

SENATE MEETING OPEN SESSION AGENDA

March 25, 2020
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

1.0 Acknowledgement of Territory

2.0 S-202003.01

Approval of the Agenda †

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That the agenda for the March 25, 2020 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 Presentation - UNBC's Emergency Operations Centre (10 minutes)

4.0 Approval of the Minutes

S-202003.02

Approval of the Minutes

Page 5

That the Minutes for the February 25, 2020 Public Session of Senate be approved as presented.

5.0 Business Arising

6.0 President's Report

Payne

7.0 Report of the Provost (5 minutes)

Ryan

7.1 Academic Re-Structuring

8.0 Report of the Registrar (5 minutes)

Annear

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.1.1 What is the base number of International Students with respect to International enrollment being up 39%. (*Senator Wheate*)

9.2 Questions from the floor

10.0 S-202003.03

Approval of Motions on the Consent Agenda

Payne

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Committee Reports

11.1 Senate Committee on Academic Appeals

Hartley

11.2 Senate Committee on Academic Affairs

Ryan

11.3 Steering Committee of Senate

Payne

For Approval:

Regular S-202003.04

COVID-19 Pandemic – January 2020 Semester

In response to the COVID-19 pandemic, Senate authorizes the following under the current, limited and exceptional circumstances:

- That Faculty, with the approval of their Program Chair, or Dean when applicable, to amend course syllabi and intended evaluation methods, to the extent necessary, to allow for final evaluation and issuance of credit for all January 2020 courses in a timely manner, while maintaining academic integrity and respecting Program and pre-requisite requirements;
- That Faculty, in consultation with Program Chairs, ensure that the amendments to course syllabi and course evaluations do not excessively burden students; and
- That the Deans, in consultation with Program Chairs and the Registrar are authorized to exercise discretion in approving reasonable exceptions, adjustments and interpretations of Academic Regulations and Policies in the Calendars that allow for students impacted by the COVID-19 pandemic to complete January 2020 credits in a timely manner, while maintaining academic integrity.

Page 35 **Effective Date:** Upon Approval of Senate

Regular S-202003.05

Change(s) to the Graduate Calendar

That exceptions be made to the current Graduate Calendar policies 4.5.2 and 7.10.1 on required in-person attendees at defences to permit fully- or partially-online defences until the cessation of the COVID-19 contingencies be approved as proposed.

Page 37 **Effective Date:** Upon Approval of Senate - *These exceptions to the Graduate Calendar policies are time limited until the cessation of COVID-19 contingencies.*

Regular S-202003.06

Change(s) to the Senate Handbook

That on the recommendation of the Steering Committee of Senate, the membership of Senate and subsequently the change(s) in Senate Handbook be approved in principle.

Page 39 **Effective Date:** Upon the Approval of Senate

11.4 Senate Committee on Nominations

Casperson

For Approval:

Regular S-202003.07

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements

to serve on Senate committees and Senate Advisory Committees as indicated, be appointed as proposed.

Effective date: Upon Approval of Senate

SENATE COMMITTEE ON ACADEMIC AFFAIRS

Graduate Student Senator (08/31/2020)

Andrew Guest

SENATE COMMITTEE ON UNIVERSITY BUDGET

Graduate Student Senator (08/31/2020)

Andrew Guest

For Information:

Vacancies

COMMITTEE	POSITION	TERM EXPIRY DATE
SCAA	Faculty Member – Professional Programs	03/31/2022
	Lay Senator	03/31/2021
SCAAF	Faculty Member	03/31/2020
	Faculty Senator	03/31/2021
	Graduate Student Senator †	08/31/2020
	Regional Senator	03/31/2021
SSAS	Professional Program Faculty Rep (appointed by Provost)	03/31/2020
SCFNAP	Aboriginal Regional Senator or Aboriginal Lay Senator	03/31/2021
SCSB	Faculty Senator — CASHS	03/31/2021
	Faculty Senator — CSAM	03/31/2021
	Graduate Student	08/31/2020
SCUB	Exempt Staff Representative, appointed by the Exempt Group	
	Graduate Student †	08/31/2020
SCSDA	First Nations Student	03/31/2020
	Administrative Staff Member	03/31/2022

Note: The symbol "†" denotes that an appointment by Senate is pending.

11.5 Senate Committee on Curriculum and Calendar **Annear**

11.6 Senate Committee on Admissions and Degrees **Annear**

11.7 Senate Committee on First Nations and Aboriginal Peoples **Ryan**

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11.7.1 Suggested language surrounding terminology – *for discussion*

11.8 Senate Committee on Honourary Degrees and Special Forms of Recognition **Payne**

11.9 Senate Committee on Scholarships and Bursaries **Annear**

For Approval:

S-202003.08

Revised UNBC Master's Tuition Scholarship

That the revised Terms and Conditions for the UNBC Master's Tuition Scholarship be approved.

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Effective Date: 2019-2020 Academic Yea

For Information:

SCSB20200226.03 (approved)

New DWB Consulting – Engineering Award

Page 56 That the new Terms and Conditions for the DWB Consulting – Engineering Award be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.04 (approved)

New Northern Physiotherapy Bursary

Page 58 That the new Terms and Conditions for the Northern Physiotherapy Bursary be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.05 (approved)

New Redden Family Physiotherapy Award

Page 60 That the new Terms and Conditions for the Redden Family Physiotherapy Award be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.06 (approved)

New Robert Fedorkiw Memorial Award for Physiotherapy

Page 62 That the new Terms and Conditions for the Robert Fedorkiw Memorial Award for Physiotherapy be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.07 (approved)

Revised Anna Sorkomova Memorial Bursary

Page 64 That the revised Terms and Conditions for the Anna Sorkomova Memorial Bursary be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.08 (approved)

Revised BC Association of Social Workers Prize

Page 66 That the revised Terms and Conditions for the BC Association of Social Workers Prize be approved.
Effective Date: 2020-2021 Academic Year

SCSB20200226.09 (approved)

Revised Chemistry Award of Excellence

Page 68 That the revised Terms and Conditions for the Chemistry Award of Excellence be approved.
Effective Date: 2020-2021 Academic Year

11.10 Senate Committee on University Budget

11.0 Information

12.0 Other Business

13.0 S-202003.09 (10 minutes)

Move to the Closed Session

That the meeting move to Close Session.

