

**SENATE MEETING
PUBLIC SESSION
MINUTES**

September 26, 2018
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

Present: A. Abass, B. Annear (Secretary of Senate), C. Bonnar, S. Barton, R. Budde, E. Caputo, D. Casperson, R. Chowdhury, A. Constantin, B. Deo, D. Desai, L. Haslett, K. Hirsh-Pearson, H. Holler-Busch, P. Jackson, G. Jacob, E. Jensen, G. Keeler, F. Khan, T. Klassen-Ross, E. Korkmaz, M. Mandy, H. Massingham, A. Muñoz Gómez, M. Murphy, A. Palmer, A. Parent (Recording Secretary), G. Payne, M. Peterson, C. Ramsay, T. Ritchie, D. Ryan, H. Sanford (University Secretary), T. Tannert, D. Weeks (Chair), C. Whalen, R. Wheate, J. Wimmers-Klick, D. Nyce,

Regrets: M. Dale, H. Empey, I. Hartley, J. Moore, A. Okechukwu, L. Roodenburg, T. Summerville (Vice-Chair), S. Wagner

The meeting commenced 3:31 p.m.

1.0 Acknowledgement of Territory

The Chair acknowledged the traditional territory of the Lheidli T'enneh Nation and the traditional territories of the Regional Campuses.

The Chair welcomed everyone back to a new term as well as two new CASHS Faculty Senators, Gwen Keeler and Antonio Muñoz Gómez to Senate.

2.0 S-201809.01

Approval of the Agenda

Ryan

That the agenda for the September 26, 2018 Public Session of Senate be approved as amended.

Amendment

Agenda items 4.2 and 4.3 to be noted as motions.

CARRIED as amended.

3.0 S-201809.02

Approval of Senate Minutes

Caputo

That the minutes of the June 27, 2018 Public Session of Senate be approved as amended.

Amendment

That Motion S-201806.21 be corrected to show as CARRIED.

CARRIED as amended

4.0 Business Arising from Previous Minutes of Senate

4.1 Principles of Graduate Supervision

Dr. Payne

Dr. Payne provided an update on the Principles of Graduate Supervision and the Principles that UNBC would follow if a graduate student's supervisor was longer available to them. The two key principles of focus are:

1. That the onus is on the University to support the student regardless of the circumstances leading to the loss of their supervisor.
2. To ensure the integrity and standards of the degree to which will be conferred upon the student.

The steps that will be taken will depend on at what point in their studies that student's supervisor becomes unavailable to them. For instance, if it is early in the process they will have the opportunity to find a new supervisor. Later in the process, the supervision would be left with the committee. The onus would fall to the department chair to work with the committee.

Senator Mandy commented that in certain cases the loss of a supervisor could lead to an expertise gap that would not be able to be filled within the University. Could a mechanism be in place to address this gap either from within the community or from outside of the University, such as an adjunct professor?

Senator Payne agreed and said that they have had instances where the University has used outside expertise.

Senator Casperson would like clarification as to when the committee will be notified if a supervisor becomes unavailable.

Senator Murphy indicated the importance of having something in writing that would allow a supervisory relationship to continue, if possible, without risk or threat to the student and/or supervisor.

The President agreed with the importance of having a written statement to the effect that all reasonable efforts will be made to ensure that the supervisory relationship will continue.

Senator Mandy suggested that before this document comes back to Senate it be vetted at the Deans Councils and the College Councils. Dr. Payne agreed.

ACTION ITEM: Once completed in draft form the Principles of Graduate Supervision will be brought to the Deans Council and College Councils before being brought back to Senate.

