

**SENATE MEETING
PUBLIC SESSION
MINUTES**

September 28, 2016
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

Present: A. Aravind, S. Bach, S. Beeler, M. Bouchard, A. Blanding, D. Casperson, B. Deo, D. Erasmus, E. Ezedebego, A. Fordjour, W. Fellers, K. Howitt (Recording Secretary), E. Jensen, K. Keen (Vice Chair), A. LeBlanc, H. Lowe, S. McKenzie (Interim Secretary of Senate), B. Menounos, J. Moore, M. Murphy, G. Nixon, A. Palmer, G. Payne, M. Peterson, K. Reimer, R. Robinson, M. Romanets, D. Ryan, P. Sanborn, G. Schmidt, B. Schorcht, E. Searle, K. Smith, T. Summerville, N. Thompson, D. Weeks (Chair), C. Whalen, T. Whitcombe, A. Wilson

Regrets: M. Dale, G. Deo, L. Handfield, L. March, I. Olasanmi, M. Prevost, A. Robinson, A. Stroet

Absent: A. Clay, D. Nyce

The meeting commenced at 3:31 p.m. The Chair welcomed new Graduate Student Senator, Audrey Fordjour and the Chancellor.

1.0 S-201609.01

Approval of the Agenda

Ryan

That the agenda for the September 28, 2016 Public Session of Senate be approved as presented.

Amendment

Casperson

That under motion S-201609.09 Dr. Scott Green be added as a candidate for the CSAM Faculty Member position on the Senate Committee on First Nations and Aboriginal People.

CARRIED as amended.

2.0 S-201609.02

Approval of Senate Minutes

Smith

That the minutes of the August 24, 2016 Public Session of Senate be approved as presented.

CARRIED

3.0 Information

3.1 Presentation – Integrative University Priorities – 2016/2017 and Forward

Dr. Ryan

Dr. Weeks began the presentation by speaking about the Draft of the Strategic Road Map (attached to the minutes as Appendix I). Dr. Ryan made a presentation to Senate on the Integrative University Priorities and Senators asked questions.

4.0 Business Arising from Previous Minutes of Senate

None

5.0 President's Report

Dr. Weeks

Dr. Weeks spoke about the dedication ceremony on September 28th to mark the renaming of the Administration Building to Charles J McCaffray Hall.

As a follow-up to Senate's conversation about student participation on Academic Planning Action Planning Groups, the leadership of the student societies presented a document to Dr. Weeks and other senior administrators with ideas and options. Once he has had an opportunity for further discussion with the student leaders on their ideas, and additional options presented by senior administrators, he will bring specific options to Senate. Heather Smith has been working on options for an experiential learning "for credit" course, and the Provost spoke to Dr. Summerville, who volunteered to help pull some of the information together to see how a "for credit" course could be implemented.

The Lheidli signage, flag, and MOU ceremony will begin at 10:00 a.m. on Friday, September 30th at the main entrance to UNBC. Additional signage at the Prince George campus and throughout the regional campuses will be updated to include the local First Nations' dialects over time.

UNBC is reviewing a partnership agreement with the national Truth and Reconciliation Centre (housed at the University of Manitoba). He and Dr. Robinson will be reaching out to the research community and Senate to ensure there is a solid commitment and interest in this collaboration.

The Town Halls on Integrated Planning have begun and more are planned.

The Board approved the Civil and Environmental Engineering proposals. UNBC is in the process of putting the applications together for DQAB and is lobbying government to fund the programs.

Dr. Weeks received the final report completed by the President's Task Force on Sexual Violence. A steering committee will be formed to oversee the implementation of some of the recommendations. The Vice Presidents have been tasked to own this initiative and be responsible for implementing the recommendations. The steering committee will be tasked with finding opportunities to reach out to the UNBC community for input.

Dr. Weeks, the Vice President of Research, Dr. Thomas Tannert, and Mr. David Claus will be going to Columbia to present to the Inter-American Organization for Higher Education. Dr. Weeks is the Canadian member of that board and the President designate. At the organization's last meeting in Victoria, Dr. Weeks made a presentation about UNBC, and there were a couple of universities intrigued about UNBC's bioenergy system and related research. Dr. Weeks will be working on student recruitment as well.

