

## FEES COMMITTEE MEETING MINUTES

February 5, 2024 3:00pm – 4:00pm

Zoom Meeting

### **Participants:**

Kimberly Read, University Registrar (Chair)

Lukas Dauksas, NUGSS President

Ekpeno Ukut, NBCGSS representative

Trina Fyfe, University Librarian

Ronald Camp II, Dean, Business & Economics

Kriston Rennie, Dean, Indigenous Studies, SSH

Trevor Fuson, Chief Information Officer

Christie Ray, Director of Business Services

Rahim Somani, VP, Finance & Administration

Kiran Kullar, Director Finance (Non-Voting)

William Chew, Treasury Services Manager, (Non-Voting)

**Recording Secretary:** Adrienne Tallman – Committee Support (minutes)

### **Regrets:**

John McNeill, Administrative Manager (Representing the Provost)

### **Non-Committee Participants:**

Lucas Braganca, Grad Student Lead & Engagement Coordinator

Natalie Linklater, Senior Lab Instructor, EENG

Angèle Smith, Chair, Anthropology

Faran Ali, Assistant Professor, GEOG/EENG

Rachelle Munchinsky, Manager, Student Experience & Planning

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**Note:** Click on individual Fee item to hyperlink to the related Fee Proposal Document.

### **1. Additions to/Approval of Agenda**

**APPROVED**

### **2. Business Arising**

2.1 Approval of Minutes from September 18, 2023

**APPROVED**

2.2 Approval of Minutes from November 23, 2023

**APPROVED**

### **3. New**

- 3.1 Graduation Orientation Fee
  - Consulted on fees and student input
  - This is more for information
  - QUESTION: How did we come to the fee of \$44.17?
    - o The fee of \$44.17 is parallel to the undergraduate fee of \$44.17.
  - The fee should be named **Graduate Orientation fee** and not Graduation Orientation Fee.
  - **PASSED**
- 3.2 ANTH 417 – Archaeology Field Camp Fee
  - This was lowered because there is one less course being offered as a group now.
  - **PASSED**
- 3.3 ENVE 318 – Lab Fee
  - This was a pilot and now they know what they would like to charge
  - This will need to go to the ministry for approval and student consultation
  - Will acknowledge to the ministry on why they didn't charge during the pilot.
  - **PASSED**
- 3.4 GEOG 333 – Field School
  - **PASSED**

#### 4. Revision

- 4.1 Document Evaluation Fee
  - Standard 2% increase
  - **PASSED**
- 4.2 Official Transcript Fee
  - Standard 2 % increase
  - **PASSED**
- 4.3 Graduation Processing Fee
  - Standard 2% increase
  - **PASSED**
- 4.4 Application for Undergraduate Admission, Domestic
  - Standard 2% increase
  - Not increasing International as this is line with competitors.
  - **PASSED**

#### 5. Deletion

- 5.1 Time Extension Fee
  - **PASSED**

#### 6. Other Business

#### 7. Adjournment

3:20pm