4.2 Motion to amend the Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators

Sen. Murphy

Motions S-201809.03 and S-201809.04 were dealt with as an omnibus motion

S-201809.03

Changes Introduced by Senate motion S-201806.40 – Part 4 - Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators

Murphy

That changes introduced by Senate motion S-201806 Row 3 be amended as follows:

Two One Vice, or Associate-Vice, President for Academic Vice-President searches One Vice, or Associate-Vice-President for all other searches	Appointed by the Committee Chair (Academic & Administrative Vice Presidents and Associate Vice-Presidents eligible)	1-2
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CARRIED

S-201809.04

Changes Introduced by Senate motion S-201806.40 – Part 4 - Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators

Murphy

That changes introduced by Senate motion S-201806 Row 6 be amended as follows:

<p>Five Six Faculty Members with tenure or tenure-track appointments</p>	<p>Elected by Faculty Members in a manner that ensures representation from both Colleges – or representation from different Colleges in the event that there are more than two Colleges</p> <p>In a search for an Academic Vice-President at least one faculty member is to be a Research Chair or former Research Chair.</p> <p>*in the case of a search for a University Librarian, at least one member should be a faculty librarian</p>	<p>5 6</p>
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CARRIED

- 4.3 Motion to amend the Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators** **Sen. Budde**

S-201809.05

Changes Introduced by Senate motion S-201806.40 – Part 4 - Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators

Budde

That changes introduced by Senate motion S-201806.40 to add a Row 10 be amended as indicated.

<p><u>One Equity and Access Officer (Faculty Member)</u></p>	<p><u>Appointed by Senate in consultation with the Equity Committee of the Faculty Association</u></p>	<p><u>1</u></p>
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A question was asked if this is intended to be a voting member on the committee. Sen. Budde indicated that it was.

CARRIED

- 4.4 S-201809.06 Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators**

Hirsh-Pearson

That, on the recommendation of the Steering Committee of Senate, the Procedures for the Search Committees for Academic Vice-Presidents and other Senior Academic Administrators be approved as amended, and forwarded to the Board for approval.

CARRIED

- 5.0 President’s Report** **Dr. Weeks**

The President reported on a busy summer of meetings with donors and supporters and working with government.

With the start of a new semester, the President noted that this year's Residence Move-In day was a great success. Move-In day, along with Orientation and Graduate Orientation helped students make a smooth transition to a new school year. The President thanked the Student Life team and all the departments that worked to make this a successful event.

The President informed Senate of a federal government program called the Deputy Minister University Champion Initiative that is aimed at strengthening the linkages between the Government of Canada and Canadian universities. Every university in Canada has a Deputy Minister assigned to them. We have a great opportunity to have a contact in Ottawa, evolve this relationship to share the message of UNBC. Our Deputy Minister Champion is Associate Deputy Minister, Fisheries and Oceans Canada, Kevin Stringer. He recently visited UNBC.

The President reported that this week we launched our first Town Hall of the year to discuss the Academic Restructuring. Additional Town Halls will follow to discuss Integrated Planning and the budget. There was a New Faculty Welcome and for National Tree Day, UNBC students in Annie Booth's class continued for another year to provide local volunteer businesses with a carbon footprint analysis and give recommendations on how to save energy.

6.0 Report of the Provost

Dr. Ryan

The Provost reported on the Enrolment initiatives for fall 2018. Our standard recruitment activities include: high school visits, student and education fairs in BC, Alberta and Ontario, Student for a Day, campus tours, expanding our dual credit program, increasing our college transfer students by helping students find the path to UNBC, student surveys, and improving processes

Surveys were sent out to all students to find out why they have either chosen UNBC and why they have not. Results of this survey should be available by November.

We are looking at to improving our application and registration processes to ensure a smooth transition for students.

Our enrollment task force has the responsibility to look at student success, including both recruitment and retention. We currently have our student recruitment road map and a number of other groups are coming together based on our academic priorities map, including:

- First Year Transition – understanding the needs of students and supporting them as they transition through first and second year
- A Data Group – understanding what data we need to collect and how to we access it to learn about what students are coming to UNBC
- Co-Curricular Record (CCR) – a reference document that recognizes a student's activities outside of their studies. We are currently looking at what a co-curricular record would like at UNBC and what would work here
- Learning Commons and Library – understanding what a learning commons at UNBC should look like. A one stop services for the students. Working with the Library, student support services and the Office Of the Registrar
- Experiential Learning – what do we mean by this and how to bring it together, including co-op, field schools, community studio
- Increase local district partnerships – e-Bus is on online high school looking use our facilities such as chemistry labs for some of their courses
- Summer schedule – utilizing the summer schedule to more effectively allow student to get ahead or stay on track
- International Education - Leonel Roldan-Flores has been appointed as the new Director of International Education effective November 5.
- Client Relationship Management – ensure we have better access to students in terms of our digital communication during the recruitment cycle and allows for targeting recruitment
- looking at updating our services for re recruitment cycle targeting recruitment

The Provost reported on the regional enrolment from our regional campus.

The Provost reported a continual increase and success on enrolment. From last year, the total FTEs are up 2.4 %. However, the total applications, admission and registrations are down 3.4%. Our gains were made with returning students. We must reflect on the importance of ensuring that we make all the efforts to attract domestic students from outside our catchment area.

7.0 Report of the Registrar (3 minutes)

Mr. Annear

The Registrar confirmed that the changes to the five year calendar for the January 2021 Semester have been confirmed as follows:

JANUARY 2021 SEMESTER

Orientation Day: Monday, Jan 4

Start of Classes: Tuesday, Jan 5

Add/Drop Date: Tuesday, Jan 19

Withdrawal Date: Wednesday, Feb 24

Last Day of Classes: Monday, Apr 12

First Day of Exams: Tuesday, Apr 13

Last Day of Exams: Friday, Apr 23

Total Exam Days: 11

Reading Break: Feb 16-19

Easter: April 2-5

of Monday Instructional Days: 13

of Tuesday Instructional Days: 13

of Wednesday Instructional Days: 13

of Thursday Instructional Days: 13

of Friday Instructional Days:- 12

Number Instructional Days: 64 (13-13-13-13-12)

The Registrar had been previously asked to run a simulation for a scenario of a class free lunch hour. He reported that offering a lunch hour break between 12:30 p.m. and 1:30 p.m. would impact 344 classes (~ 28%). He would be reluctant to make a change that had such a significant impact, specifically since some of these classes are labs and would affect how many labs can be offered in a day.

The Office of the Registrar is moving ahead with online registration for graduate students. Any concerns with this should be directed to the Registrar.

Other changes that are being considered:

- the removal of the registration deposit from all years, except first year
- the processes for extraneous holds, to determine why they exist and their validity.

The motion for three graduations is moving forward to College Councils in October.

The Registrar welcomed two new Associate Registrars, Kimberly Read, Associate Registrar Record/Systems and Darcy Smereka, Associate Registrar Enrolment

8.0 Question Period (10 minutes)

8.1 Written questions submitted in advance

8.1.1 For the Senate Committee on Honorary Degrees and Other Forms of Special Recognition
Dr. Mandy

The current nomination form contains information upon which the current policy is silent. Should the policy be revised to clarify:

- (a) who is responsible which expenses associated with the honoree's visit to UNBC
- (b) how other activities involving the honoree are organized and expensed.

There is concern that the current nomination form could be interpreted as being somewhat inhospitable by those beyond the UNBC community.

The President agreed with Senator Mandy that the policy should be clarified and as Chair of the SCHDSR will go back to the committee with this..

8.2 Questions from the floor

Senator Casperson asked three questions concerning a Letter of Permission:

1. Are Letters of Permission always granted when transfer agreements exists?
2. Who does the approval for a Letter of Permission?
3. Are Chairs and Deans informed when a letter of permissions are granted?

The Registrar responded that the Letter of Permission process resides solely in the Office of the Registrar. If a student is asking for a Letter of Permission for a course that is listed in the BCCAT transfer guide and is in good academic standing a Letter of Permission is usually granted. If it is a new course, it goes to the program for articulation. The process has not changed and there is no current feedback loop to the Deans and Chairs.

A guest from the gallery asked for the Operation Agreement for the Northern Sports Centre. It was indicated that this document could be made available by emailing privacy@unbc.ca.

9.0 **S-201809.07**

Approval of Motions on the Consent Agenda

Dr. Weeks

Murphy

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED

10.0 **Committee Reports**

10.1 Senate Committee on Academic Affairs (10 minutes)

Dr. Ryan

“For Approval” Items:

S-201809.08

Course Deletion – HIST 221-3

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of HIST 221-3 United States from Colonization to 1877 be approved as proposed.

Effective date: September 2019

CARRIED

S-201809.09

Course Deletion – HIST 222-3

Murphy That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of HIST 222-3 The United States since 1877 be approved as proposed.

Effective date: September 2019

CARRIED

Motions S-201809.10 and S-201809.11 were dealt with as an omnibus motion

S-201809.10

New Course Approval – HIST 223-3

Caputo

That, on the recommendation of the Senate Committee on Academic Affairs, the new course HIST 223-3, from Colony to Superpower: A History of the United States of America be approved as proposed.

Proposed semester of first offering: September 2019

CARRIED

S-201809.11

New Course Approval – HIST 233-3

Caputo

That, on the recommendation of the Senate Committee on Academic Affairs, the new course HIST 233-3, Europe since 1789 be approved as proposed.

Proposed semester of first offering: September 2019

CARRIED

Motions S-201809.12 and S-201809.19 were dealt with as an omnibus motion

S-201809.12

Change(s) to the Qualification for Degree – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs the changes to the Qualification for Degree section and the addition of a Transfer Credit Section in the General Requirements for Nursing on page 176 of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2018

CARRIED

S-201809.13

Changes to the Program Requirements –Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Family Nurse Practitioner Stream, on page 90-91 of the draft 2018/2019 graduate calendar, be approved as proposed.

Effective date: September 201

CARRIED

S-201809.14

Change(s) to the Program Requirements – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the English Language Requirement under the Admission Requirements for the NCBNP on page 177 of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2017

CARRIED

S-201809.15

Changes to Transfer Credit - Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Transfer Credit section under the Northern Collaborative Baccalaureate Nursing Program on page 177 of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2018

CARRIED

S-201809.16

Changes to the Program Requirements – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the MScN Thesis Stream, on page 91 of the draft 2018/2019 graduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

S-201809.17

Changes to the Program Requirements – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the MScN Thesis Stream, on page 91 of the draft 2018/2019 graduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED as amended

Amendment

That a formatting correction be made to ensure that Thesis Stream and Stream are strikethrough.

Proposed revision with changes underlined and deletions indicated clearly using “strikethrough”:

MScN Program – Thesis or Project Option Stream

Admission to MScN Program ~~Thesis Stream~~

In addition to the application requirements outlined in Section 1.0 of the Graduate Academic Calendar, applicants for the Academic Master's ~~Program~~ Stream are required to submit the following for consideration of admission:

- Three Assessment Reports on Applicant for Admission to Graduate Studies. Letters of reference may accompany the Assessment Reports. At least one of the assessments/letters must be from a health professional from the prospective student's most recent practice setting.
- An academic transcript showing undergraduate courses in nursing theory, health assessment, community health nursing, and research.
- Nursing practice résumé or curriculum vitae.
- Criminal records searches prior to being admitted.
- ~~Applicants must have Evidence of current~~ active registration (in the jurisdiction in which the student resides while taking the program). Note that a Annual documentation of current licensure is required while enrolled in the program.

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>.

The MScN ~~Program~~ Thesis Stream accepts students for the September and January Semesters.

Thesis Option Stream Requirements

~~In addition to the core courses, one elective and two advanced nursing practice courses are required.~~

18 credits of MScN courses are required, as well as 3 credits of electives. As well, sStudents must also complete an a 12 credit hour independent research thesis, for a total of 33 credit hours.

Thesis Stream

Core Courses	15 credit hours
Advanced Practice Courses	6 credit hours
Elective	3 credit hours
Thesis	12 credit hours
Total	36 credit hours

Core courses

NURS 604-3	The Healing and Well-being of Indigenous Peoples
NURS 606-3	Developing Nursing Knowledge
NURS 607-3	Appraising and Synthesizing Evidence for Practice
NURS 618-3	Research Approaches for Nursing and Health
NURS 619-3	Qualitative Research in Nursing and Health
or NURS 620-3	Quantitative Research in Nursing and Health
NURS 704-3	Leadership in Health Care and Practice
NURS 703-3	Health Program Planning, Community Development and Evaluation
POLS 603-3*	Social and Health Policy in the Context of Health and Health Care

**Note: POLS 603-3 is precluded if students already have credit for POLS 403-3. Students are required to choose another course to make up the credit hours upon consultation with their supervisor.*

Advanced Nursing Practice Courses

NURS 609-3	Qualitative Research Approaches in Nursing and Health
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Electives

At least 3 credit hours of graduate-level study (i.e. at or above the 600 level) are required. The purpose of the electives is to broaden the student's depth and scope of learning on a particular topic of interest. The supervisory committee will ensure the appropriate selection of relevant elective course(s).

