

## **SENATE MEETING OPEN SESSION MINUTES**

September 25, 2024

3:30 – 5:30 PM

Senate Chambers

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**Present:** J. Bankole, C. Barreira, C. Brown, D. Brown, R. Camp II, D. Casperson, B. Danesh, B. Deo, R. Fonda, K. Fredj, T. Fuson (non-voting), T. Fyfe, M. Gehloff, M. Groulx, N. Hanlon, L. Haslett (non-voting), J. Hirt, C. Ho Younghusband, S. Iftikhar, T. Klassen-Ross, N. Koper, A. Kranz, D. Kubert (non-voting), D. Litz, M. Mandy, J. Mitchell Nielsen (Acting Officer for the Secretary of Senate), R. Noonan, B. Owen, A. Parent (Recording Secretary), M. Parkes, G. Payne (Chair), K. Read (Secretary of Senate) K. Rennie, D. Roberts, R. Robinson, F. Shaikh, R. Singh, R. Somani (non-voting), K. Standish (Acting Officer for Continuing Studies), D. Stark (non-voting), K. Stathers, F. Tong, T. Whitcombe, S. Wilson, P. Wood-Adams

**Regrets:** J. Crandall, B. Daniel (non-voting), B. Durau, P. Harding (non-voting), C. Hofsink, H. Kazemian, S. MacKay, D. McIntosh, N. Neufeld, D. Nyce, P. Prince, P. Siakaluk (non-voting), T. Watters, P. Winwood (non-voting)

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The Senate Meeting began at 3:34 pm. J. Mitchell Nielsen is the Acting Officer for the Registrar and Secretary of Senate, K. Standish is Acting Officer for the Manager of Continuing Studies.

### **Acknowledgement of Territory**

For thousands of years, Indigenous Peoples have walked gently on the diverse traditional territories where the University of Northern British Columbia community is grateful to live, work, learn, and play. We are committed to building and nurturing relationships with Indigenous peoples, we acknowledge their traditional lands.

The Chair reported that this is the first Senate meeting for our 2024-25 Student Senators:

- Tina Watters
- Cheri Brown
- Jared Hirt
- Farhan Shaikh
- Ranjodh Singh
- Barbara Durau
- Rachel Fonda

All microphones in the room are now configured to the 'ON' status and In-person participants can no longer control the microphone by means of the push button on their microphone. This change is an effort to ensure an improved quality audio experience for virtual participants, and reducing tasks for in-person participants.

For participants online, if possible, all voting members joining via should keep their cameras on and update their name in Zoom to say "Senator Payne". Online please keep your mics muted until you are acknowledged by the Chair. If you

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have a question, use the raise your hand feature on zoom. Senators are welcome to add their questions to chat but will be recognized by the chair to ask their question verbally.

The meeting is being recorded and will be retained in the Office of University Governance until such time as the minutes of the meeting have been approved by the Senate, after which meeting the recording will be erased.

The Chair reported that there are 2 student vacancies, one for the Faculty of Human and Health Sciences and the other for Faculty of Business and Economics.

The Chair reported that Jesse King has resigned from her position as a Faculty Senator from the Faculty Indigenous Studies, Social Sciences and Humanities. Leaving one Faculty vacancy.

**1.0**      **S-202409.01**  
**Approval of the Agenda**

Camp

That the agenda for the September 25, 2024, Open Session of Senate be approved as presented.

Senator Casperson requested that the 'Election of the Vice Chair' be added as item 13.1 under Other Business.

CARRIED as amended

**2.0**      **Presentation:**      No presentation

**3.0**      **Approval of the Minutes**

**S-202409.02**  
**Approval of the Minutes**

Gehloff

That the Minutes for the August 28, 2024, Open Session of Senate be approved as presented.

Correction noted on Item 5.

