

UNBC JOINT HEALTH & SAFETY COMMITTEE

March 22, 2024

****Zoom Meeting** 11:00am to 12:00pm**

Participants:

Scott McMillan, (Employer Rep)- Co-Chair

Mike Billups

Aaron Olsen, (Employer Rep) *Alternate*

Tina Fraser (Faculty Employee Rep 1)

Mateo Trujillo, (Employer Rep)

Saphida Migabo, (Faculty Employee Rep) *Alternate*

Alencia Graham (CUPE Employee Rep 1) *Alternate*

Committee Resource:

Jordan Wilbey, Chemical Safety Officer & Bio Safety Officer (Resource)

Maik Gehloff, (Positional Resource)

Absent:

Twylla Hamelin, (Employer Rep)

Marlene Cannon, (Employer Rep) *Alternate*

Debbie Roberts, (Employer Rep)

Ron Camp II, (Employer Rep)

Vacant, (Employer Rep) *Alternate*

vacant, (Employer Rep) *Alternate*

Shauna LaTosky (Faculty Employee Rep 2)

Siraj ul Islam, (Faculty Employee Rep) *Alternate 2*

Alan Alger, (CUPE Employee Rep 2) *Alternate*

Guowei Li, (CUPE 2278 Employee Rep 2)

Vacant, (CUPE 2278 Employee Rep 1) *Alternate*

Vacant, (CUPE 2278 Employee Rep 2) *Alternate*

April Tod, (CUPE Employee Rep 1)

Christiana Onabola, (CUPE 2278 Employee Rep 1)

David Claus, (Employer Rep)

Peter Popovic, (CUPE Employee Rep 2)

Committee Resource:

Harpreet Johnson – (Recording Secretary)

Thya Warren – OHS Safety Officer

Meeting Co-Chair: Scott

A. Traditional Territory Acknowledgement - Scott

B. Chair Comments – Scott – Stay healthy! A lot of sickness is going around right now.

C. AGENDA:

-Co Chair election nomination

-Faculty input/questions

D. APPROVAL OF MINUTES February 2024.

d.1) No changes or corrections. Motion to accept Tina and Saphida. All in favour, approved.

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

e.1) New Co-Chair election

Tina will step in as temporary chair until someone else steps forward.

F. Incident Report Summaries

f.1) Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott

- 1 ice slip while ice skating – the person was in a mascot and fell backwards and broke his leg. We are wanting to put restrictions on what you can do while wearing the mascot (Alpha). There are guidelines attached already, so we will need to add more to those.
- Indoor trip on a doorway mat – person has missed a few days of work but hoping to get her back beginning of April.
- Worker bumped her head on an electrical box a few times and has gone to the doctor for that injury.
- There are two outstanding incidents that need to be investigated. Any volunteers that are willing to help? Alencia has volunteered.

(see chart below)

f.2) Review of Respect in the Workplace Investigation Statistics- Mateo

No new update.

G. Inspection Updates

g.1) **Building Inspection Updates – Scott**

Building inspection planned for March 25th at 2:00pm and looking at building 3. There are a couple scheduled for April. If anyone would like to join on March 25th, please feel free to come along. Sign up for upcoming inspections as well.

g.2) **Lab Inspection Report – Jordan**

Broken mercury thermometer in a lab in building 9. It was in an incubator, and they do not know who broke it. The supervisor assumes that a student went into the incubator and knocked the thermometer out and it broke on the ground. They could not find the actual bulb of the thermometer. No student confessed on who broke it. The spill was cleaned up, but the bulb was never found. Jordan collected the remaining mercury thermometers and is working on getting the remaining mercury thermometers off campus.

Scott: working on gathering the remaining mercury out of the labs and the mercury thermometers will be replaced by alcohol thermometers. The alcohol thermometer technology has come along way and can be used in place of the mercury thermometers.

Scott: passed our radiation exam. The license has been renewed for 3 years. Jordan will be taking the radiation course in April and once that is done, he will be the new radiation officer.

H. New Business

h.1) Faculty input/questions: Tina

Met with faculty of Humanities and the faculty of Indigenous and one question came forward: in terms of the installing of the cameras, one of the faculty members was asking if the cameras will be facing the parking lot. Tina let them know that she doesn't think that cameras will be posted everywhere. Tina also let them know if they are going to UNBC to work after hours, to check in with Security and let them know that they are there so Security is aware.

Scott: Looking to change the working alone process. We need to look at the numbers of people who use the working alone.

The cameras will not be aimed at the parking lot. It is going to be focused on the main doors and the main corridors. The camera scope can change in time, but it is focused on the real main points.

Saphida: With the working alone, do you consult with the grad student's association as they generally work alone in the labs.

Scott: How often/many students would be working alone in a month?

Saphida: a large percentage work alone on the weekends/evenings

Alencia: She has run into a few students; she had reminded them to contact security to let them know as well. Most students do tell their supervisor, but security needs to be notified as well.

Scott: Do the supervisors or any faculty members know when the students are working on the weekend? If they needed to, they could also contact security.

Saphida: Their supervisors should know when they are working.

Scott: Is there a way to connect with the grad students?

Saphida: The faculty or the Graduation Student Association, you can communicate through that avenue.

Maik: the working alone procedure is tied in with the safety training.

Scott: Maybe a grad student orientation process for labs and other classroom space.

Saphida: When Jordan does train, is it possible to ensure that students have logged onto the safety app?

Jordan: It can be added in, and he has added the QR codes to the subscribe to the labs list.

Is there a message that can be to program chairs that can be forwarded to faculty to let them know what the process is for graduate students working alone.

Scott: There is a process, but it seems like we need to communicate it wider.

I. Round Table Discussion

- Aaron – still don't know where the cameras are going. There are general guidelines.
- Alenica – nothing major to report. There was a catalytic convertor stolen.

MEETING ADJOURNED AT: 11:40AM

JOINT HEALTH & SAFETY REPORTS

	<u>Mar 2024</u>	<u>Mar 2023</u>	<u>Year to date 2024</u>	<u>YTD Last Year 2023</u>
Hazard Reports				
Near Miss Reports	0	0	0	0
First Aid	0	1	2	6
Medical	1	0	2	1
Time loss	2	0	0	1
Fire Drill	1	1		3
Fire Alarm / Evacuation	0	0	0	0
Safety Investigation	1/3	0	1	1
Other Incidents	6	1	11	4
Inspections				
Ergonomic assessments	2			
New App subscribers / Total	13 / 2298			

First Aid Incidents:

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Safety Investigations:

- Fell while ice skating
- Tripped indoors on mat by doorway
- Bumped head on electrical box

Other OHS reports:

- Contractor burnt forearm
- Student injured by glass
- Student anxiety
- Student nosebleed
- Student reaction to dish detergent
- Student fall on ice

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled