UNBC *UNIVERSITY OF*
NORTHERN BRITISH COLUMBIA

SENATE MEETING
PUBLIC SESSION
MINUTES

December 19, 2007
3:30 – 5:30 PM
Room 7-172 Bentley Centre - Prince George Campus

Present:

E. Annis, J. Bankole, D. Casperson, D. Cozzetto, H. Domshy, B. Ellis, J. Holler, K. Hutchings, J. Hyndman, E. Jensen, J. Li, B. McGill, A. Michalos, A. Nussbaumer, E. Owen-Williams, J. Randall, M. Reid, S. Rennebohm, R. Robinson, J. Safaei Boroojeny, E. Sharp, T. Shaw, D. Tasa, M. Thomson, S. Wagner

Regrets:
D. Hemingway, G. Hopkins, D. Kimmie, E. Kinghorn, T. Knudsen, H. Li, D. Macknak, G. Martel,
D. Nyce, E. Rapaport, B. Simard, R. Thring

Guests:
Lynda Pattie, Director, Information Technology Services
Dr. Heather Smith, Director, Centre for Teaching, Learning and Technology

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The meeting commenced at 3:30 p.m.

1.0   S-200712.01
Approval of the Agenda
McGill / Casperson
That the Agenda for the December 19, 2007 Public Session of Senate be approved as presented.
CARRIED.

2.0   S-200712.02
Approval of Minutes
Michalos / Hyndman
That the Minutes of the November 14, 2007 Public Session of Senate be approved as presented.
CARRIED.

Senator Nussbaumer noted that she had been present at the November meeting, and requested that this be reflected in the minutes.

3.0   Business Arising from Previous Minutes of Senate

3.1   ITS Backup/Disaster Recovery and Information Technology Learning Advisory Group

L. Pattie, Director, Information Technology Services, attended the meeting to respond to questions raised at the previous Senate meeting with regard to information storage and the recent problem with servers

and backups. She discussed the written report that she had submitted to Senate, and responded to several questions, as well as outlining the equipment that was used by ITS and backup services that were provided. She indicated that faculty members were responsible for backing up their own course materials on WebCT, and that student assistants were available to assist faculty members to do so. With BCE6, however, she indicated that central backups were completed every night. Dr. Randall noted that there was a proposed advisory group, which would allow people to discuss issues of concern. Senator Annis suggested that this advisory group should have input from graduate studies and researchers, which Dr. Randall took note of, yet added that the wish was to keep the group small enough to ensure that the members could take an active role. Concern was expressed that faculty member concerns weren't able to be accommodated, as the previous head of Computing and Telecommunication Services, whose position was terminated, was a faculty member who had both teaching and research experience. Dr. Smith, Director, Centre for Teaching, Learning and Technology, commented that she had been actively involved when decisions regarding migration had been made, and that the Centre for Teaching, Learning and Technology actively seeks the advice of faculty members.

4.0 President's Report   Cozzetto

The President had nothing to report.

5.0 Report of the Provost   Randall

5.1 Interim Report from the AVI Academic Alignment Working Group

As Chair of the AVI Academic Alignment Working Group, the Provost discussed the written interim report the Group had submitted. He noted that there had been concerns related to the lack of submissions received in relation to the macro-level structure of the University, but that the committee had decided not to impose their views on what that structure might be in advance of receiving proposals. However, Dr. Randall indicated that the committee, at their last meeting, had a brainstorming session to discuss the macro-level structure. He added that, at that meeting, many suggestions had been made, and that a few models would be brought to the committee and university community for consideration. Finally, he noted that, as a result of lack of quorum, the AVI Steering Committee had not yet met formally, so the reporting relationship between the Steering Committee and the Working Groups had not yet been established.

5.2 Interim Report from the AVI Pedagogy Working Group (H. Smith)

Dr. Heather Smith, Director, Centre for Teaching, Learning, and Technology, and Chair of the AVI Pedagogy Working Group, discussed the written interim report that was submitted by the AVI Pedagogy Working Group. She recommended that Senate look primarily at pages 18 to 22 of the report, which was the heart of the work the Group had undertaken, and which was a follow up from the work completed by the previous AVI Pedagogy Committee. Dr. Smith noted that the Working Group had focused on the Working Assumptions and the Critical Initiatives contained in the report, and added that, before any recommendations could be undertaken, a needs assessment would be required. Dr. Smith thanked the committee members for their contributions to the Working Group.

The Provost stated that he was excited about what had been achieved, and added that, in his opinion, it was important to consider whether the proposals put forward could have achieved results in the absence of the AVI Working Groups, and that he hoped to see fundamental changes as a result of this process.

Dr. Randall provided a brief report from the AVI Steering Committee, noting that the committee had met several times, and that there were notes from those meetings. However, because no student Senators had yet committed to serving on the committee, the committee lacked the ability to obtain quorum. The Provost added that he hoped this had now been addressed, as Senate would be asked later in the meeting to approve a student Senator candidate for appointment to the AVI Steering Committee.

Several questions were raised from Senators with regard to the work of the AVI Working Groups. It was asked what procedure would be utilized to approve any structural changes. Dr. Randall responded that he wasn't certain, and that he would reserve his response until he could determine what procedures had been followed in the past and whether they would be suitable in this instance. A Senator observed that most of the proposals received by the Academic Alignment Working Group were related to one College,

and asked what the Working Group had done with regard to the other College, specifically whether there was grassroots consultation. Dr. Randall responded that any proposals would have to come from the Programs themselves. Dean McGill responded that he hadn't directed anyone in CSAM to do anything in particular, but added that a wide-ranging discussion had taken place, both at the College Council and at other levels within the College. The Provost suggested that time was an issue, as a tension existed between getting recommendations out there as soon as possible and giving people sufficient time to do the groundwork necessary in preparing proposals.

It was questioned why the original report from the AVI Pedagogy Committee had not been seen by Senate. Dr. Smith responded that she believed that the report had simply been lost in the shuffle. Dr. Randall added that some of the AVI reports were part of the Embracing Change, Promoting Excellence (ECPE) process, and that those reports were on the website. A Senator asked whether any further consultations would be undertaken, apart from the Town Hall Meetings and teaching workshops. Dr. Smith responded that, in her opinion, any member of the committee would be willing to speak with anyone who so wished. The question was raised whether the data from surveys related to student success which were mentioned in the report could be summarized and provided to Senate. Dr. Cozzetto asked Dean Madak to provide a summary of this information at the next meeting of Senate.

Action:	Dean Madak to provide a summary of student survey data at next meeting of Senate.

6.0 Question Period

A Senator expressed concern about the possible invasion of privacy resulting from the fingerprint scanning utilized to verify the identities of those wishing to gain access to the Northern Sport Centre (NSC). It was asked what was being done with the scanned data that was being collected. The Provost responded that L. Pattie, who had departed the meeting, could provide more information in this regard, but that the data kept on file was not fingerprints, but binary information from points on the fingerprint that is then linked to the person whose finger is scanned. He added that, because the NSC was a partnership between the University and others, UNBC did not have strict jurisdiction over the processes used at the NSC. Dr. Randall noted that the University had consulted with the Privacy Commissioner and legal counsel, both of whom, in their preliminary reports, suggested that the technology being used was not inappropriate. Dr. Cozzetto indicated that the report on the use of the technology lists several reasons why other technologies are not being used, and that the difficulty was with regard to the setup of the NSC, as there were multiple distinct entry points that required membership fees for entry.

It was asked whether, despite the reasons for the use of the scanning technology, it was not possible for students, who were all required to possess student identification cards, to use those cards to gain entry to the facility. The sentiment was expressed that students should be able to opt out of the scanning technology but still be able to use the facility, since they were paying to do so. Dr. Cozzetto suggested that the appropriate way to have this concern dealt with was for the Senator to contact the student representative on the board of the Northern Sport Centre Limited (NSCL). It was suggested that perhaps the President could make representation to the board on behalf of the students. Dr. Cozzetto responded that the reason he had recommended the student representative on the Board be consulted was that the NSCL was a separate entity over which UNBC had no authority. It was asked why, as a member of the NSCL board, the President could not make a case on behalf of the students. Dr. Cozzetto responded that the use of this technology had already been discussed at the board, and that the Northern Undergraduate Student Society did not view the use of the technology as a major issue.

The Provost indicated that the petition which had been circulated contained erroneous information, which is why the report had been written. In response, a Senator suggested that it was important that the University not give the impression that the petition was based on false information and that the data collected were not fingerprints, as the NSC was used as a plank in the University's recruitment strategy, and that the University should thus take an active role in resolving the students' concerns in this regard. The President asked whether Senators would like to have Len McNamara attend the next meeting of Senate to discuss the issue, and at least one Senator felt it would be valuable to do so. It was reiterated that, if it was possible for students to get into the NSC without the use of biometric data, that this option be made available to them. The Provost suggested that Senators read the report with regard to the technology.

A student Senator expressed that he was pleased to hear about the resolution with regard to parking at the NSC, but requested that this information be disseminated so that people were informed. Dr. Cozzetto noted that the Senator's point was well taken.

A Senator asked about the rules for the upcoming election of faculty members to the UNBC Board of Governors, and the President indicated that he was gathering information and planned to provide a written response to the Senator within the next few days.

7.0   Committee Reports:

7.1   Senate Committee on Academic Policy and Planning   Randall

<u>**S-200712.03**</u>
Calendar Revision — "Course Descriptions" Section of the Undergraduate Calendar
Reid / Michalos
That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the "Course Descriptions" section, on page 168 of the 2007-2008 Undergraduate Academic Calendar, be approved as proposed.
Effective Date: January 2008
CARRIED.

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where included, in Courier New font within square brackets]`):

Course Descriptions

The following explanation will help clarify the terms found in the course descriptions.

Course Number — indicates discipline and level of study (100-299 for lower division, 300-499 for upper division, 500 for honours level courses).

Credit ~~Value~~ <u>Hours</u> — <u>Credit hours are assigned to each course; most courses are 3 credit hours.</u>

<u>**Courses with Variable Credits** — Some courses are listed with a choice of credit hours; for example: (3-6) implies that the course may be offered for any number of credits from 3 to 6 inclusive. Some courses may be repeated for credit when the subject matter differs substantially. Where an option to repeat is available, a statement to this effect appears within the course description.</u>

Course Title

Course Description

<u>**S-200712.04**</u>
Revisions to SCAPP New Course Approval Motion Form Template
Casperson / Hutchings
That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the SCAPP new course approval motion form template be approved as proposed.
Effective Date: January 2008
CARRIED.

S-200712.05
Change to Program Requirements — Geography BA
Annis / Michalos
That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the Program Requirements for the BA in Geography be approved as proposed.
Effective Date: September 2008
CARRIED.

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where included, in Courier New font within square brackets]`):

Program Requirements

Lower Division Requirement

100 Level

GEOG 100-3	Environments and People
GEOG 101-3	Human Geography
~~ECON 100-3~~	~~Microeconomics~~
~~or ECON 101-3~~	~~Macroeconomics~~
~~POLS 100-3~~	~~Contemporary Political Issues~~
~~HIST 110-3~~	~~Indigena~~
~~or HIST 190-3~~	~~The West and the World to 1660~~
~~or HIST 191-3~~	~~The West and the World Since 1660~~
~~or HIST 210-3~~	~~Canada Before Confederation~~
~~or HIST 211-3~~	~~Canada Since Confederation~~
~~WMST 100-3~~	~~Introduction to Women's Studies~~

200 Level

~~ENSC 201-3~~	~~Introduction to Atmospheric Science~~
GEOG 200-3	Geography of BC
GEOG 202-3	Economic Geography
GEOG 203-3	Geography of Canada
or GEOG 207-3	Historical Geography of Canada
GEOG 204-3	Introduction to GIS for the Social Sciences
GEOG 205-3	Cartography and Geomatics
GEOG 206-3	Social Geography
GEOG 210-3	Geomorphology
MATH 242-3	Statistics for Social and Health Sciences
or ECON 205-3	Statistics for Social and Management Sciences

Upper Division Requirement

300 Level

ENPL 301-3	Sustainable Communities: Structure and Sociology
GEOG 301-3	Cultural Geography
GEOG 305-3	Political Geography
GEOG 309-3	Geographies of Migration and Settlement

Three of:

GEOG 300-3	Geographic Information Systems
GEOG 302-3	Geography of Russia
GEOG 303-3	Recreational Geography
GEOG 306-3	Geography of International Development
GEOG 308-3	Introduction to Medical Geography
GEOG 333-3	Geography Field School

400 Level

ENPL 419-3	Social Research Methods
or ORTM 410-3	Research Methods and Analysis
ENVS 414-3	Environmental and Professional Ethics
or COMM 332-3	Business and Professional Ethics
or POLS 317-3	Politics and Ethics
GEOG 403-3	Aboriginal Geography
GEOG 424-3	Social Geography of Northern Communities

Three of:

GEOG 401-3	Resource Geography
GEOG 402-3	Geography of the Circumpolar North
GEOG 413-3	Advanced GIS
GEOG 422-3	Geography of the World Economy
~~GEOG 424-3~~	~~Social Geography of Northern Communities~~
GEOG 426-3	Geographies of Culture, Rights and Power
GEOG 428-3	Advanced Medical Geography
GEOG 432-3	Remote Sensing
GEOG 457-3	Advanced Remote Sensing
GEOG 498 (1-3)	Special Topics
GEOG 499 (3-6)	Independent Studies

Elective Requirement

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours, of which 21 credit hours in any subject must be at the 300 or 400 level.

S-200712.06
Calendar Change — High School Admissions
Reid / Hutchings
That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the "High School Admissions," in the undergraduate calendar be approved as proposed.
Effective Date: January 2008
CARRIED.

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by underline, and `[commentary, where included, in Courier New font within square brackets]`):

Admission Requirements for Applicants from BC and Yukon High Schools

Successful completion of an approved ~~provincially examinable~~ grade 12 program leading to graduation with an acceptable BC/Yukon high school average calculated on the basis of the five best grade 12 courses from the listings in the Admission Requirements by Degree Group Table above or First Entry Professional Program of your choice (see also "Special Entry").

Special Early Provisional Admission

Students registered in grade 12 at a BC high school who are planning to attend UNBC in the September immediately following graduation are encouraged to apply for Special Early Admission no later than the end of February. A decision will be made based on the student's self-declared Grade 11 and 12 grades, and, no later than the end of February, a provisional offer of admission will normally be made to all applicants who meet or exceed the minimum grade point average and course requirements. The conditions associated with special early provisional admission are that the applicant's academic average remain at or above the minimum, that all required courses are successfully completed, and that graduation requirements are satisfied. These conditions will be checked in August upon receipt of the final marks from the Ministry of Education.

The University reserves the right to withdraw a provisional offer of admission if the above conditions are not met.

Early Provisional Admission from a BC High School

Students registered in grade 12 at a BC high school who are planning to attend UNBC in the September immediately following graduation are advised to apply for Early Admission (currently before the end of February). All applicants who do this and notify their school counsellor of their application to UNBC will automatically have their interim grade 12 marks submitted to UNBC by the Ministry of Education. A provisional decision will be made based on these grades and a provisional offer of admission will be made to applicants who are considered exceptional. The conditions associated with early provisional admission are that the applicant's academic average remain at or above the minimum, that all required courses are successfully completed, and that graduation requirements are satisfied. These conditions will be checked in August upon receipt of the final marks from the Ministry of Education. Where a student does not satisfy the three conditions, the University reserves the right to withdraw the provisional offer of admission.

BC High School Transcripts

Applicants who are required to submit official BC High School transcripts, should contact the BC Ministry of Education:

Ministry of Education - Transcripts
PO Box 9886 Stn Prov Govt
Victoria, BC V8W 9T6
General Information Telephone: (250) 356-2432
or

visit the Ministry of Education website: http://www.gov.bc.ca/bced.

Headstart Entry from a BC High School

Outstanding students who have completed BC grade 11, can demonstrate an exceptional academic record, and can provide evidence of above average maturity may apply for admission to UNBC. In many cases this may mean concurrently registering in one or two first-year introductory UNBC courses while completing grade 12. However, in exceptional cases, these applicants may be admitted to study as a full-time first-year student at UNBC.

To apply for HeadStart entry, the application must be accompanied by an autobiographical letter indicating the applicant's areas of interest and reasons for wishing to attend UNBC, along with letters of recommendation from the high school principal and at least one teacher or counsellor from the school, and a complete high school transcript. Questions and correspondence should be directed to the Office of the Registrar.

International Baccalaureate

Students who are awarded an International Baccalaureate Diploma may be awarded up to 30 credit hours of transfer credit upon receipt of the official transcript from the International Baccalaureate headquarters. Students who are awarded the diploma must have an overall standing of four, with no course below a three. Diploma students are required to present three Higher level subjects and three Subsidiary level subjects in order to be eligible for transfer credits.

Students who are awarded the International Baccalaureate Certificate must have a grade of four in each Higher level subject to be eligible for individual course transfer credit. Subsidiary level subjects are not eligible for transfer credit on a certificate program.

A list of acceptable IB courses is available in the BC Transfer Guide (available online at http://www.bccat.ca/), or visit our Admission Requirements by Degree Groups table above.

Advanced Placement

Students who take the College Board Advanced Placement courses in high school may be awarded transfer credit upon receipt of the official exam results from the College Board. Courses completed with a grade of four or above will be awarded transfer credit. Students who have completed AP courses with a grade of three may be considered for Advanced Standing in a first-year course. A listing of acceptable AP courses for transfer credit is available in the BC Transfer Guide (available online at http://www.bccat.ca/).

British Columbia Adult Graduation Diploma

Applicants must be at least 19 years of age, and have successfully completed the BC Adult Graduation Diploma and the appropriate entrance requirements for Degree Group at the ~~provincial or~~ Grade 12 level with an overall average of 65% or better. Applicants in this category are not required to complete a fifth grade 12 course as noted in the Admission Requirements by Degree Group table above.

An Executive Summary of the proposed changes to the Social Work Program was included for information.

S-200712.07
Change to Calendar Description — Social Work MSW
Michalos / Hyndman
That, on the recommendation of the Senate Committee on Research and Graduate Studies, the changes to the UNBC Academic Calendar Description for the MSW in Social Work be approved as proposed.
Effective date: January 2008
CARRIED.

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where included, in Courier New font within square brackets]`):

Social Work (MSW)

Dawn Hemingway, ~~Assistant~~ <u>Associate </u>Professor, and Program Chair
Glen Schmidt, Associate Professor, and MSW Coordinator
Gerard Bellefeuille, Associate Professor
Bruce Bidgood, Associate Professor
Si Transken, Associate Professor
~~Jill Grant, Assistant Professor~~
Judy Hughes, Assistant Professor
Heather Peters, Assistant Professor
Dave Sangha, Assistant Professor
Eleanor Wint, Assistant Professor
Greg Beattie, Adjunct Professor
Robert Hart, Adjunct Professor
Kwong Leung Tang, Adjunct Professor
Anita Vaillancourt, Adjunct Professor

Website: http://www.unbc.ca/socialwork

The Master of Social Work program is available on a full- or part-time basis, and can be completed through a thesis or practicum route. The MSW builds on the BSW by offering students an integrated research/policy/practice concentration in one of the key thematic areas: social work in northern and remote areas, First Nations, women and the human services, and community practice and research. The aim of the MSW is to provide students with advanced social work research, policy, and practice skills. It is designed to enable students to pursue independent studies that will help them undertake a variety of responsibilities in management, policy formulation, program consultation, planning, advanced social work, clinical practice, and research within the human services.