CARRIED as amended

**4.0**      **Business Arising** - none

**5.0**      **President's Report**

**Payne**

The President reported on:

- The status of International students
- Annual Planning and Budget
- Student First Experience
- activities for the Fall academic year.
- alumni events.

The meeting paused at 3:30 pm due to technical difficulties.

The meeting resumed at 3:48 pm

**6.0**      **Report of the Interim Provost**

**Owen**

Interim Provost Owen reported on:

- Immigration, Refugee and Citizenship Canada
- Enrollment

**7.0 Report of the Registrar** **Read**

The Acting Registrar reported on the activities of the Office of the Registrar.

The Director, Enrolment Management and Strategy reported on the latest enrollment snapshot.

Overall enrolment FTE:

- up 0.7 Full-time Equivalent (FTE) Overall enrolment
- HC: Down 1% -36 Head count (HC)

Senate discussed the challenges of enrollment and the necessities of a comprehensive, university-wide approach. Enrolment is a shared responsibility. Senate discussed.

**8.0 Report on Regional Activities (5 minutes)** **Owen/Payne**

The President reported on his regional engagements.

The Interim Provost reported on the Regional Enrollment data (Appendix A). and new faculty members in Terrace, Quesnel and Fort St. John.

Senator Robinson asked if Senior Leadership could report on the Structure and Governance of the regional campuses. The Provost will report back at the October or November meeting of Senate.

Senator Robinson asked what could be done to promote a stronger web-presence in the Regions. The Provost reported that he will endeavor to support the idea of stronger web-presence on the regional campuses.

**9.0 Question Period**

**9.1 Questions in advance**

None

**9.2 Questions from the floor**

Senator Casperson asked if there was data or a GPA breakdown on students who are choosing not to continue at UNBC.

Senator Deo asked if there was data on the Co-ops programs and if these programs were growing.

The Interim Provost reported that he will work with Institutional Research to provide better data on retention reporting.

**9.0 Committee Reports**

**10.1 Senate Committee on Student Appeals**

**Klassen-Ross**

**10.1.1 Student Appeals Process (Information and Discussion)**

Senator Klassen-Ross presented to Senate on University Senate Appeals and walked Senate through the appeals process.

**10.2 Senate Committee on Academic Affairs**

**Owen**

**For Discussion and Advice**

**10.2.1 Degree Program Review**

- i. Global and International Studies External Review Report 2023

(Executive Summary)

ii. Global and International Institutional Responses 2023

Dr. H. Smith discussed the Global and International Studies External Report. Dr. Smith highlighted the accountability that has been added into the review process as a valuable addition.

**10.3 Steering Committee of Senate**

**Payne**

**10.3.1 Changes to Senate Handbook**

**S-202409.03**

**Changes to the order of the Open Senate Agendas and the Senate Handbook**

Whitcombe

That on the recommendation of the Steering Committee of Senate the changes to the Open Senate Agenda and subsequently the Senate Handbook be approved.

CARRIED

**S-202409.04**

**Changes to the Senate Membership and the Senate Handbook**

Gehloff

That on the recommendation of the Steering Committee of Senate, the changes to the Senate membership be changed and subsequently changes to the Senate Handbook be approved.

CARRIED

**10.4 Senate Committee on Nominations**

**Durau**

**S-202409.05**

**Recommendation of Senate Committee Members to Senate**

Whitcombe

That the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: September 25, 2024

The following nominations were received after the meeting package has been posted.

