, Chemistry and Mathematics, Chemistry and Physics, Computer Science, Computer Science and Mathematics, Computer Science and Physics, Conservation Science and Practice, Economics and Mathematics, Environmental Science, Forest Ecology and Management, Geography, Mathematics, Mathematics and Physics, Physics, and Wildlife and Fisheries.

Through research, teaching and outreach, the College aims to integrate the sciences, business administration, and management of natural resources and environments in ways that are recognized internationally for their roots in traditional and basic knowledge, their value to rural and remote communities, citizens and industries, and their global pertinence.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

[Delete entire entry, replace with the following]:

Faculty of Business and Economics

Business

Economics

Faculty of Environment

Department of Ecosystem Science and Management

Biology

Forestry

Natural Resources Management

Outdoor Recreation and Tourism Management

School of Planning & Sustainability

Environmental Planning

Environmental and Sustainability Studies

Department of Geography, Earth & Environmental Sciences

Environmental Science

Geography

Faculty of Human and Health Sciences

School of Education

School of Health Sciences

School of Nursing

UBC Division of Medical Sciences

Department of Psychology

School of Social Work

Faculty of Indigenous Studies, Social Sciences and Humanities

Department of Anthropology

Department of English

Department of First Nations Studies

Department of History

Department of Global and International Studies

Department of Political Science

Northern Studies

Women's and Gender Studies

Interdisciplinary Studies

Faculty of Science and Engineering

Chemistry and Biochemistry

Computer Science

Engineering (Civil, Environmental, Integrated)

Mathematics and Statistics

Physics

6. **Authorization:**

Program / Academic / Administrative Unit: Office of the Registrar

College: N/A

College Council Motion Number: N/A

College Council Approval Date: N/A

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202103.25

Moved by: B. Owen

Seconded by: K. Lewis

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTDne
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) throughout the PDF calendar accessible on the UNBC web page) of the 2020/2021 graduate calendar, be approved as proposed.

1. **Effective date:** April 2021. Reflected in the 2021-2022 Academic Calendar.
2. **Rationale for the proposed revisions:** The academic structure has moved from two colleges to five faculties, and the calendar should be updated to reflect that.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

7.8 Academic Supervision (Doctorate) [page 32]

The Supervisor and student must maintain contact through regular meetings. Supervisors who expect to be absent from the University for an extended period of time (including during sabbaticals) must make suitable arrangements (including the appointment of a temporary replacement if appropriate) with the student and the Chair of the program, or if applicable the chair of graduate committee for the continued supervision of the student, or must request that the Program or College nominate another Supervisor to be approved by the Vice President Research and Graduate Programs or designate.

19. Examinations [page 39]

- e. College Deans may make exceptions to this policy in extraordinary cases. Such exceptions must be made at the beginning of the semester, and have the approval of the Program Chair.

Mathematical, Computer, Physical, and Molecular Sciences (MSc Program) [page 65]

Mathematical, Computer, Physical and Molecular Sciences (MCPMS) is one stream of the Master of Science degree in the College of Science and Management.

Natural Resources and Environmental Studies (MSc Program) [page 73]

Natural Resources and Environmental Studies (NRES) is one stream of the Master of Science degree in the College of Science and Management.

BCMB 605-3 Topics in Biochemistry and Molecular Biology [page 91]

This course considers advanced topics in biochemistry. Topics depend on instructor and student interest and normally focus on material not dealt with in other courses. Note: Credit may be granted for both 400- and 600-level offerings of Topics in Biochemistry and Molecular Biology courses, and either the 400 or

600 level or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean).

Prerequisites: Permission of Instructor

EDUC 690-3 Health and Human Sciences: Interdisciplinary Seminar [page 102]

An interdisciplinary analysis and discussion of topics of common interest to graduate students in the Faculty of Arts, Social and Health Sciences.

NRES 798-(1-3) Special Topics [page 118]

This course is intended to fulfill requirements for specialized instruction in any of the disciplines represented in the Faculty of Natural Resources and Environmental Studies. Topics will be chosen depending upon student interest and instructor availability, and topic headings will vary from year to year and from section to section.

Prerequisites: BIOL 722-3, ENVS 722-3, FSTY 722-3, GEOG 722-3, RRT 722-3

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

7.8 Academic Supervision (Doctorate) [page 32]

The Supervisor and student must maintain contact through regular meetings. Supervisors who expect to be absent from the University for an extended period of time (including during sabbaticals) must make suitable arrangements (including the appointment of a temporary replacement if appropriate) with the student and the Chair of the program, or if applicable the chair of graduate committee for the continued supervision of the student, or must request that the Program or ~~College~~ Faculty nominate another Supervisor to be approved by the Vice President Research and Graduate Programs or designate.

19. Examinations [page 39]

- e. ~~College~~ Faculty Deans may make exceptions to this policy in extraordinary cases. Such exceptions must be made at the beginning of the semester, and have the approval of the Program Chair.

Mathematical, Computer, Physical, and Molecular Sciences (MSc Program) [page 65]

Mathematical, Computer, Physical and Molecular Sciences (MCPMS) is one stream of the Master of Science degree in the ~~College of Science and Management~~ Faculty of Science and Engineering.

Natural Resources and Environmental Studies (MSc Program) [page 73]

Natural Resources and Environmental Studies (NRES) is one stream of the Master of Science degree in the ~~College of Science and Management~~ Faculty of Environment.

BCMB 605-3 Topics in Biochemistry and Molecular Biology [page 91]

This course considers advanced topics in biochemistry. Topics depend on instructor and student interest and normally focus on material not dealt with in other courses. Note: Credit may be granted for both 400- and 600-level offerings of Topics in Biochemistry and Molecular Biology courses, and either the 400 or 600 level or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean).

Prerequisites: Permission of Instructor

EDUC 690-3 Health and Human Sciences: Interdisciplinary Seminar [page 102]

An interdisciplinary analysis and discussion of topics of common interest to graduate students in the Faculty of Arts, ~~Social and Health Sciences~~ Human and Health Sciences.

NRES 798-(1-3) Special Topics [page 118]

This course is intended to fulfill requirements for specialized instruction in any of the disciplines represented in the Faculty of Natural Resources and Environmental Studies Program. Topics will be chosen depending upon student interest and instructor availability, and topic headings will vary from year to year and from section to section.

Prerequisites: BIOL 722-3, ENVS 722-3, FSTY 722-3, GEOG 722-3, RRT 722-3

6. Authorization:

Program / Academic / Administrative Unit: Office of the Registrar

College: CASHS CSAM

College Council Motion Number:

College Council Approval Date:

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202103.26

Moved by: B. Owen

Seconded by: K. Lewis

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) throughout the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

1. **Effective date:** April 2021. Reflected in the 2021-2022 Academic Calendar.
2. **Rationale for the proposed revisions:** The academic structure has moved from two colleges to five faculties, and the calendar should be updated to reflect that.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Admissions [page 22]

The University of Northern British Columbia is committed to providing the best possible educational experience to its students. While some areas of academic study are available to new students without restriction, to ensure the highest quality learning environment others must be limited in enrollment by the availability of suitable space and instruction. Except for first-entry professional programs, first-year first-entry students are admitted to UNBC by their degree outcome of interest, and must indicate their first choice of Degree Group (for example Bachelor of Arts or Bachelor of Science) on their application form. Until such time as students declare a major, they will be assigned either of the two College Deans based upon their declared degree group. Once admitted, if the Major selected would require a transfer between Degree Groups, approval is required from the College Dean for the Academic Program that includes the desired. Transfer from a first-entry professional program to one of the Degree Groups is permitted only by approval of the College Dean for the Academic Program that includes the desired major.

5. Course Load [page 37]

A full course load for a student is considered to be five courses (15 credit hours) in any one semester. Not more than 21 credit hours may be attempted in a semester except by permission of the Dean of the College in which the student is majoring or has indicated an intention to complete a degree.

23. Double Majors [page 40]

Double Majors are permitted in the BA, BComm, and BSc degree programs. Within the College of Science and Management, students pursuing the BPI degree are permitted to double major only within the degree program. Completion of the double major entails completion of the requirements for each Major. Any courses that are included in the requirements for both Majors may be counted for both. Note: If double majors fall between two degrees, students must select only one degree: BA, BComm or BSc. They do not qualify for more than one.

28. Application of Certain Professional Courses to Earn an Undergraduate Degree [page 40]

With the approval of both the Program Chair and College Dean, certain credits in the Northern Medical Program at UNBC/UBC and in accredited programs in the health professions at other Universities may be accepted towards the Bachelor of Science Degree. Applications for degrees under this regulation will be considered on a case-by-case basis, and in no case subsequent to the conferral of the professional degree in question. Not more than thirty (30) semester hours of professional credits may be counted.

30. Change of Grade after Submission of Final Grades [page 40]

Except for grade changes resulting from formal Academic Appeal, any changes in final grade after the initial grade submission must be transmitted to the Office of the Registrar through the appropriate Chair, except in cases where a Chair's grades must be approved by the appropriate College Dean.

Integrated Analytical Skills & Knowledge Program (IASK) [page 46 and page 147]

The Integrated Analytical Skills & Knowledge Program at UNBC offers first-year students a rich and unique learning experience. Supported by seven academic units in the College of Arts, Social and Health Sciences (Anthropology, Economics, English, First Nations Studies, International Studies, Political Science, and Northern Studies), IASK delivers an integrated and interdisciplinary curriculum. IASK is cohort based: small groups of students will work together across courses. Intake for IASK is limited to 65 students who self-select to take part in the Program. IASK courses are accepted as meeting the degree requirements for the seven departments listed above.

Part-Time Students in the BEd Program [page 93]

The Bachelor of Education program at UNBC is a full-time study program. However, under exceptional circumstances (i.e., family, personal, or health reasons), teacher candidates may request to continue the program on a part-time basis. The request must be submitted in writing to the Chair of the School of Education and approved by the Dean of the College of Arts, Social and Health Sciences. A change to part-time status is not guaranteed.

Minor in Political Science [page 172]

...

Alternative courses may be substituted for the above with the written permission of the Department Chair or Dean of the College.

BCMB 405-3 Topics in Biochemistry and Molecular Biology [page 188]

This course considers selected advanced topics in biochemistry. Topics depend on instructor and student interest and normally focus on material not dealt with in other courses. Note: Credit may be granted for both 400- and 600-level offerings of Topics in Biochemistry and Molecular Biology courses, and either the 400- or 600-level courses or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean).

Prerequisites: BCMB 340-3 with a minimum grade C

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Admissions [page 22]

The University of Northern British Columbia is committed to providing the best possible educational experience to its students. While some areas of academic study are available to new students without restriction, to ensure the highest quality learning environment others must be limited in enrollment by the availability of suitable space and instruction. Except for first-entry professional programs, first-year first-entry students are admitted to UNBC by their degree outcome of interest, and must indicate their first choice of Degree Group (for example Bachelor of Arts or Bachelor of Science) on their application form. Until such time as students declare a major, they will be assigned ~~either of the two College a Faculty~~ Deans based upon their declared degree group. Once admitted, if the Major selected would require a transfer between Degree Groups, approval is required from the ~~College Faculty~~ Dean for the Academic Program that includes the desired Major. Transfer from a first-entry professional program to one of the Degree Groups is permitted only by approval of the ~~College Faculty~~ Dean for the Academic Program that includes the desired major.

5. Course Load [page 37]

A full course load for a student is considered to be five courses (15 credit hours) in any one semester. Not more than 21 credit hours may be attempted in a semester except by permission of the Dean of the ~~College Faculty~~ in which the student is majoring or has indicated an intention to complete a degree.

23. Double Majors [page 40]

Double Majors are permitted in the BA, BComm, and BSc degree programs. Within the ~~College of Science and Management Faculty of Environment~~, students pursuing the BPI degree are permitted to double major only within the degree program. Completion of the double major entails completion of the requirements for each Major. Any courses that are included in the requirements for both Majors may be counted for both. Note: If double majors fall between two degrees, students must select only one degree: BA, BComm or BSc. They do not qualify for more than one.

28. Application of Certain Professional Courses to Earn an Undergraduate Degree [page 40]

With the approval of both the Program Chair and ~~College Faculty~~ Dean, certain credits in the Northern Medical Program at UNBC/UBC and in accredited programs in the health professions at other Universities may be accepted towards the Bachelor of Science Degree. Applications for degrees under this regulation will be considered on a case-by-case basis, and in no case subsequent to the conferral of the professional degree in question. Not more than thirty (30) semester hours of professional credits may be counted.

30. Change of Grade after Submission of Final Grades [page 40]

Except for grade changes resulting from formal Academic Appeal, any changes in final grade after the initial grade submission must be transmitted to the Office of the Registrar through the appropriate Chair, except in cases where a Chair's grades must be approved by the appropriate ~~College Faculty~~ Dean.

Integrated Analytical Skills & Knowledge Program (IASK) [page 46 and page 147]

The Integrated Analytical Skills & Knowledge Program at UNBC offers first-year students a rich and unique learning experience. Supported by seven academic units ~~in the College of Arts, Social and Health Sciences~~ (Anthropology, Economics, English, First Nations Studies, ~~Global and~~ International Studies, Political Science, and Northern Studies), IASK delivers an integrated and interdisciplinary curriculum. IASK is cohort based: small groups of students will work together across courses. Intake for IASK is

limited to 65 students who self-select to take part in the Program. IASK courses are accepted as meeting the degree requirements for the seven departments listed above.

Part-Time Students in the BEd Program [page 93]

The Bachelor of Education program at UNBC is a full-time study program. However, under exceptional circumstances (i.e., family, personal, or health reasons), teacher candidates may request to continue the program on a part-time basis. The request must be submitted in writing to the Chair of the School of Education and approved by the Dean of the ~~College of Arts, Social and Health Sciences~~ Faculty of Human and Health Sciences. A change to part-time status is not guaranteed.

Minor in Political Science [page 172]

...

Alternative courses may be substituted for the above with the written permission of the Department Chair or Faculty Dean of the College.

BCMB 405-3 Topics in Biochemistry and Molecular Biology [page 188]

This course considers selected advanced topics in biochemistry. Topics depend on instructor and student interest and normally focus on material not dealt with in other courses. Note: Credit may be granted for both 400- and 600-level offerings of Topics in Biochemistry and Molecular Biology courses, and either the 400- or 600-level courses or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or ~~College~~ Dean).

Prerequisites: BCMB 340-3 with a minimum grade C

6. Authorization:

Program / Academic / Administrative Unit: Office of the Registrar

College: CASHS CSAM

College Council Motion Number:

College Council Approval Date:

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

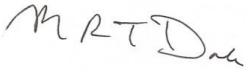
Motion No.: SCAAF202103.27

Moved by: B. Owen

Seconded by: C. Whalen

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the following list of courses be excluded from the parking list (table 1) and parked (table 2).

Effective Date: April 1, 2021

Rationale: S-201804.15 laid out the process for parking courses that appear in the Academic Calendars but have not been offered in 5 years or more. If a course was last offered prior to May 2016, it was placed on the parking list. If a Program Chair wished to remove a course from the parking list, they were instructed to provide rationale to their College Dean. The remaining list of courses will be parked on April 1, 2021.

Motion proposed by: Katie Sven, Bert Annear

Department: Office of the Registrar

Implications for Other Programs / Faculties? Yes, all programs have been contacted and have had the opportunity to remove courses from the parking list. Rationale for keeping such courses in the Calendars was submitted to the College Deans.

College: CASHS CSAM

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 8 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202103.28

Moved by: B. Owen

Seconded by: I. Hartley

Committee Decision:

Approved by SCAAF: March, 10, 2021

Date

MRTD

Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Table 1: Courses to be excluded from parking (with College Deans' support):

Subject	Course	Title	Last Offering with Enrollment
ANTH	220	Introduction to Primatology	201105
ANTH	240	The Neandertals	201405
ANTH	320	Biology of Circumpolar Peoples	201005
ANTH	325	Archaeological Theory	201601
ANTH	400	Thinking Through Anthropology: Ideas for a Better World	200701
ANTH	420	Races, Racism, and Human Biology	201205
ANTH	450	Undergraduate Thesis	200201
ANTH	600	Advanced Anthropological Theory	200701
ANTH	605	Landscapes, Place and Culture	201505
ANTH	607	British Columbia Ethnography	201405
ANTH	614	Religion, Ideology, and Belief Systems	201101
ANTH	616	Archaeological Survey and Mapping	NONE
ANTH	617	Excavation and Field Interpretation in Archaeology	NONE
ANTH	618	Archaeology and First Nations	NONE
ANTH	620	Races, Racism, and Human Biology	NONE
ANTH	623	Urban Anthropology	200701
ANTH	651	Traditional Use Studies	200503
BCMB	601	Basic Science of Oncology	201105
BCMB	603	Advanced Nucleic Acids	201501
BCMB	609	Enzymology	None
BCMB	703	Molecular Biology Theory and Techniques	201505
BCMB	705	Advanced Topics in Biochemistry and Molecular Biology	201403
BCMB	706	Bioinformatics Tools	None
CHEM	302	Environmental Chemistry I	201301
CHEM	405	Topics in Biochemistry	200905
CHEM	605	Topics in Biochemistry	201101
COMM	305	Case Studies in Business	201405
COMM	449	Advanced Topics in Marketing	200901
COMM	798	Independent Study	201503
CPSC	126	Introduction to Computing	201401
CPSC	299	Introductory Special Topics II	201403
CPSC	720	Advanced Programming Language	201303
CPSC	723	Transaction Processing and Currency Control	NONE
CPSC	740	Analysis and Modeling of Communication Networks	NONE
CPSC	790	Graduate Seminar	199701
DISM	720	Special Topics	201303

ECON	301	Women and the Economy	200705
ECON	307	Northern BC in Global Economy	199605
ECON	322	Public Finance	200301
ECON	423	Economics Field School	NONE
ECON	611	Cost-Benefit Analysis	201501
ECON	623	Economics Field Study	NONE
ENGL	282	Introduction to Restoration and 18th Century Literature	201505
ENGL	386	19th Century Literature in the United States	201401
ENGL	440	Special Topics in Postcolonial Literature	201405
ENGL	640	Advanced Studies in Postcolonial Literature	201405
ENGL	685	Advanced Studies in Modern and Contemporary Literature in the United States	201501
ENGL	691	Advanced Studies in Renaissance Literature	201601
ENSC	302	Low Carbon Energy Development	201505
ENSC	635	Soil Biological Processes and the Environment	201501
ENSC	653	Environmental Resources Management and Decision Making	200901
FNST	132	A First Nations Language: Level 2	201503
FNST	136	Haisla Language (Xa'islak'ala): Level 2	199605
FNST	148	Haisla Language (Xa'islak'ala): Level 2	NONE
FNST	162	A First Nations Culture: Level 2	201503
FNST	164	Dakelh / Carrier Culture: Level 2	201101
FNST	168	Tsimshian Culture: Level 2	200705
FNST	171	Metis Studies Level One	200805
FNST	172	Metis Studies Level Two	200701
FNST	206	First Nations Oral Literatures	201201
FNST	231	A First Nations Language: Level 3	201505
FNST	232	A First Nations Language: Level 4	201601
FNST	235	Haisla Language (Xa'islak'ala): Level 3	199901
FNST	236	Haisla Language (Xa'islak'ala): Level 4 (Advanced Intermediate)	NONE
FNST	261	A First Nations Culture: Level 3	200301
FNST	262	A First Nations Culture: Level 4	NONE
FNST	263	Dakelh / Carrier Culture: Level 3	200005
FNST	264	Dakelh / Carrier Culture: Level 4	200101
FNST	267	Tsimshian Culture: Level 3	NONE
FNST	268	Tsimshian Culture: Level 4	NONE
FNST	271	Metis Studies Level 3: Metis Communities in Town and Country	200705
FNST	272	Metis Studies Level Four: Working with Metis Communities	200601
FNST	273	Gitxsan Culture: Level 3	NONE

FNST	274	Gitxsan Culture: Level 4	NONE
FNST	280	Aboriginal Medicine I - Harvesting and Preservation	201405
FNST	281	Aboriginal Medicines II - Administering and Ethics	200903
FNST	282	Aboriginal Health Philosophy	201401
FNST	284	Dakelh Studies	201301
FNST	317	Aboriginal Healing Practices	200503
FNST	400	Community-Based Research Project	201103
FNST	423	A Study of a First Nations Language Family and its Linguistic Relatives	NONE
FNST	497	Senior Project in First Nations Studies	200505
FNST	601	Research Methods	NONE
FNST	606	Indigenous Issues in International Perspective	201401
FNST	607	Indigenous Perspectives on Race, Class, Gender and Power	201301
FNST	613	Themes in Aboriginal Women's Studies	201505
FNST	622	First Nations Speeches and Stories	NONE
FNST	623	A Study of a First Nation's Language Family and Its Linguistic Relatives	NONE
FNST	624	The Literature of a First Nation	NONE
FNST	651	Traditional Use Studies	201501
FNST	751	Directed Reading	201305
FNST	790	Internship I	201301
FNST	791	Internship II	201003
GEOG	220	World Regions: Latin America and the Caribbean	NONE
GNDR	610	Feminist Political Philosophy	NONE
GNDR	613	Themes in Aboriginal Women's Studies	201505
GNDR	703	Gender and Post-Colonialism	200405
GNDR	706	Feminism and Contemporary Critical Theory	200401
HHSC	110	Basic Microbiology	NONE
HHSC	111	Anatomy and Physiology I	201405
HHSC	112	Anatomy and Physiology II	201501
HHSC	600	Critical Social and Health Issues in Northern Communities	200501
HHSC	607	Cultural Perspectives on Health and Illness	NONE
HHSC	840	Special Topics in Health Sciences	NONE
HIST	200	Historical Methodology: An Introduction to the Work of the Historian	200501
HIST	280	Colonial Latin America	201501
HIST	301	The Canadian North	201501
HIST	311	History of Feminism	201001
HIST	326	History Through Film	201601
HIST	334	Lectures in Legal History	NONE

HIST	421	Topics in Environmental History	201005
HIST	453	Topics in the History of Gender	201601
HIST	701	Themes in the History of Gender	201305
HIST	704	Themes in Environmental History	201005
INTS	161	Beginning Chinese I	200405
INTS	162	Beginning Chinese II	200501
INTS	301	International Law	200801
INTS	701	State of the Discipline	201501
MATH	450	Combinatorics	201405
MATH	621	Field Theory	201001
MATH	650	Combinatorics	201405
MATH	655	Graphs and Algorithms	201005
MATH	700	Topics in Functional Analysis	200801
MATH	704	Graduate Seminar in Mathematics	201601
MATH	705	Complex Analysis	NONE
MATH	720	Topics in Algebra and Logic	201505
MATH	725	Topics in Topology	201601
MATH	731	Topics in Applied Mathematics	NONE
NORS	498	Special Topics in Northern Studies	200102
NORS	499	Independent Research/Directed Reading in Northern Studies	201001
NREM	608	Watershed Management	199901
NRES	712	Spatial and Temporal Analyses	201505
NRES	733	Plant-Animal Interactions	201401
NRES	737	Evolutionary Biology	201601
NRES	761	Graduate Field Applications in Resource Management	NONE
NRES	762	Graduate Biology Field School	NONE
NURS	101	The Art and Science of Nursing	NONE
NURS	102	Communication Theory and Practice	NONE
NURS	201	Introduction to Health Assessment	NONE
NURS	202	Pathophysiological Concepts	200305
NURS	203	Health Promotion in Families	NONE
NURS	204	Healing Modalities	NONE
NURS	205	Introduction to First Nations Health	NONE
NURS	206	Basic Nutrition	NONE
NURS	215	Nursing Care of the Adult	NONE
NURS	220	Extended Clinical Practicum I	NONE
NURS	415	Introduction to Community Health and Nursing	201501
NURS	430	Community Continuing Care Nursing	200001
NURS	499	Independent Study in Nursing	201405
NURS	701	Advanced Clinical Practice Nursing	200405
ORTM	433	Field School II	201401

ORTM	609	Critical Approaches to Outdoor Recreation Activities	NONE
ORTM	633	Graduate Field School	201503
PHYS	606	Subatomic Physics	NONE
PHYS	720	Condensed Matter Physics	199805
PHYS	730	Advanced Nuclear Physics	NONE
PHYS	740	Elementary Particle Physics	NONE
POLS	302	How Government Works	201505
POLS	309	Politics and Society in China	201305
POLS	338	Parties and Elections	201405
POLS	405	Special Topics in Political Science	201501
POLS	412	Comparative Aboriginal State Relations	201001
POLS	605	Topics in Society and Democracy	201301
POLS	612	Comparative Aboriginal State Relations	201001
POLS	672	Seminar in Political Philosophy	201005
POLS	795	Major Research Paper	201405
PSYC	405	Clinical Psychology	201201
PSYC	417	Behaviour Modification	201601
PSYC	631	Psychopathology	201401
PSYC	812	Independent Research	200501
PSYC	815	Social Psychology	201401
PSYC	820	Health Psychology	201205
PSYC	825	Cognitive Neuropsychological Assessment	NONE
PSYC	826	Personality Assessment	NONE
PSYC	830	Psychological Interventions	NONE
PSYC	845	Developmental Psychology	NONE
PSYC	850	Special Topics in Advanced Psychology	201503
PSYC	870	Fieldwork Practicum	NONE
STAT	499	Special Topics in Statistics	NONE
STAT	530	Undergraduate Thesis	NONE
STAT	672	Survey Sampling Design and Analysis	201601
STAT	699	Special Topics in Statistics	201405
STAT	704	Seminar in Statistics	NONE
WMST	309	Gender and Film	200705

Table 2: The following courses will be parked on April 1, 2021:

Subject	Course	Title	Last Offering with Enrollment
COMM	410	Accounting Theory	201505
COMM	429	Finance: Advanced Topics	201305
COMM	618	Accounting Research 3	NONE
COMM	628	Finance Research 3	NONE
COMM	637	Research in Human Resources Management/Organization Behaviour 1	201601
COMM	638	Research in Human Resources Management/Organization Behaviour 2	201601
COMM	639	Research in Human Resources Management/Organization Behaviour 3	NONE
COMM	648	Marketing Research 3	NONE
COMM	658	Research in Operations Management/International Business 3	NONE
CPSC	270	Human Interface Design	201401
CPSC	425	Introduction to Compiler Design	201601
CPSC	625	Introduction to Compiler Design	201601
EDUC	396	Reflective Seminar	201505
EDUC	414	Curriculum and Instruction: III (Business and Career Education)	NONE
EDUC	500	Teacher Leadership	NONE
EDUC	502	Interpretation and Application of Educational Research	NONE
EDUC	504	Instructional Leadership for Cooperating Teachers	NONE
EDUC	521	Classroom Assessment Practices	NONE
EDUC	523	Teaching for Social Responsibility	NONE
EDUC	528	Numeracy Strategies for Struggling Learners	NONE
EDUC	531	Applications of Educational Technology	NONE
EDUC	533	Human Development: Implications for Education	NONE
EDUC	534	Achievement Motivation	NONE
EDUC	535	Learning & Diversity: Inclusive Classrooms	NONE
EDUC	541	Principles of Instruction	NONE
EDUC	546	First Nations Education	NONE
EDUC	551	Mathematics Education	NONE
EDUC	552	Science Education	NONE
EDUC	558	Language Arts Education	NONE
EDUC	559	Second Language Instruction	NONE
EDUC	573	Montessori Curriculum and Instruction - Scientific Literacy	NONE

EDUC	574	Montessori Curriculum and Instruction - Mathematics Education	NONE
EDUC	575	Montessori Integrated Cultural Studies and Field Study Planning	NONE
EDUC	576	Montessori Integrated Cultural Studies Field Study	NONE
EDUC	577	Montessori Portfolio	NONE
EDUC	580	Visual Arts Across the Curriculum	NONE
EDUC	581	Performing Arts Across the Curriculum	NONE
EDUC	593	Directed Readings	NONE
EDUC	603	Advanced Quantitative Data Analysis	201301
EDUC	611	Advanced Topics in Qualitative Research	199605
EDUC	621	Classroom Assessment Practices	NONE
EDUC	642	Personal and Career Planning for Students with Special Needs	NONE
EDUC	651	Mathematics Education	NONE
EDUC	653	Social Studies Education	NONE
EDUC	690	Health and Human Sciences: Interdisciplinary Seminar	199905
ENGL	204	Introduction to Television and Film Production	201005
ENGL	304	Digital Art	201101
ENGL	404	Advanced Television and Film Production	200905
FSTY	407	Forest Products	201505
GEOG	312	Geomorphology of Cold Regions	201401
GNDR	699	Independent Study	201203
HIST	325	Sex Changes: An Introduction to the History of Sexuality	NONE
HIST	380	Modern Mexico	NONE
HIST	441	Internship in Legal Studies	NONE
HIST	709	Themes in Legal History	NONE
IASK	101	Ways of Knowing	201605
IASK	103	Foundations of Learning I	201605
IASK	104	Peoples, Places and Culture	201701
IASK	105	What is Security?	201701
IASK	106	Foundations of Learning II	201701
IASK	107	Special Topics	201605
INTS	151	Beginning International Language I	201503
INTS	152	Beginning International Language II	201501
INTS	200	Contemporary Russia	201405
INTS	210	Globalizations	NONE
INTS	251	Intermediate International Language I	201405
INTS	252	Intermediate International Language II	201501
INTS	307	Global Resources	200801
INTS	308	Gender and International Studies	201201

INTS	340	The Circumpolar North in Global Perspective	201105
INTS	410	Environment and Development in the Circumpolar North	200701
INTS	440	Internship	201301
INTS	640	Environment and Development in the Circumpolar North	200701
NRES	720	Global Change	201301
NRES	770	Rural and Small Town Geography	201503
NRES	775	Society and Natural Resources	NONE
NRES	899	Independent Research	200801
PHIL	200	Critical Thinking	200801
PHIL	201	Philosophy of Science	200705
PHIL	210	Philosophy of Mind	NONE
PHIL	325	Moral Philosophy	NONE
POLS	317	Moral Philosophy	201105
POLS	417	Ethical Leadership	NONE
POLS	601	Resource Politics	199905
POLS	606	Political Change in the Asia-Pacific Region	NONE
POLS	608	Business-Government Relations	200001
POLS	617	Ethical Leadership	NONE
POLS	634	Resource Communities in Transition	200503
SOCW	433	Women in the Human Services	201503
SOCW	448	Inequality and Income Security	NONE
SOCW	600	Social Work and Community Data Analysis	NONE
SOCW	615	Multi-Cultural Social Work Practice	201505
SOCW	701	Research Practicum	201505
WMST	302	Women and the Contemporary World	201005
WMST	307	Qualitative Research Methods	NONE

From: ORTM Curriculum Committee

December 14, 2020 (Feb 11 Update)

We are proposing curriculum changes and updates for both the BA Nature-Based Tourism Management (with associated honours, minors and entry programs) and the BSc Conservation Science and Practice Major in Wildland Conservation and Recreation.