Admission

Enrolment in the MSW is strictly limited.

In addition to the admission application requirements outlined in Section 1.0 of the Graduate Studies Admissions and Regulations, applicants are required to undergo a criminal records search, and provide evidence of this prior to being considered for admission. Completion of the MSW Supplementary Application form is also required in order to be considered for admission. The MSW Supplementary Application form is included with the application material for this program. Two academic letters of reference and one professional letter of reference must be submitted.

Application deadlines are found under "Semester Dates" at http://www.unbc.ca/calendar/graduate/general/dates.html.

For additional information about Graduate Studies and to download Graduate application forms, please click here.

The MSW program at UNBC emphasizes a pro-active orientation that aims to provide informed theoretical, empirical, and substantive choices for improvements in human service programs, policies, education, and social work practice. This approach to social work and social policy is known as social administration.

The key elements in this social administration approach as they relate to the thematic areas of the MSW at UNBC consist of the following:

- the description and analysis of the operation of human services in northern and remote regions;
- the study of social policies and social work practices, and their individual and social consequences for the people and communities in the interior and northern British Columbia;
- the examination of global, historical, social, and economic changes, and the way these affect the living conditions and the people served by human service agencies and organizations in northern and remote areas; and
- the recognition of the values central to the responsibility of human service professionals to work with socially disadvantaged and powerless groups, and to expand the power and resources of these groups through social work practice.

Within this social administration approach courses are arranged so students develop skills that integrate the research/policy/practice domains of social work. A major emphasis of the MSW is to foster critical intervention skills that link the domains of social policy, social work research, and social work practice. For example, if one chooses to develop a speciality in community practice and research, or social policy, the program of studies will emphasize the linkages between these domains or dimensions of social work.

Applications for admission to the MSW program are available from the Office of Graduate Studies.

Requirements

The MSW consists of a practicum or thesis option, and clusters of courses that provide for a research/policy/practice concentration in one of the key focus areas: social work in northern and remote areas, First Nations, women and the human services, and community practice and research.

A minimum of two years post-BSW (24 months full-time equivalent) human service experience is normally required before candidates can be considered for the MSW program. To be admitted, a minimum academic standing of B- (70%) in the undergraduate degree is normally required. Letters of reference, as well as a written statement of the candidate's research and practice interests and reasons for pursuing a MSW, are also required. A personal interview may be requested. Applicants who do not meet the above requirements may still be admitted under the provisions of affirmative action.

Taking a MSW at UNBC
There are two entry routes into the MSW.

Entry Route 1:
The One Year MSW: Entry from a Bachelor of Social Work, and ~~normally two years~~ one year (~~24~~ 12 months full-time equivalent) post-BSW human service experience.

For full-time students this will consist of 33 credit hours of course work, including completion of a thesis or practicum report.

Entry Route 2:
The Two Year MSW: Entry with a Bachelor degree in a related field or discipline, and two years (24 months full-time equivalent) human service experience (66 credit hours).

For full-time students, this will consist of a minimum two years (24 months) program of course and practica. A thesis or practicum report is required following completion of course work. An oral defense is required for the thesis or practicum. This route normally includes 66 credit hours, consisting of 33 credit hours in each of the two years.

One Year MSW

This program requires the successful completion of a minimum course work of 27 credit hours for practicum students, and 24 credit hours for thesis students. The program comprises an integrated core of five required courses, two elective courses, a thesis practicum, and a thesis, OR five required courses, four electives, and a practicum.

Requirements

All students must take the following required courses:

SOCW 609-3	Advanced Quantitative Research
HHSC 703-3	Advanced Qualitative Research Approaches in Health and Human Sciences
SOCW 704-3	MSW Integrative Seminar

Thesis students must take SOCW 701-3 Thesis Practicum

Two of:

SOCW 601-3	Issues in Northern/Remote Social Work
SOCW 602-3	First Nations: Advanced Social Work Practice
SOCW 603-3	Women: Policy/Practice Issues
SOCW 605-3	Community Work/Politics of Change

Electives

Thesis students are required to take two electives and practicum students are required to take four electives from:

SOCW 604-3*	Directed Readings/Electives
SOCW 610-3	Addictions and Mental Health
SOCW 613-3	Clinical Social Work Practice
SOCW 615-3	Multi-Cultural Social Work Practice
SOCW 620-3	Policy Making/Human Services
SOCW 621-3	Comparative Welfare Analysis
SOCW 651-3	Legal Issues for Women
SOCW 698-3	Special Topics

*Students may only take SOCW 604-3 Directed Readings/Electives course once.