15.0 S-202003.

Adjournment

That the Senate meeting be adjourned.

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: In response to the COVID-19 pandemic, Senate authorizes the following under the current, limited and exceptional circumstances:

- That Faculty, with the approval of their Program Chair, or Dean when applicable, to amend course syllabi and intended evaluation methods, to the extent necessary, to allow for final evaluation and issuance of credit for all January 2020 courses in a timely manner, while maintaining academic integrity and respecting Program and pre-requisite requirements;
- That Faculty, in consultation with Program Chairs, ensure that the amendments to course syllabi and course evaluations do not excessively burden students; and
- That the Deans, in consultation with Program Chairs and the Registrar are authorized to exercise discretion in approving reasonable exceptions, adjustments and interpretations of Academic Regulations and Policies in the Calendars that allow for students impacted by the COVID-19 pandemic to complete January 2020 credits in a timely manner, while maintaining academic integrity.

Effective Date: Upon Approval of Senate.

Rationale: These actions support social distancing on our campuses in an effort to reduce the spread of Coronavirus (COVID-19) and maintain a safe and healthy environment while providing support to our students during the fluid and rapidly evolving nature of the pandemic. UNBC will continue to assess this situation based on the best information we have and on guidance from public health agencies and various government ministries.

Motion proposed by: Office of Provost

Academic Program: All

Implications for Other Programs / Faculties

College: CASHS/CSAM

College Council / Committee Motion Number:

College Council / Committee Approval Date:

Attachment Pages (if applicable): # pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202003.04

Moved by: D. Ryan **Seconded by:** M. Mandy

Committee Decision: **CARRIED**

Approved by SCS: March 18, 2020
Date



Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That exceptions be made to the current Graduate Calendar policies 4.5.2 and 7.10.1 on required in-person attendees at defences to permit fully- or partially-online defences until the cessation of the COVID-19 contingencies be approved as proposed.

Effective Date: Upon Approval of Senate - These exceptions to the Graduate Calendar policies are time limited until the cessation of COVID-19 contingencies.

Rationale: In order to continue with thesis and dissertation defences during the COVID-19 pandemic situation, this motion amends Graduate Calendar policy 4.5.2 and 7.10.1 on required in-person attendees at defences to permit fully or partially online defences. We will be coordinating a suitable online mechanism to ensure defences are publically available. This exception to policy is time-limited until the cessation of COVID-19 contingencies.

Graduate Calendar:

4.5.2 Examining Committees The role of the examining committee is to assess the thesis, project or practicum, and to conduct an oral examination, if applicable, based on that scholarly work. The examining committee will consist of the supervisory committee and at least one other examiner, called the external examiner, who must be from outside the program area in which the Master's is based and who has had no past (previous five years), current, or planned involvement or association with the student or the thesis research.

External examiners should have established reputations in the area of the thesis research. Ideally, they should be at associate or full professor rank if they are at a university or be of comparable stature if they are not at a university. Please refer to the Policy on the Appointment of an External Examiner available from the Office of Graduate Programs, or from the website at www.unbc.ca/graduate-programs.

All examinations of theses and defendable projects are chaired by a faculty member who is totally independent of the program, student and project.

At a minimum, the people who must attend the defence in person are the student, supervisor (or one of the co-supervisors), the chair and one committee member. Exceptions will be made as required to permit fully- or partially-online defences until the cessation of COVID-19 contingencies.

7.10.1 Formation of the Examining Committee *The final oral examining committee for the Doctoral degree shall consist of the Vice President Research and Graduate Programs or designate as Chair, the supervisory committee, and an external examiner from outside the university, who will normally attend the oral examination. At a minimum, the people attending the defence in person must be the student, supervisor (or one of the co-supervisors), the external examiner and one committee member. Exceptions will be made as required to permit fully- or partially-online defences until the cessation of COVID-19 contingencies.*

Motion proposed by: Office of Graduate Programs

Academic Program:

Implications for Other Programs / Faculties?

College:

College Council / Committee Motion Number:

College Council / Committee Approval Date:

Attachment Pages (if applicable): # pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202003.05

Moved by: D. Ryan **Seconded by:** M. Mandy

Committee Decision: **CARRIED**

Approved by SCS: March 18, 2020
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-202003.06

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the membership of Senate and subsequently the change(s) in Senate Handbook be approved in principle.

Effective Date: Upon the Approval of Senate (not to take effect until the five-faculty structure is in place and all revisions are made to the Senate Handbook)

Rationale: That under our new five faculty structure the membership of Senate be changed in accordance with Part 7, Section 35 of the *University Act*.

The election rules have been adapted to mirror the Rules to Govern Elections to the Board of Governors that were approved by Senate in February 2020, **S-202002.53**.

The Authority for rules governing nominations, elections and voting has been delegated to the Office of the University Secretariat to reflect current practices (*see page 5 of the UNBC Senate Handbook Draft, Proposed Revision – March 2020*).

3 (f) Senate Rules Governing Nominations to Available Seats on Senate

On behalf of the Registrar and under the authority of the University Senate, the Office of the University Secretariat shall ensure that elections to the Senate are conducted in accordance these Rules.