One nomination has been received for the Senate Committee on Indigenous Initiatives

One Indigenous Undergraduate Student, appointed by Senate	Kurt Kristoffersen	08/31/2025
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One nomination has been received for the Senate Committee Admissions and Degrees

Graduate Student	Rachel Fonda	08/31/2025
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CARRIED

**10.4.1 List of Senate Committee Vacancies**

A list of committee vacancies was included in the meeting package. In addition to the committee vacancies in the Senate meeting package we also have a vacancy for the:

Senate Committee on Student Appeals:

- Undergraduate Student Senator
- Student at Large

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|------|---|------------|
| 10.5 | <b>Senate Committee on Curriculum and Calendar</b><br>No report.  | Read       |
| 10.6 | <b>Senate Committee on Admissions and Degrees</b><br>No report.   | Read       |
| 10.7 | <b>Senate Committee on Indigenous Initiatives</b><br><br><u><b>S-202409.06</b></u><br><b>Lheidli T'enneh Tuition Initiative Agreement</b><br>Whitcombe<br>That on the recommendation of the Senate Committee on Indigenous Initiatives the UNBC – Lheidli T'enneh Tuition Initiative agreement be approved as proposed.<br>Effective: January 2025<br>CARRIED | Payne      |
| 10.8 | <b>Senate Committee on Honorary Degrees and Special Forms of Recognition</b><br><br>The committee met to review Professor Emeriti or Emerita.   | Payne      |
| 10.9 | <b>Senate Committee on Scholarships and Bursaries</b>   | Wood-Adams |

**For Information: NEW Awards Approved**

**SCSB20240828.05 (approved)**

**Association of Women in Finance and Wells Fargo Award**

That the new Terms and Conditions for the Association of Women in Finances and Wells Fargo Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.06 (approved)**

**Tom Covello Civil Engineering Memorial Award**

That the new Terms and Conditions for the Tom Covello Civil Engineering Memorial Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.07 (approved)**

**Chuck and Marc Bock Health Award**

That the new Terms and Conditions for the Chuck and Marc Bock Health Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.08 (approved)**

**CIM North Central BC Branch Award**

That the new Terms and Conditions for the CIM North Central BC Branch Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.09 (approved)**

**Dorothy Friesen Scholarship for Women**

That the new Terms and Conditions for the Dorothy Friesen Scholarship for Women be approved.

Effective: 2024-2025 academic year

**SCSB20240828.10 (approved)**

**Dr. Vincent Budac Memorial Award**

That the new Terms and Conditions for the Dr. Vincent Budac Memorial Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.11 (approved)**

**Elizabeth Anne McQuarrie Siddall Nursing Award**

That the new Terms and Conditions for the Elizabeth Anne McQuarrie Siddall Nursing Award be approved.

Effective: 2024-2025 academic year

**For Information: Revised Awards Approved**

**SCSB20240828.12 (approved)**

**BC Council of Garden Clubs Award**

That the revised Terms and Conditions for the BC Council of Garden Clubs Award be approved.

Effective: 2024-2025 academic year

**SCSB20240828.13 (approved)**

**Chancellor Iona Campagnolo Memorial Scholarship**

That the revised Terms and Conditions for Chancellor Iona Campagnolo Memorial Scholarship be approved.

Effective: 2024-2025 academic year

**SCSB20240828.14 (approved)**

**Tom Dennett Memorial Scholarship**

That the revised Terms and Conditions for the Tom Dennett Memorial Scholarship be approved.

Effective: 2024-2025 academic year

**10.10 Senate Committee on University Budget**

**Gehloff**

No report.

**11.0 Approval of Motions on the Consent Agenda**

**Payne**

No Consent Items.

**12.0 Information - none**

**13.0 Other Business**

**13.1 Election of the Vice Chair**

Senator Casperson nominated Senator Gehloff. Senator Gehloff accepted the nomination.

Senator Wood-Adams nominated Senator C. Brown. Senator C. Brown declined the nomination.

Faculty Senator Maik Gehloff was appointed as Vice Chair.

**14.0 S-202409.07 (10 minutes)**

**Move to the Closed Session**

Whitcombe

That the meeting move to Closed Session.

CARRIED

The session moved in Closed Session at 5:10 pm

**15.0 S-202409.14**

**Adjournment**

Whitcombe

That the Senate meeting be adjourned.

CARRIED

The meeting was adjourned at 5:53 pm.