

Adjunct Professors
The College of Science and Management
Revised November 2004

The College of Science and Management

This policy is specific to the College of Science and Management and conforms to the policy on Appointment of Adjunct Faculty at UNBC. The College of Science and Management recognizes the desirability of appointing adjunct faculty who contribute to the breadth and richness of expertise available to both students and faculty members within Programs. To ensure that the relationship remains a positive experience on both sides, the following will be considered for adjunct appointments.

1. CRITERIA

1.1. Normally, prospective adjunct faculty will have demonstrated their ability over at least one academic year to contribute significantly to one or more Programs or the College as a whole. Unless otherwise agreed to, these appointments shall be for a period of three years;

1.2. Qualifying contributions include supervision of graduate students (subject to approval by the Dean of Graduate Studies), teaching, participating in research projects or any combination of the above;

1.3. Where applicants have significant disciplinary experience and service, but have not been able to contribute over a one year period as specified in 1.1. and 1.2., applications will be considered from prospective adjunct faculty based upon their potential to contribute, but the initial period of the adjunct appointment will be one year. An application for renewal of adjunct status after one year will be treated as in 1.1 and 1.2 above.

2. PROCESS OF APPOINTMENT

2.1. Applications for appointment or re-appointment as adjunct faculty should be submitted to the Chair of a Program or the Dean of CSAM, and should include a letter outlining the applicant's qualifications or past contributions and a Curriculum Vita.

2.2. If the application is to a specific Program, it shall be reviewed for a recommendation by an appropriate Appointment Selection Committee of that Program. All recommendations shall be brought to the Program(s) for final approval, after which a nomination will be forwarded to the Dean for formal action. If the application is to the College, it shall be reviewed for a recommendation by the Chairs Management Team, and forwarded to College Council for approval before going to the Dean for formal action

2.3. Suitability for Adjunct appointments will be based on the following:

- evidence of on-going contributions to a relevant field of expertise
- evidence of ability or willingness to contribute to a Program or the College
- evidence of an appropriate level of scholarship such as a relevant academic degree, recent contributions to the relevant literature, or on-going professional

practice. Substantive professional experience may substitute for academic credentials.

2.4. The adjunct appointment is subject to the approval of the VP Academic and Provost, as outlined in the Adjunct Policy of the University.

3. RIGHTS AND RESPONSIBILITIES

3.1. Adjunct faculty will normally be granted, as a courtesy, and with the approval of the program and college concerned, the rights of Faculty members, to the degree that it is possible and desirable to grant them.

Such rights will be specified in the letter appointing the Adjunct Faculty member.

3.2. Graduate student supervision will be governed by the policy of the Dean of Graduate Studies.