Students may take up to two electives from other UNBC graduate programs.

Thesis and Practicum

SOCW 700-9	MSW Thesis
SOCW 701-3	Thesis Practicum
SOCW 732-6	MSW Practicum II

Two Year MSW

The MSW normally comprises 33 credit hours (one year) of graduate study for those with a BSW degree, and two years of previous human service experience. For those with baccalaureate degrees in related areas and two years of full-time previous human service experience, the MSW will normally consist of 66 credit hours (two years) of study. The first year will consist of 600 level courses, two 600 level electives, plus a Practicum (SOCW 632-9).

The 600 level courses are:

SOCW 630-3	Communication Skills
SOCW 631-3	Critical Social Work Practice
SOCW 632-9	MSW Practicum I
SOCW 633-3	Critical Social Policy
SOCW 634-3	Social Work Research/Policy/Practice
SOCW 635-3	Social Work Philosophy and Ethics
SOCW 637-3	Advanced Practice
SOCW Elective-3	Two 3-credit-hour, 600-level Social Work elective courses

S-200712.08
Calendar Revision — "Course Descriptions" Section of the Graduate Calendar
Holler / Hyndman
That, on the recommendation of the Senate Committee on Research and Graduate Studies, the
changes to the "Course Descriptions" section, on page 95 of the 2007-2008 Graduate Academic
Calendar, be approved as proposed.
Effective date: January 2008
CARRIED.

Details of the approved calendar change, including the amendment, are as follows (deleted text
indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where
included, in Courier New font within square brackets]`):

Course Descriptions

The following explanation will help clarify the terms found in the course descriptions.
Course Number — indicates discipline and level of study (600-700 master's level; 800
for doctoral and post-doctoral).

Credit ~~Value~~ <u>Hours</u> — <u>Credit hours are assigned to each course; most courses are 3
credit hours.</u>

<u>**Courses with Variable Credits** — Some courses are listed with a choice of credit hours;
for example: (3-6) implies that the course may be offered for any number of credits from
3 to 6 inclusive. Some courses may be repeated for credit when the subject matter differs
substantially. Where an option to repeat is available, a statement to this effect appears
within the course description.</u>

Course Title

Course Description

S-200712.09
Revisions to SCRGS New Course Approval Motion Form Template
Holler / Hutchings
That, on the recommendation of the Senate Committee on Research and Graduate Studies, the changes
to the SCRGS new course approval motion form template be approved as proposed.
Effective Date: January 2008
CARRIED.

To Senate for Information:

SCSB20071114.07
Revised Terms and Conditions — Gerald Kirschke Memorial Bursary
That the revised Terms and Conditions for the Gerald Kirschke Memorial Bursary be approved.
Effective date: September 2008

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where included, in Courier New font within square brackets]`):

CALENDAR INFORMATION:

Award Category: In-course

Award Name: Gerald Kirschke Memorial Bursary

Calendar Description/Intent: This bursary was established in memory of Gerald Kirschke~~, who worked in Forestry in Prince George his whole life~~. <u>Gerald was a second generation logger who grew up in the Prince George area. Gerry owned and operated Six Mile Lake Logging Ltd. which operated east of town throughout the seventies and eighties. His father Bill Kirschke owned and operated Six Mile Lake Sawmills on Tabor Lake throughout the fifties and sixties. Gerry was well respected throughout the forest industry and believed there was a strong future in forestry for the North.</u> ~~The Gerald Kirschke Memorial Bursary~~ <u>This bursary</u> is intended to support a student in Natural Resources Management who is experiencing financial need.

Donor: Frost Lake Logging Ltd.

Value: $2,500

Number: One

Placement in which Calendar: Undergraduate

Award Type: Bursary

Eligibility: Available to a full time undergraduate student with a declared major in Natural Resources Management BSc degree program who has completed 30 credit hours.
Preference will be given to a resident of Northern British Columbia.
Criteria: Demonstrated financial need and academic proficiency.
Application Instructions: Fill out all sections of the Awards Application form.

Effective Date: Established 2007

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20071114.08
Revised Terms and Conditions — Springboard to Success Scholarship
That the revised Terms and Conditions for the Springboard to Success Scholarship be approved.
Effective date: January 2008

Concern was expressed that, although it was essential to encourage local high school students to attend UNBC, there were no scholarships for more mature students, and it was asked whether this could be addressed. Dean Madak, as Chair of the Senate Committee on Scholarships and Bursaries, indicated that he had asked University Advancement to work on this, and to talk to potential donors in this regard.

