

## UNIVERSITY OF NORTHERN BRITISH COLUMBIA

**Policies & Procedures** 

## SUBJECT: CANCELLATION OF SCHEDULED CLASSES

Faculty members who realize that they will be unable to meet a scheduled class and are unable to make acceptable alternative arrangements, are required to communicate this to the Programme Chair at the earliest opportunity, in order that appropriate action be taken. Faculty members who fail to meet a scheduled class without having given prior notice are obligated to report the fact to the Programme Chair and the Regional Coordinator, if applicable, at the first opportunity.

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Motion: 199701.22