Motion proposed by: Office of the University Secretary

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 11 pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

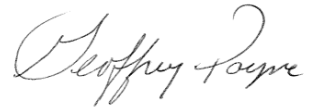
Brief Summary of Committee Debate:

Motion No.: SCS202003.03

Moved by: D. Ryan **Seconded by:** M. Mandy

Committee Decision: **CARRIED**

Approved by SCS: March 18, 2020
Date



Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

SENATE HANDBOOK

1 • MEMBERSHIP OF SENATE

In accordance with Part 7, Section 35 of the *University Act*, the Senate shall be composed of the following members:

- (a) the Chancellor
- (b) the President, who shall be chair
- (c) the Provost
- (d) the Vice President, Research
- (e) the Deans of the Faculties
- (f) the University Librarian
- (g) the Director, Business Services and Continuing Studies OR the Vice Provost
- (h) 22 faculty members to consist of 2 two members of each faculty elected by the members of that faculty, and the remainder elected by the faculty members in the manner that they, in joint meeting, determine (3 three year term)
- (i) 11 students, elected from the students who are members of an undergraduate student society or a graduate student society (4 one year term)
 - (i) President of the Northern Undergraduate Student Society
 - (ii) President of the Northern British Columbia Graduate Student Society
 - (iii) At least one student from each faculty
 - (iv) 4 Four elected at large, 2 two undergraduate students and 2 two graduate students
- (j) 4 Four persons who are not faculty members, elected by and from the convocation (3 three year term)
- (k)
- (l) One member to be elected by the governing body of ~~each affiliated college of the~~ university Wilp Wilxo'oskwhl Nisga'a (WWN) (3 three year term)

Note: Senior University Administrators and Other Representatives not otherwise elected or appointed to Senate shall be regarded as fully participating non-voting members of Senate.

2 • POWERS OF THE SENATE

The powers of the Senate are identified in Part 7, Section 37 of the *University Act*.

3 • RULES OF THE SENATE

3 (a) Preamble

- (i) These rules of Senate have been established in accordance with the *University Act* and shall prevail.
- (ii) Robert's Rules of Order shall govern Senate procedures in all cases where they are applicable and in which they are consistent with the rules and procedures contained in this document.

3 (b) Amendments

- (i) Any proposal to amend the Rules of the Senate shall be presented in the form of one of the following:
 - (a) A notice signed by at least one-fourth of the members of the Senate (forwarded to the Steering Committee of Senate) or;
 - (b) A notice from a Senate Committee (forwarded to the Steering Committee of Senate) or;
 - (c) A notice from the Steering Committee of Senate acting on its own initiative or;
 - (d) A notice made by a member of the Senate during the course of a Senate meeting and approved by a majority of those present and voting at the meeting.
- (ii) Upon presentation of a proposal to amend the Rules of Senate, adequate notice shall be given to Senators consistent with 3 (w) (ii), and the proposal normally shall be considered at the next regular meeting.
- (iii) To be adopted, an amendment to the Rules of Senate requires valid notice and a two thirds vote in favour.

3 (c) Officers of the Senate

- (i) The Chair of Senate is empowered and expected to take the actions deemed necessary to ensure the orderly advancement of the legitimate business of the Senate. Senate shall elect a Vice Chair at least annually, who shall chair meetings in the absence of the president; but in no case shall a vice chair serve more than two consecutive terms.
- (ii) The Registrar is the Secretary of Senate. In the absence of the Registrar, the Chair of Senate shall appoint an acting Secretary.
- (iii) In the absence of the Chair and the Vice Chair, the President shall appoint a Senior Academic Administrator and Senator of the University to act as Chair.

3 (d) Terms of Office for Elected Members of the Senate

In accordance with Part 7, Section 36 of the *University Act*, each elected member shall hold office for his/her designated term "and after that until a successor is appointed or elected." (See also section 3 (h) of this Handbook).

- (i) Senate
 - (a) Persons elected to the Senate by the faculty members shall take office on the 1st of April for a three year term ending on the 31st of March of the third year and until their successor is appointed;
 - (b) Students elected to Senate by the student societies, with the exception of the Presidents of the Northern Undergraduate Student Society and the Northern British Columbia Graduate Society, shall take office on the 1st of September and shall continue as Senators for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
 - (c) The Presidents of the Northern Undergraduate Student Society and the Northern British Columbia Graduate Society shall take office on the 1st of April and shall continue as Senators for one year, for the duration of their continuous enrollment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
- (ii) Terms of office for representatives on Committees:
 - (a) "Faculty Member" Representatives on Senate Committees shall be appointed the 1st of April for a three year term ending on the 31st of March of their third year and shall be eligible for reappointment for further terms.
 - (b) "Staff Representatives" on Senate Committees shall be appointed the 1st of April for a three year term ending on the 31st of March of their third year and shall be eligible for reappointment for further terms.
 - (c) "Student" Representatives on Senate Committees, with the exception of the Presidents of the Northern Undergraduate Student Society and the Northern British Columbia Graduate Society, shall be appointed the 1st of September. Appointments shall continue for one year, for the duration of their continuous enrollment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
 - (d) The Presidents of the Northern Undergraduate Student Society and the Northern British Columbia Graduate Society on Senate Committees shall take office on the 1st of April and shall continue as Senators for one year, for the duration of their continuous enrollment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.