Thesis

NURS 799-12 Thesis

MScN Thesis Stream students must write and defend an independent research thesis. The thesis entails research in a topic area developed in consultation with the student's supervisory committee. Oral examination is required as per University regulations.

Project Option Requirements

18 credits of MScN courses are required, as well as 9 credit hours of electives. Students must also complete a 6 credit hour independent project, for a total of 33 credit hours.

NURS 604-3 The Healing and Well-being of Indigenous Peoples

NURS 606-3 Developing Nursing Knowledge

NURS 607-3 Appraising and Synthesizing Evidence for Practice

NURS 618-3 Research Approaches for Nursing and Health

NURS 703-3 Health Program Planning, Community Development and Evaluation

or NURS 705-3 Mobilizing Knowledge in Health and Health Care

NURS 704-3 Leadership in Health Care and Practice

Electives

At least 9 credit hours of graduate-level study at or above the 600 level are required. The purpose of the electives is to broaden the student's depth and scope of learning on a particular topic of interest. The supervisory committee will ensure the appropriate selection of relevant elective course(s).

Project

NURS 797-6 MScN Project

MScN Project students must write and defend an independently completed project. The project entails addressing a topic of concern within nursing practice, education, administration or policy, such as clinical or patient focused outcomes, evidence-informed practice, quality improvement, knowledge translation, or theoretical investigation.

Program Costs

Costs associated with study in the MScN are the responsibility of the individual student, including transportation costs, and any expenses involved in academic studies, lab, and clinical practica. This includes travel, accommodation, and living expenses associated with required clinical practice or travel to campus for required face-to-face course work. See the Fees section in this calendar.

S-201809.18

Changes to the Program Titles and Description – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Program Titles and opening paragraphs of the Master of Science in Nursing pages on page 89 of the 2018/2019 (draft) graduate calendar, be approved as proposed.

Effective date: September 2019

CARRIED

S-201809.19

Changes to the Program Titles and Description – Nursing

Payne

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Program Titles and opening paragraphs of the Master of Science in Nursing pages on page 89 of the 2018/2019 (draft) graduate calendar, be approved as proposed.

Effective date: September 2019
CARRIED

S-201809.20

Course Deletion – NURS 609-3

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of NURS 609-3 Qualitative Research Approaches in Nursing and Health (course description on page 140 of the draft 2018/2019 graduate calendar) be approved as proposed.

Effective date: September 2019

CARRIED

S-201809.21

Course Deletion – NURS 610-3

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of NURS 610-3 Quantitative Research in Nursing and Health (course description on page 140 of the draft 2018/2019 graduate calendar) be approved as proposed.

Effective date: September 2019

CARRIED

S-201809.22

Changes to the Course Description - NURS 101-3

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course description for NURS 101-3, The Art and Science of Nursing, on page 277 of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2018

CARRIED

S-201809.23

Changes to the Course Description - NURS 102-3

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course description for NURS 102-3 Communication Theory and Practice on page 277 of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2018

CARRIED

S-201809.24

Change(s) to the regulation – Letters of Permission

Chowdhury

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the regulation for Letters of Permission, on page 37 (in the [print](#) or PDF calendar accessible on the UNBC web page) of the 2017/2018 undergraduate calendar, be approved as proposed.

Effective date: September 2018

CARRIED

S-201809.25

Memorandum of understanding – Columbia College

Constantin That, on the recommendation of the Senate Committee on Academic Affairs, the memorandum of understanding between Columbia College and the University of Northern British Columbia on guaranteed admissions pathways be approved as proposed

Effective Date: Upon the approval of Senate.

CARRIED

S-201809.26

Grade Submission Regulation

Jensen

That, on the recommendation of the Senate Committee on Academic Affairs, the regulation, in which faculty will have until the last day of exams OR 72 hours if an exam is on the last day of the exam period to submit grades, be approved as proposed.

Effective date: September 2018

CARRIED

10.2 Senate Committee on Admissions and Degrees *(no report)*

10.3 Senate Committee on First Nations and Aboriginal Peoples *(no report)*

10.4 Senate Committee on Nominations

Dr. Casperson

The chair asked for nominations from

“For Approval” Items:

S-201809.27

Recommendation of Faculty Senator to Serve on the Chancellor Nomination Committee

That, on the recommendation of the Senate Committee on Nominations, one of the following candidate(s), who have met all eligibility requirements, to serve on the Chancellor nomination Committee, be appointed as proposed.

Roger Wheate

Effective date: Upon the approval of Senate

CARRIED

S-201809.28

Recommendation of Student Senator to Serve on the Chancellor Nomination Committee

That, on the recommendation of the Senate Committee on Nominations, one of the following candidate(s), who have met all eligibility requirements, to serve on the Chancellor nomination Committee, be appointed as proposed.

Furqana Khan, Graduate Senator

Effective date: Upon the approval of Senate

CARRIED

10.5 Senate Committee on Scholarships and Bursaries

Mr. Annear

“For Information” Items:

SCSB20180627.04 *(approved)*

MBA Alumni Award

That the new Terms and Conditions for the MBA Alumni Award be approved as clarified.

Effective Date: 2018-2019 Academic Year

SCSB20180627.05 *(approved)*

Israel Prabhudass Bursary

That the new Terms and Conditions for the Israel Prabhudass Bursary be approved.

Effective Date: 2018-2019 Academic Year

SCSB20180627.06 *(approved)*

McCarthy Tetrault Annual Scholarship

That the revised Terms and Conditions for the McCarthy Tetrault Annual Scholarship be approved.

Effective Date: 2018-2019 Academic Year

SCSB20180627.07 *(approved)*

Northern BC Mining Research Award

That the revised Terms and Conditions for the Northern BC Mining Research Award be approved.

Effective Date: 2018-2019 Academic Year

SCSB 20180822.03 *(approved)*

From VK to C in 50 Award

That the new Terms and Conditions for the From VK to C in 50 Award be approved.
Effective Date: 2019-2020 Academic Year

SCSB 20180822.04 (approved)

Janet Hamilton Memorial Award

That the new Terms and Conditions for the Janet Hamilton Memorial Award be approved.
Effective Date: 2018-2019 Academic Year

SCSB 20180822.05 (approved)

Great-West Life Scholarship

That the revised Terms and Conditions for the Great-West Life Scholarship be approved.
Effective Date: 2018-2019 Academic Year

10.6 Steering Committee of Senate (no report)

10.5 Senate Committee on Honorary Degrees and Other Forms of Special Recognition
(no report)

11.0 Information

11.1 Integrated Planning & Budget Timeline 2018-2019

Ms. Sanford

- [SharePoint Documents](#)

The Integrated Planning and Budget Timeline was included for information. It will be necessary for Senate to discuss the role of SCUB and the timeline.

ACTION ITEM: The SCS will discuss the role of SCUB and the timeline.

12.0 Other Business

12.1 Academic Re-Structuring Update

Dr. Ryan

The Provost gave a summary presentation of the Town Hall on September 24, 2018. The presentation materials can be found on the Academic Planning website, www.unbc.ca/academic-planning/updates and the Senate SharePoint site. An FAQ page is also available and includes the questions that were asked at Senate, www.unbc.ca/academic-planning/unbc-academic-restructuring-frequently-asked-questions.

The academic priorities document that was endorsed by the UNBC Senate in 2017, called for a new academic structure.

13.0 S-201809.29 (10 minutes)

Move to In Camera Session

Casperson

That the meeting move In Camera.

14.0 S-201809.33

Adjournment

Mandy

That the Senate meeting be adjourned.

The meeting ended at 5:47p.m.