These changes take two forms:

- The first are relatively minor curriculum updates to reflect changes in other programs and respond to some limited course availabilities;
- The second are 4 course deletions and 4 course additions. The purpose is to reorganize and reconceptualize four of our ORTM courses to develop and enrich streams of interest for our students and to re-sequence and enhance content. This also allows us to respond to changes in faculty personnel.
 - Thus 2 courses whose content has been dispersed throughout a wide range of courses (ORTM 403 International Dimensions of Recreation and Tourism) or is better taught by other faculties (ORTM 408 The Psychology of Recreation and Tourism) have been reconceptualized with one class (ORTM 209 Recreation and Leisure Programming to fill an un-met need for all of our students and another class (ORTM 405 Leadership Praxis) to strengthen our popular Outdoor Education and Leadership stream.
 - Two other courses (ORTM 306 Indigenous Tourism and Recreation and ORTM 407 Recreation, Tourism and Communities) have been reorganized, refreshed, and reconceptualized into ORTM 307 Land Relations and Communities in Recreation and Tourism and ORTM 401 The Culture of Adventure.

Impacts on other affected programs are minimal but we hope that some of the new course offerings will have appeal in other programs notably ESS, ENPL, GEOG.

Motion Number (assigned by
Steering Committee of Senate): S-202103.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 306 Indigenous Tourism and Recreation be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar..

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The course content is being combined with that from another class.
3. **Implications of the changes for other programs, etc.** The course is an option for a few degrees; they have been advised of the deletion.
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 306-3 Indigenous Tourism and Recreation

This course focuses on issues relating to indigenous perspectives on tourism and recreation, including indigenous tourism, cultural tourism and recreation, co-management of protected areas and conservation and tourism development opportunities in indigenous territories. Examples from northern British Columbia and other parts of the world are used

Prerequisites: Any 200 level ORTM course or FNST 100-3

Precluded: RRT 306-3, RRT 498-3 (when offered as Aboriginal and Cultural Tourism)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~— ORTM 306-3 Indigenous Tourism and Recreation~~

~~— This course focuses on issues relating to indigenous perspectives on tourism and recreation, including indigenous tourism, cultural tourism and recreation, co-management of protected areas and conservation and tourism development opportunities in indigenous territories. Examples from northern British Columbia and other parts of the world are used~~

~~— Prerequisites: Any 200 level ORTM course or FNST 100-3~~

~~— Precluded: RRT 306-3, RRT 498-3 (when offered as Aboriginal and Cultural Tourism)~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:03

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP202101.07

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: March 4, 2021

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.04

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021

MRTD

Date

Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 403 International Dimensions of Recreation and Tourism be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar..

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The course content will be taught in other courses to better fit the degrees.
3. **Implications of the changes for other programs, etc.** The course is an option for a few degrees; they have been advised of the deletion.
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 403-3 International Dimensions of Recreation and Tourism

The course discusses global dimensions and forces in recreation and tourism, particularly those in developing nations. Typical topics include the role of the United Nations in protected area planning and management, poverty and protected areas, the effects of globalization on ORTM, the impact of the concepts of sustainable development, and biodiversity in ORTM, the risk society, the changing role of local communities in conservation, sex tourism, and enforcement issues in the developing world.

Prerequisites: ORTM 300-3 or any 300 level INTS course

Precluded: ORTM 498-3 when offered as International Dimensions of ORTM

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~ORTM 403-3 International Dimensions of Recreation and Tourism~~

~~—The course discusses global dimensions and forces in recreation and tourism, particularly those in developing nations. Typical topics include the role of the United Nations in protected area planning and management, poverty and protected areas, the effects of globalization on ORTM, the impact of the concepts of sustainable development, and biodiversity in ORTM, the risk society, the changing role of local communities in conservation, sex tourism, and enforcement issues in the developing world.~~

~~—Prerequisites: ORTM 300-3 or any 300 level INTS course~~

~~—Precluded: ORTM 498-3 when offered as International Dimensions of ORTM~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:04

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.05

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 603 International Dimensions of Recreation and Tourism be deleted from page 122 course listing of the online Graduate Academic Calendar

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The associated undergraduate course has been deleted.
3. **Implications of the changes for other programs, etc.** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 603-3 International Dimensions of Recreation and Tourism
The course discusses global dimensions and forces in recreation and tourism, particularly those in developing nations. Typical topics include the role of the United Nations in protected area planning and management, poverty and protected areas, the effects of globalization on ORTM, the impact of the concepts of sustainable development, and biodiversity in ORTM, the risk society, the changing role of local communities in conservation, sex tourism, and enforcement issues in the developing world.
Precluded: ORTM 403-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

~~ORTM 603-3 International Dimensions of Recreation and Tourism~~
~~The course discusses global dimensions and forces in recreation and tourism, particularly those in developing nations. Typical topics include the role of the United Nations in protected area planning and management, poverty and protected areas, the effects of globalization on ORTM, the impact of the concepts of sustainable development, and biodiversity in ORTM, the risk society, the changing role of local communities in conservation, sex tourism, and enforcement issues in the developing world.~~
~~Precluded: ORTM 403-3~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:05

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.06

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

MRT Date

Motion Number (assigned by
Steering Committee of Senate): S-20210.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 407 Recreation, Tourism and Communities be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 259-260 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar..

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The course content is being combined with course content in another class and moved to the 3rd year level.
3. **Implications of the changes for other programs, etc.** The course is an option for a few degrees; they have been advised of the deletion.
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 407-3 Recreation, Tourism and Communities

This course assesses the relationship between tourism and recreation and local communities as well as collaborative techniques for involving communities in tourism consultation processes. It covers topics such as the concepts of communities and stakeholders, hosts and guests, the relationship between community involvement and tourism, community attitudes towards tourism development and emerging approaches towards collaboration and partnerships.

Prerequisites: Any 300 level ORTM courses or any 200 level ENPL course

Precluded: ORTM 498-3 when offered as Recreation, Tourism and Communities

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~ORTM 407-3 Recreation, Tourism and Communities~~

~~— This course assesses the relationship between tourism and recreation and local communities as well as collaborative techniques for involving communities in tourism consultation processes. It covers topics such as the concepts of communities and stakeholders, hosts and guests, the relationship between community involvement and tourism, community attitudes towards tourism development and emerging approaches towards collaboration and partnerships.~~

~~— Prerequisites: Any 300 level ORTM courses or any 200 level ENPL course~~

~~— Precluded: ORTM 498-3 when offered as Recreation, Tourism and Communities~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:06

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.07

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.14

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 607 Recreation, Tourism and Communities be deleted from page 122 course listing of the online Graduate Academic Calendar

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The associated undergraduate course has been deleted
3. **Implications of the changes for other programs, etc.** None
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 607-3 Recreation, Tourism and Communities

This course assesses the relationship between tourism and recreation and local communities as well as collaborative techniques for involving communities in tourism consultation processes. It covers topics such as the concepts of communities and stakeholders, hosts and guests, the relationship between community involvement and tourism, community attitudes towards tourism development and emerging approaches towards collaboration and partnerships.

Precluded: ORTM 407-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

~~ORTM 607-3 Recreation, Tourism and Communities~~

~~This course assesses the relationship between tourism and recreation and local communities as well as collaborative techniques for involving communities in tourism consultation processes. It covers topics such as the concepts of communities and stakeholders, hosts and guests, the relationship between community involvement and tourism, community attitudes towards tourism development and emerging approaches towards collaboration and partnerships.~~

~~Precluded: ORTM 407-3~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:07

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.08

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD Date
Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202103.15

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 408 The Psychology of Recreation and Tourism be deleted from the BA Nature-Based Tourism Management and the BSc in Conservation Science and Practice Major in Wildland Conservation and Recreation on page 260 (in the PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar..

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The relevant course content is being taught in other classes.
3. **Implications of the changes for other programs, etc.** The course is an option for a few degrees; they have been advised of the deletion.
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 408-3 The Psychology of Recreation and Tourism
Examines individual and social factors that shape personal perception, experience and behaviours in a recreation and tourism setting.
Prerequisites: Upper-division standing
Precluded: RRT 408-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

~~ORTM 408-3 The Psychology of Recreation and Tourism~~
~~Examines individual and social factors that shape personal perception, experience and behaviours in a recreation and tourism setting.~~
~~Prerequisites: Upper-division standing~~
~~Precluded: RRT 408-3~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:08

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.09

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD Date
Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202103.16

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That ORTM 608 The Psychology of Recreation and Tourism be deleted from page 122 course listing of the online Graduate Academic Calendar.

1. **Effective date:** September 2021
2. **Rationale for the proposed revisions:** The associated undergraduate course has been deleted.
3. **Implications of the changes for other programs, etc.** None.
4. **Reproduction of current Calendar entry for the item to be revised:**

ORTM 608-3 The Psychology of Recreation and Tourism
Examines individual and social factors that shape personal perception, experience and behaviours in a recreation and tourism setting.
Precluded: ORTM 608-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

~~ORTM 608-3 The Psychology of Recreation and Tourism~~
~~Examines individual and social factors that shape personal perception, experience and behaviours in a recreation and tourism setting.~~
~~Precluded: ORTM 608-3~~

6. **Authorization:**

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:09

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.10

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTDale
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 206-3 Recreation and Leisure Programming be approved as follows.

A. Description of the Course

1. **Proposed semester of first offering:** September 2021
2. **Academic Program:** Ecosystem Science and Management - ORTM.
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 206-3
4. **Course Title:** Recreation and Leisure Programming
5. **Goal(s) of Course:**

Through this course, students will explore and gain practice in the development, delivery, and evaluation of recreation and leisure programming. The course focuses on crafting and facilitating outdoor experiences that operate in socially and environmentally responsible ways.

Within this context, the course introduces theory and practice related to inclusion, meaning, access, constraints, and benefits across abilities, life stages, and segments of the population.

Systems and goals for delivering recreation, leisure, and travel services and opportunities for citizens and visitors are explored.

The course introduces students to important environmental and social concerns and allows them to explore the application of relevant leisure theory and research through the development and execution of core skills in an experiential context.

Forms and aspects of programming such as ongoing and special event program planning, implementation, management, and assessment are addressed across sectors.

Further topics include program design, event marketing, group management, risk management, as well as resource mobilization and dispersal (e.g., volunteers, procurement, fundraising, waste management).

The provision of equitable leisure and tourism experiences is central to students' professional practice and role in community service, and this class provides them training and experience therein.

The course involves field activities and community engagement outside of scheduled class time.

The 200-level course is a lower-division requirement for the BA in Nature-Based Tourism Management.

6. Calendar Course Description:

Students explore and gain practice in the development, delivery, and evaluation of recreation and leisure programming and services. The course focuses on crafting and facilitating outdoor experiences that operate in socially and environmentally responsible ways. Within this context, the course introduces theory and practice related to inclusion, meaning, access, constraints, and benefits across abilities, life stages, and segments of the population. Systems and goals for delivering recreation, leisure, travel services, and opportunities for citizens and visitors are explored. The course involves field activities outside of scheduled class time.

7. Credit Hours: 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

No X

b) Is variable credit available for this course? No X

8. Contact Hours (per week):

Lecture 3

Seminar #

Laboratory #

Other (please specify) _____

9. Prerequisites (taken prior): None

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester January/Winter

each year X

alternating years _____

16. Proposed text / readings:

Possible Text:

Jordan, D. and DeGraaf, D. (2019). *Programming for Parks, Recreation and Leisure Services: A Servant Leadership Approach* (4th Ed). Sagamore Publishing.
<https://www.sagamorepub.com/products/Programming-Parks-Recreation-Leisure-Services-4th-ed-etext?v=557>

Or

Edginton, C. Dieser, R., Lankford, S. & Kowalski, C. (2018) *Recreation and Leisure Programming: A 21st Century Perspective*. Sagamore-Venture Publishing.:
<https://www.sagamorepub.com/sites/default/files/2018-07/Rec-and-Leisure-Prog-look-inside.pdf>

Additional Readings:

Ellis, G. D., Freeman, P. A., Jamal, T., & Jiang, J. (2019). A theory of structured experience. *Annals of Leisure Research*, 22(1), 97–118. <https://doi.org/10.1080/11745398.2017.1312468>

Fendt, L. S., & Wilson, E. (2012). 'I just push through the barriers because I live for surfing': How women negotiate their constraints to surf tourism. *Annals of Leisure Research*, 15(1), 4–18.
<https://doi.org/10.1080/11745398.2012.670960>

Lacanieta, A., & Duerden, M. D. (2019). Designing and Staging High-Quality Park and Recreation Experiences Using Co-Creation. *The Journal of Park and Recreation Administration*.
<https://doi.org/10.18666/JPra-2019-8818>

Maier, J., & Jette, S. (2016). Promoting Nature-Based Activity for People With Mental Illness Through the US "Exercise Is Medicine" Initiative. *American Journal of Public Health*, 106(5), 796–799.
<https://doi.org/10.2105/AJPH.2016.303047>

Morgan, C., Sibthorp, J., & Tsethlikai, M. (2016). Fostering Self-Regulation Skills in Youth: Examining the Effects of a Mentoring Curriculum in a Summer Recreation Program. *Leisure Sciences*, 38(2), 161–178. <https://doi.org/10.1080/01490400.2015.1083496>

Oh, C.-O., Lyu, S. O., & Hammitt, W. E. (2012). Predictive Linkages between Recreation Specialization and Place Attachment. *Journal of Leisure Research*, 44(1). <http://js.sagamorepub.com/jlr/article/view/2510>

Oncescu, J. (2020) Addressing the funding gaps in recreation access provisions: the role of leisure education, *Managing Sport and Leisure*. DOI: 10.1080/23750472.2020.1761866

Reis, A. C., Thompson-Carr, A., & Lovelock, B. (2012). Parks and families: Addressing management facilitators and constraints to outdoor recreation participation. *Annals of Leisure Research*, 15(4), 315–334. <https://doi.org/10.1080/11745398.2012.737299>

Schreck, C. M., Weilbach, J. T., & Reitsma, G. M. (2020). Improving graduate attributes by implementing an experiential learning teaching approach: A case study in recreation education. *Journal of Hospitality, Leisure, Sport & Tourism Education*, 26, 100214. <https://doi.org/10.1016/j.jhlste.2019.100214>

Sibthorp, J., Paisley, K., & Gookin, J. (2007). Exploring Participant Development Through Adventure-Based Programming: A Model from the National Outdoor Leadership School. *Leisure Sciences*, 29(1), 1–18.
<https://doi.org/10.1080/01490400600851346>

B. Significance Within Academic Program

This course will fill a significant gap in the professional development and application of core theoretical knowledge and practices for graduates of the Nature-Based Tourism Management degree. Topics such as constraints and benefits of recreation and leisure are only introduced in the current curriculum, not developed more fully or examined in their application. Moreover, aspects of the social and material construction and meaning of recreation and leisure experiences are discussed and critiqued at upper levels as relating to pressing social and environmental issues, and directions for the field to move. This course bridges the introduction of topics in lower levels, and their critique in upper-level course with key content and practices related to their direct application and use in professional practice. Recreation programming is fundamental skill for graduates working in tourism, sport, recreation and leisure provision and management.

Furthermore, the addition of this class better aligns faculty members' expertise with the

curriculum, given recent changes in faculty compliment. This change has left older courses unsupported and provides an opportunity to update the curriculum to better serve our students and our professional field while linking to core theory.

1. **Anticipated enrolment** 25

2. **If there is a proposed enrolment limit, state the limit and explain:** 25

The course will use an experiential approach involving group projects and community partnerships, which will require time and mentorship. To effectively do this, a cap of around 25 students will make for manageable groups of a reasonable number. This number of students is a reasonable estimate based on our current student enrolment in similar level courses that welcome both ORTM students as well as students taking the class as an elective (e.g., ORTM 200, ORTM 2020).

3. **Required for:** Major: BA in NBTM, BA NBTM (Diploma Completion);

4. **Elective in:** Major: WCR in the BSc CSP Minor: _____ Other: _____

5. **Course required by another major/minor:** No

6. **Course required or recommended by an accrediting agency:** None

7. **Toward what degrees will the course be accepted for credit?** BA NBTM

8. **What other courses are being proposed within the Program this year?**

ORTM 307 Land Relations and Communities in Recreation and Tourism
ORTM 405 Leadership Praxis
ORTM 401 The Culture of Adventure

9. **What courses are being deleted from the Program this year?**

ORTM 306 Indigenous Tourism and Recreation
ORTM 403 International Dimensions of Recreation and Tourism
ORTM 407 Recreation, Tourism, and Communities
ORTM 408 Psychology of Recreation and Tourism

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None.

2. **Is a preclusion required?** No X

3. **If there is an overlap, and no preclusion is required, please explain why not:**

4. **Has this overlap been discussed with the Program concerned?** Not relevant

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

No X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** None
- iii. **Library Holdings:** Attached
- iv. **Computer (time, hardware, software):** None.

E. Additional Attached Materials N/A

F. Other Considerations

1. **First Nations Content*:** _____ No X
** Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A
3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization

SCCC Reviewed: January 25, 2021

- 1. **College(s):** CSAM
- 2. **College Council Motion Number(s):** CSAMCC 2021: 02:11:10
- 3. **College Council Approval Date(s):** Feb 11, 2021
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.11

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.18

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 307-3 Land Relations and Communities in Recreation and Tourism be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** January 2023
2. **Academic Program:** Outdoor Recreation and Tourism Management
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 307-3
4. **Course Title:** Land Relations and Communities in Recreation and Tourism
5. **Goal(s) of Course:** This course weaves together Indigenous and socio-cultural perspectives to examine land relations and communities in the context of recreation and tourism. The course draws connections between recreation, broader social forces, and community development, with a conceptual focus on complexity, intersectionality, and justice, and a practical emphasis on representation, education and programming. The goal is to develop learning skills that facilitate personal and collective reflection on important issues, with a view to imagining and creating better futures.

The 300-level course is intended for students to critically reflect upon the histories of recreation and nationhood in Canada and to discuss decolonization, Indigeneity, and socio-cultural theories (i.e., feminist, critical race, queer, disability, and fat studies). Importantly, the course considers how these histories and theories show up in tourism, recreation and leisure offerings and the meanings we make of them. The course provides an opportunity for students to learn more about the world and the times in which they are playing, touring and hosting. The course corresponds to the Communities and Tourism area of specialization within the Nature-Based Tourism Management program.

6. Calendar Course Description:

This course weaves together Indigenous and socio-cultural perspectives to examine land relations and communities in the context of recreation and tourism. The course draws connections between recreation, broader social forces, and community development, with a conceptual focus on complexity, intersectionality, and justice, and a practical emphasis on representation, education and programming. The goal is to develop learning skills that facilitate personal and collective reflection on important issues, with a view to imagining and creating better futures.

7. **Credit Hours:** 3 credit hours

a) **Can the course be repeated for credit if the subject matter differs substantially?**

No X

b) Is variable credit available for this course? No X

8. Contact Hours (per week):

Lecture #

Seminar 3

Laboratory #

Other (please specify) _____

9. Prerequisites (taken prior): Any 200 level ORTM course or FNST 100-3

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: ORTM 407

13. Course Equivalencies:

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years X

16. Proposed text / readings:

Laurendeau, J. (2020). "The stories that will make a difference aren't the easy ones": Outdoor recreation, the wilderness ideal, and complicating settler mobility, *Sociology of Sport Journal*, 37(2), 85-95.

Watson, B., & Scraton, S. (2013). Leisure studies and intersectionality. *Leisure Studies*, 32(1), 35-47. <https://doi-org.prxy.lib.unbc.ca/10.1080/02614367.2012.707677>

Waitt, G., Markwell, K., & Gorman-Murray, A. (2008). Challenging heteronormativity in tourism studies: Locating progress. *Progress in Human Geography*, 32(6), 781-800. <http://prxy.lib.unbc.ca/login?url=https://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=35789264&site=ehost-live&scope=site>

Fletcher, R. (2014). Becoming an ecotourist. In R. Fletcher's (Ed.), *Romancing the wild: Cultural dimensions of ecotourism* (pp. 45-71). Duke University Press.

Cherry, E. (2019). Birding and citizen science. In E. Cherry (Ed.), *For the birds: Protecting wildlife through the naturalist gaze* (pp. 135-159). Rutgers University Press.

B. Significance Within Academic Program

1. Anticipated enrolment 20

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: BA Nature-Based Tourism Management including diploma completion option in Nature-Based Tourism Management

4. Elective in: Major: BSc or BSc Honours in Conservation Science and Practice Wildland Conservation and Recreation; Minor: Nature-Based Tourism Management; Outdoor Recreation and Tourism Management

5. **Course required by another major/minor:** No
6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** BA and BA Honours in Nature-Based Tourism Management (Including Diploma Completion Option), or BSc and BSc Honours in Conservation Science and Practice Wildland Conservation and Recreation
8. **What other courses are being proposed within the Program this year?**
 ORTM 206-3 Recreation and Leisure Programming
 ORTM 401-3 The Culture of Adventure
 ORTM 405-3 Leadership Praxis
9. **What courses are being deleted from the Program this year?**
 ORTM 306-3 Indigenous Tourism and Recreation
 ORTM 403-3 International Dimensions of Tourism and Recreation
 ORTM 407-3 Recreation, Tourism and Communities
 ORTM 408-3 The Psychology of Recreation and Tourism

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** No X
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** No X
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
 No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes _

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** None, built into existing teaching
 - ii. **Space (classroom, laboratory, storage, etc.):** Normal seminar room
 - iii: **Library Holdings:** See attached form

iv. Computer (time, hardware, software): None

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes X

* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

****If "yes,"** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. Other Information:

3. Attachment Pages (in addition to required "Library Holdings" Form): 0 pages

G. Authorization

SCCC Reviewed: January 25, 2021

1. College(s): CSAM

2. College Council Motion Number(s): CSAMCC 2021: 02:11:11

3. College Council Approval Date(s): Feb 11, 2021

4. Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP202103.06

5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date: March 4, 2021

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.12

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD
Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202103.19

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 401-3 The Culture of Adventure be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Outdoor Recreation and Tourism Management
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 401-3
4. **Course Title:** The Culture of Adventure
5. **Goal(s) of Course:** This course critically explores how social, cultural, political, and economic dimensions affect our travel and sporting opportunities, but also how adventurous activities influence our understandings of the environment and society. The focus of the course is on adventure sport and tourism, which include a variety of activities from rock climbing to mountain biking to BASE jumping. Emphasis is placed on how adventure can reproduce and/or challenge inequities. The goal is to understand how leisure practitioners and tourism managers can foster inclusion, equity, and sustainability in their everyday operations.

The 400-level seminar course is intended to introduce students to adventure sport and adventure tourism and discuss cultural studies and sociological theories that students will encounter throughout the Nature-Based Tourism Management degrees. The course provides a good opportunity to explore interdisciplinary perspectives and the relationship between nature and culture. The course corresponds to the Communities and Tourism area of specialization within the Nature-Based Tourism Management program.

6. Calendar Course Description:

This course explores how social, cultural, political, and economic dimensions affect our travel and sporting opportunities, but also how adventurous activities influence our understandings of the environment and society. The focus of the course is on adventure sport and tourism, which include a variety of activities from rock climbing to mountain biking to BASE jumping. Emphasis is placed on how adventure can reproduce and/or challenge inequities.

7. **Credit Hours:** 3 credit hours

a) **Can the course be repeated for credit if the subject matter differs substantially?**

No X

b) **Is variable credit available for this course?** No X

8. Contact Hours (per week):

Lecture # _____

Seminar _____ 3 _____

Laboratory # _____

Other (please specify) _____

9. Prerequisites (taken prior): ORTM 100-3 and upper-level standing.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies:

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

each year _____

alternating years _____ X _____

16. Proposed text / readings:

Beames, S., Mackie, C., & Atenico, M. (2019). *Adventure and Society*. Palgrave.

Olive, R., Roy, G., & Wheaton, B. (2018). Stories of surfing: Surfing, space and subjectivity/intersectionality. In Lisa Hunter's (Ed.), *Surfing, sex, genders & sexualities*. Routledge.

Fletcher, R. (2014). *Romancing the Wild: Cultural Dimensions of Ecotourism*. Duke University Press.

Wheaton, B. (2013). *The Cultural Politics of Lifestyle Sports*. Routledge.

Pike, E., & Beames, S. (2013). *Outdoor Adventure and Social Theory*. Routledge.

Stoddart, M. (2012). *Making Meaning out of Mountains: The Political Ecology of Skiing*. UBC Press.

B. Significance Within Academic Program

1. Anticipated enrolment _____ 15 _____

2. If there is a proposed enrolment limit, state the limit and explain: _____ N/A _____

3. Required for: None

4. Elective in: Major: BA in Nature-Based Tourism Management (including Diploma Completion Option); BSc in Conservation Science and Practice Wildland Conservation and Recreation
Minor: Nature-Based Tourism Management

5. Course required by another major/minor: No

6. Course required or recommended by an accrediting agency: No

7. Toward what degrees will the course be accepted for credit? BA in Nature-Based Tourism Management (Including Diploma Completion Option), BSc in Conservation Science and Practice Wildland Conservation and Recreation

8. What other courses are being proposed within the Program this year?

ORTM 206-3 Recreation and Leisure Programming
ORTM 307-3 Land Relations and Communities in Recreation and Tourism
ORTM 405-3 Leadership Praxis

9. What courses are being deleted from the Program this year?

ORTM 306-3 Indigenous Tourism and Recreation
ORTM 403-3 International Dimensions of Recreation and Tourism
ORTM 407-3 Recreation, Tourism and Communities
ORTM 408-3 The Psychology of Recreation and Tourism

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? No X

3. If there is an overlap, and no preclusion is required, please explain why not:

4. Has this overlap been discussed with the Program concerned? No X

5. In offering this course, will UNBC require facilities or staff at other institutions?

No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. College Staffing:** None, built into existing teaching
- ii. Space (classroom, laboratory, storage, etc.):** Normal seminar room
- iii: Library Holdings:** See attached form
- iv. Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** No X

*** Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:**

3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization

SCCC Reviewed: January 25, 2021

1. **College(s):** CSAM

2. **College Council Motion Number(s):** CSAMCC 2021: 02:11:12

3. **College Council Approval Date(s):** Feb 11, 2021

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.13

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRT Dale
Chair’s Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.20

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 601-3 The Culture of Adventure be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Outdoor Recreation and Tourism Management
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 601-3
4. **Course Title:** The Culture of Adventure
5. **Goal(s) of Course:** This course critically explores how social, cultural, political, and economic dimensions affect our travel and sporting opportunities, but also how adventurous activities influence our understandings of the environment and society. The focus of the course is on adventure sport and tourism, which include a variety of activities from rock climbing to mountain biking to BASE jumping. Emphasis is placed on how adventure can reproduce and/or challenge inequities. The goal is to understand how leisure practitioners and tourism managers can foster inclusion, equity, and sustainability in their everyday operations.

The 600-level seminar course is intended to introduce students to adventure sport and adventure tourism and discuss cultural studies and sociological theories that students will encounter throughout the Natural Resources and Environmental Studies graduate program. The course provides a good opportunity to explore interdisciplinary perspectives and the relationship between nature and culture.

6. Calendar Course Description:

This advanced course explores how social, cultural, political, and economic dimensions affect our travel and sporting opportunities, but also how adventurous activities influence our understandings of the environment and society. The focus of the course is on adventure sport and tourism, which include a variety of activities from rock climbing to mountain biking to BASE jumping. Emphasis is placed on how adventure can reproduce and/or challenge inequities.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

- * If “yes,” please indicate the maximum number** of credit hours which may be applied to a student’s degree using this course: _____
- ** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
 “This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? No X

Variable credit is denoted by the following examples:

- i) “3-6”: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) “3,6”: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture # Seminar 3
 Laboratory # Other (please specify) _____

9. Prerequisites (taken prior): Graduate level standing

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: ORTM 401-3 The Culture of Adventure

13. Course Equivalencies:

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
 each year _____
 alternating years X

16. Proposed text / readings:

Beames, S., Mackie, C., & Atenico, M. (2019). *Adventure and Society*. Palgrave.

Olive, R., Roy, G., & Wheaton, B. (2018). Stories of surfing: Surfing, space and subjectivity/intersectionality. In Lisa Hunter’s (Ed.), *Surfing, sex, genders & sexualities*. Routledge.

Fletcher, R. (2014). *Romancing the Wild: Cultural Dimensions of Ecotourism*. Duke University Press.

Wheaton, B. (2013). *The Cultural Politics of Lifestyle Sports*. Routledge.

Pike, E., & Beames, S. (2013). *Outdoor Adventure and Social Theory*. Routledge.

Stoddart, M. (2012). *Making Meaning out of Mountains: The Political Ecology of Skiing*. UBC Press.

B. Significance Within Academic Program

1. Anticipated enrolment 5

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: None

4. Elective in: MA NRES, MNRES, and PhD NRES

5. Course required by another major/minor: No

6. Course required or recommended by an accrediting agency: No

7. Toward what degrees will the course be accepted for credit? MA NRES, MNRES, and PhD NRES

8. What other courses are being proposed within the Program this year?

ORTM 206-3 Recreation and Leisure Programming

ORTM 307-3 Land Relations and Communities in Recreation and Tourism

ORTM 401-3 The Culture of Adventure

ORTM 405-3 Leadership Praxis

9. What courses are being deleted from the Program this year?

ORTM 306-3 Indigenous Tourism and Recreation

ORTM 403-3 International Dimensions of Recreation and Tourism

ORTM 407-3 Recreation, Tourism and Communities

ORTM 408-3 The Psychology of Recreation and Tourism

C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? No X

3. If there is an overlap, and no preclusion is required, please explain why not:

4. Has this overlap been discussed with the Program concerned? No X

5. In offering this course, will UNBC require facilities or staff at other institutions?

No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

No X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. **College Staffing:** None, built into existing teaching
- ii. **Space (classroom, laboratory, storage, etc.):** Normal seminar room
- iii. **Library Holdings:** See attached form
- iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

- 1. **First Nations Content*:** No X
** Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

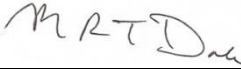
****If "yes,"** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:**
- 3. **Attachment Pages (in addition to required "Library Holdings" Form):** 0 pages

G. Authorization

SCCC Reviewed: January 25, 2021

- 1. **College(s):** CSAM
- 2. **College Council Motion Number(s):** CSAMCC 2021: 02:11:13
- 3. **College Council Approval Date(s):** Feb 11, 2021
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING		
Brief Summary of Committee Debate:		
Motion No.:	Omnibus SCAAF202103.14	
Moved by:	E. Schwenger	Seconded by: L. Troc
Committee Decision:		
Approved by SCAAF:	<u> March, 10, 2021 </u>	
	Date	Chair's Signature
For recommendation to <u> ✓ </u>, or information of _____ Senate.		

Motion Number (assigned by
Steering Committee of Senate): S-202103.21

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 405-3 Leadership Praxis be approved as follows:

A. Description of the Course

- 1. Proposed semester of first offering:** September 2022
- 2. Academic Program:** Outdoor Recreation and Tourism Management (ESM)
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 405-3
- 4. Course Title:** Leadership Praxis
- 5. Goal(s) of Course:**

The class will take up theories and practices of leadership and followership (and this dyad) as applied to outdoor and adventure recreation, education, travel, and conservation (Brymer & Gray, 2006; Dietz et al., 2004). Students will explore, discuss, and reflect on leadership theories and practices (e.g., culturally-relevant leadership, servant leadership, strategic leadership, transformative leadership) for individuals, groups, organizations, and in socioecological contexts (Brymer & Gray, 2006; Lumby, 2013; Ritchie et al., 2010). Sources of power, its use and abuse, as well as leadership successes and failures will be examined.

The class will embrace fieldwork as a signature pedagogy in outdoor studies (Thomas, 2015) and seek to support students' developing repertoires of skills and practices (Seaman & Coppens, 2006) through real-life leadership and mentorship experiences relevant to their degrees and careers. The course will provide upper division students with opportunities to work with lower division students, classes and instructors (e.g. ORTM 205 Outdoor Skills and Leadership).

Topics, skills, and practices addressed in the course will include: teamwork, group dynamics, group management, decision making, risk management, as well as interpersonal, cross-cultural, and media communication. In addition, coalition building, advocacy, and social marketing will be addressed. Leadership models and styles used in different outdoor traditions and by significant organizations will be examined, as will issues of certification and professionalization.

The class will engage with ethical issues and responsibilities as well as ethical approaches to outdoor and conservation leadership. Students will work to identify values, principles, and ethical frameworks to guide their work and efforts. The class seeks to teach about and foster reflexivity, self-awareness, and growth towards and within their career. Areas of convergence and divergence between outdoors and conservation fields will be addressed while recognizing professional standards and practices, and drawing on a significant body of academic research specific to outdoor leadership (Martin et al., 2017; Warren, 2002), and emerging research on conservation leadership (Bruyere, 2015; Dietz et al., 2004). The class will resist universalist and abstracted approaches to leadership and natural settings, and embrace a turn towards practice as situated in place, community, and traditions.

The class will examine and explore ways in which privilege, gender, and race intersect with outdoor and conservation leadership, as well as the perceptions and careers of professionals (Henderson, K. A, 1996; Rao & Roberts, 2018; Stoddart, 2011). Students will critically examine the influence discourses of leadership, adventure, conservation, and wildland settings have on participant expectations and experiences, professional careers, and social and conservation impacts.

Students will be encouraged to think carefully and critically about their roles, service, and positions vis a vis leadership in society through their professions in outdoor recreation and conservation as they become leaders (Enoksen & Lynch, 2018) and over their lifespan (Liu et al., 2020; Sullivan & Syvertsen, 2019).

6. Calendar Course Description:

Students explore leadership theories and practices in depth as applied to work and institutions in outdoor and adventure recreation, education, travel, and conservation. Topics include leadership theories (e.g. servant leadership, culturally-appropriate leadership), group dynamics and management, decision-making, team and public communication, coalition building, and advocacy. The course engages with leadership as ethical and socio-ecologically engaged practice. It explores ways that privilege, gender, race, and social discourses intersect outdoor and conservation leadership, participant experiences, and professional careers. Students develop repertoires of practice through leading and mentoring experiences outside of scheduled class.

7. Credit Hours: 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

 No X

b) Is variable credit available for this course? No X

8. Contact Hours (per week):

Lecture #

Seminar 3

Laboratory #

Other (please specify) _____

9. Prerequisites (taken prior): Upper Division Standing and at least one of: ORTM 205, ORTM 200, ORTM 332, or NREM 209

10. Prerequisites with concurrency (taken prior or simultaneously): NONE

11. Co-requisites (must be taken simultaneously): NONE

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL

15. Course to be offered: each semester
each year
alternating years X

16. Proposed text / readings:

Possible Text:

Martin, B., Breunig, M., Wagstaff, M., Goldenberg, M. (2017). *Outdoor leadership: Theory and practice* (Second Ed). Human Kinetics.

Readings:

Beedie, P. (2003). Mountain guiding and adventure tourism: Reflections on the choreography of the experience. *Leisure Studies*, 22(2), 147–167. <https://doi.org/10.1080/026143603200068991>

Bruyere, B. L. (2015). Giving Direction and Clarity to Conservation Leadership: Giving direction. *Conservation Letters*, 8(5), 378–382. <https://doi.org/10.1111/conl.12174>

Brymer, E., & Gray, T. (2006). Effective leadership: Transformational or transactional? *Journal of Outdoor and Environmental Education*, 10(2), 13–19. <https://doi.org/10.1007/BF03400835>

Buckley, R. (2010). Communications in adventure tour products. *Annals of Tourism Research*, 37(2), 315–332. <https://doi.org/10.1016/j.annals.2009.10.011>

Dietz, J. M., Aviram, R., Bickford, S., Douthwaite, K., Goodstine, A., Izursa, J.-L., Kavanaugh, S., MacCarthy, K., O'Herron, M., & Parker, K. (2004). Defining Leadership in Conservation: A View from the Top. *Conservation Biology*, 18(1), 274–278.

Enoksen, E., & Lynch, P. (2018). Learning leadership: Becoming an outdoor leader. *Journal of Adventure Education and Outdoor Learning*, 18(2), 176–188. <https://doi.org/10.1080/14729679.2017.1391105>

Furman, G. (2012). Social Justice Leadership as Praxis: Developing Capacities Through Preparation Programs. *Educational Administration Quarterly*, 48(2), 191–229. <https://doi.org/10.1177/0013161X11427394>

Gould, R. K., Phukan, I., Mendoza, M. E., Ardoin, N. M., & Panikkar, B. (2018). Seizing opportunities to diversify conservation. *Conservation Letters*, 11(4), e12431. <https://doi.org/10.1111/conl.12431>

Henderson, K. A. (1996). Feminist perspectives on outdoor leadership. In K. Warren (Ed.), *Women's voices in experiential education* (pp. 107–117). Kendall/Hunt.

Liu, Z., Venkatesh, S., Murphy, S. E., & Riggio, R. E. (2020). Leader development across the lifespan: A dynamic experiences-grounded approach. *The Leadership Quarterly*, 101382. <https://doi.org/10.1016/j.leaqua.2020.101382>

Lumby, J. (2013). Distributed Leadership: The Uses and Abuses of Power. *Educational Management Administration & Leadership*, 41(5), 581–597. <https://doi.org/10.1177/1741143213489288>

Mitten, D. (2007). An Analysis of Outdoor Leaders' Ethics Guiding Decisions. *Journal of Experiential Education*, 29(3), 373–377. <https://doi.org/10.1177/105382590702900309>

Newman, P., Bruyere, B. L., & Beh, A. (2007). Service-Learning and Natural Resource Leadership. *Journal of Experiential Education*, 30(1), 54–69. <https://doi.org/10.1177/105382590703000105>

O'Connell, T. S., Potter, T. G., Curthoys, L. P., Dymont, J. E., & Cuthbertson, B. (2005). A call for sustainability education in post-secondary outdoor recreation programs. *International Journal of Sustainability in Higher Education*, 6(1), 81–94. <https://doi.org/10.1108/14676370510573159>

- Rao, T., & Roberts, N. S. (2018). Voices of Women of Colour: Dreaming of an Inclusive Outdoor Leadership Environment. In T. Gray & D. Mitten (Eds.), *The Palgrave International Handbook of Women and Outdoor Learning* (pp. 815–835). Springer International Publishing. https://doi.org/10.1007/978-3-319-53550-0_56
- Ritchie, S. D., Wabano, M. J., Young, N., Schinke, R., Peltier, D., Battochio, R., & Russell, K. (2010). Developing a Culturally Relevant Outdoor Leadership Training Program for Aboriginal Youth. *Journal of Experiential Education*, 32(3), 300–304. <https://doi.org/10.1177/105382590903200315>
- Seaman, J., & Coppens, A. D. (2006). Repertoire of practice: Reconceptualizing instructor competency in contemporary adventure education. *Journal of Adventure Education & Outdoor Learning*, 6(1), 25–37. <https://doi.org/10.1080/14729670685200721>
- Stoddart, M. C. (2011). Constructing masculinized sportsapes: Skiing, gender and nature in British Columbia, Canada. *International Review for the Sociology of Sport*, 46(1), 108–124. <https://doi.org/10.1177/1012690210373541>
- Sullivan, T. K., & Syvertsen, A. K. (2019). Conservation Leadership: A Developmental Model. *Journal of Adolescent Research*, 34(2), 140–166. <https://doi.org/10.1177/0743558417752638>
- Thomas, G. (2015). Signature pedagogies in outdoor education. *Asia-Pacific Journal of Health, Sport and Physical Education*, 6(2), 113–126. <https://doi.org/10.1080/18377122.2015.1051264>
- Warren, K. (2002). Preparing the next generation: Social justice in outdoor leadership education and training. *Journal of Experiential Education*, 25(1), 231–238. <https://doi.org/10.1177/105382590202500107>

B. Significance Within Academic Program

This 4th year leadership course will benefit all the areas of specialization in the BA Nature-Based Tourism Management, and particularly the specialization in Outdoor Education and Leadership, which is popular among students. The course is also highly relevant as an elective for Conservation Science and Practice students, particularly those in the Wildland Conservation and Recreation major. The class and content will also likely be relevant to students in other environment-related degrees, and provides ORTM a way to contribute and support other programs. The class contributes directly to the university learning outcomes of “Personal growth, leadership skills and effective communication” and “Engaged citizenship from the local to the global level” outlined in the calendar.

Presently leadership content in ORTM is limited, and split between ORTM 205 Outdoor Skills and Leadership, and ORTM 332 Outdoor Experiential and Environmental Education. These courses only address leadership theory marginally, and not to a degree or at a level that is needed. ORTM 332 is focused on teaching through natural history interpretation and outdoor experiences. ORTM 205 focuses primarily on introducing basic knowledge and skills in outdoor travel and living. The leadership content has typically been introductory-level, appropriate to the limited experience of the lower-division students enrolled. The proposed 400-level leadership class will build on content and experiences students have in ORTM 205 and the intervening years, allowing senior-level students to develop skills and knowledge more-appropriate for entry-level work as guides, instructors, and providers of outdoor recreation and tourism experiences, but also as effective members of recreation, tourism, and conservation-related institutions, and society generally.

Having an upper-division course focused on leadership theory and practice is common and would be expected among programs of our type, and by employers in outdoors fields. The class will greatly benefit students deciding about, entering, and advancing their careers. Understanding and developing leadership skill is a crucial qualification for recreation and tourism service delivery, but also for promoting social change and supporting the positive impact of our degrees by our alumni.

1. **Anticipated enrolment** 15
2. **If there is a proposed enrolment limit, state the limit and explain:** _____
3. **Required for:** Major: BA NBTM Minor: _____ Other: _____
4. **Elective in:** Major: BSc CSP, WCR Maj. Minor: _____ Other: _____
5. **Course required by another major/minor:** None
6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** BA NBTM, BSc CSP (WCR).
8. **What other courses are being proposed within the Program this year?**
 ORTM 206 Recreation and Leisure Programming
 ORTM 307 Land Relations and Communities in Recreation and Tourism
 ORTM 401 The Culture of Adventure
9. **What courses are being deleted from the Program this year?**
 ORTM 306 Indigenous Tourism and Recreation
 ORTM 403 International Dimensions of Recreation and Tourism
 ORTM 407 Recreation, Tourism, and Communities
 ORTM 408 Psychology of Recreation and Tourism

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**

There are courses related to leadership offered at UNBC, particularly in other professional programs (similar to ORTM) but none in the environment-related fields that address the depth, breadth, and critiques of research and literature on outdoor and adventure leadership that are central to our field, or the emerging important literature and research on conservation leadership.

2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Not Relevant
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
 Yes _____ No X
If yes, please describe requirements:
6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes X No

If "yes," please contact the Articulation Officer in the Office of the Registrar.

We are already updating our transfers agreements and articulation.

D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** None
- iii. **Library Holdings:** See attached form
- iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** No X
** Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:** None
- 3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization

SCCC Reviewed: January 25, 2021

- 1. **College(s):** CSAM
- 2. **College Council Motion Number(s):** CSAMCC 2021: 02:11:14
- 3. **College Council Approval Date(s):** Feb 11, 2021
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date** N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.15

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.22

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course ORTM 605-3 Leadership Praxis be approved as follows:

A. Description of the Course

- 1. Proposed semester of first offering:** September, Fall Semester, 2022
- 2. Academic Program:** Outdoor Recreation and Tourism Management (ESM)
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** ORTM 605-3
- 4. Course Title:** Leadership Practice and Theory
- 5. Goal(s) of Course:**

The class will take up theories and practices of leadership and followership (and this dyad) as applied to outdoor and adventure recreation, education, travel, and conservation (Brymer & Gray, 2006; Dietz et al., 2004). Students will explore, discuss, and reflect on leadership theories and practices (e.g. culturally-relevant leadership, servant leadership, strategic leadership, transformative leadership) for individuals, groups, organizations, and in socioecological contexts (Brymer & Gray, 2006; Lumby, 2013; Ritchie et al., 2010). Sources of power, its use and abuse, as well as leadership successes and failures will be examined.

Topics, skills, and practices addressed in the course will include: teamwork, group dynamics, group management, decision making, risk management, as well as interpersonal, cross-cultural, and media communication. In addition, coalition building, advocacy, and social marketing will be addressed. The class will engage with ethical issues and responsibilities as well as ethical approaches to outdoor and conservation leadership. Students will work to identify values, principles, and ethical frameworks to guide their work and efforts. The class seeks to teach about and foster reflexivity, self-awareness, and growth towards and within their career. Areas of convergence and divergence between outdoors and conservation fields will be addressed while recognizing professional standards and practices, and drawing on a significant body of academic research specific to outdoor leadership (Martin et al., 2017; Warren, 2002), and emerging research on conservation leadership (Bruyere, 2015; Dietz et al., 2004). The class will resist universalist and abstracted approaches to leadership and natural settings, and embrace a turn towards practice as situated in place, community, and traditions.

The class will examine and explore ways in which privilege, gender, and race intersect with outdoor and conservation leadership, as well as the perceptions and careers of professionals (Henderson, K. A, 1996; Rao & Roberts, 2018; Stoddart, 2011). Students will critically examine the influence discourses of leadership, adventure, conservation, and wildland settings have on participant expectations and experiences, professional careers, and social and conservation impacts.

Students will be encouraged to think carefully and critically about their roles, service, and positions vis a vis leadership in society through their professions in outdoor recreation and conservation as they become leaders (Enoksen & Lynch, 2018) and over their lifespan (Liu et al., 2020; Sullivan & Syvertsen, 2019).

6. Calendar Course Description:

Students explore leadership theories and practices in depth as applied to work and institutions in outdoor and adventure recreation, education, travel, and conservation. Topics include leadership theories (e.g. servant leadership, culturally-appropriate leadership), group dynamics and management, decision-making, team and public communication, coalition building, and advocacy. This advanced course engages with leadership as ethical and socio-ecologically engaged practice. It explores ways that privilege, gender, race, and social discourses intersect outdoor and conservation leadership, participant experiences, and professional careers. Students develop repertoires of practice through leading and mentoring experiences outside of scheduled class.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?**

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) **Is variable credit available for this course?** Yes No X

Variable credit is denoted by the following examples:

i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture #

Seminar 3

Laboratory #

Other (please specify) _____

9. **Prerequisites (taken prior):** Permission of the instructor

10. **Prerequisites with concurrency (taken prior or simultaneously):** none

11. **Co-requisites (must be taken simultaneously):** none

12. **Preclusions:** ORTM 405-3 Leadership Praxis

13. **Course Equivalencies:** None

14. **Grade Mode:** NORMAL

15. **Course to be offered:** each semester
each year
alternating years X

16. Proposed text / readings:

- Beedie, P. (2003). Mountain guiding and adventure tourism: Reflections on the choreography of the experience. *Leisure Studies*, 22(2), 147–167. <https://doi.org/10.1080/026143603200068991>
- Bruyere, B. L. (2015). Giving Direction and Clarity to Conservation Leadership: Giving direction. *Conservation Letters*, 8(5), 378–382. <https://doi.org/10.1111/conl.12174>
- Brymer, E., & Gray, T. (2006). Effective leadership: Transformational or transactional? *Journal of Outdoor and Environmental Education*, 10(2), 13–19. <https://doi.org/10.1007/BF03400835>
- Buckley, R. (2010). Communications in adventure tour products. *Annals of Tourism Research*, 37(2), 315–332. <https://doi.org/10.1016/j.annals.2009.10.011>
- Dietz, J. M., Aviram, R., Bickford, S., Douthwaite, K., Goodstine, A., Izursa, J.-L., Kavanaugh, S., MacCarthy, K., O'Herron, M., & Parker, K. (2004). Defining Leadership in Conservation: A View from the Top. *Conservation Biology*, 18(1), 274–278.
- Enoksen, E., & Lynch, P. (2018). Learning leadership: Becoming an outdoor leader. *Journal of Adventure Education and Outdoor Learning*, 18(2), 176–188. <https://doi.org/10.1080/14729679.2017.1391105>
- Furman, G. (2012). Social Justice Leadership as Praxis: Developing Capacities Through Preparation Programs. *Educational Administration Quarterly*, 48(2), 191–229. <https://doi.org/10.1177/0013161X11427394>
- Gould, R. K., Phukan, I., Mendoza, M. E., Ardoin, N. M., & Panikkar, B. (2018). Seizing opportunities to diversify conservation. *Conservation Letters*, 11(4), e12431. <https://doi.org/10.1111/conl.12431>
- Henderson, K. A. (1996). Feminist perspectives on outdoor leadership. In K. Warren (Ed.), *Women's voices in experiential education* (pp. 107–117). Kendall/Hunt.
- Liu, Z., Venkatesh, S., Murphy, S. E., & Riggio, R. E. (2020). Leader development across the lifespan: A dynamic experiences-grounded approach. *The Leadership Quarterly*, 101382. <https://doi.org/10.1016/j.leaqua.2020.101382>
- Lumby, J. (2013). Distributed Leadership: The Uses and Abuses of Power. *Educational Management Administration & Leadership*, 41(5), 581–597. <https://doi.org/10.1177/1741143213489288>
- Mitten, D. (2007). An Analysis of Outdoor Leaders' Ethics Guiding Decisions. *Journal of Experiential Education*, 29(3), 373–377. <https://doi.org/10.1177/105382590702900309>
- Newman, P., Bruyere, B. L., & Beh, A. (2007). Service-Learning and Natural Resource Leadership. *Journal of Experiential Education*, 30(1), 54–69. <https://doi.org/10.1177/105382590703000105>
- O'Connell, T. S., Potter, T. G., Curthoys, L. P., Dymont, J. E., & Cuthbertson, B. (2005). A call for sustainability education in post-secondary outdoor recreation programs. *International Journal of Sustainability in Higher Education*, 6(1), 81–94. <https://doi.org/10.1108/14676370510573159>
- Rao, T., & Roberts, N. S. (2018). Voices of Women of Colour: Dreaming of an Inclusive Outdoor Leadership Environment. In T. Gray & D. Mitten (Eds.), *The Palgrave International Handbook of Women and*

Outdoor Learning (pp. 815–835). Springer International Publishing. https://doi.org/10.1007/978-3-319-53550-0_56

Ritchie, S. D., Wabano, M. J., Young, N., Schinke, R., Peltier, D., Battochio, R., & Russell, K. (2010).

Developing a Culturally Relevant Outdoor Leadership Training Program for Aboriginal Youth. *Journal of Experiential Education*, 32(3), 300–304. <https://doi.org/10.1177/105382590903200315>

Seaman, J., & Coppens, A. D. (2006). Repertoire of practice: Reconceptualizing instructor competency in contemporary adventure education. *Journal of Adventure Education & Outdoor Learning*, 6(1), 25–37. <https://doi.org/10.1080/14729670685200721>

Stoddart, M. C. (2011). Constructing masculinized sportscapes: Skiing, gender and nature in British Columbia, Canada. *International Review for the Sociology of Sport*, 46(1), 108–124. <https://doi.org/10.1177/1012690210373541>

Sullivan, T. K., & Syvertsen, A. K. (2019). Conservation Leadership: A Developmental Model. *Journal of Adolescent Research*, 34(2), 140–166. <https://doi.org/10.1177/0743558417752638>

Thomas, G. (2015). Signature pedagogies in outdoor education. *Asia-Pacific Journal of Health, Sport and Physical Education*, 6(2), 113–126. <https://doi.org/10.1080/18377122.2015.1051264>

Warren, K. (2002). Preparing the next generation: Social justice in outdoor leadership education and training. *Journal of Experiential Education*, 25(1), 231–238. <https://doi.org/10.1177/105382590202500107>

B. Significance Within Academic Program

This course will benefit graduate students in the Natural Resources and Environmental Studies graduate degrees, particularly those in the Outdoor Recreation, Conservation, and Tourism area of study. There is not a similar course currently offered. A number of our master's students are returning to school from professional work as guides, outdoor and environmental educators, or conservation advocates. They will likely benefit from this class.

1. **Anticipated enrolment** 5
2. **If there is a proposed enrolment limit, state the limit and explain:** _____
3. **Required for:** Major: None Minor: _____ Other: _____
4. **Elective in:** Major: None Minor: _____ Other: _____
5. **Course required by another major/minor:** None
6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** MA NRES, MNRES, MSc NRES
8. **What other courses are being proposed within the Program this year?**
ORTM 206 Recreation and Leisure Programming
ORTM 307 Land Relations and Communities in Recreation and Tourism
ORTM 401 The Culture of Adventure
9. **What courses are being deleted from the Program this year?**
ORTM 306 Indigenous Tourism and Recreation
ORTM 403/603 International Dimensions of Recreation and Tourism

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:**

No graduate-level classes in leadership are available to students in the natural resources and environment-related fields, or to students in the Outdoor Recreation, Conservation, and Tourism area of study specifically.

The only related class at the graduate level is EDUC 500-3 Teacher Leadership, which is profession-specific, dealing with the institutions, structures, and issues present in that working context. EDUC 500 might be useful for some of our graduate students, but deals with distinctly different contexts, bodies of research, and literature. The proposed class is needed to deal with leadership content, research, and issues specific to outdoor adventure recreation, tourism, and conservation professions and roles in society.

2. **Is a preclusion required?** No X

3. **If there is an overlap, and no preclusion is required, please explain why not:**

4. **Has this overlap been discussed with the Program concerned?** No X

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

No X

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

We are already updating our transfers agreements and articulation.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**

- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** None
- iii: **Library Holdings:** See attached form
- iv. **Computer (time, hardware, software):** None

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** Yes** _____ No X

*** Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

****If "yes," refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.**

- 2. **Other Information:** None
- 3. **Attachment Pages (in addition to required "Library Holdings" Form):** 0 pages

G. Authorization

SCCC Reviewed:

- 1. **College(s):** CSAM
- 2. **College Council Motion Number(s):** CSAMCC 2021: 02:11:15
- 3. **College Council Approval Date(s):** Feb 11, 2021
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.16

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: (ORTM 405 Leadership Praxis)

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: (ORTM 605 Leadership Praxis)

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: (List course here; e.g. HIST 302-3 Western Canada)

ORTM 206 Recreation and Leisure Programming

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: ORTM 307 Land Relations and Communities in Recreation and Tourism

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: ORTM 401 The Culture of Adventure

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: ORTM 601 The Culture of Adventure

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No _____

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

University Librarian (or designate) signature

Date

Motion Number (assigned by
Steering Committee of Senate): S-202103.23

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the degree in Nature-Based Tourism Management (including the Diploma Completion Option), Honours in Nature-Based Tourism Management and Minor in Nature-Based Tourism Management on pages 152-155 (in the print or PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2021

2. **Rationale for the proposed revisions:**

We are proposing curriculum changes and updates for both the BA Nature-Based Tourism Management (with associated honours, minors and entry programs). These changes take two forms:

- The first are relatively minor curriculum updates to reflect changes in other programs and respond to some limited course availabilities;
- The second are 4 course deletions and 4 course additions. The purpose is to reorganize and re-conceptualize four of our ORTM courses to develop and enrich streams of interest for our students and to re-sequence and enhance content. This also allows us to respond to changes in faculty personnel.
 - Thus 2 courses whose content has been dispersed throughout a wide range of courses (ORTM 403 International Dimensions) or is better taught by other faculties (ORTM 408 Psychology) have been re-conceptualized with one class (ORTM 206 Recreation and Leisure Programming to fill an un-met need for all of our students and another class (ORTM 405 Leadership Praxis) to strengthen our popular Outdoor Education and Leadership stream.
 - Two other courses (ORTM 306 Indigenous Tourism and Recreation and ORTM 407 Recreation, Tourism and Communities) have been reorganized, refreshed, and re-conceptualized into ORTM 307 Land Relations and Communities in Recreation and Tourism and ORTM 401 The Culture of Adventure.

Impacts on other affected programs are minimal but we hope that some of the new course offerings will have appeal in other programs notably ESS, ENPL, GEOG.

3. **Implications of the changes for other programs, etc., if applicable:** Implications on other programs is limited. GEOG, ENPL, ESS and a few other programs list one of the upper-level courses (ORTM 306, 407 or 408) to be deleted on optional selection lists. We have consulted with those programs and suggested one of the new courses that may serve as a possible substitution. No other program requires one of these courses.

4. **Reproduction of current Calendar entry for the item to be revised**

Nature-Based Tourism Management (BA Program)

Ken Otter, Professor and Acting Chair

Philip Mullins, Associate Professor

Pam Wright, Associate Professor

Website: www.unbc.ca/outdoor-recreation-tourism-management

Tourism has become the largest industry and employer in the world. One of the most important and fastest growing sectors in tourism is nature-based tourism, which comprises attractions, activities and experiences involving interaction with natural and cultural resources (e.g., ecotourism, adventure tourism, indigenous tourism). This degree examines the various components of the nature-based tourism system, giving emphasis to the entrepreneurial perspectives and sustainability issues in the industry. Reflecting the interdisciplinarity of the field, and related career directions, students select from the following Areas of Specialization: marketing and entrepreneurship, outdoor education and leadership, indigenous/cultural tourism, or environment and society.

Major in Nature-Based Tourism Management

Students must complete a minimum of 120 credit hours through (a) the common degree requirements, (b) the requirements of an Area of Specialization and (c) elective credit hours in any subject.

Common Degree Requirements

Lower-Division Requirement

100 Level

BIOL 110-3 Introductory Ecology

COMM 100-3 Introduction to Canadian Business

ECON 100-3 Microeconomics

ENPL 104-3 Introduction to Planning

NREM 100-3* Field Skills

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

One of the following:

ENVS 101-3 Introduction to Environmental Citizenship

FNST 100-3 The Aboriginal Peoples of Canada

GEOG 101-3 Planet Earth

GEOG 102-3 Earth from Above

*Note: Applications for exemption from NREM 100-3 must be made within the first year of study in any Natural Resource Management major.

200 Level

COMM 240-3 Introduction to Marketing

ECON 205-3 Statistics for Business and the Social Sciences

or STAT 240-3 Basic Statistics

NREM 209-3 The Practice of Conservation

ORTM 200-3 Sustainable Recreation and Tourism

ORTM 202-3 Ecotourism and Adventure Tourism

ORTM 205-3 Outdoor Skills and Leadership

Upper-Division Requirement

300 Level

COMM 302-3 Entrepreneurship

FNST 304-3 Indigenous Environmental Philosophy

or NREM 303-3 Aboriginal Perspectives on Land and Resource Management

HIST 360-3 An Introduction to Environmental History

ORTM 300-3 Recreation and Tourism Impacts

ORTM 306-3** Indigenous Tourism and Recreation

ORTM 332-3 Outdoor, Environmental and Experiential Education

ORTM 333-3 Field School

400 Level

Nine credit hours from*:

ORTM 305-3 Protected Areas Planning and Management

ORTM 400-3 Conservation Area Design and Management

ORTM 403-3** International Dimensions in Recreation and Tourism

ORTM 407-3** Recreation, Tourism and Communities

ORTM 408-3** The Psychology of Recreation and Tourism

ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

ORTM 433 (1-6) Field School II

ORTM 440 (2-6) Internship

ORTM 498 (1-3) Special Topics

ORTM 499 (1-6) Independent Study

**Note: Student should note that some senior-level ORTM classes are offered in alternating years.

Area of Specialization

Students must choose one of the following Areas of Specialization.

Courses used to fulfill common degree requirements above may not be used to satisfy an Area of Specialization requirement.

1. Marketing and Entrepreneurship
2. Outdoor Education and Leadership
3. Indigenous/Cultural Tourism
4. Environment and Society

Marketing and Entrepreneurship

COMM 210-3 Financial Accounting
COMM 342-3 Services Marketing

Two of the following:

COMM 340-3 Marketing Communication
COMM 343-3 Behavioural Marketing
COMM 346-3 Internet Marketing
COMM 441-3 International Marketing
COMM 442-3 Marketing Strategy

Two of the following:

COMM 230-3 Organizational Behaviour
COMM 300-3 Introduction to Business Law
COMM 303-3 Introduction to International Business
COMM 443-3 Marketing Research
ECON 305-3 Environmental Economics and Environmental Policy
GEOG 424-3 Northern Communities

Outdoor Education and Leadership

EDUC 101-3 Introduction to Education
EDUC 201-3 Education Theory and Practice
ENVS 101-3 Introduction to Environmental Citizenship
ORTM 408-3** The Psychology of Recreation and Tourism
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

One of the following:

ANTH 405-3 Landscapes, Place and Culture
BIOL 333-3 Field School
BIOL 350-3 Ethnobotany
ENVS 306-3 Human Ecology
ENVS 325-3 Global Environmental Change: Science and Policy
HIST 421-3 Topics in Environmental History
NREM 333-3 Field Applications in Resource Management

Indigenous/Cultural Tourism

- FNST100-3 The Aboriginal Peoples of Canada
 or HIST 215-3 Global History of Indigenous People
- FNST203-3 Introduction to Traditional Ecological Knowledge

One of the following:

- ENPL208-3 First Nations Community and Environmental Planning
- FNST217-3 Contemporary Challenges Facing Aboriginal Communities

Two of the following:

- BIOL350-3 Ethnobotany
- ENPL409-3 Advanced First Nations Community and Environmental Planning
- GEOG301-3 Cultural Geography
- GEOG403-3 First Nations and Indigenous Geographies
- HIST390-3 Aboriginal People in Canada
- NORS321-3 Peoples and Cultures of the Circumpolar World
- POLS332-3 Community Development

One of the following:

- ORTM 403-3** International Dimensions in Recreation and Tourism
- ORTM 407-3** Recreation, Tourism and Communities

Environment and Society

- ENVS 101-3 Introduction to Environmental Citizenship
- ENPL205-3 Environment and Society
 or ENPL208-3 First Nations Community and Environmental Planning

One of the following:

- GEOG204-3 Introduction to GIS
- GEOG205-3 Cartography and Geomatics

One of the following:

- ENPL304-3 Mediation, Negotiation and Public Participation
- ENVS326-3 Natural Resources, Environmental Issues and Public Engagement
- NREM306-3 Society, Policy and Administration

Two of the following:

- ANTH 405-3 Landscapes, Place and Culture
- ENPL 301-3 Sustainable Communities: Structure and Sociology
- ENVS 306-3 Human Ecology
- ENVS 309-3 Gender and Environmental Studies
- GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making
- GEOG 420-3 Environmental Justice
- GEOG 424-3 Northern Communities

HIST 421-3 Topics in Environmental History

Course Prerequisites

Students should review all proposed course selections in advance to make sure course prerequisites are taken where needed.

