**UNBC Request for Research Agreement Form**

*Please use this form for all research agreements (contracts, contribution agreements, transfer agreements, etc.) that do not require the submission of a pre-award funding proposal. This form should be completed and uploaded to Romeo when the request for the research agreement is submitted; Romeo files with missing or incomplete forms will be returned to the researcher for more information.*

**Project Title:**

**Project Start Date:**

**Project End Date:**

**Funding Agency:**

**Contact Information for Research Contract Coordinator at Funding Agency (required):**

Name:

Phone:

E-mail:

**Indirect Costs**. Does the funding agency have a published maximum overhead rate that applies to all research agreements? If yes, please provide a webpage or other link.

**Template Agreement**. Does the funding agency have their own template they would like to use for this agreement? If yes, please attach a copy to the Romeo file.

**Project Description.** In the space below, please provide a brief (1-2 pages) summary of the work that will be conducted with the requested funds:

**Budget.** Please provide a budget for the use of the funds. Double click on the table below to open it. The total field (in grey) will auto-calculate from the fields above.