Details of the approved calendar change, including the amendment, are as follows (deleted text indicated by ~~strikethrough~~, new text indicated by <u>underline</u>, and `[commentary, where included, in Courier New font within square brackets]`):

CALENDAR INFORMATION:

Award Category: External and Admission

Award Name: Springboard to Success Scholarship

Calendar Description/Intent: This scholarship recognizes well-rounded deserving students who have demonstrated strong school service and leadership, maintained a GPA of 6.0 or greater, as well as participated in athletics and/or clubs. This scholarship is named each year in recognition of an individual or group that has contributed to public education within the boundaries of School District No. 57 (Prince George).

Donors: School District No. 57 and UNBC

Value: $2,000 <u>($1,000 and a $1,000 tuition waiver)</u>

Number: Variable

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to a student attending any school participating in the School District No. 57 Awards program.

Criteria: Demonstrated <u>high school</u> academic achievement of 6.0 GPA or greater. Demonstrated strong school service and leadership. Demonstrated involvement in school sports and/or clubs.

Conditions: Recipient must enrol in full time studies at UNBC.

Application Instructions: Fill out all sections of the School District No. 57 Awards Committee application form and attach a letter of reference outlining your school participation.

Effective Date: Established 2006

Recipient Selection: School District No. 57 Awards Committee.

SCSB20071114.03
Calendar Description — Don Thorlakson Memorial Award
That the calendar description for the Don Thorlakson Memorial Award be approved.
Effective date: January 2008

Details of the approved calendar text are as follows:

Award Category: External and Admission

Award Name: Don Thorlakson Memorial Award

Calendar Description/Intent: This annual award was established by School District No. 57 in 1994 to honour the memory of Don Thorlakson, a well-respected teacher of students in Special Education and English as a Second Language programs. This award is intended to provide financial assistance to a graduating student who has been in an English as a Second Language program. These are endowed funds held by the Prince George Community Foundation.

Donor: School District No. 57 and UNBC

Value: $2,000 ($1,000 cash and a $1,000 tuition waiver)

Number: One

Placement in which Calendar: Undergraduate

Award Type: Award

Eligibility: Available to a graduating student who has been in an English as a Second Language program.

Criteria: Demonstrated care and concern for others in the home, school or community and financial need.

Application Instructions: Fill out all sections of the School District No. 57 Awards Committee application form and attach a letter of reference outlining care and concern for others.

Conditions: A letter of reference must accompany application.

Effective Date: Established 2008

Recipient Selection: School District No. 57 Awards Committee.

SCSB20071114.04
Calendar Description — Prince of Wales Scholarship
That the new calendar description for the Prince of Wales Scholarship be approved.
Effective date: January 2008

Details of the approved calendar text are as follows:

CALENDAR INFORMATION:

Award Category: External and Admission

Award Name: Prince of Wales Scholarship

Calendar Description/Intent: A perpetual scholarship was established in 1986 to commemorate the visit to Prince George of their Royal Highnesses, the Prince and Princess of Wales. These are endowed funds held by the Prince George Community Foundation.

Donor: School District No. 57 and UNBC

Value: $5,000 ($2,500 and a $2,500 tuition waiver)

Number: One

Placement in which Calendar: Undergraduate

Award Type: Scholarship
Eligibility: Open to all students graduating from School District No. 57 and commencing full time studies at UNBC.

Criteria: Demonstrate a high record of academic achievement in both Grade 11 and Grade 12. Demonstrate outstanding citizenship as evidenced by their involvement in school and community activities. Demonstrate involvement / achievement in Art, Dance, Drama or Music in school or community.

Application Instructions: Fill out all sections of the School District No. 57 Awards Committee application form and attach a minimum of one and not more than three testimonial letters, record

of marks or other support material substantiating each of the three areas of achievement:
a) citizenship in school and community
b) involvement and achievement in Art, Dance, Drama, Music or Speech Arts
c) academic achievement

Effective Date: Established 2008

Recipient Selection: School District No. 57 Awards Committee.

SCSB20071114.05
Calendar Description — R.T. Wilson MScN – Nurse Practitioner Clinical Practicum Bursary
That the calendar description for the R.T. Wilson MScN – Nurse Practitioner Clinical Practicum Bursary be approved.
Effective date: January 2008

Details of the approved calendar text are as follows:

CALENDAR INFORMATION:

Award Category: Graduate

Award Name: R.T. Wilson MScN -Nurse Practitioner Clinical Practicum Bursary

Calendar Description/Intent: The R.T. Wilson MScN – Nurse Practitioner Clinical Practicum Bursary has been established to provide financial assistance for students undertaking clinical practica outside of their resident communities. The bursaries are intended to support student expenses associated with clinical practicum placements in which students must be away from their primary place of residence.

Donor: R.T. (Tony) Wilson (Estate)

Value: NURS 720 – Integrating Primary Health Care I ($500)
NURS 730 - Integrating Primary Health Care II ($500)
NURS 790 – Nurse Practitioner Internship ($500)

Number: Varies – the number of bursaries for each course will be determined annually.