A Senator emailed Dr. Weeks asking about the Interior Universities Research Coalition. This group was formed to facilitate a joint submission of a research proposal to the Canada First Excellence Fund. The proposal was not successful, but the Vice Presidents of Research from UNBC, TRU, and UBC Okanagan decided to remain in conversation to see if there are other ways to get the proposal funded. There have also been conversations about other possible collaborations.

Dr. Weeks was asked about the Northern Marketing Strategy. There is a group called the Northern Post-Secondary Council, which includes the Presidents of UNBC, the College of New Caledonia, Northern Lights College, and Northwest Community College and members of the ministry. The group is supposed to meet to come up with interesting ways to collaborate on courses. After Dr. Weeks became Chair of the council, they decided to ask the government for funding to launch a marketing strategy for the north, and they were successful. The Northern Marketing Strategy is meant to market the region as a post-secondary destination. The council was successful in finding a marketing company, who will be consulting with people from the regional communities, including Terrace, Fort St. John, Dawson Creek, and Prince George, to talk about how to make the region an attractive place for students.

Dr. Weeks attended approximately 37 social and business events in relation to the University in September, which included the welcome back social for faculty and staff at the Thirsty Moose that he hosted, and the Wine, Women, and Song fundraiser at the Northern Lights Winery.

6.0 Report of the Provost

Dr. Ryan

Dr. Ryan reported that the Registrar Search Committee had narrowed down the list of candidates. Dr. Ryan is hopeful initial conversations with candidates will begin within the next month. Dr. Weeks said there has been great response to the search and there are excellent options.

Fall enrollment is up.

A consultant has been retained to help with international student recruitment. An announcement will be made soon about this. The consultant will look at a suite of things to ensure UNBC has a solid international program moving forward.

The President and Provost will continue to meet with academic units over the next two to three months. Dr. Weeks said the meetings have been very helpful and they have learned a lot from them.

7.0 Report of the Registrar

Ms. McKenzie

The Report of the Registrar has been attached as Appendix II.

A Senator asked what the scheduled times are for various presentations by Jan Unwin on October 24th.

Ms. McKenzie said once the schedule has been finalized, it will be sent out to the University community.

8.0 Question Period

Dr. Weeks

Dr. Weeks reported that Paul Davidson, President of Universities Canada, will be coming to UNBC on November 17th. An open presentation is planned for students on scholarships and international programs. Senate and the Board will be invited to a reception with Mr. Davidson that will be held at approximately 4:00 p.m. He is active on the indigenous file at Universities Canada and would be happy to meet with SCFNAP and any other members of faculty and Senate. Additional details and a proposed schedule will be available soon.

Dr. Weeks announced that the Joint Board of Governors and Senate Dinner/Workshop will take place in February. The dinner will be on the evening of February 2, 2017 and the workshop will take place on February 3, 2017. The Chair and the Vice Chair of Senate will talk soon about possible speakers. Senators are to contact Dr. Weeks, Dr. Keen, or Ms. Sanford if they have ideas about speakers.

A Senator asked what the next step for the Academic Planning Action Planning Groups will be as the groups are almost fully staffed: who will convene the committees, when will they start work, how will they interact with SCAAF, and how this work be reported back to Senate?

Dr. Ryan indicated that once the groups are staffed, the Provost's Office will bring the Planning Groups and SCAAF together to go over their committee terms of reference. The direction from SCAAF has been to wait for the groups to be entirely populated before proceeding. The Provost's Office will wait unless Senate gives other directions.

The Senator noted that the Senate Committee on Nominations is responsible for filling one more Faculty Senator vacancy, but he would like to see the groups begin.

There was clarification that the Academic Planning Action Planning Groups will report to the Senate Committee on Academic Affairs.

Motion

Whitcombe

That by October 15th, the Academic Planning Groups be convened and engaged to start the exercise regardless of whether they are fully staffed or not.

A Senator stated that he felt October 15th would be too soon for the student positions on the committees to be filled.