3 (e) Interpretation of the Definitions in the Senate Handbook

With the exception of the following definitions, the interpretations as specified in Part 1, Section 1 of the *University Act* shall apply:

- (i) The "Convocation" consists of the Chancellor, the President, all faculty members, the members of the Senate, all persons whose names are added to the roll of Convocation by the Senate, and all graduates of the University.
- (ii) "Faculty Member" for the purpose of the *University Act* means any position where a person holds a University appointment as a Senior Lab Instructor, Instructor I, II, III, or IV, Part Time Instructor, Lecturer, Assistant Professor, Associate Professor, Professor or Librarian I, II, III or IV, or an equivalent position designated by Senate.
- (iii) "Faculty Member Serving in the Regions" means a person employed and directly salaried by the University at a location other than the Prince George Campus who has been given a contract for a teaching assignment, and serves as a Senior Lab Instructor, Instructor, Lecturer, Assistant Professor, Associate Professor, Professor, or in an equivalent position designated by Senate.
- (iv) "Lay Senator" means a Senator who is not a student and who does not hold an academic appointment at the University of Northern British Columbia.
- (v) "Professional Librarian" means a person whose employment classification at the University includes the term "librarian," and the designations "full-time" and "continuing."
- (vi) "Professional Program" is defined as a program which is:
 - (a) accredited, and/or
 - (b) viewed as a professional program.

The following programs are noted as part of the "professional programs": Education, Civil Engineering, Environmental Engineering, Environmental Planning, Forestry, Nursing, Community Health, Social Work, Disability Management, and Medicine.

- (vii) ~~"Regional Representative" means a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.~~
- (viii) "Regional Student" means a student who is enrolled predominantly in credit course(s) at a location other than the Prince George Campus, and who is eligible to stand for office in accordance with Section 3 (o) of the UNBC Senate Handbook.
- (ix) "Senior University Administrators not otherwise elected or appointed to Senate" includes the following officers: Vice President, Finance and Business Operations; Vice President, Advancement; Associate Vice President Northern Medical Program; Director, Centre for Teaching, Learning and Technology; Director, International Education; Chief Information Officer; ~~University Secretary.~~
- (x) "Student" means someone who is a student in accordance with Section 3 (m) of the UNBC Senate Handbook.
- (xi) "Student Society" means either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society.
- (xii) "Other Representatives not otherwise elected or appointed to Senate" includes the following positions: ~~President of NUGSS, President of NBGGSS,~~ the Senior Advisor to the President on Aboriginal Relations, and the President of the Faculty Association.

3 (f) Senate Rules Governing Nominations to Available Seats on Senate

On behalf of the Registrar and under the authority of the University Senate, the Office of the University Secretariat shall ensure that elections to the Senate are conducted in accordance these Rules.

The following rules shall apply to nominations to Senate other than for candidates representing Wilp Wilxo'oskwhl Nisga'a and the Alumni Association (for Lay Senators), for which bodies their own regulations shall apply subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook:

- (i) ~~Normally, a~~As anticipated vacancies arise on the Senate in elected positions arise, the nomination and election of members to available seats will be undertaken promptly and in accordance with any applicable timelines prescribed by the *Act*. All reasonable efforts will be made to ensure that elections are ~~so as to be~~ concluded before vacancies have effect, ~~and members shall assume their offices so as~~ to assure continuity of the composition of the Senate.
- (ii) The Office of the University Secretariat will create and maintain nomination forms consistent with these Rules and the *Act*, and eEach faculty, ~~and student, and staff~~ candidate must complete the appropriate nomination form.
- (iii) The Call for Nominations shall be published in any appropriate manner by the Office of the University Secretariat in an appropriate manner, as circumstances require.
- (iv) The election register shall be open to inspection by all any members entitled to vote, in the Office of the ~~Registrar~~ University Secretariat, during the period for making nominations, ~~between the hours of 9:00 a.m. and 4:30 p.m. (Pacific Time), Monday to Friday, except on holidays during usual business hours.~~
- (v) ~~Nomination papers for faculty and student elections to the Senate~~ shall be signed by no fewer than three persons, other than the candidate, entitled to vote in the election; and shall have the signature of the nominee indicating that the nominee is willing to run for election and agrees to abide by the Senate Rules Governing Nominations.
- (vi) ~~Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the Secretary of Senate Office of the University Secretariat, and to the constituency conducting the election. Upon receipt of such written notification, the person shall cease forthwith to be a candidate for election. In the event that such written notification is received later than 48 hours following the close of nominations and after the ballots have been prepared, the person's name shall remain on the ballot and the scrutineers shall record the number of votes the person receives but shall disqualify such votes, regardless of the number, when determining which candidates are elected.~~

3 (g) Regulations Covering Voting for Elections to the Senate

The following rules shall apply to elections to Senate other than for candidates representing the Alumni Association (for Lay Senators) and Wilp Wilxo'oskwhl Nisga'a, for which bodies their own regulations shall apply, subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook. In reporting the results of elections, the Alumni Association and Wilp Wilxo'oskwhl Nisga'a shall report as well the procedures followed such that the Registrar is satisfied that the requirements of the Act have been met.

