

UNBC JOINT HEALTH & SAFETY COMMITTEE

April 26, 2024

****Zoom Meeting** 11:00am to 12:00pm**

Participants:

Scott McMillan, (Employer Rep)- Chair
Tina Fraser (Faculty Employee Rep 1) Co-Chair
Shauna LaTosky (Faculty Employee Rep 2)
Debbie Roberts, (Employer Rep)
Aaron Olsen, (Employer Rep) *Alternate*
Mateo Trujillo, (Employer Rep)
Saphida Migabo, (Faculty Employee Rep) *Alternate*
April Tod, (CUPE Employee Rep 1)
Alencia Graham (CUPE Employee Rep 1) *Alternate*

Committee Resource:

Thya Warren – (OHS Safety Officer)
Maik Gehloff, (Positional Resource)

Absent:

Twylla Hamelin, (Employer Rep)
Marlene Cannon, (Employer Rep) *Alternate*
Ron Camp II, (Employer Rep)
Vacant, (Employer Rep) *Alternate*
vacant, (Employer Rep) *Alternate*
Siraj ul Islam, (Faculty Employee Rep) *Alternate 2*
Alan Alger, (CUPE Employee Rep 2) *Alternate*
Guowei Li, (CUPE 2278 Employee Rep 2)
Vacant, (CUPE 2278 Employee Rep 1) *Alternate*
Vacant, (CUPE 2278 Employee Rep 2) *Alternate*
Christiana Onabola, (CUPE 2278 Employee Rep 1)
David Claus, (Employer Rep)
Peter Popovic, (CUPE Employee Rep 2)

Committee Resource:

Harpreet Johnson – (Recording Secretary)
Jordan Wilbey, Chemical, Radiation & Bio Safety Officer

Meeting Co-Chair: Tina

A. Traditional Territory Acknowledgement - Tina

B. Chair Comments – Scott – A lot of inspections have been done. Ergonomic assessments, quite a few of inspections, just catching up from the previous months. The monthly newsletters are heading out as well.

C. AGENDA: Approved.

D. APPROVAL OF MINUTES March 2024.

d.1) Tina to approve and Thya to second. All in favour, approved.

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

e.1) **Scott** – still needs to do a full assessment for the working alone strategy. We need to figure out if our current process is okay or if we should adopt a new process. Scott will bring a report to the next meeting with the processes and optional changes.

F. Incident Report Summaries

f.1) **Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott**

- 2 first aids, both were trips (see chart below)
- 33 new app subscribers!

- 3 investigations – Scott shared his screen, and they are in the teams folder as well. It is important that this information is not shared with anyone outside of this committee.
 - 1) He was wearing Alpha (the mascot) while skating backwards and bumped into the side boards and broke his ankle. He did lose some time from work but is back now. Spoke to the others that wear the mascot, along with this person regarding this incident. We need to consider the instructions for the mascots. We recommend not wearing skates, skis, personal wheel devices, anything that is not stable. Also, not near the water as kids may get excited around the mascot. Stick with the lobby. No stairs if possible. The visibility is a big issue.
Mike: there is footwear that they can wear on the ice but won't ruin the ice. Seal skin – it is a grippy surface that prevents you from slipping.

- 2) She is working at the hospital for UNBC in the medical program. She bumped her head twice in one day. First incident she was talking a lot with her hands and moving around and bumped her head on something in her room that she works in. Second incident she came up underneath a TV and bumped her head. There are often chairs underneath the TV that would prevent this. Nothing really needs to be changed for this incident as it is fairly safe already, this was just a one-off incident.
- 3) Maggie was injured in building 6 and tripped over one of the floor mats. There are two corners on the mat with the UNBC branding that do lift a bit and that is where she tripped. She did land hard but didn't break anything. She has been off work about a month as she fell on her knees and twisted her back and hit her shoulder and elbow. She should be coming back to work soon. We were thinking of clipping the corners of the floor mats.

Tina: Are we able to use a certain type of tape to hold those corners down?

April: Is this a particular mat that has been lifting or is it all the mats?

Scott: These are the standard mats that are all over the campus. This lift isn't a significant lift either but just enough that your toe can get stuck under it.

Mike: Agrees with Tina, but maybe we try clipping the corners on one mat and see how well it works.

Tina: Maybe adding some signage as well.

- f.2) **Review of Respect in the Workplace Investigation Statistics- Jennifer**
No new investigations.

G. Inspection Updates

- g.1) **Building Inspection Updates – Scott**
Inspections in the admin building. The biggest issue that was found was a vault door held open with a garbage can.
Labs buildings. Nothing super high priority. Page 3, all the recommendations that were made. Most of them were involving fume hood storage. We will be putting out a memo to everyone to consider what they are putting in fume hoods and what they should be putting in fume hoods. We are looking to clean up the labs this summer to get all the chemicals out which will create a lot more space.
We did find some cigarette butts near the explosive chemical storage area.
Some evidence of corrosion on some of the fire suppression systems.
Found some windows completely covered and we recommend that those coverings come down.
Thya did an inspection over at the construction site next to the housing unit. Everything looked good.
Woodland Fire Risk Survey. On April 15th, looked at 6 different sites. Some sites had moderate to high concern. The higher risk areas are behind the housing. Site C is the forest for the world parking lot, so that is a higher risk area as it is a high traffic point. Scott shared the map (also in the teams folder)
Tina: Really appreciates the deep investigation with the evidence that supports this. Thank you for doing this.
There are some inspections coming up if anyone would like to volunteer.

- g.2) **Lab Inspection Report –Scott**
Jordan is a fully qualified Radiation Safety Officer!

H. New Business

h.1) None

I. Round Table Discussion

- Tina: Would like to discuss training options. What would you like to hear about? Example: trauma, cultural training. Tina is happy to bring in resources to help with these courses.
- Scott: We also need to think about when is the best time to do training?
- Tina: September is not a good time to train.
- Shauna: Being a part of the fish research committee, would like academic training not only for students but for new faculty as well where it comes to field work safety. Some clear guidelines for safety protocols for going out of the country. Who do we submit our applications to?
- Applications do get sent to Scott for now.
- Tina: It is very important to do your research on what indigenous communities that you will be entering. Knowing what the protocols are when you are going to do research in these communities.
- Crisis 24: It does give us information regarding environmental concerns and geopolitical or it will also tell us if there are any protestors. It lines up our known travellers with known problems and it can help us communicate with the travellers. It does not outline the regions and territories of first nations groups.
- Scott and Shauna to work together to clean up the process.
- Scott to contact Tina for the Annual Evaluation for the JOHSC. Look to book about an hour to do the evaluation.

MEETING ADJOURNED AT: 11:54 AM

JOINT HEALTH & SAFETY REPORTS

	<u>April 2024</u>	<u>April 2023</u>	<u>Year to date 2024</u>	<u>YTD Last Year 2023</u>
Hazard Reports				
Near Miss Reports	0	0	0	0
First Aid	2	2	4	6
Medical	0	0	2	0
Time loss	0	1	2	4
Fire Drill	1	0	4	0
Fire Alarm / Evacuation	1	0	1	0
Investigations	3	0	4	3
Other Incidents	12	2	23	6
Inspections	4		4	
Ergonomic assessments	7		10	
New App subscribers / Total	33		2331	

First Aid Incidents:

- Tripped on curb by T&L back door.
- Tripped on stairs indoors.

Safety Investigations:

- No new investigations.

Other OHS reports:

- Fire Alarm (triggered by vaping) – Neyoh – April 16
- Student dislocated elbow playing soccer, sent to hospital.
- Student experienced chest pains, sent to hospital.
- Student fell during soccer, sent to hospital.
- Student treated with splinter.
- Agitated person spoken with at Security.
- Kitchen staff, dizzy from being struck by a baseball last month.
- Student caught trying to steal from vending machine.
- Nursing student encountered a hostile patient.
- Wellness check on student twice.
- Eviction from campus.
- Complaint at Women’s Centre.

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled