

UNBC JOINT HEALTH & SAFETY COMMITTEE

Aug 22, 2024

****MS Teams** 11:00am to 12:00pm**

Participants:

Tina Fraser (Faculty Employee Rep 1) Co-Chair

Aaron Olsen, (Employer Rep) *Alternate*

Jennifer Dawson, (Employer Rep)

Mike Billups, (CUPE Employee Rep 2)

Committee Resource:

Thya Warren – (OHS Safety Officer)

Kaila Fadock, (Positional Resource)

Harpreet Johnson – (Recording Secretary)

Absent:

Scott McMillan, (Employer Rep)- Chair

Marlene Cannon, (Employer Rep) *Alternate*

Twylla Hamelin, (Employer Rep)

Shauna LaTosky (Faculty Employee Rep 2)

April Tod, (CUPE Employee Rep 1)

Alencia Graham (CUPE Employee Rep 1) *Alternate*

Kassi Doherty, (CUPE Employee Rep 2) *Alternate*

Ron Camp II, (Employer Rep)

Debbie Roberts, (Employer Rep)

Vacant, (Employer Rep) *Alternate*

vacant, (Employer Rep) *Alternate*

Saphida Migabo, (Faculty Employee Rep) *Alternate*

Siraj ul Islam, (Faculty Employee Rep) *Alternate 2*

Guowei Li, (CUPE 2278 Employee Rep 2)

Vacant, (CUPE 2278 Employee Rep 1) *Alternate*

Vacant, (CUPE 2278 Employee Rep 2) *Alternate*

Christiana Onabola, (CUPE 2278 Employee Rep 1)

David Claus, (Employer Rep)

Committee Resource:

Jordan Wilbey, Chemical, Radiation & Bio Safety Officer

Meeting Co-Chair: Tina

A. Traditional Territory Acknowledgement - Tina

B. Chair Comments – Tina

C. AGENDA – Thya to approve and Kaila to second.

D. APPROVAL OF MINUTES July 2024

- d.1) Thya to approve and Mike to second. All in favour, approved.

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

e.1) Working alone strategy – Thya

- No new updates.
- Tina and Shauna brought it up in a meeting that they had with the a few people and the President. Shauna talked about her experience about being away and not being able to access her devices such as what happens if its out of range. Another faculty member also brought up a similar concern as well.

F. Incident Report Summaries

f.1) Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Thya

- No new app subscribers
- All completed and resolved.
- No new incidents

f.2) Review of Respect in the Workplace Investigation Statistics- Jennifer

- There is a small group right now mostly of HR and a lawyer who is an expert in the area that is reviewing the respect in the workplace and the relevance policies as well. The lawyer will come back with a general recommendation outline and that will be taken and do consultation with the University community. The review will take time, but having the support of a lawyer will help.
- There is the respect in the workplace training online for new employees, but it does need to be updated. It will need to be redone and in house training will need to be done once the review is done.

G. Inspection Updates

g.1) Building Inspection Updates – Thya

- 5 new inspections and reports are being done.
- WorkSafe BC inspection on the NSC and he was looking for the contractors that were doing the floors. While he was there, he did look at some other areas. No new order. Everything does look good. Some suggestions were made. Facilities and maintenance to wear hard hats when operating area lifts.
- He will be coming back in the fall to do a couple of other things. He wants to look at the cafeteria and our first aid assessments.

g.2) Lab Inspection Report –Kaila

- Lab safety committee met after a couple of months.
- There have been no new incidents.
- Mercury Thermometer Recall – after an incident that happened in the winter semester, the committee suggested that all the mercury thermometers remaining on campus were brought back in and there was an exchange program to replace and remaining mercury thermometers. There were 17 returned so far and right now they are just waiting for funding from the Safety office to fully replace all of those.
- Fume hood inspections are underway. Jordan will be discussing with facilities to get the correct flow rates. This has been pushed up to the priority list as labs will be starting up soon.
- Bio Safety cabinets are being certified this week.
- Lab inspections are well underway as well. The committee had a lot of feedback regarding sign up for inspections. There is a different sign-up process for scheduling the lab inspections and the announcements and who they are coming from. Jordan will consider all that feedback when the time lab inspections are coming up. A third of the inspections have been scheduled and have been scheduled all the way into October. There are a lot of outstanding spaces, and he will be reaching out to them individually to set up an inspection.
- Looking for replacement of 2 members. Looking for an undergraduate representative and a graduate student representative. Reached out to NUGGS and Chemistry/Biochemistry club.
- Tina: What are they replacing the mercury thermometer with?
- Kaila: They will be replaced with an alcohol-based thermometer. If there are some thermometers that have requirements, measuring certain decimal points, there might be some digital reading thermometers for specific cases. The alcohol-based thermometers are cheaper over all and lower risk and lower hazard in the event of breakage.

H. New Business

- h.1) No new business.

I. Round Table Discussion

- Tina: being new on this committee and there are others that are new here, what are some of the key things that we should be talking about that haven't been talked about?
- Tina: Would like an update on where are we with the cameras?
- Tina: Have we secured the mats where the corners were lifted?
- Thya: Will have to double check on that with Scott.
- Thya: There will be a fire drill fortnight for September 16-September 27th.
- Thya: Security has a new program starting. They are marker tracker points that will be added to the walls. When security officers do their rounds, they will take their phone and place it over the tracker and the program will track where they have been.

MEETING ADJOURNED AT: 11:33AM

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled