

BOARD OF GOVERNORS

PUBLIC SESSION MINUTES

Thursday, June 27, 2024

Zoom Only

3:00 pm – 5:00 pm

Present – I. Agoston, A. Beswick, J. McKay - CHAIR, T. Morrison, P. Mullins, G. Payne, G. Stewart, T. Whitcombe, C. Wishart

Regrets: A. Alexander, E. Dampson, J. Henley, Iliyan Lakhani, Darlene McIntosh,

Governance: K. Howitt (Senior Governance Officer), A. Parent (Governance Officer – Recording),

Administration: L. Haslett (Associate Vice-President, Administration), B. Owen (Interim Vice-President Academic & Provost), R. Somani (Vice-President Finance and Administration), P. Wood-Adams (Vice-President Research and Innovation)

The meeting Commenced at 3:03 pm.

Acknowledgement of Territory

For thousands of years, Indigenous Peoples have walked gently on the diverse traditional territories where the University of Northern British Columbia community is grateful to live, work, learn, and play. We are committed to building and nurturing relationships with Indigenous peoples, we acknowledge their traditional lands.

The Chair acknowledged the First Nations territories on which we work.

1. Chair's Remarks

The Chair noted the resignation of Mr. Mike Reed from the Board and that the June 27 meeting is the final Board meeting for Cathe Wishart. He thanked both for their service.

- **Declarations of Conflict**

The Chair asked if on reviewing the agenda, if any member of the Board believes they may have a conflict with any item that it be declared.

- **Correspondence Received**

No correspondence for the Public Session has been received.

2. Approval of Agenda

MOTION: 2024BP06.27.01 (G. Stewart/G. Payne)

That the Agenda for the Public Session of the June 27, 2024 meeting of the Board of Governors be approved as presented.

CARRIED

3. **Approval of Minutes**

a. **Public Session Minutes of May 30, 2024**

MOTION: 2024BP06.27.02 (G. Stewart/G. Payne)
That the Public Session Minutes of the May 30, 2024 meeting of the Board of Governors be approved as presented.
CARRIED

4. **Report from the Closed Session of the Board**

a. **May 6, 2024**

- Board of Governors approves the appointment of Dr. William Owen to the position of Interim Vice-President, Academic and Provost at the University of Northern British Columbia, effective April 10, 2024.

b. **May 30, 2024**

- Board of Governors reappoints Lheidli T'enneh Elder Darlene McIntosh to a second term as UNBC's Chancellor, effective May 1, 2025, until April 30, 2028.

5. **Business Arising from Previous Public Session Minutes**

None

6. **Reports of Committees and Related Motions**

(i) **Audit and Risk Committee** – G. Stewart, Chair

Written report received.

a. **New Academic Program Proposal - LPN Pathway NBNP** – B. Owen

MOTION: 2024BP06.27.03 (I. Agoston/G. Stewart)
That on the recommendation of the Audit and Risk Committee and the Finance and Investment Committee, the Board of Governors approves the LPN Pathway – NBNP as recommended and approved by the UNBC Senate.
CARRIED

b. **Records Management Policy** – K. Howitt

MOTION: 2024BP06.27.04 (G. Stewart/C. Wishart)
That on the recommendation of the Audit and Risk Committee the Board of Governors the approves the Records Management Policy as presented.
CARRIED

i. **Interim Records Management Policy**

MOTION: 2024BP06.27.05 (G. Stewart/G. Payne)
That on the recommendation of the Audit and Risk Committee the Board of Governors repeals the Interim Records Management Policy.
CARRIED

(ii) **Finance and Investment Committee** – A. Beswick, Chair

Written report received

a. UNBC Pension Trust Agreement – R. Somani

MOTION: 2024BP06.27.06 (A. Beswick/G. Payne)
That on the recommendation of the Finance and Investment Committee the Board of Governors approves the UNBC Pension Trust Agreement as presented.
CARRIED

b. Scholarships, Bursaries and Awards – P. Wood-Adams

MOTION: 2024BP06.27.07 (A. Beswick/P. Mullins)
That on the recommendation of the Finance and Investment Committee, the Board of Governors approves the scholarships, bursaries and awards as recommended and approved by the UNBC Senate, for the period March 2024 – May 2024, as presented.
CARRIED

(iii) **Governance and Human Resources Committee** – J. McKay, Chair
Written report received

a. UNBC Trevor Angus Wolf Logo – Approval Contract Amendment and Trademark Filing - K. Howitt

Items .08 and .09 were moved as an omnibus motion.

MOTION: 2024BP06.27.08 (P. Mullins/G. Stewart)
That on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves the Trevor Angus Wolf logo contract amendment.
CARRIED

MOTION: 2024BP06.27.09 (P. Mullins/G. Stewart)
That on the recommendation of the Governance and Human Resources Committee, the Board of Governors approves filing the Trevor Angus Wolf Logo for trademark under Canada's Trademarks Act (RSC, 1985, c. T-13).
CARRIED

b. Repeal Solicitation Policies and Procedures - K. Howitt

MOTION: 2024BP06.27.10 (C. Wishart/G. Stewart)
That on the recommendation of the Governance and Human Resources Committee, the Board of Governors repeals the Solicitation Policy and Procedures from the Interim Governing Council – 08P93/07/09.
CARRIED

- c. Quarterly Board of Governors Appointment Delegation Policy Report – for information**
– L. Haslett
Report received and discussed.
- d. Annual Report on UNBC Harassment and Discrimination Policy for the period May 1, 2023 to April 29, 2024 – for information– G. Payne**
Report received and discussed.
- e. Annual Schedule of Board Meetings 2024 and draft 2025 Schedule – J. McKay**
Schedule received and discussed. The next meeting is October 4th in Fort. St. John.
- f. Board Chair and Vice Chair Nomination and Election – G. Payne**

The President reported the J. McKay has been re-elected as Chair and incoming board member J. Martin has been elected as Vice-Chair starting July 31, 2024.

7. Primary Focus for September Meeting

- Mandate Letter
- Statement of Financial Information Submission
- Five Year Capital Plan
- Quarterly Financial Reports

8. Mandatory and Standing Reports – Public Session

a. Report of the President – G. Payne

- Regular Report
Written report received and discussed.
- Senate Update (verbal)
 - Regular Senate meetings were held in May and June. A special meeting was held in early May to receive the April motions.
 - Our next regular meeting of Senate is on August 28, 2024.
 - Senate continues its usual business of course revisions, approvals and other calendar updates. Some motions of note, including approval of:
 - New Program Approval – Certificate in Business Administration Fundamentals
 - Changes to Program requirements, course descriptions (more than 80 motions from ENGL)
 - Changes to Admission Requirements
 - New courses in COMM, ENGL, NURS, ENPL, MATH
 - Changes in
 - Approval of many calendar revisions or new scholarships, awards and bursaries.
 - Approval of graduate and undergraduate students for the 2024 Convocation
 - Approval of the Governor General's Gold Medal, Governor General's Silver Medal and Lieutenant Governor's Medal for Inclusion, Democracy and Reconciliation
 - Senate approved an MOU between UNBC and TRU
 - Senate continued discussions on the Use of Artificial Intelligence (AI) and received a Guidance document on the acceptability of using generative AI in coursework
 - Senate received presentations on Graduate Admissions, Accessibility Plan.
 - Senate discussed Enrollment.
 - Senate discussed exam regulations.
 - Received the BCMB External Program Review

b. Public Reports of the Vice-Presidents, written

- Interim Vice-President Academic and Provost – B. Owen
Written report received and discussed.
- Vice-President, Finance and Administration – R. Somani
Written report received and discussed.
- Vice-President, Research and Innovation – P. Wood-Adams
Written report received and discussed.

9. Other Business

a. Schedule of Upcoming UNBC Events

For more UNBC events, please visit www2.unbc.ca/events

10. Adjournment

MOTION: 2024BP06.27.11 (T. Whitcombe) <i>That the Board Public Session be adjourned.</i> CARRIED
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The meeting adjourned at 4:25 pm.