Placement in which Calendar: Graduate

Award Type: Bursary

Eligibility: Available to full or part time students enrolled in the MScN – Family Nurse Practitioner Program, in the following clinical courses: NURS 720 – Integrating Primary Health Care I, NURS 730 -Integrating Primary Health Care II and NURS 790 – Nurse Practitioner Internship.

Criteria: Demonstrated financial need and a cumulative GPA of 3.00 or higher.

Note: Successful applicants may receive this award more than once, that is, once for each clinical course.

Application Instructions: Fill out the Financial Need and Voluntary Information sections of the Awards Application form.

Effective Date: Endowed 2006

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation of the Nursing Program Merit Recognition Committee, and following verification of financial need and academic standing by the UNBC Awards Office.

SCSB20071114.06
Calendar Description — R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary

That the calendar description for the R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary be approved.
Effective date: January 2008

Details of the approved calendar text are as follows:

CALENDAR INFORMATION:

Award Category: In-course

Award Name: R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary

Calendar Description/Intent: The R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary has been established to provide financial assistance for Bachelor of Science in Nursing students in their third and fourth year undertaking clinical practica outside of Prince George, Quesnel or Terrace in rural or remote venues. The bursaries are intended to support student expenses associated with clinical practicum placements in which students must be away from their primary place of residence.

Donor: R.T. (Tony) Wilson (Estate)

Value: NURS 320 – Extended Clinical Practicum II ($400)
NURS 416 – Clinical Practicum: Community Nursing ($400)
Fourth Year Focus Practicum Courses ($600)

Number: Variable – the number of bursaries at each level will be determined annually.

Placement in which Calendar: Undergraduate

Award Type: Bursary

Eligibility: Available to full time students enrolled in the Northern Collaborative
Baccalaureate Nursing Program or the Post Diploma BScN in the following clinical courses:
NURS 320 – Extended Clinical Practicum II,
NURS 416 – Clinical Practicum: Community
Nursing and Fourth Year Focus Practicum Courses.

Criteria: Demonstrated financial need and a cumulative GPA of 3.0 or
higher; must undertake the whole practicum in a rural or remote location.

Note: Successful applicants may receive this award more than once, that is, once for each clinical course listed above.

Application Instructions: Fill out the Financial Need and Voluntary Information sections of the Awards Application form.

Effective Date: Endowed 2006

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation of the Nursing Program Merit Recognition Committee, following verification of financial need and academic standing by the UNBC Awards Office.

7.4   Steering Committee of Senate   Cozzetto

S-200712.10
Change to Senate Handbook — Quorum for the Senate Committee on Regional Policy and Inter-Institutional Relations
Hutchings / Casperson
That, on the recommendation of the Steering Committee of Senate, quorum for the Senate Committee on Regional Policy and Inter-Institutional Relations be changed from "Majority" to "Six (6) voting members present at meetings."
Effective date: Immediately upon approval by Senate

CARRIED.

S-200712.11
Change to Membership — AVI Steering Committee
Casperson / Hutchings
That, on the recommendation of the Senate Committee on Nominations, the addition of the phrase "(or alternate)" be included after the Undergraduate Student Senator and Graduate Student Senator positions on the AVI Steering Committee.
Effective date: Immediately upon approval by Senate
CARRIED.

7.5   Senate Committee on Nominations   Thomson

S-200712.12
Membership Changes to Senate and Senate Committees (no material)
Hutchings / Bankole
That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate and Senate committees as indicated, be approved as proposed.
CARRIED.

No further nominations were received, so the following candidates were approved to sit on Senate and the respective Senate committees as follows:

SENATE COMMITTEE AND POSITION TO BE FILLED	CANDIDATE
Senate	
Faculty Senator from CSAM (to fill vacant position until March 31, 2008)	Stephen Dery
AVI Steering Committee	
Undergraduate Student Senator (until March 31, 2008)	Shawn Rennebohm
Faculty Senator (until November 30, 2010)	Erik Jensen
Senate Committee on Academic Policy and Planning	
Graduate Student Representative (until March 31, 2008)	Brooke Boswell
Senate Committee on Student Discipline Appeals	
Faculty Senator from CASHS (until March 31, 2009)	Shannon Wagner

8.0   Other Business

8.1   Report of the Registrar (no material)   Kielly

The Registrar reported that the changes to the graduate calendar in relation to the Office of Research and Graduate Studies were being addressed, and that she expected to have the revisions in draft form early in the new year. She added that there was a delay with having the online calendar revised, as the position holding responsibility for that duty was currently vacant.

9.0   Information (no material)

10.0   S-200712.13
Move to In Camera Session
Consensus
That the meeting move In Camera.
CARRIED.

11.0   **S-200712.16**
         Adjournment
         Consensus
         That the Senate meeting be adjourned.
         CARRIED.

The meeting ended at 5:05 p.m.