- (i) All elections conducted by the Secretary of Senate shall be by secret ballot. Electronic ballots are permitted with oversight and guidelines provided by the University's Privacy Officer to ensure anonymity. Voting will be conducted electronically except when the Office of the University Secretariat determines that a paper ballot is necessary.
- (ii) The Secretary of Senate Office of the University Secretariat shall be informed fully of all aspects of the conduct and outcome of constituency-based elections, and shall report to the Steering Committee of Senate Senate Committee tasked with oversight of election rules or to Senate on any anomalies in the conduct of constituency-based elections.
- (iii) The Secretary of Senate Office of the University Secretariat shall fix dates for any elections under the Secretary's purview.
- (iv) The final date of all regular student elections to the Senate shall normally be in February. Any Candidate for any election to serve on the Senate is entitled to scrutinize the counting of ballots by designating one person to assist in scrutinizing or to act in the Candidate's place.
- (v) The final date of all regular staff and faculty elections to the Senate shall normally be in February. In the event of an equality of votes between two or more candidates for the Senate, the Senate will cast the deciding vote.
- (vi) Elections shall be conducted by mail. The definition of mail will be determined by the Steering Committee of Senate to enable the use of emerging technology to conduct elections. Ballots received after 4:30 p.m. (Pacific time) on the day fixed for the election must be destroyed without being opened.
- (vii) The Secretary of Senate must mail the ballots not more than four weeks and not less than two weeks before an election, for elections under the Secretary's purview. Ballots shall be sent to all eligible voters as set out in the election register maintained by the Registrar at the time of the close of nominations. All ballots and any related identifying information will be held by the Office of the University Secretariat for a period of 90 days following the announcement of the election results. At the end of that time, all ballots and identifying information will be destroyed.
- (viii) Ballots may be returned by mail, by delivery to the Office of the Registrar at the Prince George Campus, or by delivery to one of the other UNBC campuses (Fort St. John, Terrace, or Quesnel). It is the responsibility of the person presenting the ballot to ensure that it reaches the Office of the Registrar at the Prince George Campus and the appropriate party prior to the deadline for the election. The Office of the University Secretariat shall promptly report the results of any elections to the Senate.
- (ix) Any Candidate for any election to serve on the Senate is entitled to scrutinize the counting of ballots by designating one other person to assist in scrutinizing or to act in the Candidate's place. In the event that unforeseen or unusual circumstances prevent the carrying out of any of the above Rules and Procedures, the Office of the University Secretariat shall exercise reasonable discretion in altering the Procedures, after consultation with the Senate Committee tasked with oversight of election rules, or with the Senate. Any alterations or adjustments in the Procedures will be reported to Senate at its next regular meeting following the election.
- (x) In the event of an equality of votes between two or more candidates for Senate, the Senate will cast the deciding vote that there are disputes concerning the above procedures, such matters shall be adjudicated by the full Senate whose decisions shall be final.

- (xi) ~~Note that elections to Senate are covered by 3 (g) (x). In the case that there is an election by Senate that results in a tie vote, the vote will be by lot.~~
- (xii) ~~Ballots received after 4:30 p.m. (Pacific time) on the day fixed for the election must be destroyed without being opened.~~
- (xiii) ~~All ballots and identification envelopes received will be held by the Secretary of Senate for a period of 90 days following the announcement of the election results. At the end of that time all the ballots and identification envelopes will be destroyed.~~
- (xiv) ~~The Secretary of Senate shall report the results of the election to Senate at its first meeting following the election.~~
- (xv) ~~In the event that unforeseen or unusual circumstances prevent the carrying out of any of the above procedures, the Secretary of Senate shall exercise discretion in altering the procedures to fit the circumstances, after consultation with the Steering Committee of Senate, and shall report any action taken to Senate at its next regular meeting.~~
- (xvi) ~~In the event that there are disputes concerning the above procedures, such matters shall be decided by the Steering Committee of Senate whose decisions shall be final.~~

3 (h) Vacancies on the Senate

Senate vacancies shall be filled as follows after appropriate consultation, notwithstanding whether the position was occupied by the representative of a constituency:

- (i) If there is a vacancy on the Senate for an elected position the Senate may appoint any person qualified for election to that position to fill the vacancy for the balance of the term of office.
- (ii) Any elections for positions conducted at Senate shall be by secret ballot and the results will be reflected in the minutes.
- (iii) Any absence by an elected member of Senate, without leave and for more than three consecutive ordinary meetings of Senate, shall result in a declaration of a vacancy by the ~~Secretary of Senate~~ Office of the University Secretariat. Any leave of absence for more than three consecutive ordinary meetings requires prior approval by the Steering Committee of Senate.
- (iv) The position of an elected member shall be declared vacant by the Secretary of Senate when notice is received that the member has resigned or, in the case of faculty, that the member is going on leave for a period of more than six months, or that the member has been granted disability leave from the University.
- (v) Faculty members who inform the ~~Secretary of Senate~~ Office of the University Secretariat of their intent to remain on campus and to be active in Senate business during their leave shall be exempt from the rule prohibiting membership during faculty leave.
- ~~(vi) Regional Representatives to Senate shall be recommended to Senate, as appropriate from time to time, by the Senate Committee on Nominations. Senators shall have the opportunity to nominate candidates from the floor.~~

3 (i) Faculty Eligibility to Nominate, Be Nominated, Vote and Serve as a Faculty Member on the Senate

In order to be eligible to nominate, be nominated, vote and serve on the Senate as a faculty member, ~~one~~ a faculty member must:

- (i) Hold a continuing appointment at UNBC, **and**
- (ii) Be a "Faculty Member" or a "Faculty Member Serving in the Regions" as defined in Sections 3 (e) (ii) and 3 (e) (iii).

3 (j) Election of Faculty to Senate by Faculty Members under the University Act

In accordance with the *University Act* ~~eighteen~~ twenty-two faculty members are to be elected from and by the faculty members as follows:

- (i) ~~9 of whom shall be elected by faculty members in the College of Arts, Social and Health Sciences, from among their number~~ two members of each faculty elected by the members of that faculty, and
- (ii) ~~9 of whom shall be elected by faculty members in the College of Science and Management, from among their number, and~~ 12 of whom shall be elected at large by all faculty members and librarians.

~~(iii)~~

3 (k) Eligibility of Faculty to Be Appointed and Serve as Faculty Members on Senate Committees

In order to be appointed and serve as a faculty member on Senate Committees, one must:

- (i) Hold a continuing appointment at UNBC, and
- (ii) Be a "Faculty Member" or a "Faculty Member Serving in the Regions" as defined in Sections 3 (e) (ii) and 3 (e) (iii).