Amendment 1

Searle

That October 15th be changed to October 31st.

Amendment 2

Whitcombe

Add "at the latest" to October 31st.

CARRIED as amended.

A Senator noted that in the School of Education, there is an ad hoc committee to review and revise the MED Application Process. She asked whether there is a process or regulation to follow once the Office of the Registrar deems the applicants meet the minimum requirements, or if the process is at the discretion of the Program.

Dr. Smith replied that the process is at the discretion of the Program.

A Senator noted that the MBA program was initiated and administered by the School of Business, through the approval of Senate. Recently the Chair of the School of Business indicated to faculty that the MBA program was no longer with the School of Business. The Senator requested clarification on this point.

Dr. Weeks replied that he had some awareness of this, but did not have the full answer. He indicated that he would seek out the information and report back to the Senator.

Action Item: Dr. Weeks will follow up with Senator Deo on his question about the MBA program.

A Senator referred to a motion that was brought to Senate a few months ago, to change the dates of Senate meetings and it was defeated. He asked if the SCS could arrange a time at an upcoming Senate meeting to discuss this further.

As the Chair of the SCS, Dr. Weeks said he would ensure the SCS would discuss this at their next meeting.

Action Item: At the October 19, 2016 Steering Committee of Senate meeting, the SCS will arrange a suitable time for Senate to discuss changes to the Senate's meeting dates.

9.0 Removal of Motions from the Consent Agenda

Dr. Weeks

There were no requests to remove motions from the consent agenda.

10.0 Committee Reports

“For Approval” Items:**S-201609.03****New Certificate Program - School of Education Special Education Graduate Certificate Program**

Menounos

That, on the recommendation of the Senate Committee on Academic Affairs, the new School of Education Special Education Graduate Certificate Program be approved as proposed.

Proposed Start Date: January 2017

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

General Calendar Description:

The Special Education Graduate Certificate is designed to prepare students to provide professional services and leadership in Special Education and educational programs offered in schools and other educational institutions. This certificate is delivered via online and face to face (blended learning model). It requires a minimum of 15 graduate credit hours for completion.

Required Courses:

EDUC 622-4 Psychoeducational Assessment
EDUC 635-3 Educating Exceptional Students
EDUC 637-3 Interventions for Literacy Disorders
EDUC 638-3 Mathematic Disorders and Remediation
EDUC 639-3 School-Based Teams, Consultants, and Families

S-201609.04**Changes to Course Credit Hours - EDUC 719-3**

Murphy

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the course credit hours for EDUC 719-3 for the Counselling Specialization program in the PDF calendar accessible on the UNBC web page, course description at <https://ssb.unbc.ca> and program description at <http://www.unbc.ca> of the 2015/2016 graduate calendar be approved as proposed.

Effective date: September 2016

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

EDUC 719-Counselling Practicum

This course includes a practicum placement in at least one school, agency or institutional setting; scheduled seminars; and individual supervision. Students are required to complete 150 hours of direct client contact time at their practicum. This course is restricted to MEd Counselling students.

Credit hours: 6.00 ~~3.000~~**Levels:** Graduate**Schedule Types:** Lecture, Self-Directed, Practicum**S-201609.05****Changes to Course Credit Hours - MEd Specializations**

Summerville

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the course credit hours for the three MEd specializations in the PDF calendar accessible on the UNBC web page, course description at <https://ssb.unbc.ca> and program description at <http://www.unbc.ca> of the 2015/2016 graduate calendar be approved as proposed.
Effective date: September 2016
CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

MEd Program Requirements

Thesis Requirement

The thesis ~~pattern of study route~~ route emphasizes academic study, research, and the successful completion of a thesis. This program ~~pattern route~~ route is designed to develop each student's ability to evaluate theory and practice, and conduct research that contributes to the discipline. The thesis ~~pattern route~~ route requires the successful completion of a minimum of ~~32~~ 31 credit hours ~~and a maximum of 38 credit hours~~ of graduate course ~~credit work~~ in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~40~~ 37 credit hours in the Counselling specialization, ~~and a minimum of 31 credit hours in the Special Education specialization.~~ This ~~credit requirement~~ requirement must include a minimum of ~~23~~ 22 credit hours of graduate course work in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~32~~ 29 credit hours in the Counselling specialization, ~~or a minimum of 22 credit hours in the Special Education specialization,~~ and ~~nine (9)~~ 9 credit hours of supervised research culminating in the completion of a thesis and the successful defense of it in an oral examination.

Project Requirement

The project route emphasizes the study of theory and practice, and the successful completion of an innovative research and/or development project that addresses a particular aspect of practice. This program ~~pattern route~~ route is designed to develop a student's ability to evaluate and improve professional practice in the discipline. The project route requires the ~~successful~~ completion of a minimum of ~~32~~ 31 credit hours in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~37~~ 40 credit hours in the Counselling specialization, ~~and a minimum of 31 credit hours in the Special Education specialization.~~ This ~~credit requirement~~ requirement must include a minimum of ~~26~~ 25 credit hours of graduate course work in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~32~~ 35 credit hours in the Counselling specialization, ~~or a minimum of 25 credits hours in the Special Education specialization,~~ and ~~six (6)~~ 6 credit hours of supervised work, culminating in the successful completion of a project.

Comprehensive Examination Requirement

The comprehensive examination route requires the successful completion of a comprehensive examination that evaluates a candidate's knowledge of theory, research, and practice in ~~his/her~~ his/her field of study. This program route is designed to enhance and reinforce a student's knowledge of both theory and practice, as well as their interrelationship. The comprehensive examination route requires the successful completion of a minimum of ~~32~~ 31 credit hours ~~and a maximum of 38 credit hours~~ in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~37~~ 40 credit hours in the Counselling specialization, ~~and a minimum of 31 credit hours in the Special Education specialization.~~ This ~~credit requirement~~ requirement must include a minimum of ~~29~~ 28 credit hours of graduate course work in the Multidisciplinary Leadership specialization, ~~or~~ a minimum of ~~35~~ 37 credit hours in the Counselling specialization, ~~or a minimum of 28 credits hours in the Special Education specialization,~~ and ~~three (3)~~ 3 credit hours awarded upon the successful completion of a written comprehensive examination

S-201609.06

Changes to Course Description - EDUC 610-4

Whitcombe

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course description for EDUC 610-4 Qualitative Analysis in Education in the PDF calendar accessible on the UNBC web page, course description at <https://ssb.unbc.ca> and program description at <http://www.unbc.ca> of the 2015/2016 graduate calendar be approved as proposed.

Effective date: September 2016

CARRIED (consent agenda)

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

EDUC 610-Qualitative Analysis in Education(Lecture/Lab) This course provides an introduction to the ~~conceptional~~ conceptual underpinnings of qualitative research and to qualitative data analysis methods, including case studies, discourse analysis, grounded theory, action research, phenomenology, narrative inquiry and ethnography. The course includes a lab in which students will learn hand coding and analysis and will be are introduced to the use of qualitative analysis software.

Credits: 4.000

Levels: Graduate

Schedule Types: Lecture, Self-Directed, Final Exam, Audio/Video, [Lec/Lab/Tut Combination](#), Laboratory, World Wide Web

Pre- or co-requisite: EDUC 601-3

S-201609.07

Renewal of Exchange Agreement - University of Northern British Columbia and Swedish University of Agricultural Sciences (SLU)

Whitcombe

That, on the recommendation of the Senate Committee on Academic Affairs, the motion to renew the Exchange Agreement between University of Northern British Columbia and Swedish University of Agricultural Sciences (SLU), Sweden be approved as proposed.

Effective Date: Upon approval of the Senate

CARRIED (consent agenda)

10.2 Senate Committee on Admissions and Degrees

Dr. Owen

No report

10.3 Senate Committee on First Nations and Aboriginal Peoples

Dr. Owen

SCFNAP tasked Dr. Schorcht and Dr. Wilson with gathering information on various indigenization models at other institutions. Some institutions require students to take a particular course, and other institutions provide students with a list of courses with indigenous content or content taught from an indigenous perspective. Dr. Schorcht reviewed a list of courses in BC and how they are articulated. She will attend a First Nations Articulation meeting on October 18th. Dr. Schorcht suggested that UNBC may want to consider creating a Canada Research Chair (CRC) on Truth and Reconciliation. Lakehead University recently created the first CRC in this area.

Dr. Weeks said he was pleased SCFNAP is focusing on academic issues. Dr. Weeks feels he needs more input from outside the institution around engaging aboriginal communities. He intends to strike an advisory committee to support the President and executives around First Nations issues in the north and around Canada. It will not interfere or replicate the work of SCFNAP.

A Senator noted that it is important to look at other institutions' models, but UNBC's model should be very unique and she felt that faculty need advice as well. Dr. Schorcht agreed and noted that the cultural situation in British Columbia is different from other provinces.

The University Librarian noted that he is a member of the Indigenize Knowledge Task Force which is a member of the Council of Prairie and Pacific University Libraries (COPPUL). During the course of the task force's consultation regarding MOUs, they looked at UNBC's MOUs some of which are being used as models at the University of Manitoba. The Librarian also reported that work is being done on a classification system that reflects indigenous content and knowledge.

A Senator suggested a Chair of Cultural Diversity is needed.

A Senator noted that School District 57 has a list of elders willing to participate within the school system, and maybe there are partnership opportunities for UNBC as well.

Dr. Weeks reported that he recently met with the superintendent of School District 57, and they spoke about the list of elders.

“For Information” Items:

SCSB20160824.03 (approved)

Revised Terms and Conditions for Gary A. Pharness Memorial Award

That the revised Terms and Conditions for Gary A. Pharness Memorial Award be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.04 (approved)

Ann Patricia Purton Memorial Bursary

That the new Terms and Conditions for the Ann Patricia Purton Memorial Bursary be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.05 (approved)

Bea Dezell Bursary

That the new Terms and Conditions for the Bea Dezell Bursary be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.06 (approved)

Carl and Carrie Rustad Bursary

That the new Terms and Conditions for the Carl and Carrie Rustad Bursary be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.07 (approved)

Future Health Professionals Bursary

That the new Terms and Conditions for the Future Health Professionals Bursary be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.08 (approved)

Terry Sweet Memorial Scholarship

That the new Terms and Conditions for the Terry Sweet Memorial Scholarship be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.09 (approved)

Association of Women in Finance Scholarship

That the new Terms and Conditions for the Association of Women in Finance Scholarship be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.10 (approved)

Dr. Joselito (Lito) Arocena Awards

That the new Terms and Conditions for the Dr. Joselito (Lito) Arocena Awards be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.11 (approved)

PG Driving For Life Award

That the new Terms and Conditions for the PG Driving for Life Award be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.12 (approved)

Ryan-Sanford Award for Inspiring Women in Science, Technology, Engineering & Mathematics

That the new Terms and Conditions for the Ryan-Sanford Award for Inspiring Women in Science, Technology, Engineering, and Mathematics be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.13 (approved)

TransCanada Corporation Indigenous Community Development Award

That the new Terms and Conditions for the TransCanada Corporation Indigenous Community Development Award be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.14 (approved)

Revisions to R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary

That the revised Terms and Conditions for the R.T. Wilson Rural and Remote Nursing Clinical Practicum Bursary be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.15 (approved)

Revisions to the Youth In Care Tuition Waiver

That the revised Terms and Conditions for the Youth In Care Tuition Waiver be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160824.16 (approved)

Dissolution of R.T. Wilson MScN – Nurse Practitioner Clinical Practicum Bursary

That the dissolution of the Terms and Conditions for the R.T. Wilson MScN – Nurse Practitioner Clinical Practicum Bursary be approved.

Effective Date: 2016-2017 Academic Year

Dr. Owen highlighted the Dr. Joselito (Lito) Arcocena Awards and revisions to the Youth-In-Care Tuition Waiver. Dr. Glen Schmidt has taken charge of, the tuition waiver program and he has made the waiver more accessible.

