

SUBJECT: Vehicle Idle Free Procedures**Procedures**

1.1 Idling Restrictions

The following procedures are to be followed for any vehicle operating on a UNBC campus and for any UNBC owned vehicle whenever in operation.

- Vehicles shall not be left idling when unattended or while parked.
- Engine warm up periods should not exceed one (1) minute (provided air pressure for air brake systems are fully charged and all safety provisions are in place)
- Light-duty vehicles (passenger size) should be shut down whenever idling periods are expected to exceed one (1) minute. Heavy-duty vehicles (such as buses and cargo trucks) should be shut down whenever idling periods are expected to exceed three (3) minutes.

1.2 Idling Exclusions

This policy does not apply for the following vehicles, equipment or circumstances:

- Emergency service vehicles (police, fire or ambulance) engaged in operational and/or emergency activities.
- Vehicles assisting in an emergency activity.
- Vehicles for which idling is required as part of a repair or regular pre-check maintenance process.
- Armoured vehicles in which a person remains inside the vehicle while guarding the contents of the vehicle or while the vehicle is being loaded or unloaded.
- Vehicles requiring the use of engine power for special needs including:
 - heating or refrigeration systems for the preservation of perishable cargo
 - electrical power
 - compressed air
 - various power take-off devices such as auxiliary hydraulics.
- Under any circumstance when the health and safety of the employee or others may be compromised.
- During the winter season when temperatures fall below zero (0° C) and/or blizzard conditions and during summer periods of extreme heat (30°C).
- If the unit is not expected to be able to restart due to a mechanical problem.
- This guideline does not apply to typical stop and go traffic.

1.3 Application

This policy applies to all vehicles on UNBC property. The following strategies will be adopted by UNBC Parking Services, Purchasing, Contract and Risk Management and Facilities Departments and the Green University Centre to advance the aims of this policy:

- Include reference to this guideline in the procurement of vehicle fleet services including the delivery of all goods and services (i.e. couriers).
- Post idle-free signs in idling hot spots across the Prince George campus.

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- Provide the UNBC campus community (faculty, staff and students) with the necessary information and educational tools to help advance the policy and foster anti-idling behaviour on campus.