3 (l) Identification of Faculty to serve as Faculty Members on Senate Committees

Identification of faculty members to serve on Senate Committees shall be done in the following way:

- (i) ~~The Secretary of Senate~~ Office of the University Secretariat will annually contact each appropriate unit and request a list of faculty members eligible and willing to serve on Senate Committees.
- (ii) A faculty member so identified may also be a Faculty Senator.

3 (m) Student Eligibility to Nominate and Vote in Senate Elections

To meet the definition of a "student" for the purposes of nominating and voting, one must:

- (i) Be a student who is a member of either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society, and
- (ii) Be an undergraduate student registered in at least one course in the semester in which nominations are due and elections are conducted, or

- (iii) Be registered in at least one course in each of the two previous semesters in which nominations are due and elections are conducted, or
- (iv) Be registered in a co-op work term in the semester in which nominations are due and elections are conducted, or
- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

3 (n) Eligibility of Students to Be Appointed and Serve as Student Senators or as Student Representatives on Senate Committees

In order to be appointed and serve as a student representative on Senate or Senate Committees, one must:

- (i) Be a student as defined in 3 (m) (i), and;
- ~~(ii) Be in good standing: A student who is in "good standing" is a student who is not on academic probation. Be a student in good standing (a student who is in "good standing" is a student who is not on academic probation), and~~
- (iii) Be an undergraduate student registered in at least one course in the semester in which a vacancy arises and have been registered in the semester immediately preceding the one in which the vacancy arises. Registration in the May semester is not a requirement to meet this condition provided that, if the vacancy arises during the May or September semesters, the student is registered for the September semester and was registered during the preceding January semester, or
- (iv) Be registered in a co-op work term in the semester in which a vacancy arises, or
- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

Students elected to the Senate or to Senate Committees shall be eligible to serve during the May semester even though they may not be enrolled in any credit courses.

3 (o) Identification of Students to Serve as Student Members on Senate Committees

Identification of student members to serve on Senate Committees shall be done in the following way:

- (i) In the case of undergraduate student members, the ~~Secretary of Senate~~ Office of the University Secretariat will annually contact the President of the Northern Undergraduate Student Society, or NUGSS designate, and request a list of students willing to serve on Senate Committees, along with the appropriate application forms completed by those students.
- (ii) In the case of graduate student members, the ~~Secretary of Senate~~ Office of the University Secretariat will annually contact the President or Vice President of the Northern British Columbia Graduate Students' Society and request a list of candidates willing to serve on Senate Committees, along with the appropriate application forms completed by those students.

~~**3 (p) Regional Representative Eligibility to Be Nominated and Serve as a Regional Senator on the Senate**~~

~~In order to be eligible to be nominated and serve on the Senate as a Regional Senator, one must:~~

- ~~(i) Be a "Regional Representative" as defined in section 3 (e) (vii), and~~
- ~~(ii) Have a demonstrated dedication to University education and a demonstrated dedication to the regional community or communities one seeks to represent on the Senate.~~

~~3 (q) Election of Regional Representatives to Senate~~

- ~~(i) Four Regional Representatives are to be elected to Senate, by Senate, from the eligible nominees recommended to Senate by the Senate Committee on Nominations, consistent with section 3 (g) of the Senate Handbook. One of the four Regional Representatives should be considered to be representative of the Aboriginal communities.~~

~~3 (r) Eligibility of Regional Representatives to Be Appointed and Serve as Regional Senators on Senate Committees~~

~~In order to be eligible to be appointed and serve as a Regional Senator on Senate Committees, one must:~~

- ~~(i) Be a Regional Representative elected to Senate.~~

~~3 (s) Identification of Regional Representatives to serve as Regional Senators on Senate Committees~~

~~Identification of Regional Senators to serve on Senate Committees shall be done in the following way:~~

- ~~(i) The Secretary of Senate will annually contact each Regional Senator and compile a list of members eligible and willing to serve on Senate Committees.~~

~~3 (t)(p) Appointment of Regional Senators, Lay Senators, Students and Faculty Members to Senate Committees~~

~~The appointment of Regional Senators, Lay Senators, students and faculty members to Senate Committees shall be conducted in the following manner:~~

- ~~(i) Committee recording secretaries will advise the Secretary of Senate Office of the University Secretariat of any committee vacancies.~~
- ~~(ii) The Secretary of Senate Office of the University Secretariat shall confirm potential candidates' willingness to serve on a particular Senate Committee. The Secretary of Senate Office of the University Secretariat shall recommend to the members of the Senate Committee on Nominations (SCN) by e-mail a slate of consenting candidates to fill any vacancies on Senate Committees.~~
- ~~(iii) SCN shall develop its own criteria for the review of candidates for Senate Committees.~~
- ~~(iv) If a member of SCN has a concern regarding a particular recommendation, a meeting of the committee will be called.~~
- ~~(v) The Secretary of Senate Office of the University Secretariat shall give SCN a one week period to give notification of any concerns regarding the stated recommendations.~~

- (vi) After the one week period has passed for SCN to give their views to the recommendations, the recommendations shall be forwarded to Senate for final approval. Senators shall have the opportunity to nominate candidates from the floor.
- (vii) SCN shall submit to Senate, on a monthly basis as appropriate, a report documenting vacancies in committee memberships and proposing candidates to fill vacancies. Senators will have the opportunity to nominate from the floor.

Suggested language surrounding terminology

Indigenous Peoples

A collective noun for First Nations, Metis and Inuit. It is important to consider using Indigenous Peoples to Canada, as this is specific and intentional. The term Indigenous can also refer to people who are original to the land, so some may argue that they are Indigenous and may not be First Nations, Metis or Inuit.