10.5 Senate Committee on Nominations

Dr. Casperson

“For Approval” Item:

S-201609.08 Part 1

Recommendation of Academic Planning Action Planning Group Members to Senate

Casperson

That, on the recommendation of the Senate Committee on Nominations and barring further nominations from the floor, the following candidates, who have met all eligibility requirements to serve on Academic Planning Action Planning Groups as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

**ACADEMIC PLANNING ACTION PLANNING GROUP POSITION
TO BE FILLED (all terms begin immediately)**

CANDIDATE

ENROLMENT INITIATIVES ENROLLMENT COLLABOARTIVE TEAM

Faculty Member

Dr. Saphida Migabo

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

S-201609.08 Part 2

Recommendation of Academic Planning Action Planning Group Members to Senate

Casperson

That, on the recommendation of the Senate Committee on Nominations and barring further nominations from the floor, the following candidates, who have met all eligibility requirements to serve on Academic Planning Action Planning Groups as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

**ACADEMIC PLANNING ACTION PLANNING GROUP POSITION
TO BE FILLED (all terms begin immediately)**

CANDIDATE

FACULTY RENEWAL AND DEVELOPMENT COLLABORATIVE TEAM

Faculty Senator

Dr. Glen Schmidt

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

Dr. Casperson said all of the Academic Planning Action Planning Group positions that are the responsibility of the SCN are filled, with the exception of the Faculty Senator position on the Academic Administrative Organization Collaborative Team. He encouraged Faculty Senators to apply for the position.

“For Information” Items:

Academic Planning Action Planning Group appointments beginning immediately:

Enrolment Initiatives Collaborative Team Provost Appointment

Dr. Mark Groulx

Student Experience & Pedagogy Collaborative Team Provost Appointment

Dr. Heather Smith

Academic Administrative Organization Collaborative Team Provost Appointment

Dr. Shannon Wagner

“For Approval” Items:

S-201609.09

Recommendation of Senate Committee Members to Senate

Casperson

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

**SENATE COMMITTEE POSITION TO BE FILLED
(except as otherwise noted, all terms begin immediately)**

CANDIDATE

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

Faculty Member (03/31/2018)

Dr. Reza Chowdhury

SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES

Faculty Member – CSAM (03/31/2018)

Dr. Scott Green

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

Dr. Casperson reported on vacancies on the Senate Committees: A Faculty Senator is needed for the Steering Committee of Senate and the Senate Committee on Academic Affairs; a Student Senator is needed for the Senate committee on the University Budget; and a CASHS Faculty Senator is needed for the Senate Committee on Student Discipline and Appeals. He asked that Senators contact Ms. Howitt if they are interested in any of the vacancies.

10.5.1 Student Election Dates

Dr. Casperson noted that the Senate Committee on Nominations is charged with creating election procedures, under the *University Act*. He asked if Senators felt it would be better to elect students in October rather than March. Terms could begin in January. From October to December, the students could attend Senate to learn more about it before their terms begin.

A Senator noted that student elections took place in the fall in the past but it was determined that by the time students got up to speed and were in a position to contribute, their terms were over. The elections

were changed to the spring with the thought that if students were going to graduate from UNBC two months after the election date, they would not run. There could be some overlap in the summer so the newly elected students would be ready to contribute in September.

For general information, Ms. Sanford noted that Term dates for Senators at other BC institutions, t fall under the same section of the *Act* are varied. There is flexibility.

Dr. Casperson noted that faculty elections used to be earlier but were moved to March, as Senators felt faculty should be starting in April so when Senate gets the budget in March, the Faculty Senators would be up to speed. Student elections were moved at the same time.

A Senator asked how the change would affect the current Student Senators' terms.

Dr. Weeks said if it was the will to change, then Senate would have to look at a transition process, and there would likely be a proposal to stagger the implementation. He liked the October election and January start date concept because they are trying to build an educational component for Student Senators before starting Senate.

A Senator asked why the terms of office on Senate are limited to one year.

Ms. Sanford indicated that the term of office is set by *University Act*.

Dr. Casperson indicated that the SCN will consider the matter and asked that Senators contact one of the members of the SCN if they have input.

10.6 Senate Committee on the University Budget

Dr. Whitcombe

Dr. Whitcombe reported that the Senate Committee on the University Budget continues to meet often and things are going well.

10.7 Ad Hoc Committee of Senate Considering Motion S-201603.16 -

Dr. Schorcht

Recommendations for Changes to Undergraduate Regulations 50 and 51 (*no material*)

Dr. Schorcht reported that the Committee was not able to meet over the summer due to holiday schedules. The Committee is mostly populated, but there is no student representative. The Committee would like clarification on Senate's intentions with respect to a student representatives as the student who was appointed to the Committee when the original motion was made, graduated. The Committee also felt there should be both an undergraduate and graduate representative on the Committee, and that the students should not be members of the Senate Committee on Academic Appeals.

A Senator suggested that a motion could come forward to amend the original committee nominations that could appoint two students to the committee, and then Senate could direct how they would like to fill those positions.

It was noted that the original motion appointed specific people rather than positions to the committee.

Dr. Casperson, who moved the original motion, indicated that his intention was for specific people to be appointed, so that those people would be eligible to remain on the committee until it was dissolved or until the terms of its membership were changed.

This was identified as problematic, as the student is no longer at UNBC.

A Senator noted concern that someone would be on this Committee, looking at University business who is not a student. He felt the committee structure should be changed.

There was a suggestion to amend the original motion. There was another suggestion to dissolve the Committee and start again.

Dr. Weeks asked that the University Secretary and the Steering Committee of Senate will work together to propose a solution to Senate.

Action Item: The University Secretary and the Steering Committee of Senate will work together to propose a solution to revise the membership of the Ad Hoc Committee of Senate

Motion

Whitcombe

In accordance with Senate regulation 3(w) iii, that the Senate session extend beyond 5:30 p.m. by 10 minutes.

CARRIED

11.0

S-201609.10

Approval of Motions on the Consent Agenda

Dr. Weeks

Whitcombe

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED.

12.0

Other Business

Dr. Payne announced that UNBC will be hosting the Standing Senate Committee on Energy, The Environment and Natural Resources on Tuesday, October 4th for a public panel presentation and discussion period in the Senate Chambers.

13.0

S-201609.11

Move to In Camera Session

Smith

That the meeting move In Camera.

CARRIED

14.0

S-201609.16

Adjournment

Erasmus

That the Senate meeting be adjourned.

CARRIED

The meeting ended at 5:35 pm

Draft Strategic Road Map: Stewarding our Resources to Support our Vision, Mission and Signature Areas

En Cha Huna
En (that person) Cha (also) Huna (lives)

Our Vision

A destination University, personal in character, that transforms lives and communities in the north and around the world.

Our Mission

To prepare leaders for tomorrow by influencing the world today.

Our Values

- Experiential learning, exploration and discovery
- Inclusiveness and diversity
- Community
- Integrity

Our Signature Areas

- Environment and Natural Resources
- First Nations and Indigenous Priorities
- Health and Quality of Life
- Northern Community Sustainability and Development
- Innovative and Quality Distributed Delivery Programs

Strategic Priorities

Attract, retain and develop outstanding students, faculty and staff

Enhance the quality and impact of academic programming and delivery

Enhance the research culture

Ensure financial accountability, sustainability and operational effectiveness

Board of Governors

Desired Outcomes 2017 - 2021

- Enroll 3,443 FTE by 2020 while ensuring a diverse, talented and engaged student body.
Increase:
 - Domestic students by 250
 - Graduate students by 50
 - Aboriginal students to 20% of the total
 - International students to 20% of the total
 - First year student retention rate to 80%.
- Promote an inclusive and vibrant community.
- Establish and implement a development strategy for faculty, staff, students and leaders.
- Promote student success.

- Ensure UNBC academic programming is relevant, engaging and of high quality.
- Ensure UNBC's pedagogical practices meet the highest standards.
- Ensure academic programming equips graduates with skills and breadth of knowledge, including those unique to the signature areas.
- Strengthen the student experience, with a particular focus on first year.

