

POLICY

Policy No:

Keywords: (Search terms)

Approval Date:

Most Recent Revision:

Executive Responsible:

Vice-President Academic & Provost

Title:

Affiliations With Other Institutions of Learning

Classification:

PE – Executive (President, VP or PEC)

A – Senate – Academic

B – Board – Administration

C – Board & Senate - Institutional

Background & Purpose:

UNBC enters into a variety of agreements with other institutions of learning, which are designed to affiliate the University with other institutions and organizations. This policy is designed to provide a clear mechanism for the approval, modification, and termination of affiliations between UNBC and other institutions of learning, and to allow for a better mechanism for record keeping and ease of reference to current and historical affiliations.

Policy: A University Policy is a principle-based statement with broad application throughout the University. It is binding on members of the UNBC community. A University Policy supports and prescribes behavior consistent with UNBC's mission and core values. The subject matter is such that it requires Board, Senate, Presidential or Vice-Presidential authority for approval or revision. A University Policy promotes good governance, operational efficiencies and management practices and reduces institutional risk.

1.0 Scope

This policy is applicable to all affiliations between UNBC and any other Institutions of Learning

2.0 Definitions

Affiliation: any sort of relationship – regardless of label – between UNBC and any Institution of Learning under which UNBC:

- a. grants special status at UNBC for students from such institutions;
- b. affords special recognition to credentials issued by such institutions;
- c. undertakes a joint academic program or activity with such institutions; or
- d. undertakes any activity that falls within the academic governance jurisdiction of the UNBC Senate.

Institution of Learning: any college, technical institute, university, or post-secondary institute, school, or academy or other organization of a similar nature.

Joint Academic Program: any single program of study leading to a single academic credential or linked academic credentials offered by UNBC and another Institution of Learning

Block Transfer Agreement: an agreement with an institution of learning that specifies the transfer of a credential or group of courses directly into the second, third, or fourth year of a UNBC degree program.

3.0 Policy

1. The approval, modification, or termination of affiliations and their terms requires the consent of the UNBC Senate and UNBC Board of Governors under the University Act.
2. The approval of an affiliation does not imply the academic approval of any aspects of that affiliation that require the consent of a College or Senate.
3. For routine affiliations with other institutions of learning, the responsible committee of Senate shall create and maintain templates as procedures to this policy for the following types of affiliations:
 - a. Student Mobility/Exchange Agreements
 - b. Joint Academic Programs
 - c. Block Transfer Agreements
4. Provided that an approved template is utilized under Section 3(a) is followed, the Senate Committee on Academic Affairs may approve the terms of Student Mobility/Exchange Agreements for students going to or coming from UNBC programs on behalf of the UNBC Senate.
5. Provided that an approved template is utilized under Section 3(c) and that all requirements for an approved UNBC credential in a specified area are met, the Senate Committee on Academic Affairs may approve the Block Transfer Arrangement on behalf of the UNBC Senate.
6. At least annually, as summary of affiliations under the templates established in Section 3 shall be provided to the UNBC Senate by the Secretary to Senate.
7. Any proposed affiliation, or changes to an existing affiliation, that do not comply with an established template under this policy must be submitted to the University Secretary for Review.
8. The responsible Senate committee shall consult with the University Secretary and other relevant bodies as necessary in the creation and maintenance of any templates for affiliations established under this policy.
9. Any agreements establishing Affiliations shall be executed by the signing officers appointed under the Signing Resolutions of the UNBC Board of Governors.

4.0 Roles and Responsibilities

Board of Governors: Approval body under the University Act.

Senate: Approval body under the University Act, and delegating body under the Powers of Senate and this policy.

Senate Committee on Academic Affairs: Approval body (with approved template) under this policy, and responsible for review and approval of agreements as per the committee's terms of reference.

Senate Committee on First Nations and Aboriginal People: Approval body (with approved template) under this policy, and responsible for review and approval of agreements as per the committee's terms of reference.

Senate Committee on Regional Policy and Inter-Institutional Relations: Approval body (with approved template) under this policy, and responsible for review and approval of agreements as per the committee's terms of reference.

University Secretary: approval of agreement templates, vetting body for questions of legal or institutional risk, and liaison between UNBC Senate and Board of Governors approval.

Secretary to Senate: Senate and Senate Committee facilitation

?Others?

5.0 Relevant Legislation and Regulations

University Act:

27(2) "Without limiting subsection (l) or the general powers conferred on the board by the Act, the board has the following powers:

(s) to enter into agreements on behalf of the university;"

37(1) "The academic governance of the university is vested in the senate and it has the following powers:

(u) to set the terms of affiliation with other universities, colleges, or other institutions of learning, and to modify or terminate the affiliation;"

38(1) "A certified copy of every resolution or order of the senate or council, providing for any of the matters or things mentioned in section 37 (1) (i), (p) and (u), must be sent to the board within 10 days of the resolution or order being passed."

38(2) "A resolution or order referred to in subsection (1) has no effect until approved by the board."

6.0 Related Policies and Procedures

Board Signing Authority?

International Agreements?

Research Policy?

PROCEDURES

Procedures: A Procedure outlines the process or steps to be followed to give effect to a University Policy. A Procedure may be amended by the Responsible Executive (President or Vice-President) provided that any such amendments are consistent with the relevant University Policy(s) and are reported to the appropriate Approving Authority in a timely manner.

Procedures may be presented in the same document as the Policy, or where there are multiple procedures under a single policy they may be listed here and linked. If there are no Procedures arising from this Policy, please note that.

1.0 To Be Completed