First Nations

Is a term used to identify Indigenous peoples of Canada who are neither Metis nor Inuit. Used in replacement of the term “Indian” from the Indian Act, The term ‘Indian’ is considered offensive. First Nations also refers to status and non-status, used in consideration when programming is specific to status Indians.

Aboriginal

The term Aboriginal refers to the first inhabitants of Canada, which includes First Nations, Metis and Inuit peoples.

Metis

People of mixed Indigenous and Euro-American ancestry, mostly French-Canadians. In particular from areas around Red and Saskatchewan rivers. In 2003, Supreme Court ruling, Metis is defined as someone who identifies as Metis, has an ancestral connection to the historic Metis community and is accepted by the community.

Inuit

Inuit peoples are from the Arctic. The word means “the people” in the language of Inuktitut. Singular of Inuit is Inuk.

Indigenization

The act of Indigenizing recognizes and validates Indigenous worldviews, knowledge and perspectives. It incorporates ways of knowing and being into education systems and organizations. It also creates safe space for Indigeneity to be expressed

*Always capitalize Indigenous, Aboriginal, First Nation, Inuit, and Métis as a sign of respect the same way that English, French and Spanish etc is capitalized

*Avoid using possessive phrases like “Canada’s Indigenous Peoples” or “our Indigenous Peoples” as that has connotations of ownership. Suggestion is “Indigenous Peoples of Canada.

Reference:

Retrieved October 2, 2019; <https://www.ictinc.ca/blog/a-brief-definition-of-decolonization-and-indigenization>

Retrieved October 2, 2019; <https://www.ictinc.ca/blog/indigenous-peoples-terminology-guidelines-for-usage>

Retrieved October 2, 2019; <https://indigenousfoundations.arts.ubc.ca/terminology/>



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the UNBC Masters Tuition Scholarship be approved.

Effective Date: 2019-2020 Academic Year

Rationale: To remove the references to the Graduate Entrance Scholarship (GES) in the terms as the GES is no longer active.

Proposed By: Linda Fehr

Advancement Contact: N/A

Faculty/Academic Department: Awards and Financial Aid

Date: February 26, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.10

Moved by: Van Der Velde

Seconded by: Wheate

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For Approval of Senate.

UNBC Masters Tuition Scholarship

Donor: UNBC

Value: Half the value of the tuition fee units for the degree program into which the student has been accepted, renewable for one year.

Eligibility: The scholarship is provided to full-time students who have ~~received a UNBC Graduate Entrance Scholarship (GES) or who have~~ successfully competed for a national or provincial scholarship or fellowship equal or greater to ~~a GES \$10,000~~. Students must remain in satisfactory academic standing to maintain the scholarship and must be judged to be making satisfactory progress by submitting a Progress Report to the Office of Graduate Programs prior to renewal.

Criteria: Recipient of ~~a GES or~~ a national or provincial scholarship or fellowship.

Application Instructions: If an applicant has successfully competed for a national or provincial scholarship or fellowship ~~(and did not receive a GES)~~, the recipient should provide proof of the national/provincial award and contact the Office of Graduate Programs in order to also receive a UNBC Master's Tuition Scholarship.

Established 2004



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the DWB Consulting – Engineering Award be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To activate the DWB Consulting – Engineering Award commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 17, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.03

Moved by: Jensen

Seconded by: Van Der Velde

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: DWB Consulting – Engineering Award

Awards Guide Description/Intent: DWB Consulting Services Ltd (DWB) is a dynamic, multidisciplinary consulting firm that specializes in offering a full suite of value-added engineering, environmental and forestry services to their clients. DWB has established this award to support UNBC students obtaining an Engineering degree.

Donor: DWB Consulting Services Ltd.

Value: \$2,500

Number: One in each 2020/21, 2021/22, 2022/23 and 2023/24

Award Type: Award

Eligibility: Available to a full time undergraduate student enrolled in the Environmental Engineering Program or the Civil Engineering Program, who has completed 30 credit hours. First preference will be given to a student who is enrolled in a UNBC Engineering Program. Second preference will be given to a student enrolled in the UNBC/UBC Engineering Program.

Criteria: Academic proficiency.

Effective Date: Established 2020

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Northern Physiotherapy Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To activate the Northern Physiotherapy Bursary commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 29, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.04

Moved by: Jensen

Seconded by: Van Der Velde

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Northern Physiotherapy Bursary

Awards Guide Description/Intent: People across Northern BC have long been advocating for a physical therapy program in the North to address the need for equitable access to physiotherapy services in northern and rural communities. This bursary was established to financially support a student enrolled in the Master of Physical Therapy-Northern Program at UNBC. Recipients are encouraged to consider a career in public practice in a northern, remote or rural community upon graduation.

Donor: Northern Physiotherapists and supporters of physiotherapy training in the North

Value: \$1,000

Number: One

Award Type: Bursary

Eligibility: Available to a graduate student enrolled in the Master of Physical Therapy – Northern (MPT-N) Program. First preference will be given to a resident of northern or rural British Columbia.

Criteria: Demonstrated financial need and satisfactory academic standing.

Notes: This award may not be received more than once unless there are no new eligible applicants for the Bursary. In which case, it may be awarded to a student who has previously received it.

Effective Date: Endowed 2019

Recipient Selection: Senate Committee on Scholarships and Bursaries with nomination by the UNBC MPT-N Program.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Redden Family Physiotherapy Award be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To activate the Redden Family Physiotherapy Award commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 29, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.05

Moved by: Jensen

Seconded by: Van Der Velde

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Redden Family Physiotherapy Award

Awards Guide Description/Intent: Sonja and Bob Redden are passionate about supporting students from Northern BC who plan to live and work in this region after completion of their post-secondary education.

Donor: Sonja and Bob Redden

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a graduate student enrolled in the Master of Physical Therapy – Northern (MPT-N) Program who demonstrates a strong commitment to community involvement. First preference will be given to applicants from rural or Indigenous communities in Northern British Columbia.