Elective

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours.

Major in Nature-Based Tourism Management (Diploma Completion)

This 60-credit-hour program of study is available only to students with a 2-year diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, and a minimum of a 2.00 Cumulative GPA.

Degree requirements: Two-year Diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Geography, or equivalent, with a minimum Cumulative GPA of 2.00, plus (a) 42 credit hours of required courses; (b) 18 credit hours in an Area of Specialization; and (c) elective credit hours in any subject as necessary to ensure completion of a minimum of 60 credit hours (minimum 30 upper-division credit hours) at UNBC.

Curriculum:

Lower-Division Requirement (21 credit hours)

BIOL 110-3	Introductory Ecology
COMM 100-3	Introduction to Canadian Business
ECON 100-3	Microeconomics
NREM 100-3	Field Skills
ORTM 100-3	Foundations of Outdoor Recreation and Tourism
ORTM 200-3	Sustainable Recreation and Tourism
ORTM 205-3	Outdoor Skills and Leadership

Upper-Division Requirement (21 credit hours)

FNST 304-3	Indigenous Environmental Philosophy or NREM 303-3 Aboriginal Perspectives on Land and Resource Management
ORTM 300-3	Recreation and Tourism Impacts
ORTM 333-3	Field School

Twelve credit hours from the following:

ORTM 305-3	Protected Area Planning and Management
ORTM 306-3**	Indigenous Tourism and Recreation
ORTM 332-3	Outdoor, Environmental, and Experiential Education
ORTM 400-3	Conservation Area Design and Management
ORTM 407-3**	Recreation, Tourism and Communities
ORTM 408-3**	The Psychology of Recreation and Tourism
ORTM 409-3**	Critical Approaches to Outdoor Recreation Activities
ORTM 433 (1-6)	Field School II
ORTM 440 (2-6)	Internship
ORTM 498 (1-3)	Special Topics

**Note: Some senior-level ORTM classes are offered in alternating years.

Area of Specialization

Students must choose one of the following Areas of Specialization.

Courses used to fulfill common degree requirements above may not be used to satisfy an Area of Specialization requirement.

1. Marketing and Entrepreneurship
2. Outdoor Education and Leadership
3. Indigenous/Cultural Tourism
4. Environment and Society

Marketing and Entrepreneurship

COMM 210-3 Financial Accounting

COMM 342-3 Services Marketing

Two of the following:

COMM 340-3 Marketing Communication

COMM 343-3 Behavioural Marketing

COMM 346-3 Internet Marketing

COMM 441-3 International Marketing

COMM 442-3 Marketing Strategy

Two of the following:

COMM 230-3 Organizational Behaviour

COMM 300-3 Introduction to Business Law

COMM 303-3 Introduction to International Business

COMM 443-3 Marketing Research

ECON 305-3 Environmental Economics and Environmental Policy

GEOG 424-3 Northern Communities

Outdoor Education and Leadership

EDUC 101-3 Introduction to Education

EDUC 201-3 Education Theory and Practice

ENVS 101-3 Introduction to Environmental Citizenship

ORTM 408-3** The Psychology of Recreation and Tourism

ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

One of the following:

ANTH 405-3 Landscapes, Place and Culture

BIOL 333-3 Field School

BIOL 350-3 Ethnobotany

ENVS 306-3 Human Ecology

ENVS 325-3 Global Environmental Change: Science and Policy

HIST 421-3 Topics in Environmental History

NREM 333-3 Field Applications in Resource Management

Indigenous/Cultural Tourism

FNST 100-3 The Aboriginal Peoples of Canada

or HIST 215-3 Global History of Indigenous People

FNST 203-3 Introduction to Traditional Ecological Knowledge

One of the following:

ENPL 208-3 First Nations Community and Environmental Planning

FNST217-3 Contemporary Challenges Facing Aboriginal Communities

Two of the following:

BIOL350-3 Ethnobotany
ENPL409-3 Advanced First Nations Community and Environmental Planning
GEOG301-3 Cultural Geography
GEOG403-3 First Nations and Indigenous Geographies
HIST390-3 Aboriginal People in Canada
NORS321-3 Peoples and Cultures of the Circumpolar World
POLS332-3 Community Development

One of the following:

ORTM403-3** International Dimensions in Recreation and Tourism
ORTM407-3** Recreation, Tourism and Communities

Environment and Society

ENVS101-3 Introduction to Environmental Citizenship
ENPL205-3 Environment and Society
or ENPL208-3 First Nations Community and Environmental Planning

One of the following:

GEOG204-3 Introduction to GIS
GEOG205-3 Cartography and Geomatics

One of the following:

ENPL304-3 Mediation, Negotiation and Public Participation
ENVS326-3 Natural Resources, Environmental Issues and Public Engagement
NREM306-3 Society, Policy and Administration

Two of the following:

ANTH405-3 Landscapes, Place and Culture
ENPL301-3 Sustainable Communities: Structure and Sociology
ENVS306-3 Human Ecology
ENVS309-3 Gender and Environmental Studies
GEOG305-3 Political Ecology: Environmental Knowledge and Decision-Making
GEOG420-3 Environmental Justice
GEOG424-3 Northern Communities
HIST421-3 Topics in Environmental History

Course Prerequisites

Students should review all proposed course selections in advance to make sure course prerequisites are taken where needed.

Elective

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours.

BA Honours – Nature-Based Tourism Management

The Honours in Nature-Based Tourism Management offers students a higher level of education and substantial research experience for proceeding to postgraduate studies.

To enter the Honours Program, students must have completed 60 credit hours and obtained a minimum Cumulative GPA of 3.33. Attaining the minimum requirement will not guarantee entry into the Honours Program, which will be at the discretion of the Outdoor Recreation and Tourism Management Program. Maintenance of a Cumulative GPA of 3.33 is required to remain in the Honours Program.

Honours students must complete the degree requirements for the BA in Nature-Based Tourism Management. In addition, each student must also complete an additional 6 credit hours in the form of an undergraduate thesis (NRES 430-6) under the supervision of a faculty member.

Note: Students are responsible to find their own undergraduate thesis research supervisor. Faculty members are under no obligation to supervise Honours students.

Minor in Outdoor Recreation and Tourism Management

The minor in Outdoor Recreation and Tourism Management is designed to afford students an opportunity to gain foundational knowledge in tourism and recreation while pursuing another major. The minor requires students to take a total of 18 credit hours.

The minor has three required courses basic to the field of Outdoor Recreation and Tourism Management (9 credit hours) and a set of elective courses (minimum of 9 credit hours). A maximum of two courses (6 credit hours) used to fulfill program requirements for a major (or another minor) may also be used to fulfill requirements for this minor.

Required Courses

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

One of the following:

ORTM 200-3 Sustainable Recreation and Tourism

ORTM 202-3 Ecotourism and Adventure Tourism

ORTM 205-3 Outdoor Skills and Leadership

ORTM 300-3 Recreation and Tourism Impacts

Elective Courses

Nine credit hours from the following list with a minimum of 6 credit hours at the 400 level:

- ORTM 305-3 Protected Area Planning and Management
- ORTM 306-3 Indigenous Tourism and Recreation
- ORTM 332-3 Outdoor, Environmental, and Experiential Education
- ORTM 403-3 International Dimensions in Recreation and Tourism
- ORTM 407-3 Recreation, Tourism and Communities
- ORTM 408-3 The Psychology of Recreation and Tourism
- ORTM 409-3 Critical Approaches to Outdoor Recreation Activities

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

Nature-Based Tourism Management (BA Program)

Ken Otter, Professor and Acting Chair

Philip Mullins, Associate Professor

Pamela Wright, Associate Professor

Jennifer Wigglesworth, Assistant Professor

Website: www.unbc.ca/outdoor-recreation-tourism-management

Tourism has become the largest industry and employer in the world. One of the most important and fastest growing sectors in tourism is nature-based tourism, which comprises attractions, activities and experiences involving interaction with natural and cultural resources (e.g., ecotourism, adventure tourism, indigenous tourism). This degree examines the various components of the nature-based tourism system, giving emphasis to the entrepreneurial perspectives and sustainability issues in the industry. Reflecting the interdisciplinarity of the field, and related career directions, students select from the following Areas of Specialization: marketing and entrepreneurship, outdoor education and leadership, communities and tourism ~~indigenous/cultural tourism~~, or environment and society.

Major in Nature-Based Tourism Management

Students must complete a minimum of 120 credit hours through (a) the common degree requirements, (b) the requirements of an Area of Specialization and (c) elective credit hours in any subject.

Common Degree Requirements

Lower-Division Requirement

100 Level

BIOL 110-3 Introductory Ecology

COMM 100-3 Introduction to Canadian Business

ECON 100-3 Microeconomics

ENPL 104-3 Introduction to Planning

NREM 100-3* Field Skills

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

One of the following:

ENVS 101-3 Introduction to Environmental Citizenship

ENVS 210-3 Environmental Perspectives

FNST 100-3 The Aboriginal Peoples of Canada

GEOG 101-3 Planet Earth

GEOG 102-3 Earth from Above

*Note: Applications for exemption from NREM 100-3 must be made within the first year of study in any Natural Resource Management major.

200 Level

COMM 240-3 Introduction to Marketing

ECON 205-3 Statistics for Business and the Social Sciences

or STAT 240-3 Basic Statistics

ENVS 210-3 Environmental Perspectives

or INTS 225-3 Global Environmental Challenge: Sustainability

or HIST 360-3 An Introduction to Environmental History

NREM 209-3 The Practice of Conservation

ORTM 200-3 Sustainable Recreation and Tourism

ORTM 202-3 Ecotourism and Adventure Tourism

ORTM 205-3 Outdoor Skills and Leadership

ORTM 206-3 Recreation and Leisure Programming

Upper-Division Requirement

300 Level

COMM 302-3 Entrepreneurship

FNST 304-3 Indigenous Environmental Philosophy

or NREM 303-3 Aboriginal Perspectives on Land and Resource Management

~~HIST 360-3 An Introduction to Environmental History~~

ORTM 300-3 Recreation and Tourism Impacts

~~ORTM 306-3** Indigenous Tourism and Recreation~~

ORTM 307-3** Land Relations and Communities in Recreation and Tourism

ORTM 332-3 Outdoor, Environmental and Experiential Education

ORTM 333-3 Field School

400 Level

Nine credit hours from the following:

ORTM 305-3 Protected Areas Planning and Management

ORTM 400-3 Conservation Area Design and Management

~~ORTM 403-3** International Dimensions in Recreation and Tourism~~

~~ORTM 407-3** Recreation, Tourism and Communities~~
~~ORTM 408-3** The Psychology of Recreation and Tourism~~
ORTM 401-3** The Culture of Adventure
ORTM 405-3** Leadership Praxis
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities
ORTM 433 (1-6) Field School II
ORTM 440 (2-6) Internship
ORTM 498 (1-3) Special Topics
ORTM 499 (1-6) Independent Study

**Note: Students should note that some senior-level ORTM classes are offered in alternating years.

Area of Specialization

Students must choose one of the following Areas of Specialization.

Courses used to fulfill common degree requirements above may not be used to satisfy an Area of Specialization requirement.

1. Marketing and Entrepreneurship
2. Outdoor Education and Leadership
- ~~3. Indigenous/Cultural Tourism~~ 3. Communities and Tourism
4. Environment and Society

Marketing and Entrepreneurship

COMM 210-3 Financial Accounting
COMM 342-3 Services Marketing
 or COMM 340-3 Marketing Communication

Two of the following:

COMM 340-3 Marketing Communication
COMM 343-3 Behavioural Marketing
COMM 346-3 Internet Marketing
COMM 441-3 International Marketing
COMM 442-3 Marketing Strategy

Two of the following:

COMM 230-3 Organizational Behaviour
COMM 300-3 Introduction to Business Law
COMM 303-3 Introduction to International Business
COMM 443-3 Marketing Research
ECON 305-3 Environmental Economics and Environmental Policy
ENPL 313-3 Rural Community Economic Development (CED)
GEOG 424-3 Northern Communities

Outdoor Education and Leadership

EDUC101-3 Introduction to Education

EDUC201-3 Education Theory and Practice

ENVS 101-3 Introduction to Environmental Citizenship

~~ORTM 408-3** The Psychology of Recreation and Tourism~~

ORTM 405-3** Leadership Praxis

ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

One of the following:

ANTH405-3 Landscapes, Place and Culture

BIOL333-3 Field School

BIOL350-3 Ethnobotany

~~ENVS 306-3 Human Ecology~~

ENVS 325-3 Global Environmental Change: Science and Policy

HIST421-3 Topics in Environmental History

NREM333-3 Field Applications in Resource Management

Indigenous/Cultural Tourism

Communities and Tourism

FNST100-3 The Aboriginal Peoples of Canada

or HIST215-3 Global History of Indigenous People

FNST203-3 Introduction to Traditional Ecological Knowledge

or GEOG 206 Social Geography

or GEOG 301 Cultural Geography

One of the following:

ENPL208-3 First Nations Community and Environmental Planning

ENPL 313-3 Rural Community Economic Development (CED)

ENVS 210-3 Environmental Perspectives

FNST 217-3 Contemporary Challenges Facing Aboriginal Communities

GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making

GEOG 306-3 Critical Development Geographies

GEOG 324-3 Community-Based Research

Two of the following:

BIOL350-3 Ethnobotany

ENPL 301-3 Sustainable Communities: Structure and Sociology

ENPL409-3 Advanced First Nations Community and Environmental Planning

GEOG301-3 Cultural Geography

GEOG403-3 First Nations and Indigenous Geographies

GEOG 420-3 Environmental Justice

GEOG 424-3 Northern Geographies

GEOG 426-3 Geographies of Culture, Rights and Power
HIST 390-3 Aboriginal People in Canada
INTS 240-3 Contemporary Circumpolar North
NORS 321-3 Peoples and Cultures of the Circumpolar World
POLS 332-3 Community Development
WMST 209-3 Gender and Cultural Studies

One of the following:

~~ORTM 403-3** International Dimensions in Recreation and Tourism~~
~~ORTM 407-3** Recreation, Tourism and Communities~~
ORTM 307-3** Land Relations and Communities in Recreation and Tourism
ORTM 405-3** Leadership Praxis

Environment and Society

ENVS 101-3 Introduction to Environmental Citizenship
ENPL 205-3 Environment and Society
or ENPL 208-3 First Nations Community and Environmental Planning
or ENVS 210-3 Environmental Perspectives

One of the following:

GEOG 204-3 Introduction to GIS
GEOG 205-3 Cartography and Geomatics

One of the following:

ENPL 304-3 Mediation, Negotiation and Public Participation
ENVS 326-3 ~~Natural Resources, Environmental Issues and~~ Public Engagement for Sustainability
NREM 306-3 Society, Policy and Administration

Two of the following:

ANTH 405-3 Landscapes, Place and Culture
ENPL 301-3 Sustainable Communities: Structure and Sociology
~~ENVS 306-3 Human Ecology~~
ENVS 309-3 Gender, and Environmental, and Sustainability Studies
GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making
GEOG 420-3 Environmental Justice
GEOG 424-3 Northern Communities
HIST 421-3 Topics in Environmental History

**Note: Students should note that some senior-level ORTM classes are offered in alternating years.

Course Prerequisites

Students should review all proposed course selections in advance to make sure course prerequisites are taken where needed.

Elective

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours.

Major in Nature-Based Tourism Management (Diploma Completion)

This 60-credit-hour program of study is available only to students with a 2-year diploma ~~in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, and a minimum of a 2.00 Cumulative GPA.~~

Degree requirements: Two-year Diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, with a minimum Cumulative GPA of 2.00, plus (a) 42 credit hours of required courses; (b) 18 credit hours in an Area of Specialization; and (c) elective credit hours in any subject as necessary to ensure completion of a minimum of 60 credit hours (minimum 30 upper-division credit hours) at UNBC.

Curriculum:

Lower-Division Requirement (~~21-24~~ credit hours)

BIOL 110-3	Introductory Ecology
COMM 100-3	Introduction to Canadian Business
ECON 100-3	Microeconomics
NREM 100-3	Field Skills
ORTM 100-3	Foundations of Outdoor Recreation and Tourism
ORTM 200-3	Sustainable Recreation and Tourism
ORTM 205-3	Outdoor Skills and Leadership
<u>ORTM 206-3</u>	<u>Recreation and Leisure Programming</u>

Upper-Division Requirement (21 credit hours)

FNST 304-3	Indigenous Environmental Philosophy or NREM 303-3 Aboriginal Perspectives on Land and Resource Management
ORTM 300-3	Recreation and Tourism Impacts
ORTM 333-3	Field School

~~Nine Twelve~~ credit hours ~~from~~ of the following:

ORTM 305-3	Protected Area Planning and Management
<u>ORTM 307-3**</u>	<u>Land Relations and Communities in Recreation and Tourism</u>
ORTM 306-3**	Indigenous Tourism and Recreation
ORTM 332-3	Outdoor, Environmental, and Experiential Education
ORTM 400-3	Conservation Area Design and Management
<u>ORTM 401-3**</u>	<u>The Culture of Adventure</u>
<u>ORTM 405-3**</u>	<u>Leadership Praxis</u>
ORTM 407-3**	Recreation, Tourism and Communities
ORTM 408-3**	The Psychology of Recreation and Tourism
ORTM 409-3**	Critical Approaches to Outdoor Recreation Activities
ORTM 433 (1-6)	Field School II
ORTM 440 (2-6)	Internship
ORTM 498 (1-3)	Special Topics

~~**Note: Some senior-level ORTM classes are offered in alternating years.~~

**Note: Students should note that some senior-level ORTM classes are offered in alternating years.

Area of Specialization

Students must choose one of the following Areas of Specialization.

Courses used to fulfill common degree requirements above may not be used to satisfy an Area of

Specialization requirement.

1. Marketing and Entrepreneurship
2. Outdoor Education and Leadership
- ~~3. Indigenous/Cultural Tourism~~ 3. Communities and Tourism
4. Environment and Society

Marketing and Entrepreneurship

COMM 210-3 Financial Accounting
COMM 342-3 Services Marketing
or COMM 340-3 Marketing Communication

Two of the following:

COMM 340-3 Marketing Communication
COMM 343-3 Behavioural Marketing
COMM 346-3 Internet Marketing
COMM 441-3 International Marketing
COMM 442-3 Marketing Strategy

Two of the following:

COMM 230-3 Organizational Behaviour
COMM 300-3 Introduction to Business Law
COMM 303-3 Introduction to International Business
COMM 443-3 Marketing Research
ECON 305-3 Environmental Economics and Environmental Policy
ENPL 313-3 Rural Community Economic Development (CED)
GEOG 424-3 Northern Communities

Outdoor Education and Leadership

EDUC 101-3 Introduction to Education
EDUC 201-3 Education Theory and Practice
ENVS 101-3 Introduction to Environmental Citizenship
~~ORTM 408-3** The Psychology of Recreation and Tourism~~
ORTM 405-3** Leadership Praxis
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

One of the following:

ANTH 405-3 Landscapes, Place and Culture
BIOL 333-3 Field School
BIOL 350-3 Ethnobotany
~~ENVS 306-3 Human Ecology~~
ENVS 325-3 Global Environmental Change: Science and Policy

HIST421-3 Topics in Environmental History
NREM333-3 Field Applications in Resource Management

Indigenous/Cultural Tourism

Communities and Tourism

FNST100-3 The Aboriginal Peoples of Canada
or HIST215-3 Global History of Indigenous People
FNST203-3 Introduction to Traditional Ecological Knowledge
or GEOG 206 Social Geography
or GEOG 301 Cultural Geography

One of the following:

ENPL208-3 First Nations Community and Environmental Planning
ENPL 313-3 Rural Community Economic Development (CED)
ENVS 210-3 Environmental Perspectives
FNST217-3 Contemporary Challenges Facing Aboriginal Communities
GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making
GEOG 306-3 Critical Development Geographies
GEOG 324-3 Community-Based Research

Two of the following:

BIOL350-3 Ethnobotany
ENPL 301-3 Sustainable Communities: Structure and Sociology
ENPL409-3 Advanced First Nations Community and Environmental Planning
GEOG 301-3 Cultural Geography
GEOG 403-3 First Nations and Indigenous Geographies
GEOG 420-3 Environmental Justice
GEOG 424-3 Northern Geographies
GEOG 426-3 Geographies of Culture, Rights and Power
HIST390-3 Aboriginal People in Canada
INTS 240-3 Contemporary Circumpolar North
NORS 321-3 Peoples and Cultures of the Circumpolar World
POLS332-3 Community Development
WMST 209-3 Gender and Cultural Studies

One of the following:

~~ORTM 403-3** International Dimensions in Recreation and Tourism~~
~~ORTM 407-3** Recreation, Tourism and Communities~~
ORTM 307-3** Land Relations and Communities in Recreation and Tourism
ORTM 405-3** Leadership Praxis

Environment and Society

ENVS 101-3 Introduction to Environmental Citizenship
ENPL 205-3 Environment and Society
or ENPL 208-3 First Nations Community and Environmental Planning
or ENVS 210-3 Environmental Perspectives

One of the following:

GEOG 204-3 Introduction to GIS
GEOG 205-3 Cartography and Geomatics

One of the following:

ENPL 304-3 Mediation, Negotiation and Public Participation
ENVS 326-3 ~~Natural Resources, Environmental Issues and~~ Natural Resources, Environmental Issues and Public Engagement for Sustainability
NREM 306-3 Society, Policy and Administration

Two of the following:

ANTH 405-3 Landscapes, Place and Culture
ENPL 301-3 Sustainable Communities: Structure and Sociology
~~ENVS 306-3 Human Ecology~~
ENVS 309-3 ~~Gender, and Environmental, and Sustainability Studies~~
GEOG 305-3 Political Ecology: Environmental Knowledge and Decision-Making
GEOG 420-3 Environmental Justice
GEOG 424-3 Northern Communities
HIST 421-3 Topics in Environmental History

**Note: Students should note that some senior-level ORTM classes are offered in alternating years.

BA Honours – Nature-Based Tourism Management

The Honours in Nature-Based Tourism Management offers students a higher level of education and substantial research experience for proceeding to postgraduate studies.

To enter the Honours Program, students must have completed 60 credit hours and obtained a minimum Cumulative GPA of 3.33. Attaining the minimum requirement ~~will~~ does not guarantee entry into the Honours Program, which ~~will be~~ is at the discretion of the Outdoor Recreation and Tourism Management Program.

Maintenance of a Cumulative GPA of 3.33 is required to remain in the Honours Program.

Honours students must complete the degree requirements for the BA in Nature-Based Tourism Management. In addition, each student must also complete an additional 6 credit hours in the form of an undergraduate thesis (NRES 430-6) under the supervision of a faculty member.

Note: Students are responsible to find their own undergraduate thesis research supervisor. Faculty members are under no obligation to supervise Honours students.

Minor in Outdoor Recreation and Tourism Management

The minor in Outdoor Recreation and Tourism Management is designed to afford students an opportunity to gain foundational knowledge in tourism and recreation while pursuing another major. The minor requires students to take a total of 18 credit hours.

The minor has three required courses basic to the field of Outdoor Recreation and Tourism Management (9 credit hours) and a set of elective courses (minimum of 9 credit hours). A maximum of two courses (6 credit hours) used to fulfill program requirements for a major (or another minor) may also be used to fulfill requirements for this minor.

Required Courses

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

One of the following:

ORTM 200-3 Sustainable Recreation and Tourism

ORTM 202-3 Ecotourism and Adventure Tourism

ORTM 205-3 Outdoor Skills and Leadership

ORTM 206-3 Recreation and Leisure Programming

ORTM 300-3 Recreation and Tourism Impacts

Elective Courses

Nine credit hours from the following list with a minimum of 6 credit hours at the 400 level:

ORTM 305-3 Protected Area Planning and Management

~~ORTM 306-3 Indigenous Tourism and Recreation~~

ORTM 307-3 Land Relations and Communities in Tourism and Recreation

ORTM 332-3 Outdoor, Environmental, and Experiential Education

ORTM 401-3 The Culture of Adventure

ORTM 405-3 Leadership Praxis

~~ORTM 403-3 International Dimensions in Recreation and Tourism~~

~~ORTM 407-3 Recreation, Tourism and Communities~~

~~ORTM 408-3 The Psychology of Recreation and Tourism~~

ORTM 409-3 Critical Approaches to Outdoor Recreation Activities

6. **Authorization:**

Program / Academic / Administrative Unit: Nature-Based Tourism Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:16

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.17

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTD
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

**Motion Number (assigned by
Steering Committee of Senate):** S-202103.24

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the BSc Degree in Conservation Science and Practice Major in Wildland Conservation and Recreation on pages 80-81 (in the print or PDF calendar accessible on the UNBC web page) of the 2020/2021 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2021

2. **Rationale for the proposed revisions:** We are proposing curriculum changes and updates for both the BA Nature-Based Tourism Management (with associated honours, minors and entry programs) and the BSc Conservation Science and Practice Major in Wildland Conservation and Recreation.

These changes take two forms:

- The first are relatively minor curriculum updates to reflect changes in other programs and respond to some limited course availabilities;
- The second are 4 course deletions and 4 course additions. The purpose is to reorganize and reconceptualize four of our ORTM courses to develop and enrich streams of interest for our students and to re-sequence and enhance content. This also allows us to respond to changes in faculty personnel.
 - Thus 2 courses whose content has been dispersed throughout a wide range of courses (ORTM 403 International Dimensions) or is better taught by other faculties (ORTM 408 Psychology) have been reconceptualized with one class (ORTM 206 Recreation and Leisure Programming to fill an un-met need for all of our students and another class (ORTM 405 Leadership Praxis) to strengthen our popular Outdoor Education and Leadership stream.
 - Two other courses (ORTM 306 Indigenous Tourism and Recreation and ORTM 407 Recreation, Tourism and Communities) have been reorganized, refreshed, and reconceptualized into ORTM 307 Land Relations and Communities in Recreation and Tourism and ORTM 401 The Culture of Adventure.

Impacts on other affected programs are minimal but we hope that some of the new course offerings will have appeal in other programs notably ESS, ENPL, GEOG.

3. Implications of the changes for other programs, etc., if applicable: There are no significant implications for other programs. A few of the courses to be deleted appear on choice lists and consultation has/is happening with those affected programs.

4. Reproduction of current Calendar entry for the item to be revised

Conservation Science and Practice (BSc Program)

Ken Otter, Professor and Acting Chair

Annie Booth, Professor

Philip Burton, Professor

Arthur Fredeen, Professor

Dezene Huber, Professor

Chris Johnson, Professor

Kathy Lewis, Professor

Mark Shrimpton, Professor

Eduardo Martins, Assistant Professor

Sinead Earley, Assistant Professor

Ché Elkin, Associate Professor, and FRBC/Slocan Mixed Wood Ecology Chair (Ecosystem Science and Management)

Scott Green, Associate Professor

Phil Mullins, Associate Professor

Brent Murray, Associate Professor

John Shultis, Associate Professor

Oscar Venter, Associate Professor, and Forest Renewal BC Endowed Chair in Growth and Yield and Forest Valuations

Pamela Wright, Associate Professor

Ian Picketts, Adjunct Professor

Richard Shuster, Adjunct Professor

Roy Rea, Senior Lab Instructor

Website: www.unbc.ca/conservation-science-practice

Ecological systems underpin human well-being in many ways from art and culture to food security. Conservation professionals work to ensure that ecosystems will continue to provide these values for future generations. However, we are facing an increasingly complex set of challenges as human populations and resource development increase and the global climate changes. Meeting these challenges requires an integration of human and ecological values across a broad range of ecosystems at increasingly larger spatial and temporal scales.

Students pursuing a BSc in Conservation Science and Practice focus on understanding and addressing the contemporary challenges facing the sustainable use and conservation of our environment. Navigating these challenges requires a strong scientific foundation, including the necessary appreciation for both the natural and human dimensions of conservation and management. This degree equips students with the knowledge to enter a solutions-based career that actively contributes to solving today's conservation and management problems. Our goal is to provide students with the philosophical foundation, scientific theory, and technical skills to address the challenge of maintaining the functioning of ecosystems across developed, developing and still wild landscapes.

The BSc in Conservation Science and Practice allows students to pursue one of two majors:

SCAAF Proposed Revision of Calendar Entry Motion Form

Motion submitted by: **Pamela Wright**

Date of submission or latest revision: **November 15, 2020**

Page 2 of 10

Template Updated: August 2014

1. Wildland Conservation and Recreation
2. Landscape Conservation and Management

The major in Wildland Conservation and Recreation focuses on portions of the landscape where conservation values, including recreation and aesthetic values, are the priority land use activities, and where these activities intersect with other values, priorities, and uses. Topics of study include: the promotion of and advocacy for conservation; integrated management of legally designated parks and protected areas; conservation area design; and human activities across these areas, including recreation, ecotourism and the associated positive and negative impacts on ecological integrity. Students develop the skills necessary to identify, plan, monitor, and manage conservation values within the parks, recreation and tourism sectors.

The major in Landscape Conservation and Management focuses on natural and human-modified systems across broad spatial scales. The emphasis in this major is on integrated landscapes that support a wide variety of values and activities including the maintenance of biodiversity, the rights and practices of Indigenous Peoples, ecosystem services, and resource extraction. Courses in this major consider human activities across a range of ecological scales but with an emphasis on landscape and ecosystem-level processes. Graduates from the major develop the skills to work with cutting-edge tools and data that are necessary for the planning and management of multiple values across space and time.

Both majors are premised on an interdisciplinary and multi-value perspective. The degree is focused on the natural sciences, and draws on ideas, theory and practice from the social sciences. This broad perspective recognizes that humans are part of socio-ecological systems; thus, the human dimensions of conservation, management and natural sciences are integral components of the curriculum.

Major in Wildland Conservation and Recreation Program Requirements

Lower-Division Requirement

100 Level

BIOL 103-3	Introductory Biology I
BIOL 104-3	Introductory Biology II
BIOL 123-1	Introductory Biology I Laboratory
BIOL 124-1	Introductory Biology II Laboratory
CHEM 100-3	General Chemistry I
ENVS 101-3	Introduction to Environmental Citizenship
FNST 100-3	The Aboriginal Peoples of Canada
NREM 100-3*	Field Skills
ORTM 100-3	Foundations of Outdoor Recreation and Tourism

*Note: Applications for exemption from NREM 100-3 must be made within the first year of study in this major.

200 Level

BIOL 201-3	Ecology
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FSTY 201-3 Forest Plant Systems
or BIOL 301-3 Systematic Botany
GEOG 204-3 Introduction to GIS
NREM 204-3 Introduction to Wildlife and Fisheries
NREM 209-3 The Practice of Conservation
ORTM 200-3 Sustainable Recreation and Tourism
ORTM 205-3 Outdoor Skills and Leadership
STAT 240-3 Basic Statistics

Upper-Division Requirement

300 Level

ENPL 304-3 Mediation, Negotiation and Public Participation
or ENVS 326-3 Natural Resources, Environmental Issues and Public Engagement
GEOG 300-3 Intermediate GIS
NREM 303-3 Aboriginal Perspectives on Land and Resource Management
ORTM 300-3 Recreation and Tourism Impacts
ORTM 305-3 Protected Area Planning and Management
ORTM 332-3 Outdoor, Environmental and Experiential Education
ORTM 333-3 Field School

Two of the following:

BIOL 302-3 Limnology
BIOL 304-3 Plants, Society and the Environment
BIOL 307-3 Ichthyology and Herpetology
BIOL 308-3 Ornithology and Mammalogy
BIOL 318-3 Fungi and Lichens
BIOL 322-3 Entomology
BIOL 323-3 Evolutionary Biology
BIOL 333-3 Field School
BIOL 350-3 Ethnobotany
NREM 333-3 Field Applications in Resource Management

400 Level

BIOL 411-3 Conservation Biology
NREM 400-4 Natural Resources Planning
NREM 409-3 Conservation Planning
ORTM 400-3 Conservation Area Design and Management

Two of the following:

ORTM 306-3 Indigenous Tourism and Recreation
ORTM 403-3 International Dimensions of Resource Recreation and Tourism
ORTM 407-3 Recreation, Tourism and Communities
ORTM 408-3 The Psychology of Recreation and Tourism
ORTM 409-3 Critical Approaches to Outdoor Recreation Activities

One of the following:

BIOL 402-3 Aquatic Plants
BIOL 404-3 Plant Ecology
BIOL 406-3* Fish Ecology
BIOL 410-3* Population and Community Ecology
BIOL 412-3* Wildlife Ecology
BIOL 420-3* Animal Behaviour
BIOL 421-3 Insects, Fungi and Society

One of the following:

BIOL 409-3 Conservation of Aquatic Ecosystems
BIOL 413-3* Wildlife Management
BIOL 414-3* Fisheries Management
NREM 413-3 Agroforestry

*Prerequisites for these courses may be met by appropriate selection of courses in options listed in “Two of” and “One of” lists above.

Elective Requirements

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours.

BSc Honours – Conservation Science and Practice (Wildland Conservation and Recreation)

The Honours in Conservation Science and Practice (Wildland Conservation and Recreation) offers students a higher level of education and substantial research experience for proceeding to post graduate studies.

To enter the Honours Program, students must have completed 60 credit hours and obtained a minimum Cumulative GPA of 3.33. Attaining the minimum requirement does not guarantee entry into the Honours Program, which will be at the discretion of the Conservation Science and Practice Curriculum Committee. Maintenance of a Cumulative GPA of 3.33 is required to remain in the Honours Program.

Honours students are required to complete the degree requirements for the BSc Conservation Science and Practice (Wildland Conservation and Recreation). In addition, each student must also complete an additional 6 credit hours in the form of an undergraduate thesis (normally NRES 430-6) under the supervision of a faculty member.

Students are responsible to find their own undergraduate thesis research supervisor. Faculty members are under no obligation to supervise Honours students.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Conservation Science and Practice (BSc Program)

Ken Otter, Professor and Acting Chair

Annie Booth, Professor

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Dezene Huber, Professor

Chris Johnson, Professor

Kathy Lewis, Professor

Mark Shrimpton, Professor

Eduardo Martins, Assistant Professor

Sinead Earley, Assistant Professor

Ché Elkin, Associate Professor, and FRBC/Slocan Mixed Wood Ecology Chair (Ecosystem Science and Management)

Scott Green, Associate Professor

Phil Mullins, Associate Professor

Brent Murray, Associate Professor

John Shultis, Associate Professor

Oscar Venter, Associate Professor, and Forest Renewal BC Endowed Chair in Growth and Yield and Forest Valuations

Pamela Wright, Associate Professor

Ian Picketts, Adjunct Professor

Richard Shuster, Adjunct Professor

Roy Rea, Senior Lab Instructor

Jennifer Wigglesworth, Assistant Professor

Website: www.unbc.ca/conservation-science-practice

Ecological systems underpin human well-being in many ways from art and culture to food security. Conservation professionals work to ensure that ecosystems ~~will~~ continue to provide these values for future generations. However, we are facing an increasingly complex set of challenges as human populations and resource development increase and the global climate changes. Meeting these challenges requires an integration of human and ecological values across a broad range of ecosystems at increasingly larger spatial and temporal scales.

Students pursuing a BSc in Conservation Science and Practice focus on understanding and addressing the contemporary challenges facing the sustainable use and conservation of our environment. Navigating these challenges requires a strong scientific foundation, including the necessary appreciation for both the natural and human dimensions of conservation and management. This degree equips students with the knowledge to enter a solutions-based career that actively contributes to solving today's conservation and management problems. Our goal is to provide students with the philosophical foundation, scientific theory, and technical skills to address the challenge of maintaining the functioning of ecosystems across developed, developing and still-wild landscapes.

The BSc in Conservation Science and Practice allows students to pursue one of two majors:

1. Wildland Conservation and Recreation
2. Landscape Conservation and Management

The major in Wildland Conservation and Recreation focuses on portions of the landscape where conservation values, including recreation and aesthetic values, are the priority land-use activities, and where these activities intersect with other values, priorities, and uses. Topics of study include: the promotion of and advocacy for conservation; integrated management of legally designated parks and protected areas; conservation area design; and human activities across these areas, including recreation, ecotourism and the associated positive and negative impacts on ecological integrity. Students develop the skills necessary to identify, plan, monitor, and manage conservation values within the parks, recreation and tourism sectors.

The major in Landscape Conservation and Management focuses on natural and human-modified systems across broad spatial scales. The emphasis in this major is on integrated landscapes that support a wide variety of values and activities, including the maintenance of biodiversity, the rights and practices of Indigenous Peoples, ecosystem services, and resource extraction. Courses in this major consider human activities across a range of ecological scales but with an emphasis on landscape and ecosystem-level processes. Graduates from the major develop the skills to work with cutting-edge tools and data that are necessary for the planning and management of multiple values across space and time.

Both majors are premised on an interdisciplinary and multi-value perspective. The degree is focused on the natural sciences, and draws on ideas, theory and practice from the social sciences. This broad perspective recognizes that humans are part of socio-ecological systems; thus, the human dimensions of conservation, management and natural sciences are integral components of the curriculum.

Major in Wildland Conservation and Recreation

Program Requirements

Lower-Division Requirement

100 Level

BIOL 103-3	Introductory Biology I
BIOL 104-3	Introductory Biology II
BIOL 123-1	Introductory Biology I Laboratory
BIOL 124-1	Introductory Biology II Laboratory
CHEM 100-3	General Chemistry I
ENVS 101-3	Introduction to Environmental Citizenship
FNST 100-3	The Aboriginal Peoples of Canada
NREM 100-3*	Field Skills
ORTM 100-3	Foundations of Outdoor Recreation and Tourism

*Note: Applications for exemption from NREM 100-3 must be made within the first year of study in this major.

200 Level
 BIOL 201-3 Ecology
 FSTY 201-3 Forest Plant Systems
 or BIOL 301-3 Systematic Botany
 GEOG 204-3 Introduction to GIS
 NREM 204-3 Introduction to Wildlife and Fisheries
 NREM 209-3 The Practice of Conservation
 ORTM 200-3 Sustainable Recreation and Tourism
 ORTM 205-3 Outdoor Skills and Leadership
 STAT 240-3 Basic Statistics

Upper-Division Requirement

300 Level
 ENPL 304-3 Mediation, Negotiation and Public Participation
 or ENV 326-3 Natural Resources, Environmental Issues and Public Engagement for Sustainability
 GEOG 300-3 Intermediate GIS
 NREM 303-3 Aboriginal Perspectives on Land and Resource Management
 ORTM 300-3 Recreation and Tourism Impacts
 ORTM 305-3 Protected Area Planning and Management
 ORTM 332-3 Outdoor, Environmental and Experiential Education
 ORTM 333-3 Field School

Two of the following:

BIOL 302-3 Limnology
 BIOL 304-3 Plants, Society and the Environment
 BIOL 307-3 Ichthyology and Herpetology
 BIOL 308-3 Ornithology and Mammalogy
 BIOL 318-3 Fungi and Lichens
 BIOL 322-3 Entomology
 BIOL 323-3 Evolutionary Biology
 BIOL 333-3 Field School
 BIOL 350-3 Ethnobotany
 NREM 333-3 Field Applications in Resource Management

400 Level

BIOL 411-3 Conservation Biology
 NREM 400-4 Natural Resources Planning
 NREM 409-3 Conservation Planning
 ORTM 400-3 Conservation Area Design and Management

Two of the following:

~~ORTM 306-3 Indigenous Tourism and Recreation~~
~~ORTM 403-3 International Dimensions of Resource Recreation and Tourism~~
~~ORTM 407-3 Recreation, Tourism and Communities~~
~~ORTM 408-3 The Psychology of Recreation and Tourism~~

ORTM 307-3** Land Relations and Communities in Recreation and Tourism
ORTM 401-3** The Culture of Adventure
ORTM 405-3** Leadership Praxis
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities
ORTM 433 (1-6) Field School II
ORTM 440 (2-6) Internship
ORTM 498 (1-3) Special Topics
ORTM 499 (1-6) Independent Study

One of the following:

BIOL 402-3 Aquatic Plants
BIOL 404-3 Plant Ecology
BIOL 406-3* Fish Ecology
BIOL 410-3* Population and Community Ecology
BIOL 412-3* Wildlife Ecology
BIOL 420-3* Animal Behaviour
BIOL 421-3 Insects, Fungi and Society

One of the following:

BIOL 409-3 Conservation of Aquatic Ecosystems
BIOL 413-3* Wildlife Management
BIOL 414-3* Fisheries Management
NREM 413-3 Agroforestry

*Note: Prerequisites for these courses may be met by appropriate selection of courses in options listed in “Two of” and “One of” lists above.

**Note: Students should note that some senior-level ORTM classes are offered in alternating years.

Elective Requirements

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours.

BSc Honours – Conservation Science and Practice (Wildland Conservation and Recreation)

The Honours in Conservation Science and Practice (Wildland Conservation and Recreation) offers students a higher level of education and substantial research experience for proceeding to post graduate studies.

To enter the Honours Program, students must have completed 60 credit hours and obtained a minimum Cumulative GPA of 3.33. Attaining the minimum requirement does not guarantee entry into the Honours Program, which will be is at the discretion of the Conservation Science and Practice Curriculum Committee. Maintenance of a Cumulative GPA of 3.33 is required to remain in the Honours Program.

Honours students are required to complete the degree requirements for the BSc Conservation Science and Practice (Wildland Conservation and Recreation). In addition, each student must also complete an additional 6 credit hours in the form of an undergraduate thesis (normally NRES 430-6) under the supervision of a faculty member.

Students are responsible to find their own undergraduate thesis research supervisor. Faculty members are under no obligation to supervise Honours students.

6. Authorization:

Program / Academic / Administrative Unit: Ecosystem Science and Management

SCCC Reviewed: January 25, 2021

College: CSAM

College Council Motion Number: CSAMCC 2021: 02:11:17

College Council Approval Date: Feb 11, 2021

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.18

Moved by: E. Schwenger

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

 MRTDane
Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.35

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the reactivation of the parked course CHEM 704-3 Advanced Topics in Physical Chemistry be approved as proposed.

Effective Date: April 2021

Rationale: This course was parked in April 2020. The department wishes to offer this course in the May 2021 semester.

Motion proposed by: Margot Mandy/Todd Whitcombe

Academic Program: Chemistry

Implications for Other Programs / Faculties? None

College: CSAM

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202103.19

Moved by: I. Hartley

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202103.26

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the following exchange agreements be renewed and approved under the previously agreed upon terms and conditions for a period of five (5) years as proposed:

- University of Southern Denmark
- UiT The Arctic University of Norway, Tromsø
- University of Applied Sciences and Arts Northwestern Switzerland

Effective Date: Upon the completion of signing by both parties

Rationale: The following exchange agreements have either lapsed, or will shortly lapse.

Motion proposed by: Leonel Roldan-Flores, Director International

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 5 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF202103.20

Moved by: I.Hartley

Seconded by: L. Troc

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Renewal
of
**Agreement of Exchange Agreement
between**

University of Northern British Columbia, Canada

and

University of Southern Denmark

The original agreement (attachment to this agreement) was signed by

Dr. George Iwama
President and Vice Chancellor
University of Northern British Columbia
In **January 2011**

and

Jens Oddershede
President and Vice-Chancellor
University of Southern Denmark
In **January 2011**

This renewal of agreement shall be signed to confirm the extension of a period of five (5) years of above mentioned original agreement maintaining all its conditions.

University of Northern British Columbia

University of Southern Denmark

Dr. Mark Dale
Interim Provost and Vice President Academic

Henrik Dam
Rector

Date.....

Date.....

Renewal
of
Agreement of Cooperation
between

University of Northern British Columbia, Canada

and

UiT The Arctic University of Norway

The original agreement was signed by

Dr. George Iwama
President and Vice Chancellor
University of Northern British Columbia
In **December 2013**

and

Dr. Anne Husebekk
Rector
UiT The Arctic University of Norway
In **March 2014**

This renewal of agreement shall be signed to confirm the extension of a period of five (5) years of above mentioned original agreement maintaining all its conditions.

University of Northern British Columbia

UiT The Arctic University of Norway

Dr. Mark Dale
Interim Provost and Vice President Academic

Dr. Anne Husebekk
Rector

Date.....

Date.....

Leonel Roldan-Flores
Director, International

Sigrid Ag
Head of International Cooperation Section

Date.....

Date.....

APPENDIX A

Each institution agrees to appoint a program officer for student mobility implementation and administration of the program. They will keep the International Office at UNBC, and the International Office at UiT informed of any requested changes or amendments to this Agreement.

UNIVERSITY OF NORTHERN BRITISH COLUMBIA

Program Officer - Student Mobility Implementation

Department: International Office

Title: Manager, International Operations

Address: 3333 University Way, Prince George, British Columbia, V2N 4Z9 Canada

Telephone: 250-960-5986

Email: unbcexchange@unbc.ca

Agreement Responsibility; Writing, Review, Legal and Renewals

Department: International Office

Title: Director, International

Address: 3333 University Way, Prince George, British Columbia, V2N 4Z9 Canada

Telephone: 250-960-5858

Email: unbcexchange@unbc.ca

UIT THE ARCTIC UNIVERSITY OF NORWAY

Program Officer - Student Mobility Implementation

Department: International Cooperation Section

Name: Isabelle Guissard

Title: Senior Adviser

Address: Follumsvei 39, N-9510 Alta

Postal address: Postboks 1621, N-9509 Alta

Telephone: +47 78 45 01 86

Email: isabelle.guissard@uit.no

Agreement Responsibility - Writing, Review, Legal and Renewals

Department: International Cooperation Section

Name: Sigrid Ag

Title: Head of International Cooperation Section

Address: Øvre Lysthus, Huginbakken 11, N-9518 Tromsø

Postal address: Postboks 6050 Langnes, N-9037 Tromsø

Telephone: +47 77 62 33 68

Email: sigrid.ag@uit.no

DRAFT

Renewal
of
Agreement of Cooperation
between

University of Northern British Columbia, Canada
School of Business

and

University of Applied Sciences and Arts Northwestern Switzerland
School of Business

The original agreement was signed by

Dr. Daniel Weeks
President and Vice Chancellor
University of Northern British Columbia
In June 2016

and

Prof. Robert Buttery
Head of International Relations
University of Applied Sciences and Arts Northwestern Switzerland
In July 2016

This renewal of agreement shall be signed to confirm the extension of a period of five (5) years of above mentioned original agreement maintaining all its conditions.

University of Northern British Columbia

FHNW School of Business

Dr. Mark Dale
Interim Provost and Vice President Academic

Prof. Dr. Ruedi Nützi
Director

Date.....

Date.....

Leonel Roldan-Flores
Director, International

Prof. Robert Buttery
Head of International Relations

Date.....

Date.....

Motion Number (assigned by
Steering Committee of Senate): S-202103.27

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the exchange agreements with Hebei University be renewed for a period of five (5) years as proposed.

Effective Date: Upon the completion of signing by both parties

Rationale: Current exchange agreement has lapsed

Motion proposed by: Leonel Roldan-Flores, Director International

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 7 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.21

Moved by: B. Owen

Seconded by: C. Whalen

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

**An Agreement of Cooperation Between
Hebei University, China
and
the University of Northern British Columbia, Canada**

I. Preamble

Hebei University and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **three (3) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- ◆ The Director of International at UNBC and
- ◆ The Director of Office of International Cooperation at Hebei University

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to the Hebei University will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

A Hebei University student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of the Hebei University.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions, but excluding summer vacations, unless a student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university. If students elect not to live in the university residence or if such accommodation is not available, the host institution will assist students in locating suitable accommodation off campus.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

This Agreement will be written in both Chinese and English in duplicate, both texts being equally authentic. Two signed originals of this MOU will be produced, one to reside with each party.

Dr. Geoffrey Payne
Interim President & Vice Chancellor

Date: _____

For the University of Northern British Columbia

Kang Le
President

Date: _____

For Hebei University

中国河北大学与加拿大北不列颠哥伦比亚大学

学术合作协议书

一. 序言

河北大学与北不列颠哥伦比亚大学（UNBC）本着发展校际关系和学术合作的意愿达成本协议。本协议在平等互惠的原则下，在以下领域内实施合作：

- (1) 两校学生的交换培养；
- (2) 以教学、科研和其他学术活动为目的的教师交换；
- (3) 双方可共同合作完成一些研究项目，分享研究成果；
- (4) 双方交流信息，包括科研及学术方面的出版物、发行书目及参考资料，教辅以及课程设置；
- (5) 双方联合参与科技会议及学术研讨会；
- (6) 其他双方认同的活动。

双方合作范围不限，但应特别注重促进与语言学习和文化交流有关的合作。

二. 学术交流与人员交换项目

为促进校际研究、学术活动的发展，加强师资力量，检测合作研究效益，提高研究生的教育水准，双方学校都欢迎来自另一方的访问教师及研究人员到学校学习交流，但无需为来访者提供经济资助。双方都尽可能使访问人员享受大学服务设施（办公空间，合理的事物性的帮助，图书馆优先使用权）。若无此条件提供，接待方应在接待访问者之前通知另一方学校。

如需安排来访教师、学者或研究人员讲授教学计划的课程，相关事宜由

两校商定有关附加协议。

三. 学生交换培养项目

(一) 学生的提名与选拔

双方学校每年可在本科生或研究生中提名选拔 3 名学生赴对方学校进行为期一年或不满一年的学术研究。本着互惠的原则，交换准则遵循一对一的原则。一名学习一学年的学生可对等两名各学习一个学期的学生。双方学校并不一定在一年内必须互派相等数目的学生，而是寻求在协议期间的交换学生的总体数目上的平衡。

如果超出了接收学校的三个名额，派出学校可以按照自己的海外留学计划派出学生。具体事宜由北不列颠哥伦比亚大学的国际教育处处长与河北大学国际合作处处长负责。

选拔学生是该生所在学校的责任。选拔方法由双方按协议执行。基本准则为：（1）学习成绩优异。（2）对希望参加交换项目课程学习的学生所提供的理由进行评估。

UNBC 提名派往河北大学的学生需持有：（1）一份填好的申请表。（2）一份 UNBC 校方承认的大学成绩报告单。（3）UNBC 认可的许可函。

河北大学欲派往 UNBC 的学生需持有：（1）一份填好的申请表。（2）一份河北大学校方承认的大学成绩报告单。（3）河北大学认可的许可函。

• 接收方学校有权拒收其认为不合适的申请学生。在此情况下，选派方可再提交其他申请人材料供对方参考。

鉴于每个学校都有些课程交换生不能选修，两校都应告知对方交换学生不能选修的课程。

(二) 学习课程及学生生活

参加交换培养的河北大学和 UNBC 的学生应参加各自学校商议并被批准的课程学习，且该课程不应与接收方的规定冲突。学生必须事先获得某学习课程的书面注册许可方可获得学分。已被批准的学习课程如无该生本校的书

面批准，不可变更（该书面认可信可由学生的学习顾问出据，一份必须送往注册处）。

学生按照接收方课程安排学习，享有该校学生的一切权利，遵守该校的纪律及规章制度。双方学校互相提供交换生表现情况的信息。学生获得选派方学校学位，而非接收方学校学位。

协议各方同意为交换培养的学生提供咨询及其它学业方面的服务。双方应帮助交换生融入学校生活。学校指定一名管理者或协调人作为学生在接收方学校的联系人。

（三） 费用

参与该交换项目的学生按本校或本国的要求支付学费等其他费用，学生在接收方学校无需再付费，与某些服务相关的临时费用、学生会、社团费用、医疗保险、书本材料、娱乐等费用除外。旅程安排、获得必要的学生签证、居留许可证、健康保险等开支是参与交换项目学生的责任。所有的交换生都要求参加健康保险并向接收方出据证明。

选择住在校内学生宿舍的交换生应缴纳在接受方期间所需住宿费，准许住在学校宿舍（住宿条件要良好）的学生，在交换培养期间，从到达之日起至最后考试结束包括学期间隙都可住宿，但不包括暑假，登记了暑期课程的除外。在此情况下，提供住宿的时间应根据交换培养期间接收学校的校历而定。

向交换生提供的住宅质量应相当于或优于接收方学生的住宿条件。

四. 协议有效期及管理办法

协议条款及条件有效期为五年，每年双方可检查并在双方认可的情况下更改。每个学校指定一名交换培养项目的管理者或协调人，这两个人将负责开发每年的议定书及来年两校之间学术交流内容。另指定一名联络员，通过提供有关共同的科研兴趣、资金来源等信息促进合作研究的发展。

任何一方终止此协议，但需在终止前至少六个月提出书面通知。若任何一方终止协议，双方应同意执行协议终止期前的既定责任和义务。

河北大学校长

北不列颠哥伦比亚大学校长

康乐博士

Dr. Geoffrey Payne

日期:

日期:

Motion Number (assigned by
Steering Committee of Senate): S-202103.28

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the MOU and exchange agreement with Roskilde University Denmark be renewed for a period of five (5) years as proposed.

Effective Date: Upon the completion of signing by both parties

Rationale: Current exchange agreement has lapsed

Motion proposed by: Leonel Roldan-Flores, Director International

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 6 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:


Motion No.: Omnibus SCAAF202103.22

Moved by: B. Owen

Seconded by: C. Whalen

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.



MEMORANDUM OF UNDERSTANDING

between

THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA

and

ROSKILDE UNIVERSITY, DENMARK

1. *Purpose*

ROSKILDE UNIVERSITY (RUC) and THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA (UNBC), individually also “Party” and collectively the “Parties” hereby enter the following Memorandum of Understanding (MoU) to promote international cooperation in education and research. This is based on the principles of equality and reciprocal benefit.

2. *Forms of Cooperation*

Both universities agree to pursue cooperation. Collaboration will be carried out in the fields of areas of mutual interests. The following forms of cooperation, amongst others, may be pursued,

- a. Exchange of students
- b. Student project work
- c. Study abroad activities
- d. Joint teaching activities
- e. Joint research activities
- f. Joint workshops and seminars
- g. Visit by, and exchange of, scholars, teachers and other staff.

3. *Specific cooperation projects*

Specific cooperation projects, for instance within such areas as described in section 2, must be negotiated separately between the Parties and are in each specific case to be established in separated written agreements, stating the respective rights and obligations of the Parties. In case any ambiguity or conflict of terms and conditions between this MoU and those of a separate agreement as mentioned above, the terms and conditions of such separate agreement shall prevail.

4. *Financial arrangements*

Both Parties understand that all financial arrangements between Parties have to be further negotiated and mutually agreed, and will depend on the availability of funds. Both parties seek financing of joint activities from internal and external sources.

5. *General Coordinators*

Each Party shall designate an administrative office to oversee and facilitates the implementation of any agreement arising from this MOU. These offices are:



For The University of Northern British Columbia:
International Office
e-mail: unbcexchange@unbc.ca
Tel: +001 250-960-5858

For Roskilde University:
International Education and Mobility
e-mail: exchange@ruc.dk
Tel: +45 46742000

6. *Liability*

Except for loss or damages caused through gross negligence or intent, the Parties shall have no liability to each other hereunder.

7. *Legal Relationship*

This MoU shall be construed as a statement of purpose to promote a genuine and mutually beneficial collaboration between the Parties. Nothing in this MoU shall create any legal relationship between the Parties.

8. *Commencement, Renewal, Termination*

This MoU will be effective from the date of the last signature and will remain in force for a time of five (5) years, with the possibility for renewal at the end of the five-year-period, subject to the Parties written agreement. Either Party may terminate this MoU by giving six (6) months' notice in writing to the other.

This MoU has been drawn up in two (2) original copies, each Party receiving one duly signed copy hereof.

Roskilde University

The University of Northern British Columbia

Professor Hanne Leth Andersen
Rector
Date:

Dr. Mark Dale
Interim Provost and Vice-President Academic
Date:

**Agreement between
The University of Northern British Columbia, Canada
and
Roskilde University, Denmark
for the Exchange of Students**

Objective

To promote international understanding and to enhance educational opportunities for their students, Roskilde University (RUC) and The University of Northern British Columbia (UNBC) hereby enter this agreement.

The agreement aims to enable exchange of students between the two institutions within all educational areas on offer, unless otherwise is stated.

Parties

The University of Northern British Columbia
3333 University Way
Prince George, British Columbia
V2N 4Z9
Exchange contact: unbcexchange@unbc.ca

Roskilde University

Universitetsvej 1,
DK-4000 Roskilde
Denmark
Incoming exchange contact: incoming-exchange@ruc.dk
Outgoing exchange contact: overseas-exchange@ruc.dk

Number of Participants

The exchange program shall commence in **year 2021**. Each year, the universities may exchange up to **two (2)** full-time undergraduate or graduate students for up to one academic year of study at the host university, or up to **four (4)** students for one semester each of study per year. Any number of students above the agreed level would be accepted as fee-paying study abroad students.

Numbers of students exchange do not have to be exactly reciprocal each year, but is intended to be balanced over the life of this agreement.

Selection of Students

Both universities shall select exchange students in accordance with criteria and procedures established by the home institution. Students from UNBC selected for study at Roskilde University, must have completed at least one year (30 credits) of university study and have achieved a least a 2.67 CGPA in their studies to be eligible to participate. Roskilde University students selected for study at UNBC must have parallel academic standing.

The host university will reserve the right of making final judgement on the admissibility of each student nominated.

Language requirements

Students from UNBC and Roskilde University must have achieved qualifications in English equal to IELTS overall band score of at least 6.5, or a TOEFL iBT score of minimum 80 in order to be considered for participation.

Academic program

Selected exchange students will be permitted to enrol in courses, project work or programs at the host institution for which they are qualified as long as places are available. They must maintain full-time student status as defined by their respective home universities (at Roskilde University equivalent to 30 ECTS pr. semester, at UNBC **nine (9) undergraduate credits** per. semester.

The host university will provide information on the courses, project topics and programs relevant to the students' studies and assess the course-work of the exchange students at the end of the semester or full academic year of study. Each institution shall provide a record of the courses and grades received by each exchange student.

Credit for courses taken will be transferred at the discretion of the home university.

Student Status

Participating students will be candidates for degrees of their home institution, and will not be candidates for degrees of the host institution.

Students enrolled at the hosting university will be registered as non-degree students and will be subject to the rules and regulations of the host university.

Application Deadlines

Applications from Roskilde University students: For entry in the Fall semester at UNBC the deadline for admission is May 1 and for Spring semester: October 1.

Applications from UNBC students: For entry in the Fall semester at Roskilde University the deadline is May 1. For entry in the Spring semester the deadline is October 1.

Financial arrangements:

Each student shall pay all required fees to his/her home institution and will be exempt from payment of tuition fees at the host institution. Other fees such as course materials fees or computer use fees may be required of exchange students by the host university.

All other costs, including travel, accommodation, health insurance and living expenses, are the responsibility of the exchange student and must be paid on his/her own expense.

Accommodation

The host university shall assist exchange students to find suitable housing, the cost of which shall be borne by the student.

Visa arrangements

Each exchange student is responsible for obtaining a visa and other related documents required for study at the host institution. The host institution shall provide incoming exchange students with any university certification required to obtain student visa for the full period of the exchange.

Health Insurance

Each exchange student must carry adequate health insurance for the full period of the exchange. Exchange Students studying at UNBC will be automatically enrolled in UNBC's compulsory personal health insurance and charged accordingly.

Transfer of student data

The Parties agree that personal data shared between the parties will be processed in compliance with the applicable data protection laws; including the European General Data Protection Regulation.

Prohibitions

Neither party will

- a) participate in false or misleading advertising or promotional practices about the other party;
- b) use, or permit any person or entity to use the name or logo (or any variation of the name or logo) of the other party without first obtaining prior written consent;
- c) offer to students any guarantee of admission or make any representations about the other party;
- d) make any false or misleading comparisons with other education providers and their courses;
- e) make any inaccurate claims of association with other education providers; or
- f) give inaccurate information to prospective students about fees and charges payable.

Commencement, renewal and terms

This Agreement shall be effective starting from the last date of signing and shall continue for five years in the first instance. The agreement shall be renewed in writing by both parties.

The terms of this Agreement may be amended at any time by mutual written consent of the parties.

This Agreement may be terminated by either university by giving six months' written notice to the other university. In the case of termination, the academic programs of the students currently enrolled will not be affected.

Upon signing of agreement each institution shall provide a 'Fact Sheet' including among others: General Postal Address Information, Contact Information, Dates for the Academic Year, Application Deadlines, Application Procedure, Requirements, Educational Principles, Course information, Accommodation, Cost of Living, Relevant Websites.

Breach

If a party commits a serious breach or repeatedly breaches its obligations under this agreement and the conduct that constitutes the breach has not come to an end within 30 days from a request by the other party to do so, the other party shall be entitled to terminate the Agreement.

If a party is prevented from fulfilling its obligations under the Agreement as a result of extraordinary events beyond the control of the party and which the party could not have foreseen when the agreement was entered into (force majeure), this shall not be considered a breach. In that case, the other party shall be entitled to terminate the agreement if the Party's failure to fulfil its obligations results in a material delay in the completion of the Project. A delay of more than 2 months compared with the time schedule assumed between the Parties shall always be deemed material.

Liability

Neither party can be held responsible for any damage occurred in the other as a result of this agreement unless there is gross negligence or intent by the Party.

Entry into force

This Agreement is properly executed when

- (a) each party executes this document; or
- (b) if the parties execute separate but identical documents, when those separately executed documents are exchanged between the parties by mail, facsimile transmission or electronically.

If this Agreement is executed in counterparts, the date of this Agreement is the date on which it is signed by the last party.

Professor Hanne Leth Andersen
Rector
Roskilde University
Date:

Dr. Mark Dale
Interim Provost and Vice-President Academic
University of Northern British Columbia
Date:

Motion Number (assigned by
Steering Committee of Senate): S-202103.29

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the exchange agreements with Inland Norway University of Applied Sciences be renewed for a period of five (5) years as proposed.

Effective Date: Upon the completion of signing by both parties

Rationale: Current exchange agreement has lapsed

Motion proposed by: Leonel Roldan-Flores, Director International

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:


Motion No.: Omnibus SCAAF202103.23

Moved by: B. Owen

Seconded by: C. Whalen

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

**An Agreement of Cooperation Between
Inland Norway University of Applied Sciences, Norway
and
the University of Northern British Columbia, Canada**

I. Preamble

Inland Norway University of Applied Sciences (INN University) and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate one (1) student annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International at UNBC and
- The Director of International Office at INN University

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to INN University will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

- A. INN University student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of INN University.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of INN University or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled in courses over the summer

period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university. If students elect not to live in the university residence or if such accommodation is not available, the host institution will assist students in locating suitable accommodation off campus.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Mark Dale
Interim Provost & Vice President Academic
For the University of Northern British Columbia

Date: _____

Kathrine Skretting
Rector
For Inland Norway University of Applied Sciences

Date: _____

Motion Number (assigned by
Steering Committee of Senate): S-202103.29

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the exchange agreements with Massey University New Zealand be renewed for a period of five (5) years as proposed.

Effective Date: Upon the completion of signing by both parties

Rationale: Current exchange agreement has lapsed

Motion proposed by: Leonel Roldan-Flores, Director International

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 8 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: Omnibus SCAAF202103.24

Moved by: B. Owen

Seconded by: C. Whalen

Committee Decision:

Approved by SCAAF: March, 10, 2021
Date

MRTD
Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

AGREEMENT ON STUDENT EXCHANGE

between

MASSEY UNIVERSITY
New Zealand

and

UNIVERSITY OF NORTHERN BRITISH COLUMBIA
Canada

Parties to the Agreement

Massey University, New Zealand, a body corporate that is a University established under the Education Act 1989, hereinafter referred to as 'Massey'.

University of Northern British Columbia, Prince George, BC, Canada hereinafter referred to as 'UNBC'.

With both Massey and UNBC being referred to collectively as 'the Parties'.

1. Background

- A. This Agreement documents the understanding between the Parties concerning their Exchange of Students Programme, hereinafter referred to as the 'Programme'.
- B. The Programme seeks to broaden the scope of the academic curriculum and to provide a unique learning experience in an overseas environment, as well as to promote co-operation between the two institutions. It is the desire of the Parties named herein that an Agreement be formalised based on the details set out below:

2. Interpretation

- 2.1 "**Exchange Period**" is defined as either one, or two consecutive, academic semesters, or equivalent, but no longer than two academic semesters, or equivalent, in which the student is attached.
- 2.2 "**Exchange Student**" is one who participates in the Programme and "Exchange Students" will have the same meaning.
- 2.3 "**Force Majeure**" means any event beyond the reasonable control of either party, which affects one party's ability to perform this Agreement and which is unavoidable notwithstanding the reasonable care of the affected party.
- 2.4 "**Home Institution**" is the institution in which the student is originally enrolled.

- 2.5 **“Host Institution”** is the institution to which the Exchange Student is attached for the duration of his or her exchange.
- 2.6 **“Institution”** means either of the parties to this Agreement.
- 2.7 **“Programme”** means the student exchange programme between the Home Institution and the Host Institution.
- 2.8 **“Unit of Exchange”** is defined, for the purpose of accounting, as one student attending part of or an entire semester (or equivalent period).
- 2.9 **“Business Day”** means any day that is not a public holiday in Palmerston North, New Zealand.

3. Student Exchange

- 3.1 The Programme is founded on a reciprocal basis, with the intention of achieving an equal number of units of exchange each way every year.
- 3.2 Two students in attendance for one semester each will be counted as the equivalent of one student for two semesters. In either case, two units of exchange will have been achieved.
- 3.3 The maximum number of Units of Exchange per academic year will be agreed upon prior to the start of the initial exchange. The number of units of exchange may be amended by mutual agreement and should be discussed on an annual basis to maintain reciprocity over time.
- 3.4 There is no obligation on either institution to nominate students for the Programme or to accept any students nominated.
- 3.5 Exchange Students will continue as candidates for degrees of their Home Institution, and will not be candidates for degrees of the Host Institution.
- 3.6 Exchange Students will be subject to the academic rules and disciplines of the Host Institution while on the Programme.
- 3.7 The Home Institution will be responsible for screening and nominating students for the Programme. Students must meet the standard entry requirements stipulated by the Host Institution to qualify for nomination. The Host Institution shall have the right to make final judgments on the admissibility of each nominated student.
- 3.8 The Host Institution will guarantee the availability of housing, and assist with other matters of hospitality and student support, but such guarantee and assistance will not include financial assistance of any kind.
- 3.9 Exchange Students will be responsible for obtaining their own visas, completing the required immigration formalities, and obtaining the travel and other related documents needed to pursue studies at the Host Institution.
- 3.10 The obligations of the two institutions under this Agreement are limited to Exchange Students only and do not extend to spouses, dependents or other family members.

- 3.11 No monetary consideration will be exchanged between the two institutions, nor will there be any indemnities, reimbursements for expenses, or sharing of fees or profits arising from the Programme.
- 3.12 If the Exchange Student voluntarily withdraws after arriving at the Host Institution and before the end of the exchange programme, it will be considered as a completed exchange from the Home Institution concerned. The Parties agree that, in such instances, there will be no replacement for the student.

4. Student Enrolment, Attendance and Assessment

- 4.1 Exchange Students will be permitted to enrol at the Host Institution in any course for which they are qualified and eligible to study, subject to meeting admission requirements, and the timetable and capacity constraints of the Host Institution.
- 4.2 Full-time enrolment at the Host Institution is required for the Exchange Period and for visa purposes. For Massey and Immigration New Zealand, 'full-time enrolment' is currently defined as a minimum of 45 credits, however 60 credits is the normal course of study for one semester. For UNBC, 'full-time enrolment' at the undergraduate level is currently defined as a minimum of 9 credits, however 15 credits is the normal full course load for one semester. These definitions are subject to change and will be notified on application.
- 4.3 Exchange Students will obtain credits for successfully completed courses at the Host Institution. It is the responsibility of the student and the Home Institution to ensure that any Host Institution courses selected for study can be cross-credited to the Home Institution. An official transcript for each student will be sent, at no charge, directly to the Home Institution at the end of each semester of the Exchange Period.

5. Fees and Other Expenses

- 5.1 Exchange Students will pay tuition, non-tuition and enrolment/application fees at their Home Institution during the Exchange Period. They will be exempted only from tuition, non-tuition and enrolment/application fees at the Host Institution.
- 5.2 Exchange Students will be responsible for paying all personal expenses incurred by attending the Host Institution, including all visa, travel and medical insurance, housing, travel, meals, health, books and stationery costs.
- 5.3 Exchange Students may also be charged additional fees for practical work directly associated with their courses of study at the Host Institution.

6. Student Insurance

- 6.1 All Exchange Students will be required to be covered by personal health (including hospitalization) and travel insurance that meets the minimum coverage requirements as determined by the Host Institution. Exchange Students studying at UNBC will be automatically enrolled in UNBC's compulsory personal health insurance and charged accordingly.

7. Study Abroad Option

- 7.1 In the event that there are insufficient exchange places available at either institution, the Home Institution may send students under the terms and conditions of the Host Institution's Study Abroad programme.

8. Administration of this Agreement

- 8.1 This Agreement will be administered at Massey by the Manager Student Mobility, Office of Global Engagement and at UNBC by the Director International's designate.
- 8.2 Massey is bound by the Education (Pastoral Care of International Students) Code of Practice 2016, hereinafter referred to as 'the Code'. In signing this Agreement, UNBC acknowledges that it is aware of the Code, and that the Code is binding on Massey. The Code is available from the New Zealand Qualifications Authority website (<https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/>).

9. Term, Variation and Termination

- 9.1 This Agreement is effective for a period of five years from the last date of signing, and subject to revision, may be extended for another term of five years by mutual written agreement. For the avoidance of doubt, this Agreement will expire on 31 December 2025.
- 9.2 This Agreement may be varied or modified by the Parties by mutual written agreement.
- 9.3 Either party will be entitled, at any time at its absolute discretion, to terminate the Programme by giving six months' written notice to the other party. In the event of a breach of the Code, then either party may immediately terminate this Agreement. Such termination will not adversely affect any Exchange Student accepted prior to the effective date of the termination.
- 9.4 Each party will ensure that adequate arrangements are made to complete all commitments under the Agreement before the Programme is terminated.

10. Proper Law

- 10.1 In the event of a dispute, this Agreement is governed by the law of the country in which the Exchange Student is attached for the Exchange Period, i.e. the Host Institution. In the event that a dispute arises under this Agreement when no student is being exchanged, then the dispute will be governed by the law of the party that identified the dispute to the other party in writing.

11. No Partnership

- 11.1 Nothing contained or implied in this Agreement shall constitute or be deemed to constitute a partnership between the Parties and neither of the Parties shall have any authority to bind or commit the other party.

12. Assignment and Subcontracting

12.1 Neither party will assign, transfer or subcontract all or any of its rights, benefits, interests and obligations under this Agreement without the prior written consent of the other party.

13. Entire Agreement

13.1 This Agreement:

13.1.1 Constitutes the entire agreement and understanding between the Parties with respect to the subject matter of this Agreement; and

13.1.2 Supersedes all prior discussions, understandings and agreements between the Parties and their agents (or any of them) and all prior representations and expressions of opinion by any party (or its agent) to any other party (or its agent).

14. Notices

14.1 Any notice given under this contract will be in writing and delivered by post, registered mail, courier, facsimile or e-mail, addressed to the last address for service as notified by the other party.

14.2 Notices are deemed served at the following times:

14.2.1 when sent by post, 3 Business Days after posting if sent within New Zealand; or 7 Business Days if sent internationally;

14.2.2 when sent by registered mail or courier, upon delivery; or

14.2.3 when sent by facsimile or e-mail, upon receipt of the correct answerback or receipt code; and

14.2.4 any notice sent after 5:00pm is deemed served on the next business day.

15. Severance

15.1 If at any time any provision of this Agreement is or becomes invalid or illegal in any respect, such provision shall be deemed to be severed from this Agreement but the validity, legality and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

16. Resolution of Disputes

16.1 The parties will attempt to resolve disputes informally between them by negotiation. Unless the dispute is resolved informally the dispute shall be submitted to arbitration of one arbitrator who shall conduct the proceedings in accordance with the Arbitration Act 1996 (including all amendments and substitution Acts). If the parties are unable to agree on the arbitrator an arbitrator shall be appointed by the President of the New Zealand Law Society which appointment shall be binding and not subject to appeal. The language of the arbitration shall be English.

16.2 The parties also agree any dispute between them not arising out of or in connection with this Agreement shall also follow the dispute resolution process in Clause 16.1.

17. Representations and Warranties

17.1 Each party hereby represents and warrants to the other as follows:

17.1.1 that it has full power and authority to enable it to effectively enter into and perform its obligations under this Agreement.

17.1.2 that this Agreement when executed by the Parties will create obligations which are valid and binding on both of them and that are enforceable in accordance with the terms thereof.

17.1.3 that all consents, approvals and authorisations if any from any other person (including governmental authorities and regulatory bodies) to enter into and perform its obligations under this Agreement have been obtained and such consents, approvals and authorisations if any are in full force and effect; and

17.1.4 that its entry into and the performance of this Agreement will not constitute any breach of or default under any contractual, government, regulatory or public obligation binding upon it at the date of this Agreement.

18. Confidentiality

18.1 Each party undertakes to the other as follows:

18.1.1 That it will not during the period of this Agreement and after its termination (for whatever reason) use or divulge to any person, firm, organisation or college, nor publish or disclose or permit to be published or disclosed any confidential information which it has received or obtained or may receive or obtain (whether or not in the case of documents that are marked as confidential); and

18.1.2 That it will not during the period of this Agreement and after its termination (for whatever reason) retain or duplicate any confidential information in whatever form (whether written or recorded in some other form or oral) which is supplied by or to either party or which comes to its notice during the term of this Agreement.

18.2 "confidential information" includes, without limitation, the following:

18.2.1 Information concerning the affairs or property of UNBC or Massey;

18.2.2 Information on the terms of this Agreement.

18.3 The obligations under Clause 18.1 shall not extend to any information which:

18.3.1 Is in the public domain; or

18.3.2 Is required to be disclosed pursuant to any order of a Court of competent jurisdiction; or

18.3.3 Is required to be disclosed pursuant to any statute, regulation or ordinance.

19. Legal Compliance

- 19.1 Both Parties shall comply with all legislative or regulatory requirements in New Zealand or Canada, in respect of Exchange Students, that may be brought to their attention.
- 19.2 Both Parties shall comply with all legislative, regulatory, rules, codes, directives, approvals, permissions or other authority requirements in the other Party's country issued by any governmental, statutory and/or regulatory authorities of that country relating to the Programme, the Exchange Students (including health and safety), the student support and administrative services and/or this Agreement.

20. Liability and Indemnity

- 20.1 In the event of any breach of contract, error, omission, error of judgment or negligence on the part of UNBC, its staff, servants, employees, representatives or contractors or agents (and each of them) in carrying out its obligations under this Agreement and Massey suffers any loss howsoever arising then UNBC shall indemnify Massey against all of its losses, damages, costs and expenses (including all legal costs on an indemnity basis incurred by Massey arising from such default, omission, error of judgment or negligence by UNBC) and shall reimburse Massey so that Massey is placed in the position it would have been in before such default, omission, error of judgment or negligence by UNBC.
- 20.2 In the event of any breach of contract, error, omission, error of judgment or negligence on the part of Massey its staff, servants, employees, representatives or contractors or agents (and each of them) in carrying out its obligations under this Agreement and UNBC suffers any loss howsoever arising then Massey shall indemnify UNBC against all of its losses, damages, costs and expenses (including all legal costs on an indemnity basis incurred by UNBC arising from such default, omission, error of judgment or negligence by Massey) and shall reimburse UNBC so that UNBC is placed in the position it would have been in before such default, omission, error of judgment or negligence by Massey.
- 20.3 Notwithstanding Clauses 20.1 and 20.2, neither party will be liable to the other for any indirect losses (excluding death or personal injury resulting from the negligence of a party).

21. Insurance

- 21.1 Both Parties shall at their own cost, procure and maintain insurance policies, for the term of this Agreement, in respect of:
- 21.1.1 liability (whether against UNBC, Massey or any third party) for any breach of contract, negligence, or default of UNBC and/or Massey in providing the Services and/or delivering in either Canada or New Zealand the Programme to the Students under this Agreement;
- 21.1.2 personal injuries, accident or death arising out of or in the course of providing the Student Support and Administrative Services, delivering the Programme to the Students and/or attending at classes of the Programme; and
- 21.1.3 such other risk and/or liability that UNBC and/or Massey may be required by any relevant governmental, statutory or regulatory authorities in Canada and/or New

Zealand to procure and maintain insurances relating to the Programme and/or this Agreement.

21.2 Both Parties shall upon receipt of a written request from the other Party provide it with a copy of any of the aforementioned insurance certificates as proof of insurance.

22. Force Majeure

22.1 If either party to this Agreement is prevented or delayed in the performance of any of its obligations under this Agreement by reason of Force Majeure and if such party gives written notice thereof to the other party specifying the matters constituting Force Majeure, together with such evidence as it reasonably can give specifying the period for which it is estimated that such prevention or delay will continue, then the affected party shall be excused the performance or the punctual performance, as the case may be, as from the date of such written notice for so long as such cause of prevention or delay shall continue.

22.2 If the occurrence of the Force Majeure prevents either party from performing its obligations under this Agreement for a continuous period of three months from the date written notice was given under Clause 22.1, either party may by further written notice to the other party, terminate this Agreement with neither party being liable to the other for any losses.

23. Formal Approval

23.1 Each party warrants to the other respectively that each of the Massey Vice-Chancellor and UNBC Interim Provost and Vice-President Academic has approved the initiative evidenced by this Agreement.

IN WITNESS WHEREOF this Agreement was executed on the date written below.

Signed for and on behalf of
MASSEY UNIVERSITY

.....
Professor Jan Thomas
Vice-Chancellor

Witnessed by:

.....

Date:

.....

Signed for and on behalf of
UNIVERSITY OF NORTHERN BRITISH COLUMBIA

.....
Dr. Mark Dale
Interim Provost and Vice-President Academic

Witnessed by:

.....

Date:

.....

MEMORANDUM

TO: Dr. Geoff Payne, Interim President (*please share with PEC as you see fit*)
CC: Members of SAAS and UNBC Arts Council
FROM: Dr. Zoë Meletis, on behalf of SAAS and UNBC Arts Council
DATE: February 19, 2021
RE: UNBC Arts Governance Resolution

UNBC ARTS GOVERNANCE RESOLUTION

Whereas, interacting with visual arts is part of the purview of post-secondary institutions across the country;

Whereas, UNBC has been acquiring artwork since 1999;

Whereas, there is no UNBC Dept. formally mandated and funded to care for the University Artwork Collection;

Whereas, there are no budget funds allocated on an annual basis towards the care of an artwork collection now valued at over \$1M (2018 appraisal value);

Whereas, the current workload to ensure the care and management of this ever-growing collection is no longer sustainable by the Northern BC Archives;

Whereas, the University Artwork Collection is not optimally accessible either online, or in person, despite the fact that we are a publicly-funded institution of higher education with strong community ties (i.e. making it accessible for programming use and/or in classes, for university exhibition scheduling, offering an online database of artwork and related information for public access);

Whereas, UNBC is interested in continuing to acquire appropriate art donations, supporting the generosity of such university donors, and creating opportunities for the public to engage with art;

Whereas, existing shortcoming to art governance and management have been highlighted via both the Segger Report in 2019 and the letter presented by the SAAS in 2020;

Whereas, Section 37 (1) (m) of the *University Act* empowers the Senate “to establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies”;

BE IT RESOLVED that SAAS and the UNBC Arts Council respectfully request immediate action by Senate and UNBC's Leadership Team to strike a UNBC Arts Governance Working Group to undertake the following¹:

1. To redefine arts governance at UNBC;
2. To articulate a vision and future directions for the roles of art and art-related activities on campus;
3. To remove the responsibility of art management from the portfolio of the Northern BC Archives. OR ALTERNATIVELY, to investigate the provision of the additional resources to this department to enable it to effectively manage this university asset.
4. To define the parameters of a new curatorial position/art collections management program on campus.

¹ See **Appendix 1** (attached) for details on recommended resolution.

APPENDIX 1

Detailed Overview of Working Group Activities:

1) To redefine art governance at UNBC as stated in the above resolution, please consider the following activities:

- Assess the current structure and mandate of SAAS against *University Act* requirements, as well as against identified future goals and aspirations for art on campus, in order to propose and grow a new arts governance entity;
- Determine an appropriate internal and reporting structure for the new arts governance entity;
- Write/re-write ToRs, policies, and guidelines as necessary in order to create the foundation for a new arts governance entity;
- Work with the President's Office to inform the wider university community as to the existence of this new arts governance entity so that proper art acquisitions and other art-related processes are known;
- Assess the roles, responsibilities, and sustainability of the Northern BC Archives in the management, conservation, and acquisitions support for University art against the NBCA's existing mandate, budget and time allocation, and staffing complement in order to better resource art management at UNBC;
- Acknowledge that art acquisition must be planned and budgeted for into the future, under the leadership of this new art governance structure. Several acquisitions have happened over the last few years that have occurred outside of SAAS, against the advice of SAAS, etc. and those actions now have cultural and material consequences for the arts at UNBC—these consequences need to be identified and the negative impacts to the artwork mitigated as necessary.

2) To articulate a future direction for the role of art on campus:

- Determine key programs, spaces, and individuals with an interest in supporting the UNBC art collection and art-related activities. Note: UNBC has no Fine Arts program, and although some programs incorporate art into their curriculum, the UNBC artworks collection is not directly utilized. This working group needs to determine collection purpose, scope of acquisitions, exhibition mandate, public programming mandate, etc;
- Reassess the current collection in light of the new vision and new directions once they are determined, and to allocate time and resources for de-accessions;
- Assess the art remaining (post-deaccessions) in the UNBC artwork collection to identify existing needs for improved storage/exhibition conditions and/or security requirements – this must be done in order to accurately budget development;
- Determine financial and personnel resources required to support this new direction; secure and maintain these resources;
- Identify community and regional partnerships, and how these might be integrated into the new structure, vision, and directions, and to plan for building and maintaining such relationships;

- Identify potential donors and funding agencies for growing the budget to accommodate any further art collection expansion or related services;
- Consider the feasibility of a First Nations Keeping House for UNBC, as suggested in the Segger report (2019).

3) To define the parameters of a new art curatorial position or unit on campus:

- Properly invest in the curatorship of the University's Artwork Collection;
- Determine a mandate for a work/exhibition plan and communication plan for the incumbent to implement in order to make the art collection and related activities known and accessible to greater numbers of our campus and stakeholder communities;
- Research similar curatorial positions on campuses across Canada to determine scope of duties, responsibilities and salary range;
- Speak with art curators and research education in art curation to determine required qualifications and experience;
- Draft up two position descriptions (curator and part-time position) and conduct interviews;
- Work with the curatorial incumbent on defining the newly identified role of art on campus(es)
- Require that the curatorial incumbent determine funding needed to develop a publicly accessible art management database/catalogue;
- Empower the curatorial incumbent to develop a multi-year work plan outlining future objectives for art acquisition at UNBC including database development and maintenance, physical storage assessment, art conservation planning, public engagement and exhibition planning, relationship-building, and educational engagement with the art via university classes and related events.
Additional mandated priorities for the incumbent should also include:
 - Ensuring adequate security for existing collections (e.g. still waiting on security camera ordered for the Rotunda back in 2016, now said to be arriving in March of 2021; no other permanent security features in this gallery exist, and there are risks of people removing works such as the Robert Frederick canoe);
 - Improving signage to lead people to the Rotunda Gallery and other arts-related sites on campus;
 - Developing a virtual tour that leads people on a self-guided tour of art on campus, and connects them with the arts as celebrated at UNBC;
 - Preparing the Rotunda Gallery for more fulsome use as an art engagement/exhibition location;
 - Working with the UNBC Arts Council to continue connecting people with art and artists via co-hosting of events and exhibitions in the Rotunda Gallery;
 - Building upon existing relationships with local and regional art entities (e.g. Two Rivers Gallery; Freda Diesing School of Art) and expand rotating exhibition network and other programming that use both aspects of the UNBC art collection and external works.

APPENDIX 2

Note on Arts Governance Working Group Composition & Structure:

It is recommended that this working group be comprised of UNBC faculty, staff, students, alumni members, artists from the local arts community, and representatives from our regional Indigenous communities. Members must be interested in providing direction for UNBC art collection activities.

SAAS has currently engaged Dr. Henry Harder to lead our Indigenous Art Project Working Group/Committee. This group, which is in the process of being established, will be comprised similarly to the UNBC Arts Governance Working Group proposed here; however, their mandate will be to welcome the artwork commissioned from artist Simon Daniel James to UNBC's Prince George campus, to find creative ways to integrate this work into existing curriculum, and to develop new and engaging outreach opportunities for UNBC's public visitors. It is recommended, that as the Indigenous Art Project working group/committee will be up and running prior to the Arts Governance working group, that we look to this working group for advice on how a new inclusive committee/group aimed to advance improved arts governance and arts-related activities at UNBC might work.



Motion Number (assigned by SCS): S-202103.32

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That, on the recommendation of the Steering Committee of Senate, the SCAAf Subcommittee on Academic Scheduling (SSAS) be dissolved and subsequently be removed from the Senate Handbook.

Effective Date: Upon the approval of Senate

Proposed by: Bert Annear, Registrar and Secretary of Senate

Faculty / Academic Department:

Implications for Other Programs / Faculties: None

Rationale:

At the November 25, 2020 meeting of Senate, the Academic Scheduling Principles were approved (S-202011.28). The terms of reference for SSAS pertain specifically to academic scheduling. SCAAf is responsible for advising Senate on academic planning at UNBC and will continue to consider academic policy and procedures related to academic scheduling. The Office of the Registrar will continue to work with Programs and Faculties following the Academic Scheduling Principles and provide ongoing feedback and dialogue. The Registrar will provide regular updates on areas of concern.

SCAAf will continue to receive any recommendations to Senate on changes to policy and procedures to improve scheduling effectiveness.

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202103.03

Moved by: M. Dale

Seconded by: C. Ho Younghusband

Committee Decision:

Attachments: 0

Approved by SCS March 17, 2021
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SCAAF SUBCOMMITTEE ON ACADEMIC SCHEDULING (SSAS)

Terms of Reference

- To consider and make recommendations to SCAAF on the Terms of Reference for this committee.
- To consider and make recommendations to SCAAF on academic policy and procedures related to academic scheduling.
- To consider and make recommendations to SCAAF on Key Performance Indicators of academic scheduling effectiveness.
- To monitor scheduling effectiveness through the use of the Key Performance indicators, and making recommendations to SCAAF on changes to policy and procedures to improve scheduling effectiveness.
- To liaise with appropriate committees and personnel to provide for ongoing feedback and dialogue.
- Other duties as may be expressly assigned by SCAAF.

Membership

Provost or delegate (ex-officio)
Dean, College of Arts, Social and Health Sciences
Dean, College of Science and Management
Dean, Regional Programs
Registrar
Faculty

- a) CSAM Reps (appointed by Dean of CSAM)
- b) CASHS Rep (appointed by Dean of CASHS)
- c) Professional Program Rep (appointed by Provost)
- d) Faculty Senator (appointed by Senate) (Chair)

Students

- a) Undergraduate student
- b) Graduate student

Assistant Registrar, Records and Operations (non-voting)
Scheduling Officer (non-voting)
Director of Facilities or delegate (non-voting)

Chair: Faculty Senator

Committee Secretary: Registrar

Recording Secretary: Executive Assistant, Registrar

Quorum: Majority of the total number of faculty and student committee members

Motion Number (assigned by
Steering Committee of Senate): S-202103.33

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the Terms of Reference for the Senate Committee on Academic Affairs and subsequently the Senate Handbook be approved.

Effective Date: April 1, 2021

Rationale: The SCAAF membership is updated to reflect changes under our new five faculty structure.

The membership has been changed to remove the Faculty Member – Regional and Faculty Member – Professional Program and replace them with 2 additional Faculty Members. This allows more flexibility in filling the Faculty Senator and Faculty Member positions. From the eight faculty positions we will ideally have representation from each of the five Faculties, professional programs and the regions.

Motion proposed by: Senate Committee on Academic Affairs and Steering Committee of Senate

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 2 pages

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202103.04

Moved by: J. Bankole

Seconded by: C. Younghusband

Committee Decision:

Attachments: 0

Approved by SCS March 17, 2021
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the **Centre for Teaching, and Learning and Technology** and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To advise Senate on matters of importance to the regional nature of UNBC and to inform the University community, through Senate, of the regional mandate of the institution.
- To facilitate and maintain relationships with other post-secondary institutions within Canada.
- To advise Senate on inter-institutional arrangements within Canada, with the exception of the protocol and affiliation agreements between UNBC and First Nations and Aboriginal communities and educational institutions for which responsibility is assigned to the Senate Committee on First Nations and Aboriginal Peoples (SCFNAP).
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

Membership:

- President (*ex officio*)
- Provost (Chair)
- Vice President, Research (Vice Chair)
- Vice Provost, Indigenous Initiatives
- University Librarian
- Three Faculty Deans
- Four Faculty Senators
- Four Faculty Members (all who may be Senators), including:
 - a) Two Faculty Members (representing the two Faculties not currently represented by the sitting Deans on the committee)
 - b) ~~Faculty Member — Regional~~

e) Faculty Member — Professional Program

*Ideally, from the eight Faculty positions there will be faculty representation from each of the five Faculties, professional programs and the regions.

Students (all who may be Senators), including:

- a) Graduate Student
- b) Graduate Student
- c) Undergraduate Student
- d) Undergraduate Student

One Lay Senator

One Regional Representative

Director, Business Services and Continuing Studies

Director, International Education

Director, Centre for Teaching, Learning and Technology

Secretary of Senate (non-voting)

Chair:	Provost
Committee and Recording Secretary:	Governance Officer
Quorum:	Majority, including at least two students
Reporting Month:	September
Sub-Committees:	SCAAF Art Acquisition Subcommittee SCAAF Subcommittee on Academic Scheduling

Motion Number (assigned by
Steering Committee of Senate): S-202103.34

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the Terms of Reference for the Senate Committee on Scholarships and Bursaries subsequently the Senate Handbook be approved.

Effective Date: April 1, 2021

Rationale: That the SCSB membership is updated to reflect changes under our new five faculty structure.

The Deans positions are removed from the membership of SCSB as voting members. There will be representation from the faculty senators and members for each of the Five Faculties. when input is required from a Dean, they will be invited as a non-voting participant and all Faculty Deans and their EAs will have access to the SCSB SharePoint site to view the agendas and motions

With the VPR also taking on Innovation and Scholarships, it seems appropriate for the VPR to chair SCSB and in cases where the VPR is not available, he/she would be responsible for asking someone else on the committee to chair.

Motion proposed by: Senate Committee on Scholarships and Bursaries and Steering Committee of Senate

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 2 pages

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202103.03

Moved by: C. Ho Younghusband

Seconded by: M. Dale

Committee Decision:

Attachments: 0

Approved by SCS

March 17, 2021

Date



Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

Terms of Reference:

- To review, approve and report to Senate all new calendar descriptions for university administered award programs and all changes to such programs.
- To recommend to Senate policies for governing the adjudication of awards and to make budgetary recommendations.
- To ensure the integration of award and bursary programs with recruiting ~~through the agency of the Vice Provost.~~
- To ratify the nominations for all student awards, including scholarships, bursaries, and academic prizes.

Membership:

President (*ex officio*)

~~Vice Provost~~

Vice President, Research

~~College Deans~~

~~Dean, Regional Programs~~

~~Four~~ Two Faculty Senators, ~~two from each College~~

Three Faculty Members

Three Students, including:

- a) a graduate student
- b) an undergraduate student
- c) a student Senator

One Lay Senator

~~Vice President, Advancement or designate~~

~~Associate Registrar — Enrolment Services (non-voting)~~

Coordinator, Awards and Financial Aid (non-voting)

~~Development Awards Officer (non-voting)~~

Secretary of Senate (non-voting)

Chair: ~~Vice Provost~~ Vice President, Research

Committee Secretary: Coordinator, Awards and Financial Aid

Recording Secretary: Awards and Financial Aid ~~Assistant~~ Administrator

Quorum: Majority

Reporting Month: March (Report to SCSB)
April (Report to Senate)

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the revised Senate Handbook be approved.

Effective Date: April 1, 2021

Rationale: The Senate Handbook is revised to reflect changes under our new five faculty structure.

1. Removal of Regional Senator

3 (e) Interpretation of the Definitions in the Senate Handbook

(vi) ~~“Regional Representative” means a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.~~

3 (h) Vacancies on the Senate

(vi) ~~Regional Representatives to Senate shall be recommended to Senate, as appropriate from time to time, by the Senate Committee on Nominations. Senators shall have the opportunity to nominate candidates from the floor.~~

~~3 (p) Regional Representative Eligibility to Be Nominated and Serve as a Regional Senator on the Senate~~

~~In order to be eligible to be nominated and serve on the Senate as a Regional Senator, one must:~~

- ~~(i) Be a “Regional Representative” as defined in section 3 (e) (vii), and~~
- ~~(ii) Have a demonstrated dedication to University education and a demonstrated dedication to the regional community or communities one seeks to represent on the Senate.~~

~~3 (q) Election of Regional Representatives to Senate~~

- ~~(i) Four Regional Representatives are to be elected to Senate, by Senate, from the eligible nominees recommended to Senate by the Senate Committee on Nominations, consistent with section 3 (g) of the Senate Handbook. One of the four Regional Representatives should be considered to be representative of the Aboriginal communities.~~

~~3 (r) Eligibility of Regional Representatives to Be Appointed and Serve as Regional Senators on Senate Committees~~

~~In order to be eligible to be appointed and serve as a Regional Senator on Senate Committees, one must:~~

- (i) ~~Be a Regional Representative elected to Senate.~~

~~3 (s) Identification of Regional Representatives to serve as Regional Senators on Senate Committees~~

~~Identification of Regional Senators to serve on Senate Committees shall be done in the following way:~~

- ~~(i) The Secretary of Senate will annually contact each Regional Senator and compile a list of members eligible and willing to serve on Senate Committees.~~

2. Update and changes according to changes in Membership

3 (j) Election of Faculty to Senate by Faculty Members under the University Act

In accordance with the *University Act* ~~eighteen~~ twenty-two faculty members are to be elected from and by the faculty members as follows:

- (i) 9 Two of whom shall be elected by faculty members in the ~~College of Arts, Social and Health Sciences~~ Faculty of Business and Economics, from among their number, and
- (ii) 9 Two of whom shall be elected by faculty members in the ~~College of Science and Management~~ Faculty of Environment, from among their number, and
- (iii) Two of whom shall be elected by faculty members in the Faculty of Human and Health Sciences, from among their number, and
- (iv) Two of whom shall be elected by faculty members in the Faculty of Indigenous Studies, Social Sciences and Humanities, from among their number, and
- (v) Two of whom shall be elected by faculty members in the Faculty of Science and Engineering, from among their number, and
- (vi) 2 12 of whom shall be elected at large by all faculty members and librarians.

3 (aa)(w) Quorum on the Senate

Greater than fifty per cent of the current membership shall constitute quorum for the transaction of business at a regular or special meeting of Senate, provided that the members present include the following:

- (i) At least ~~40~~11 members of faculty elected to Senate, and
- (i) At least ~~5~~ 6 student members elected to Senate, except in the Spring and Summer semesters (May, June, July and August), where at 3 least students must be present.

3. Minor Edits/Corrections

3 ~~(v)~~(r) Reports to Senate

- (iv) The ~~Colleges~~ Faculties shall submit an annual report to Senate each October.

3 ~~(bb)~~ (x) Conduct of Meetings

- (ii) Motions from the floor may be made orally; however, at the request of the Chair or the Secretary, the mover may be required to put the motion in writing.
 - (a) Motions may also originate in the following ways:
 - From a Committee presenting a report, or
 - From a Committee advising Senate in advance of its intention to bring forth motions at the next regular meeting of Senate, or
 - From a College Faculty, if the Steering Committee of Senate considers that the matter does not need to be referred to a Senate Committee, or
 - From a member presenting a notice of motion to be presented at the next regular meeting of Senate.

4. Changes to Terms of References

a) STEERING COMMITTEE OF SENATE (SCS)

Membership:

~~or Regional Senator~~

b) SENATE COMMITTEE ON NOMINATIONS (SCN)

Terms of Reference:

- To recommend to Senate the names of people to serve on each Senate Committee. The Committee will pay due attention to the need for rotation and continuity, the regional nature of the university, the need to represent the needs of each College Faculty fairly, and any other relevant criteria.
- ~~To recommend to Senate the names of people to serve as Regional Representatives on the Senate.~~

Membership:

One Lay ~~or Regional Senator~~

c) SENATE COMMITTEE ON ADMISSIONS AND DEGREES (SCAD)

Membership:

~~Vice Provost~~

Four Faculty Members, including:

- a) ~~at least one from each College *~~
~~—* a faculty member from a college may also be a faculty Senator~~
- b) ~~at least one from a professional program~~

*Ideally, representing different Faculties and at one from a professional program

When meeting as the Degree Committee, added to the membership are: The President, College Faculty Deans, and Vice President, Research.

d) **SENATE COMMITTEE ON THE UNIVERSITY BUDGET (SCUB)**

Membership:

Four Faculty Members, including:

- a) two faculty Senators ~~(one from each College)~~
- b) one from a professional program

~~One Exempt Staff Representative, appointed by the Exempt Group~~

Committee Secretary: ~~Vice President, Finance and Business Operations and/or Associate Vice President Financial Services~~

Motion proposed by: Steering Committee of Senate

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 2 pages

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202103.06

Moved by: M. Dale

Seconded by: C. Ho Younghusband

Committee Decision:

Attachments: 0

Approved by SCS March 17, 2021
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**



SENATE HANDBOOK

Approved by Senate:

June 24, 1994 (Part I)
October 12, 1994 (Part II)

Revised:

September 1995
April 1997
January 1998
May 1998
February 1999
March 2001
July 2002
October 2002
January 2003
October 2003
January 2005
June 2005
September 2005
April 2006

April 2007
June 2007
September 2007
December 2007
May 2008
October 2008
December 2008
January 2009
March 2009
April 2009
May 2009
October 2009
December 2010
August 2011

September 2011
November 2011
June 2012
November 2012
August 2013
June 2014
August 2015
September 2015
January 2016
May 2016
November 2016
January 2017
February 2017
April 2017

June 2017
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October 2018
March 2019
April 2019
October 2019
January 2020
February 2020
April 2020
May 2020
August 2020

October 2020
November 2020
February 2021
April 2021

SENATE HANDBOOK

1 • MEMBERSHIP OF SENATE

In accordance with Part 7, Section 35 of the *University Act*, the Senate shall be composed of the following members:

- (a) the Chancellor
- (b) the President, who shall be chair
- (c) the Provost
- (d) the Vice President, Research
- (e) the Deans of the Faculties
- (f) the University Librarian
- (g) the Director, Business Services and Continuing Studies
- (h) 22 faculty members to consist of two members of each faculty elected by the members of that faculty, and the remainder elected by the faculty members in the manner that they, in joint meeting, determine (three year term)
- (i) 11 students, elected from the students who are members of an undergraduate student society or a graduate student society (one year term)
 - (i) President of the Northern Undergraduate Student Society
 - (ii) President of the Northern British Columbia Graduate Student Society
 - (iii) At least one student from each faculty
 - (iv) Four elected at large, two undergraduate students and two graduate students
- (j) Four persons who are not faculty members, elected by and from the convocation (three year term)
- (k) One member to be elected by the governing body of Wilp Wilxo'oskwhl Nisga'a (WWN) (three year term)

Note: Senior University Administrators and Other Representatives not otherwise elected or appointed to Senate shall be regarded as fully participating non-voting members of Senate.

2 • POWERS OF THE SENATE

The powers of the Senate are identified in Part 7, Section 37 of the *University Act*.

3 • RULES OF THE SENATE

3 (a) Preamble

- (i) These rules of Senate have been established in accordance with the *University Act* and shall prevail.
- (ii) Robert's Rules of Order shall govern Senate procedures in all cases where they are applicable and in which they are consistent with the rules and procedures contained in this document.

3 (b) Amendments

- (i) Any proposal to amend the Rules of the Senate shall be presented in the form of one of the following:
 - (a) A notice signed by at least one-fourth of the members of the Senate (forwarded to the Steering Committee of Senate) or;
 - (b) A notice from a Senate Committee (forwarded to the Steering Committee of Senate) or;
 - (c) A notice from the Steering Committee of Senate acting on its own initiative or;
 - (d) A notice made by a member of the Senate during the course of a Senate meeting and approved by a majority of those present and voting at the meeting.
- (ii) Upon presentation of a proposal to amend the Rules of Senate, adequate notice shall be given to Senators consistent with 3 (w) (ii), and the proposal normally shall be considered at the next regular meeting.
- (iii) To be adopted, an amendment to the Rules of Senate requires valid notice and a two thirds vote in favour.

3 (c) Officers of the Senate

- (i) The Chair of Senate is empowered and expected to take the actions deemed necessary to ensure the orderly advancement of the legitimate business of the Senate. Senate shall elect a Vice Chair at least annually, who shall chair meetings in the absence of the president; but in no case shall a vice chair serve more than two consecutive terms.
- (ii) The Registrar is the Secretary of Senate. In the absence of the Registrar, the Acting Registrar shall be the acting Secretary.
- (iii) In the absence of the Chair and the Vice Chair, the President shall appoint a Senior Academic Administrator and Senator of the University to act as Chair.

3 (d) Terms of Office for Elected Members of the Senate

In accordance with Part 7, Section 36 of the *University Act*, each elected member shall hold office for his/her designated term "and after that until a successor is appointed or elected." (See also section 3 (h) of this Handbook).

- (i) Senate
 - (a) Persons elected to the Senate by the faculty members shall take office on the 1st of April for a three year term ending on the 31st of March of the third year and until their successor is appointed;
 - (a) Students elected to Senate by the student societies, with the exception of the President of the Northern Undergraduate Student Society and the Chairperson of the Northern British Columbia Graduate Society shall take office on the 1st of September and shall continue as Senators for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
 - (b) The President (or designate) of the Northern Undergraduate Student Society and the Chairperson (or designate) of the Northern British Columbia Graduate Society shall take office on the 1st of April and shall continue as Senators for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
- (ii) Terms of office for representatives on Committees:
 - (a) "Faculty Member" Representatives on Senate Committees shall be appointed the 1st of April for a three year term ending on the 31st of March of their third year and shall be eligible for reappointment for further terms.
 - (b) "Staff Representatives" on Senate Committees shall be appointed the 1st of April for a three year term ending on the 31st of March of their third year and shall be eligible for reappointment for further terms.
 - (c) "Student" Representatives on Senate Committees shall be appointed the 1st of September. Appointments shall continue for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.

3 (e) Interpretation of the Definitions in the Senate Handbook

With the exception of the following definitions, the interpretations as specified in Part 1, Section 1 of the *University Act* shall apply:

- (i) The "Convocation" consists of the Chancellor, the President, all faculty members, the members of the Senate, all persons whose names are added to the roll of Convocation by the Senate, and all graduates of the University.
- (ii) "Faculty Member" for the purpose of the *University Act* means any position where a person holds a University appointment as a Senior Lab Instructor, Instructor I, II, III, or IV, Part Time Instructor, Lecturer, Assistant Professor, Associate Professor, Professor or Librarian I, II, III or IV, or an equivalent position designated by Senate.

- (iii) "Lay Senator" means a Senator who is not a student and who does not hold an academic appointment at the University of Northern British Columbia.
- (iv) "Professional Librarian" means a person whose employment classification at the University includes the term "librarian," and the designations "full-time" and "continuing."
- (v) "Professional Program" is defined as a program which is:
 - (a) accredited, and/or
 - (b) viewed as a professional program.

The following programs are noted as part of the "professional programs": Education, Civil Engineering, Environmental Engineering, Environmental Planning, Forestry, Nursing, Community Health, Social Work, Disability Management, and Medicine.

- ~~(vi) "Regional Representative" means a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.~~
- (vii) "Senior University Administrators not otherwise elected or appointed to Senate" includes the following officers: Vice President, Finance and Business Operations; Vice President, Advancement; Associate Vice President Northern Medical Program; Director, Centre for Teaching, Learning and Technology; Director, International Education; Chief Information Officer.
- (viii) "Student" means someone who is a student in accordance with Section 3 (m) of the UNBC Senate Handbook.
- (ix) "Student Society" means either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society.
- (x) "Other Representatives not otherwise elected or appointed to Senate" includes the following positions: President of NUGSS, Chairperson of NBCGSS, Vice Provost Indigenous Initiatives, and the President of the Faculty Association.

3 (f) Senate Rules Governing Nominations to Available Seats on Senate

The following rules shall apply to nominations to Senate other than for candidates representing Wilp Wilxo'oskwhl Nisga'a and the Alumni Council (for Lay Senators), for which bodies their own regulations shall apply subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook:

- (i) Normally, as anticipated vacancies arise on the Senate the nomination and election of members to available seats will be undertaken so as to be concluded before the vacancies have effect, and members shall assume their offices so as to assure continuity of the composition of the Senate.
- (ii) Each faculty and student candidate must complete the appropriate nomination form.
- (iii) The Call for Nominations shall be published in any appropriate manner as circumstances require.
- (iv) The election register shall be open to inspection by all members entitled to vote, in the Office of the Registrar, during the period for making nominations, between the hours of 9:00 a.m. and 4:30 p.m. (Pacific Time), Monday to Friday, except on holidays.

- (v) Nomination papers for faculty and student elections to the Senate shall be signed by no fewer than three persons, other than the candidate, entitled to vote in the election; and shall have the signature of the nominee indicating that the nominee is willing to run for election and agrees to abide by the Senate Rules Governing Nominations.
- (vi) Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the Secretary of Senate and to the constituency conducting the election. Upon receipt of such written notification, the person shall cease forthwith to be a candidate for election. In the event that such written notification is received later than 48 hours following the close of nominations and after the ballots have been prepared, the person's name shall remain on the ballot and the scrutineers shall record the number of votes the person receives but shall disqualify such votes, regardless of the number, when determining which candidates are elected.

3 (g) Regulations Covering Voting for Elections to the Senate

The following rules shall apply to elections to Senate other than for candidates representing the Alumni Council (for Lay Senators) and Wilp Wilxo'oskwhl Nisga'a, for which bodies their own regulations shall apply, subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook. In reporting the results of elections, the Alumni Council and Wilp Wilxo'oskwhl Nisga'a shall report as well the procedures followed such that the Registrar is satisfied that the requirements of the Act have been met.

- (i) All elections conducted by the Secretary of Senate shall be by secret ballot.
- (ii) The Secretary of Senate shall be informed fully of all aspects of the conduct and outcome of constituency-based elections, and shall report to the Steering Committee of Senate on any anomalies in the conduct of constituency-based elections.
- (iii) The Secretary of Senate shall fix a date for elections under the Secretary's purview.
- (iv) The final date of all regular student elections to the Senate shall normally be in February.
- (v) The final date of all regular staff and faculty elections to the Senate shall normally be in February.
- (vi) Elections shall be conducted by mail. The definition of mail will be determined by the Steering Committee of Senate to enable the use of emerging technology to conduct elections.
- (vii) The Secretary of Senate must mail the ballots not more than four weeks and not less than two weeks before an election, for elections under the Secretary's purview. Ballots shall be sent to all eligible voters as set out in the election register maintained by the Registrar at the time of the close of nominations.
- (viii) Ballots may be returned by mail, by delivery to the Office of the Registrar at the Prince George Campus, or by delivery to one of the other UNBC campuses (Fort St. John, Terrace, or Quesnel). It is the responsibility of the person presenting the ballot to ensure that it reaches the Office of the Registrar at the Prince George Campus and the appropriate party prior to the deadline for the election.
- (ix) Any Candidate for any election to serve on the Senate is entitled to scrutinize the counting of ballots by designating one other person to assist in scrutinizing or to act in the Candidate's place.
- (x) In the event of an equality of votes between two or more candidates for Senate, the Senate will cast the deciding vote.

- (xi) Note that elections to Senate are covered by 3 (g) (x). In the case that there is an election by Senate that results in a tie vote, the vote will be by lot.
- (xii) Ballots received after 4:30 p.m. (Pacific time) on the day fixed for the election must be destroyed without being opened.
- (xiii) All ballots and identification envelopes received will be held by the Secretary of Senate for a period of 90 days following the announcement of the election results. At the end of that time all the ballots and identification envelopes will be destroyed.
- (xiv) The Secretary of Senate shall report the results of the election to Senate at its first meeting following the election.
- (xv) In the event that unforeseen or unusual circumstances prevent the carrying out of any of the above procedures, the Secretary of Senate shall exercise discretion in altering the procedures to fit the circumstances, after consultation with the Steering Committee of Senate, and shall report any action taken to Senate at its next regular meeting.
- (xvi) In the event that there are disputes concerning the above procedures, such matters shall be decided by the Steering Committee of Senate whose decisions shall be final.

3 (h) Vacancies on the Senate

Senate vacancies shall be filled as follows after appropriate consultation, notwithstanding whether the position was occupied by the representative of a constituency:

- (i) If there is a vacancy on the Senate for an elected position the Senate may appoint any person qualified for election to that position to fill the vacancy for the balance of the term of office.
- (ii) Any elections for positions conducted at Senate shall be by secret ballot and the results will be reflected in the minutes.
- (iii) Any absence by an elected member of Senate, without leave and for more than three consecutive ordinary meetings of Senate, shall result in a declaration of a vacancy by the Secretary of Senate. Any leave of absence for more than three consecutive ordinary meetings requires prior approval by the Steering Committee of Senate.
- (iv) The position of an elected member shall be declared vacant by the Secretary of Senate when notice is received that the member has resigned or, in the case of faculty, that the member is going on leave for a period of more than six months, or that the member has been granted disability leave from the University.
- (v) Faculty members who inform the Secretary of Senate of their intent to remain on campus and to be active in Senate business during their leave shall be exempt from the rule prohibiting membership during faculty leave.
- ~~(vi) Regional Representatives to Senate shall be recommended to Senate, as appropriate from time to time, by the Senate Committee on Nominations. Senators shall have the opportunity to nominate candidates from the floor.~~

3 (i) Faculty Eligibility to Nominate, Be Nominated, Vote and Serve as a Faculty Member on the Senate

In order to be eligible to nominate, be nominated, vote and serve on the Senate as a faculty member, a faculty member must:

- (i) Hold a continuing appointment at UNBC, **and**

- (ii) Be a "Faculty Member" as defined in Sections 3 (e) (ii).

3 (j) Election of Faculty to Senate by Faculty Members under the University Act

In accordance with the *University Act* ~~eighteen~~ twenty-two faculty members are to be elected from and by the faculty members as follows:

- (i) ~~9~~ Two of whom shall be elected by faculty members in the ~~College of Arts, Social and Health Sciences~~ Faculty of Business and Economics, from among their number, and
- (ii) ~~9~~ Two of whom shall be elected by faculty members in the ~~College of Science and Management~~ Faculty of Environment, from among their number, and
- (iii) Two of whom shall be elected by faculty members in the Faculty of Human and Health Sciences, from among their number, and
- (iv) Two of whom shall be elected by faculty members in the Faculty of Indigenous Studies, Social Sciences and Humanities, from among their number, and
- (v) Two of whom shall be elected by faculty members in the Faculty of Science and Engineering, from among their number, and
- (vi) ~~2~~ 12 of whom shall be elected at large by all faculty members and librarians.

3 (k) Eligibility of Faculty to Be Appointed and Serve as Faculty Members on Senate Committees

In order to be appointed and serve as a faculty member on Senate Committees, one must:

- (i) Hold a continuing appointment at UNBC, and
- (ii) Be a "Faculty Member" as defined in Sections 3 (e) (ii).

3 (l) Identification of Faculty to serve as Faculty Members on Senate Committees

Identification of faculty members to serve on Senate Committees shall be done in the following way:

- (i) The Secretary of Senate will annually contact each appropriate unit and request a list of faculty members eligible and willing to serve on Senate Committees.
- (ii) A faculty member so identified may also be a Faculty Senator.

3 (m) Student Eligibility to Nominate and Vote in Senate Elections

To meet the definition of a "student" for the purposes of nominating and voting, one must:

- (i) Be a student who is a member of either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society, and
- (ii) Be an undergraduate student registered in at least one course in the semester in which nominations are due and elections are conducted, or
- (iii) Be registered in at least one course in each of the two previous semesters in which nominations are due and elections are conducted, or
- (iv) Be registered in a co-op work term in the semester in which nominations are due and elections are conducted, or

- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

3 (n) Eligibility of Students to Be Appointed and Serve as Student Senators or as Student Representatives on Senate Committees

In order to be appointed and serve as a student representative on Senate or Senate Committees, one must:

- (i) Be a student as defined in 3 (m) (i), and;
- (ii) Be in good standing: A student who is in "good standing" is a student who is not on academic probation, and
- (iii) Be an undergraduate student registered in at least one course in the semester in which a vacancy arises and have been registered in the semester immediately preceding the one in which the vacancy arises. Registration in the May semester is not a requirement to meet this condition provided that, if the vacancy arises during the May or September semesters, the student is registered for the September semester and was registered during the preceding January semester, or
- (iv) Be registered in a co-op work term in the semester in which a vacancy arises, or
- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

Students elected to the Senate or to Senate Committees shall be eligible to serve during the May semester even though they may not be enrolled in any credit courses.

3 (o) Identification of Students to Serve as Student Members on Senate Committees

Identification of student members to serve on Senate Committees shall be done in the following way:

- (i) In the case of undergraduate student members, the Secretary of Senate will annually contact the President of the Northern Undergraduate Student Society, or NUGSS designate, and request a list of students willing to serve on Senate Committees, along with the appropriate application forms completed by those students.
- (ii) In the case of graduate student members, the Secretary of Senate will annually contact the Chairperson of the Northern British Columbia Graduate Students' Society, or NBCGSS designate, and request a list of candidates willing to serve on Senate Committees, along with the appropriate application forms completed by those students.

~~**3 (p) Regional Representative Eligibility to Be Nominated and Serve as a Regional Senator on the Senate**~~

~~In order to be eligible to be nominated and serve on the Senate as a Regional Senator, one must:~~

- ~~(i) Be a "Regional Representative" as defined in section 3 (e) (vii), and~~
- ~~(ii) Have a demonstrated dedication to University education and a demonstrated dedication to the regional community or communities one seeks to represent on the Senate.~~

~~**3 (q) Election of Regional Representatives to Senate**~~

- ~~(i) Four Regional Representatives are to be elected to Senate, by Senate, from the eligible nominees recommended to Senate by the Senate Committee on Nominations, consistent with~~

~~section 3 (g) of the Senate Handbook. One of the four Regional Representatives should be considered to be representative of the Aboriginal communities.~~

~~3 (r) Eligibility of Regional Representatives to Be Appointed and Serve as Regional Senators on Senate Committees~~

~~In order to be eligible to be appointed and serve as a Regional Senator on Senate Committees, one must:~~

- ~~(i) Be a Regional Representative elected to Senate.~~

~~3 (s) Identification of Regional Representatives to serve as Regional Senators on Senate Committees~~

~~Identification of Regional Senators to serve on Senate Committees shall be done in the following way:~~

- ~~(i) The Secretary of Senate will annually contact each Regional Senator and compile a list of members eligible and willing to serve on Senate Committees.~~

~~3 (t)(p) Appointment of Regional Senators, Lay Senators, Students and Faculty Members to Senate Committees~~

The appointment of ~~Regional Senators~~, Lay Senators, students and faculty members to Senate Committees shall be conducted in the following manner:

- (i) Committee recording secretaries will advise the Secretary of Senate of any committee vacancies.
- (ii) The Secretary of Senate shall confirm potential candidates' willingness to serve on a particular Senate Committee. The Secretary of Senate shall recommend to the members of the Senate Committee on Nominations (SCN) by e-mail a slate of consenting candidates to fill any vacancies on Senate Committees.
- (iii) SCN shall develop its own criteria for the review of candidates for Senate Committees.
- (iv) If a member of SCN has a concern regarding a particular recommendation, a meeting of the committee will be called.
- (v) The Secretary of Senate shall give SCN a one week period to give notification of any concerns regarding the stated recommendations.
- (vi) After the one week period has passed for SCN to give their views to the recommendations, the recommendations shall be forwarded to Senate for final approval. Senators shall have the opportunity to nominate candidates from the floor.
- (vii) SCN shall submit to Senate, on a monthly basis as appropriate, a report documenting vacancies in committee memberships and proposing candidates to fill vacancies. Senators will have the opportunity to nominate from the floor.

~~3 (u)(q) Order of Agenda~~

- (i) Open sessions of Senate shall normally follow this order:
 - Acknowledgement of Territory
 - Approval of the agenda
 - Presentation
 - Approval of the minutes of the previous meeting(s)

Business arising
Report of the President
Report of the Provost
Report of the Registrar
Question Period
Approval of the Consent Agenda
Reports of Committees
Information
Other business

- (ii) The agenda items and order for closed sessions and special meetings of Senate shall be determined by the Steering Committee of Senate.
- (iii) Any matter not already on the Agenda of an ordinary meeting may, at the time of the approval of the agenda, be included in "Other Business" at the request of any member of the Senate.
- (iv) If any member of the Senate presents a case for consideration of a motion at the current meeting, the matter of its inclusion on the agenda shall be decided by a vote in which a two-thirds majority shall be required.
- (v) Any member of the Senate may ask in writing that the Chair include in the Agenda any matter that the member would like considered by the Senate at its next ordinary meeting.
- (vi) When the Senate requests a report for its next meeting from a committee whose chair is not present when the request is made, the Secretary of Senate shall endeavour to notify the committee chair by telephone the next day so that the committee may be convened without delay.
- (vii) When a committee has been requested to prepare a report between one meeting of Senate and the next, the committee presentation will appear as an item on the Agenda for the next meeting even though the report itself may not be available by the due date for Agenda items and background material.

3 (v)(r) Reports to Senate

- (i) Standing committees of Senate, with the exception of the Steering Committee of Senate, will report annually to Senate as designated in their terms of reference. Any standing committee which has recommendations that require ratification of the Senate will report monthly as necessary, and will provide the necessary supporting documentation.
- (ii) *Ad hoc*, temporary or task force committees shall report to Senate in accordance with their terms of reference.
- (iii) Any committee or task force of Senate may be called upon by the Chair of Senate or by affirmative motion of Senate to report to Senate at any time.
- (iv) The ~~Colleges~~ Faculties shall submit an annual report to Senate each October.
- (v) Committee reports to Senate normally include the following:
 - (a) A statement of actions taken by the committee in accordance with its terms of reference.
 - (b) Committee recommendations in the form of motions to be ratified following the normal procedures for such.
 - (c) Where Senate has delegated powers to a committee, a summary of activity, along with any matters (in the form of motions) that require ratification of the full Senate.
- (vi) The Steering Committee of Senate shall allocate an appropriate amount of time on the agenda of Senate to consider the reports of committees.

3 (w)(s) Regular Meetings

- (i) The Senate shall normally meet once per month on the fourth Wednesday of each month, at 3:30 p.m. local time except under the following circumstances:
 - (a) In December the meeting shall take place on the second Wednesday of the month.
 - (b) In exceptional circumstances, the Chair may postpone a regular meeting of Senate and shall instruct the Secretary to inform members of the new date.
 - (c) If in the opinion of the Steering Committee of Senate, there is insufficient business to justify a regular meeting of Senate, the meeting may be canceled and the Secretary instructed to inform members at least nine days in advance.
 - (d) Senate will not normally meet in July or December.
- (ii) The Secretary of Senate will distribute the notice of meeting and the agenda to the members of Senate at least five days prior to the meeting. This information will be made available electronically to the UNBC community by posting to 'announce' and 'general.' Supporting papers will be available upon request to the Secretary of Senate.
- (iii) The open session will normally terminate by 5:30 p.m. except under unusual circumstances where the meeting may be extended by successful motion for extension, requiring a simple affirmative majority of those who vote.

3 (x)(t) Open and Closed Sessions

Meetings of Senate will normally be divided into two sessions: an open session when observers are admitted, and, if necessary, a closed session for the discussion of business deemed to be confidential and in both instances consistent with the *Freedom of Information and Protection of Privacy Act of B.C.*

- (i) The closed session will normally follow the open session.
- (ii) In addition to the members and officers of Senate, the Senior University Administrators and Other Representatives as provided for in s. 3(e) (ix) and (xii), will be invited to attend the closed session of Senate.
- (iii) The agenda and minutes for both the open and closed sessions shall be public, except in those instances where specific items, portions or categories of information discussed in the closed session are deemed to be exempt for disclosure under the *Freedom of Information and Protection of Privacy Act of B.C.*

3 (y)(u) Observers of Senate

- (i) Observers of Senate shall conduct themselves in a manner so as not to interfere with the business of Senate. The Chair shall have the authority to request the removal of observers of Senate who are deemed to be interfering with the business of Senate.
- (ii) In those circumstances where the number of observers of Senate is such that both public safety and/or the ability to conduct the business of Senate is in jeopardy, the Chair may request the closing of Senate Chambers to additional observers and if necessary the removal of an appropriate number of observers from the chambers.

3 ~~(z)~~(v) Special Meetings

- (i) In exceptional circumstance a special meeting of Senate may be called if:
 - (a) The Chair considers a matter to be of sufficient urgency, or
 - (b) There is a petition of at least seven members of Senate, at least five of whom must be elected, or
 - (c) The Chair receives a special request from the Board of Governors.
- (ii) Business conducted at any special meeting of Senate must be limited to and consistent with the special reason for which the meeting was called.
- (iii) The Secretary of Senate shall have at least seventy-two hours before the scheduled start time for any special meeting of Senate to distribute by mail, telephone, facsimile or electronic mail a notice of meeting, agenda and supporting documents to the members of Senate.
- (iv) Consistent with subsections (i) to (iii), a vote may be called using e-mail when it is impractical for Senate to meet as a body, or when Senate determines a need to have a vote prior to the next regularly-scheduled meeting of Senate. E-mail votes shall offer the choices "Yes," "No," or "Hold."
 - When the "Yes" votes form a portion of the votes cast sufficient to pass the motion, it shall pass.
 - When the "No" votes form a portion of the total votes cast sufficient to defeat the motion, the motion is defeated.
 - Otherwise, debate on the motion shall be postponed ("Held") until the next in-person meeting.Electronic ballots must be received directly from the Secretary, and returned to the Secretary from the electronic address to which it was delivered by the date specified in the call for the vote. Section 3 ~~(bbx)~~ (iii) (b) (specifying how the Chair shall vote) does not apply to votes conducted under Section 3 ~~(zv)~~ (iv).

3 ~~(aa)~~(w) Quorum on the Senate

Greater than fifty per cent of the current membership shall constitute quorum for the transaction of business at a regular or special meeting of Senate, provided that the members present include the following:

- (i) At least ~~40~~11 members of faculty elected to Senate, and
- (ii) At least ~~5~~6 student members elected to Senate, except in the Spring and Summer semesters (May, June, July and August), where at 3 least students must be present.

3 ~~(bb)~~ (x) Conduct of Meetings

- (i) Except as otherwise stated the use of recording devices and cameras is not permitted after a meeting has been called to order, except at the discretion of the Chair.
- (ii) Motions from the floor may be made orally; however, at the request of the Chair or the Secretary, the mover may be required to put the motion in writing.
 - (a) Motions may also originate in the following ways:
 - From a Committee presenting a report, or
 - From a Committee advising Senate in advance of its intention to bring forth motions at the next regular meeting of Senate, or
 - From a ~~College Faculty~~, if the Steering Committee of Senate considers that the matter does not need to be referred to a Senate Committee, or

- From a member presenting a notice of motion to be presented at the next regular meeting of Senate.
- (b) Once a motion is moved and seconded, the mover of the motion may speak to it and answer questions from the floor of Senate.
 - (c) Before debate has begun, a motion may be withdrawn by its mover. (Note that a motion on the agenda need not be moved.) After debate has begun, a motion may be withdrawn by the mover with the unanimous consent of Senate, or by a simple majority vote without debate.
 - (d) A motion may be presented and voted upon with or without discussion.
 - (e) A motion on the floor of Senate may be referred to a committee by the carrying of a second motion to this effect, which is debatable and is passed by a simple majority.
 - (f) A motion to *postpone consideration* of a motion on the floor of Senate may be moved at any time. If seconded, a motion to postpone consideration is debatable. If the motion to postpone is carried by simple majority, no further discussion of the original motion is allowed; if the motion to postpone is defeated, debate of the initial motion may continue.
 - (g) A motion to *lay on the table* halts consideration of the pending motion immediately. It must be seconded, is not debatable, and may be passed by a simple majority. It should be employed only when Senate wishes to lay the pending motion aside temporarily when a matter of immediate urgency has arisen.
 - (h) A motion to *amend* a motion on the floor of Senate may be moved at any time. If seconded, the motion to amend may be debated and voted upon, to be passed by simple majority. Regardless of the outcome, debate of the original motion may continue, with further motions of amendments proposed and voted upon. Once all discussions are complete, including voting upon all motions of amendment, the original motion, in amended form if such amendments were carried, is put to a vote in its entirety.
 - (i) Upon the agreement of Senate by general consent or by motion, a motion on the floor, that is presented in more than one part, may be divided into two or more related parts, and each part voted on as if it were a distinct question; provided that each part, if approved, is separately a question that can be acted upon if none of the other parts is carried.
 - (j) When a motion on the floor consists of several independent parts, one or more parts must receive separate consideration and vote at the demand of a single member.
 - (k) A motion to adjourn may be made at any time. When seconded, it is not debatable, must be voted upon immediately and requires a simple majority vote in the affirmative to pass.
- (iii) Voting at Senate shall be conducted in the following manner:
- (a) For purpose of elections, all votes will be by ballot. Normally all other votes will be by a show of hands, and a simple affirmative majority or lack thereof will be recorded. In those circumstances where there is a motion passed to have a recorded vote or a vote by ballot, this shall be done and will be reflected in the minutes.
 - (b) The Chair may not vote except when the Chair's vote changes the outcome, or as mentioned in section 3 (~~z~~) (iv). A tied vote defeats a motion requiring a simple majority to pass.

- (iv) Debate at Senate shall be conducted in the following manner:
 - (a) Any member of Senate who wishes to speak must be recognized by the Chair.
 - (b) Any senator who has been recognized to speak by the Chair once on any given question has exhausted their right to speak on that question until all members of Senate have been given the opportunity to speak once. The same principle shall apply to those speaking, two, three, and more times.
- (v) Questions to other Senators, resource persons or visitors to Senate must be directed through the Chair, who will request the response.
- (vi) When a person is a voting member of Senate or a Senate Committee by virtue of their office and is absent, they may appoint an acting officer, who will have the right to vote at Senate or Senate Committee meetings.
- (vii) The Senate may use a Consent Agenda to expedite the routine business of Senate. The Consent Agenda is an omnibus motion to approve motions that have been identified as being routine, either by Senate Committees on their own behalf, or by the Steering Committee of Senate.

The intent of using a Consent Agenda is to approve rapidly items of a routine nature, while still protecting the rights of individual Senators to engage in debate on any matter that a Senator feels to be of importance.

When a motion to adopt the Consent Agenda is on the floor the following rules apply:

- (a) As the purpose of the motion is to expedite business, the motion is undebatable.
- (b) At the request of any voting Senator, the Consent Agenda shall be amended to remove from the omnibus any motion that the Senator wishes to discuss.
- (c) Adoption of the Consent Agenda requires a simple majority vote.
- (d) After the consent agenda is adopted, the items on it are considered adopted, and are consequently ignored when encountered in the normal course of business.

3 ~~(ee)~~ (y) Minutes

- (i) The minutes of open sessions of Senate shall be a brief summary of the points made in debate and a record of decisions taken.
- (ii) The minutes of closed sessions shall reflect the mover and the seconder of motions and only that information germane to the type of decision being made (e.g. acceptance of the report of the Senate Committee on Honorary Degrees and Other Forms of Special Recognition).
- (iii) The open sessions of Senate shall be audio taped in their entirety, and retained in the University Secretariat until such time as the minutes of the meeting in question have been approved by the Senate, after which meeting the taped record shall be erased.
- (iv) The supporting papers and minutes of all closed sessions shall be placed in the University archives.
- (v) A copy of the minutes of open sessions shall be distributed to the members of Senate. An electronic copy of the minutes of open sessions will be posted on the World Wide Web.

3 ~~(dd)~~(z) Committees

- (i) In accordance with the *University Act*, the Senate may establish committees as follows:
- (a) Terms of reference shall be established for each committee at the time the committee is created.
 - (b) By a two-thirds vote of its members, Senate may delegate to one or more of its committees those of its powers as it may determine.
 - (c) Each committee shall have a Chair and a Secretary.
 - (d) The composition and/or method of appointment to a Senate Committee may be established and changed from time to time and if no method of appointment is specified then the Senate shall appoint the members of a committee other than the Chair.
 - (e) The Senate may remove or discharge any committee member appointed by them.
 - (f) Where a qualification is required for membership on a committee any member ceasing to qualify automatically ceases to be a member.
 - (g) If any member has failed to attend three consecutive meetings of a committee, the Chair of a Committee may petition the Steering Committee of Senate (SCS), through the Secretary of Senate, by written request, to have the member removed and a replacement sought. In these cases, the Chair should follow the procedure listed below:
 - the Chair should discuss the concern with the member.
 - if there is no resolution through regular attendance, reasons that are acceptable in the short-term, or the resignation of the member, the Chair may petition SCS to remove and replace the member.
 - SCS will advise the member of the request and provide the member with the opportunity to respond.
 - SCS will decide on the action to be taken and so advise the chair and the member.
 - SCS will report to Senate on such matters in summary form.
- (ii) The Chair for each Senate Committee will normally be selected annually in the month of October by the members of each Senate Committee unless the committee has a designated Chair. In those instances where the Committee does not elect a Chair, the Chair of the Senate shall have the authority to do so. By vote, the full Senate may discharge or replace any Chair or member at any time.
- (iii) Elected members of Senate are eligible for appointment to membership on any committee of Senate.
- (iv) Senior University Administrators are excluded from membership on the Senate Committee on the University Budget (SCUB). With the exception of SCUB, the Secretary of Senate is, *ex officio*, a non-voting member of all Senate Committees.
- (v) The Chair of Senate is excluded from membership on the Senate Committee on Student Appeals (SCA), the Senate Committee on Admissions and Degrees (except when sitting as the Degree Committee), and the Senate Committee on the University Budget (SCUB).
- (vi) Members of Senate will generally not be asked to serve on more than three committees.
- (vii) The Secretary of Senate shall notify, in writing, the members of Senate and the Senate Committees of their various appointments to Committees after Senate has given its approval.
- (viii) Members of committees whose terms of office on Senate have ended are generally requested to continue attendance at committee meetings until their successor has been appointed.

4 • TERMS OF REFERENCE AND MEMBERSHIP FOR SENATE STANDING COMMITTEES

STEERING COMMITTEE OF SENATE (SCS)

Terms of Reference:

- To prepare the agenda package for Senate meetings.
- To act as a clearing house for material being prepared by the Senate committees and to ensure the orderly and timely conduct of Senate business.
- To consider and rule upon requests by Senators for leaves of absence longer than three consecutive ordinary meetings (see Handbook 3(h)(iii)).
- To review and recommend changes on matters relating to the governance of Senate, its Committees and the Senate Handbook.
- From time to time, in consultation with the Board of Governors, to establish an *ad hoc* committee to govern, keep in proper order and advise on real property, buildings and structures of the University.
- To serve as the Senate standing committee empowered to consider and refer to Senate, or to the appropriate Senate committee, all matters that may be referred to the Senate by the Board.

Membership:

President (as Chair of Senate)
Vice Chair of Senate
Provost
Two Faculty Senators
One Student Senator
~~One Lay or Regional Senator~~
Secretary of Senate (non-voting)

Chair:	President
Committee Secretary:	Secretary of Senate
Recording Secretary:	Governance Officer
Quorum:	Majority, including the Chair or Vice Chair of Senate

SENATE COMMITTEE ON NOMINATIONS (SCN)

Terms of Reference:

- To recommend to Senate the names of people to serve on each Senate Committee. The Committee will pay due attention to the need for rotation and continuity, the regional nature of the university, the need to represent the needs of each ~~College~~ Faculty fairly, and any other relevant criteria.
- ~~To recommend to Senate the names of people to serve as Regional Representatives on the Senate.~~
- To recommend to Senate Senators to be appointed to non-Senate University committees.
- To review nomination and election procedures for faculty, staff and student positions and vacancies on Senate, Senate Committees and the Board of Governors.

Membership:

President (*ex officio*)
One Student Senator
Three Faculty Senators
~~One Lay or Regional Senator~~
Secretary of Senate (non-voting)

Chair:	A member elected annually in October by and from the members of the Committee
Committee Secretary:	Secretary of Senate
Recording Secretary:	Governance Officer
Quorum:	Majority

SENATE COMMITTEE ON CURRICULUM AND CALENDAR (SCCC)

Purpose: The SCCC works closely with the Office of the Registrar to ensure the internal consistency, clarity and integrity of both the Undergraduate and Graduate Calendars.

Terms of Reference

1. The SCCC serves as a working group to support academic Programs and academic administrative departments in the preparation of Calendar content that is clear and concise, and that is consistent with the current language, style and Regulations in the Calendar(s).
2. The SCCC reviews, advises and makes recommendations to Programs, academic administrative departments and to Senate, with respect to the presentation and language of Calendar content.
3. Any proposed revisions or new Calendar content that requires Senate approval, must be reviewed by the SCCC prior to being presented to a Chairs and College Council for approval. Exceptions to the order can be discussed with the Chair of SCCC.

Membership:

President (ex officio)

- Four faculty members appointed by Senate, at least two of whom should be Faculty Senators. A principle of disciplinary representation should be considered in the selection of faculty representatives
- One Student Senator
- Up to two additional Members appointed by Senate, who may be members of faculty or the academic administrative staff.

Registrar - Secretary of Senate (non-voting)

Registrar Services Officer (Curriculum, Calendar & Credentials) (non-voting)

Chair: Committee Member elected annually by and from the membership

Recording Secretary: Registrar Services Officer – or administrative support position assigned by the Office of the

Committee Secretary: Registrar and Secretary of Senate

Quorum: Majority

Reporting Month:

S-202005.15 - Approved 05/27/2020

SENATE COMMITTEE ON ADMISSIONS AND DEGREES (SCAD)

Terms of Reference:

- To consider and review admission and admission standards to the University and to programs of study, in consultation with the academic community as appropriate, and to make recommendations to Senate.
- To examine and rule upon applications for articulation, transfer credit and admission which is not clearly resolvable under existing University policies and/or regulations.
- To receive, in advance of each convocation, recommendations for the conferral of degrees, diplomas and certificates; for recommendation to Senate.
- Upon request by the applicant, to reconsider admission or readmission cases as appropriate.

Membership:

President (*ex officio*) only when meeting as the Degree Committee

~~Vice Provost~~

Four Faculty Members, including:

~~a) at least one from each College *~~

~~—* a faculty member from a college may also be a faculty Senator~~

~~b) at least one from a professional program~~

*Ideally, representing different Faculties and at one from a professional program

Two persons appointed by the Registrar

Two Students, including:

a) a graduate student

b) an undergraduate student

Secretary of Senate (non-voting)

When meeting as the Degree Committee, added to the membership are: The President, ~~College~~Faculty Deans, and Vice President, Research.

Chair:	Elected in October by and from the membership.
Committee Secretary:	One of the "Two persons appointed by the Registrar," to be determined by the Committee members
Recording Secretary:	Governance Officer
Quorum:	Majority, including at least one student and two faculty members and, when meeting as the Degree Committee, the Deans or acting Deans
Reporting Month:	September

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the Centre for Teaching, Learning and Technology and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To advise Senate on matters of importance to the regional nature of UNBC and to inform the University community, through Senate, of the regional mandate of the institution.
- To facilitate and maintain relationships with other post-secondary institutions within Canada.
- To advise Senate on inter-institutional arrangements within Canada, with the exception of the protocol and affiliation agreements between UNBC and First Nations and Aboriginal communities and educational institutions for which responsibility is assigned to the Senate Committee on First Nations and Aboriginal Peoples (SCFNAP).
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

Membership:

President (*ex officio*)

Provost (Chair)

Vice President, Research (Vice Chair)

Vice Provost, Indigenous Initiatives

University Librarian

Three Faculty Deans

Four Faculty Senators

Four Faculty Members (all who may be Senators), including:

- a) Two Faculty Members (representing the two Faculties not currently represented by the sitting Deans on the committee)

*Ideally, from the eight faculty positions there will be faculty representation from each of the five Faculties, professional programs and the regions.

Students (all who may be Senators), including:

- a) Graduate Student
- b) Graduate Student
- c) Undergraduate Student
- d) Undergraduate Student

One Lay Senator

One Regional Representative

Director, Business Services and Continuing Studies

Director, International Education

Director, Centre for Teaching, Learning and Technology

Secretary of Senate (non-voting)

Chair:	Provost
Committee and Recording Secretary:	Governance Officer
Quorum:	Majority, including at least two students
Reporting Month:	September
Sub-Committees:	SCAAF Art Acquisition Subcommittee

SCAAF ART ACQUISITION SUBCOMMITTEE (SAAS)

The mandate of the SCAAF Art Acquisition Subcommittee is:

- To provide support, direction and advice to the University community, Senate, and the President on collecting significant and educational artworks including issues that might impact a proposed artwork acquisition; including budgetary implications, conservation needs, appraisal and space requirements;
- To review and monitor the growth and relevance of the University's Artwork Collections as it pertains to the research needs of the University community;
- To develop appropriate relationships with persons whose expertise is relevant to the objects in the collection;
- To review and facilitate the de-accessioning process.

Membership:

All members of the committee are selected in consultation with the Chair of the committee. The committee membership is:

- a) Two faculty members who are knowledgeable in archaeology, visual arts, archives or heritage conservation;
- b) One faculty member with a broad interest in the arts;
- c) One UNBC faculty member from the UNBC Arts Council.

Others that may serve on the Art Acquisition Subcommittee include:

- d) Ad hoc experts (including local and regional curators) as needed to assess an acquisition being considered by the University.

Chair:	One of the four faculty members of the Committee, selected by and from the members of the Committee
Committee Secretary:	Archivist
Recording Secretary:	Assistant Archivist
Quorum:	Majority
Reporting Month:	June, to SCAAF

SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES (SCFNAP)

Terms of Reference:

- To review and consider, and to advise or make recommendations to Senate with respect to:
- Indigenization initiatives that are relevant to, or impact academic planning, academic programming, academic support services or aboriginal students;
- Development, revision and approval of undergraduate and graduate course offerings and content relating to First Nations and Aboriginal Peoples;
- Terms of scholarships and bursaries for Aboriginal Students;
- Admissions and recruitment initiatives specifically developed for Aboriginal Students, and;
- Agreements or MOUS with educational institutions that contain specific academic commitments or offerings relevant to SCFNAP's scope of work.

The Committee may seek input, advice and expertise both within and outside of the University Community, on a regular or ad hoc basis, as the Committee deems appropriate to effectively fulfill its role.

Membership (12):

President or designate (*ex-officio* – *University Act, s. 63(c)*)
Vice Provost, Indigenous Initiatives (Chair)
Chair of the Department of First Nations Studies
Manager, Aboriginal Student Engagement
One Aboriginal Graduate Student, appointed by Senate
One Aboriginal Undergraduate Student, appointed by Senate
One Senator, appointed by Senate
Representative of the WWN
Two additional Faculty Members with knowledge, interest and expertise relevant to the work of SCFNAP:

Chair:	Vice Provost, Indigenous Initiatives
Committee Secretary:	University Registrar and Secretary to Senate
Recording Secretary:	Governance Officer
Quorum:	Majority
Reporting Month:	April
Meeting Schedule:	Monthly

SENATE COMMITTEE ON HONORARY DEGREES AND OTHER FORMS OF SPECIAL RECOGNITION

Terms of Reference:

1. To review, advise or make recommendations to Senate with respect to the following:
 - (a) candidates for Honorary Degrees, other forms of special recognition and additions to the list of Convocation;
 - (b) changes to the criteria, qualifications and the process for awarding honorary degrees or for making additions to the convocation roll, and;
 - (c) other matters concerning forms of special recognition within the scope and jurisdiction of Senate, such as Professor Emeritus, UNBC Senate Student Leadership Award, and other similar types of recognition.
2. To receive from the Board on behalf of Senate and to provide feedback to the Board on Chancellor Nomination Procedures.
3. To receive in confidence from and to provide feedback to, the Chancellor Nomination Committee on shortlisted nominees in accordance with the approved Chancellor Nomination Procedures.

Membership:

President (Chair)
Chancellor
Provost
Vice President, Research
Vice President, Advancement
Three Faculty Senators
One Student Senator
One Lay Senator, a member of the Alumni Council
Secretary of Senate (non-voting)

Chair:	President
Committee Secretary:	University Registrar as Secretary of Senate
Recording Secretary:	Ceremonies and Protocol Officer
Quorum:	Majority
Reporting Month:	January

Approved February 2021

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

Terms of Reference:

- To review, approve and report to Senate all new calendar descriptions for university administered award programs and all changes to such programs.
- To recommend to Senate policies for governing the adjudication of awards and to make budgetary recommendations.
- To ensure the integration of award and bursary programs with recruiting.
- To ratify the nominations for all student awards, including scholarships, bursaries, and academic prizes.

Membership:

President (*ex officio*)
Vice President, Research
Two Faculty Senators,
Three Faculty Members
Three Students, including:
 a) a graduate student
 b) an undergraduate student
 c) a student Senator
One Lay Senator
Coordinator, Awards and Financial Aid (non-voting)
Development Officer (non-voting)
Secretary of Senate (non-voting)

Chair: Vice President, Research

Committee Secretary: Coordinator, Awards and Financial Aid

Recording Secretary: Awards and Financial Aid Administrator

Quorum: Majority

Reporting Month: March

SENATE COMMITTEE ON THE UNIVERSITY BUDGET (SCUB)

Terms of Reference:

This Committee is an advisory Committee to the President and Senate. It is intended to assist the President in the preparation of the university budget by meeting with senior university officials, reviewing budgetary submissions and issues with them, and submitting recommendations to the President prior to the tabling of the annual budget with Senate. The committee should then advise Senate on the proposed university budget as submitted by the President and make recommendations, if any, to Senate.

- To be provided with information on the operating and capital funds of the University including confidential materials upon request.
- To recommend and assist in the development of consultative procedures for input by faculty, staff, students and other interested parties on the setting of the University budget.
- To review funding issues related to academic and administrative units, both as referred to the Committee by Senate and at the initiative of the Committee, and to report to Senate on such reviews.

Membership:

Four Faculty Members, including:

- a) two faculty Senators (~~one from each College~~)
- b) one from a professional program

Three Students, including:

- a) a graduate student
- b) an undergraduate student
- c) a student Senator

One CUPE Staff Representative, appointed by CUPE

~~One Exempt Staff Representative, appointed by the Exempt Group~~

One Faculty Association Representative, appointed by the Faculty Association

Chair:	A member of Senate elected annually in October by and from the members of the Committee
Committee Secretary:	Vice President, Finance and Business Operations and/or Associate Vice President Financial Services
Recording Secretary:	Governance Officer
Quorum:	Majority
Reporting Month:	March

SENATE COMMITTEE ON STUDENT APPEALS (SCA)

Background and Purpose:

The University Act of British Columbia [RSBC 1996] c. 468, grants Senate the power:

37(1) (v) to establish a standing committee of final appeal for students in matters of academic discipline.

*And, provides at s. 61 **suspension of a student***

61(1) The president has the power to suspend and deal summarily with any matter of student discipline.

(2) On the exercise of that power, the president must promptly report the action to the standing committee established under section 37(1)(v) with a statement of his or her reasons

(3) The action of the president is final and subject in all cases to an appeal to the senate.

Terms of Reference:

- On behalf of Senate, to review and rule on all final appeals from students with respect to:
 - Matters involving academic discipline and standing, and;
 - Matters involving non-academic conduct resulting in suspension.
- To periodically review and provide feedback and recommendations to Senate with respect to University Policies, Procedures and Calendar Regulations, dealing with Student Academic and Non-Academic Conduct and Appeals.

Membership:

Eight (8) voting members appointed by Senate:

- (i) Five (5) faculty members, including:
 - a) One faculty member, ideally, from each of the five Faculties, at least three of whom should be Senators, and at least one of whom should be from a professional program
- (ii) Three (3) students, including:
 - a) One graduate student Senator
 - b) One undergraduate student Senator
 - c) One Student at Large (who may also be a student Senator), and who ideally is an Aboriginal student

Chair: A Member of Senate elected annually in October by and from among the members of the Committee.

Committee Secretary: Secretary of Senate

Recording Secretary: Governance Officer

Quorum: Majority, including at least two Faculty Members and one Student

Reporting Month: October



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Allan & Susan MacDonald OT/PT Award be approved.

Effective Date: 2021-2022 Academic Year

Rationale: To activate the Allan & Susan MacDonald OT/PT Award commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 11, 2021

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20210224.03

Moved by: Zogas

Committee Decision: CARRIED

Seconded by: Bankole

Attachments: 1 Page

Approved by SCSB: February 24, 2021

Date



Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Allan & Susan MacDonald OT/PT Award

Awards Guide Description/Intent: As long-time friends of UNBC and committed members of the Prince George community, Allan and Susan MacDonald are continuing their support of UNBC students through this generous award to Occupational Therapy and Physical Therapy students.

Donor: Allan & Susan MacDonald

Value: \$1,000

Number: Five in 2021/22, five in 2022/23, five in 2023/24, five in 2024/25, and five in 2025/26

Award Type: Award

Eligibility: Available to a full-time graduate student who has been accepted into and committed to attending Master of Occupational Therapy – Northern (MOT-N) Program or Master of Physical Therapy – Northern (MPT-N) Program who demonstrates a patient-centred care within their clinical education. First preference will be given to a resident of northern British Columbia.

Note: UNBC will endeavour to alternate awarding each year between a MPT-N student and a MOT-N student beginning in 2021/22 academic year with a student in the MPT-N Program.

This award may not be received more than once unless there are no new eligible applicants for the Award. In which case, it may be awarded to a student who has previously received it.

Criteria: Demonstrated financial need and academic proficiency.

Effective Date: Established 2021

Recipient Selection: Senate Committee on Scholarships and Bursaries with nomination by the UNBC Master of Occupational Therapy – Northern (MOT-N) Program and Master of Physical Therapy – Northern (MPT-N) Program



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Northern BC Nursing Scholarship be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To activate the Northern BC Nursing Scholarship commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 29, 2021

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20210224.04

Moved by: Owen

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: February 24, 2021



Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Northern BC Nursing Scholarship

Awards Guide Description/Intent: Established through the estate of Amanda Moe who graduated from UNBC BScN program in 2011. This award is intended to support a 4th year undergraduate nursing student who is committed to the care of families and children. This scholarship honours her commitment to continuing education and excellence in the nursing profession

Donor: Estate of Amanda Moe

Value: \$1,500

Number: One

Award Type: Scholarship

Eligibility: Available to a full-time or part-time undergraduate student enrolled in a Nursing Program (BScN) who has completed 90 credit hours. First preference will be given to a resident of Northern British Columbia.

Criteria: Academic excellence

Effective Date: Established 2021 (Note: This scholarship will be activated following the passing of the donor)

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Neil & Amelia Peterson Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Neil & Amelia Peterson Bursary commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 26, 2021

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20210224.05

Moved by: Lewis

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: February 24, 2021

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Neil & Amelia Peterson Bursary

Awards Guide Description/Intent: Neil & Amelia Peterson, long-time [residence residents](#) of Prince George, have always been aware of the high cost of education, and are proud to be able to reduce the financial burden of Northern British Columbia students.

Donor: Neil & Amelia Peterson

Value: ~~\$1,000~~ [\\$1,100](#)

Number: ~~One~~ [Two](#)

Award Type: Bursary

Eligibility: Available to a full-time undergraduate or graduate [student who must be a resident of British Columbia, first preference will be given to residents of Northern British Columbia](#). ~~First preference will be given to a resident of Northern British Columbia, as defined by the University Act, by the virtue of birth or uninterrupted residency of at least four years prior to receipt of the award.~~

Criteria: Demonstrated financial need

Note: Should more than one student satisfy the above criteria; final selection will be made on the basis of greatest financial need.

Effective Date: Endowed 1998

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the The Phillips, Hager & North Investment Manager Ltd Endowed Bursary Fund with a name change to Phillips, Hager & North Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the The Phillips, Hager & North Investment Manager Ltd Endowed Bursary Fund commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 21, 2021

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20210224.06

Moved by: Hartley

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: February 24, 2021



Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: ~~The Phillips, Hager & North Investment Manager Ltd. Endowed Bursary Fund~~

Awards Guide Description/Intent: ~~Established in 1965, Phillips, Hager & North Investment Management Ltd. is one of Canada's oldest and largest independent investment management firms. Based in Vancouver, with institutional office in Toronto, PH&N has a strong affiliation with British Columbia, its communities and educational institutions. Established in 1964, Phillips, Hager & North has grown to become one of Canada's leading institutional investment managers, whose clients included corporations, unions, governments, not-for-profit organizations and, of course, universities. Headquartered in British Columbia, PH&N retains a strong affiliation with BC's communities and educational institutions, whose students and graduates have been instrumental in helping to develop the PH&N business, culture and success over time. With this bursary, PH&N is honoured to support higher learning in British Columbia and help each recipient pursue their educational aspirations.~~

Donor: Phillips, Hager & North ~~Investment Management Ltd~~

Value: \$1,000

Number: One

Award Type: Bursary

Eligibility: Available to a full-time undergraduate student.

Criteria: Demonstrated financial need

Note: Should more than one student satisfy the above criteria; final selection will be made on the basis of greatest financial need.

Effective Date: Endowed 1998

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Yvette and Dollard Bock Health Research Award with a name change to Yvette and Dollard Bock Health Scholarship be approved.

Effective Date: 2021-2022 Academic Year

Rationale: To revise the Yvette and Dollard Bock Health Award commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 11, 2021

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20210224.07

Moved by: Owen

Seconded by: Zogas

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: February 24, 2021

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Yvette and Dollard Bock Health ~~Research Award~~[Scholarship](#)

Awards Guide Description/Intent: Yvette and Dollard Bock were long-time residents of Prince George, raising seven children in the city. Dollard Bock was a forester with sawmills in the Prince George area. Their wish was to direct funding in the area of medical research.

Donor: Pierre Bock

Value: ~~\$4,000~~[\\$4,500](#)

Number: One

~~Placement in which Calendar:~~ [Graduate](#)

Award Type: ~~Award~~ [Scholarship](#)

Eligibility: Available to a full-time graduate student enrolled in the [Health Sciences MSc](#)~~the Community Health Sciences (MSc Program),~~ [Nursing Program \(MScN\)](#), [Nursing MScN FNP](#), [or one who has been accepted into and committed to attending the Master of Physical Therapy – North \(MPT-N\) Program.](#) ~~who has completed all the required course work towards their degree and are interested and active in biomedical research will have initiated a research thesis germane to rural and remote health.~~ First preference will be given to a ~~permanent~~ resident of northern BC, ~~as defined by the UNBC Act.~~

Criteria: ~~Satisfactory academic standing~~ [Academic proficiency](#)

Note: [UNBC will endeavour to alternate awarding every other year between 1\) Health Sciences and Nursing students and 2\) students entering into the Master of Physical Therapy – North \(MPT-N\) Program.](#)

[This award is renewable for up to one year, subject to the recipient maintaining the criteria of academic proficiency for this scholarship.](#)

Effective Date: Established 2002

Recipient Selection: ~~Selection committee, chaired by the Chair of Community Health and including among others, academic staff within the Community Health programs, including the BC Rural and Remote Health Research Institute.~~

Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.