- Increase the proportion of faculty members holding external research funding by 25%.
- Increase the opportunities for student participation in scholarly activities by 25%.
- Increase the number of active international research University partnerships by 10.
- Externally fund an additional 6 Research Chairs.
- Profile the breadth and quality of research activities.
- Increase research intensity.

- Ensure resources are allocated to support the strategic priorities.
- Develop sustainable infrastructure to support the mission.
- Raise \$10 M of donations through a comprehensive campaign by 2018.
- Increase annualized fundraising by \$1 M per year.
- Ensure financial equilibrium by 2020.
- Ensure processes, policies, systems and services are efficient and add value.

Senate Committees

Integrated Planning Cycle


	2017/18	2018/19	2019/20
May		PEC reviews Academic planning contributions; Prepare draft University strategic priorities and 3 year integrated planning guidelines	Draft University strategic priorities and 3 year integrated planning guidelines
June		Engage SLF, Senate Committees, Board of Governors, UNBC Community in strategic priorities and planning guidelines	Engage SLF, Senate Committees, Board of Governors, UNBC Community in strategic priorities and planning guidelines
July	Draft University strategic priorities and renewed Vision, Mission and Values	Units develop and prioritize action plans to align with the University strategic priorities and prepare department/college level submissions	Units develop and prioritize action plans to align with the University Strategic Priorities and prepare department and college level submissions
August	Develop 1-year University strategic priorities and planning guidelines		
September	Engage SLF, Senate Committees, Board, UNBC Community – Renewed Vision, Mission, Values, and strategic priorities and planning guidelines		
October	Units develop and prioritize action plans to align with the University strategic priorities and prepare department/college level submissions.		
November		Consolidation of department/college level action plans	Consolidation of department/college level action plans
December	Consolidation of department/college level action plans	Submit consolidated action plans to SCUB, and engage SFL in recommending priorities to PEC for review and resource allocations	Submit consolidated action plans to SCUB, and engage SLF in recommending priorities to PEC for review and resource allocations
January	Submit consolidated action plans to SCUB, and engage SLF in recommending priorities to PEC for review and resource allocations	Prepare draft 2018/19 Integrated University Strategic Priorities, Actions and Resources Report; Engage UNBC Community	Prepare draft 2019/20 Integrated University Strategic Priorities, Actions and Resources Report; Engage UNBC community
February	Prepare draft 2017/18 Integrated University Strategic Priorities, Actions and Resources Report; Engage UNBC community	Incorporate input, debrief, prepare final draft 2017/18 Integrated University Strategic Priorities, Actions and Resources Report to Senate and Board	Incorporate input, debrief, prepare final draft 2017/18 Integrated University Strategic Priorities, Actions and resources Report to Senate and Board
March	Incorporate input, debrief and prepare final draft 2017/18 Integrated University Strategic Priorities, Actions and Resources Report to Senate and Board of Governors	UNBC Community Information Day	UNBC Community Information Day
April			

SENATE - REPORT OF THE (Interim) REGISTRAR

Senate Date: September 28, 2016

- We've received an undergraduate student Senator resignation, so a call for Nominations will go out next week. Please note that there is still a CASHS Faculty Senator vacancy as well.
- Ministry visit: We have arranged to have Jan Unwin, the Superintendent of Graduation and Student Transitions Ministries of Education and Advanced Education, come to UNBC on Monday, October 24. The schedule for the day is still being finalized, but will include an open presentation. Jan will be giving an update on where they are at with modernizing education. The following topics will be covered: Curriculum and Competencies; Assessment; Reporting; Career Curriculum; Graduation Learning Years; Engagement; Framework for Enhancing Student Learning. Representatives from the northern Colleges and School Districts 28, 57 and 91 will also be joining us.
- The start of term went very well. Students were served promptly, with very minimal lineups. The Office of the Registrar was open extended hours during the add / drop period and also for Parent's Day/Move-in on Sunday, September 4. This was appreciated and well received.
- The Interim Registrar has drafted the proposed UNBC Academic (Semester) Dates, which are making their way through the various groups to Senate for final approval in October.
- Preparation is underway for the upcoming scheduling cycle, with the Data Collection Utility (DCU) opening in mid-October for submissions.

Sincerely,



Shelley McKenzie