Criteria: Satisfactory academic standing and community service.

Effective Date: Endowed 2019

Recipient Selection: Senate Committee on Scholarships and Bursaries with nomination by the UNBC MPT-N Program.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Robert Fedorkiw Memorial Award for Physiotherapy be approved.

Effective Date: 2021-2022 Academic Year

Rationale: To activate the Robert Fedorkiw Memorial Award for Physiotherapy commencing the 2021-2022 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: January 29, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.06

Moved by: Jensen

Seconded by: Van Der Velde

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Robert Fedorkiw Memorial Award for Physiotherapy

Awards Guide Description/Intent: This fund was established to honour Rob's memory and aid in the expansion of physical therapy education in the North, with a focus on patient relations – an initiative that echoes the generosity and spirit of Rob and Terry. Recipients are encouraged to consider a career in public practice upon graduation.

Donor: Terry Fedorkiw, family and friends of Rob and Terry Fedorkiw

Value: \$1,500

Number: One

Award Type: Award

Eligibility: Available to a second-year graduate student enrolled in the Master of Physical Therapy - Northern (MPT-N) Program who demonstrates patient-centred care within their clinical education. First preference will be given to a resident of northern British Columbia.

Criteria: Satisfactory academic standing.

Note: This award may not be received more than once unless there are no new eligible applicants for the Award. In which case, it may be awarded to a student who has previously received it.

Effective Date: Endowed 2012

Recipient Selection: Senate Committee on Scholarships and Bursaries with nomination by the UNBC MPT-N Program.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Anna Sorkomova Memorial Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Anna Sorkomova Memorial Bursary commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: February 11, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.07

Moved by: Van Der Velde

Seconded by: Wheate

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Anna Sorkomova Memorial Bursary

Awards Guide Description/Intent: This award is in memory of Anna Sorkomova, graduate exchange student at UNBC from Yakutsk in Siberia. The donor has established this award to help alleviate some of the financial hardships that international students encounter in coming to Canada to study and participate in full-time studies and/or exchange programs. The donor is committed to personally assist these students overcome some of the cultural challenges they experience and to help us learn from their cultures.

Donor: ~~Charles A. Buchan, B. Comm., CA, Retired Partner with Deloitte & Touche LLP~~
[Charles Buchan and Elena Fedyko-Buchan](#)

Value: \$1,500

Number: ~~Two~~[Variable](#)

Award Type: Bursary

Eligibility: ~~Available to full time undergraduate or graduate students who are in great need. First preference will be given to international exchange students from former eastern communist bloc countries. Second preference will be given to any international exchange student with demonstrated need. Third preference will be given to Canadian students.~~

[Available to full-time undergraduate or graduate students. First preference will be given to international students from former eastern communist bloc countries. Second preference will be given to international students from any country.](#)

Criteria: Demonstrated financial need.

Effective Date: Established 2000

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the [UNBC Awards Office](#).~~Director of International Operations.~~



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the BC Association of Social Workers Prize be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the BC Association of Social Workers Prize commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: February 7, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.08

Moved by: Van Der Velde

Seconded by: Wheate

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

aAWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: BC Association of Social Workers Prize

Awards Guide Description/Intent: The British Columbia Association of Social Workers' members work in a wide variety of fields including child welfare, mental health, hospitals, alcohol and drug programs, non-profit organizations, social planning, corrections, counselling centres and private practice. The Association promotes the profession of social work and advocates for social justice as well as providing benefits to members such as current updates and advice on professional matters, job finding services and professional development. [Social Work students are encouraged to take advantage of the benefits and resources available through BCASW by visiting bcasw.org.](#)

Donor: BC Association of Social Workers

Value: \$250

Number: One

Award Type: Prize

Eligibility: ~~Available to a full-time student currently enrolled as a third year student in the Social Work (BSW) Program who is a resident with continuous dwelling within the UNBC region for four years immediately prior to admission to the Social Work Program at UNBC. The prize will be awarded for study in the fourth year of the Social Work Program.~~

~~Available to a full-time undergraduate student enrolled in the Bachelor of Social Work (BSW) Program who has completed 90 credit hours. First preference will be given to residents of Northern British Columbia.~~

Criteria: ~~Demonstrated F~~inancial need and academic proficiency.

Application Instructions: ~~Complete the Financial Need and Residency sections of the Awards Application form.~~

Effective Date: Established 1996

Note: ~~The Chair of the Social Work Program will review applications and nominate a recipient to the Awards Office.~~

Recipient Selection: ~~Senate Committee on Scholarships and Bursaries on recommendation by the Social Work Program Chair.~~



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Chemistry Award of Excellence be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Chemistry Award of Excellence commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: February 5, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200226.09

Moved by: Van Der Velde

Seconded by: Wheate

Committee Decision: CARRIED.

Attachments: 1 Page

Approved by SCSB: February 26, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Chemistry Award of Excellence

Awards Guide Description/Intent: The Chemistry Award of Excellence has been established to recognize and support outstanding students majoring in Chemistry.

Donor: Anonymous

Value: \$1,250

Number: One

Award Type: Scholarship

Eligibility: ~~Available to a full-time student who has completed a minimum of 30 credit hours but not more than 60 credit hours toward an undergraduate degree at UNBC with a declared major in Chemistry.~~

Available to a full-time undergraduate student with a declared major in Chemistry. First preference will be given to a student who has completed 30-60 credit hours. Second preference will be given to a student who has completed 61-90 credit hours.

Criteria: ~~Demonstrative a~~Academic excellence.

Note: ~~The scholarship will be awarded in January.~~

Effective Date: Endowed 1999

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.