

FEES COMMITTEE MEETING MINUTES

April 8, 2024 3:00pm – 4:00pm

Zoom Meeting

Participants:

Kimberly Read, University Registrar (Chair)
John McNeill, Administrative Manager (Representing the Provost)
Ronald Camp II, Dean, Business & Economics
Kriston Rennie, Dean, Indigenous Studies, SSH
Trevor Fuson, Chief Information Officer
Christie Ray, Director of Business Services
Rahim Somani, VP, Finance & Administration
Kiran Kullar, Director Finance (Non-Voting)
Ann Mutisya, Controller Finance (Non-Voting)
Recording Secretary: Adrienne Tallman – Committee Support (minutes)

Regrets:

Trina Fyfe, University Librarian
Lukas Dauksas, NUGSS President
Ekpeno Ukut, NBCGSS representative

Non-Committee Participants:

Dakota Den Duyf
William Chew

Note: [Click on individual Fee item to hyperlink to the related Fee Proposal Document.](#)

1. **Additions to/Approval of Agenda**
APPROVED with the following addition – added 6.1 Email for Discussion – MA Disability Management Fees to the agenda
2. **Business Arising**
 - 2.1 Approval of Minutes from March 11, 2024 Meeting
APPROVED
3. **New**
 - 3.1 BIOL 333 – Course Fee for Marine Ecology

- Don't recall seeing the student pay the interpreter fee
- Bring fee back to Dr. Rea to minimize the amount for the student
- Need more clarification. Is the course a mandatory course?
- **NOT PASSED** - Table until we have further information from Dr. Rea.

4. Revision

5. Deletion

5.1 SOCW 401 – Field Trip

- Concerned that when we delete a fee it is more difficult to recreate a fee. We should be suspending the fee instead of deleting.
- You can increase the 2% per year for the years the fee was suspended.
- Kimberly will speak with Dr. Pearson about suspending the fee instead of deleting.
- **PASSED** with the following amendment: Change to Suspension of fee and not Deletion.

5.2 Co-Operative Education Work Term Fee – Fee Reduction

- If the student knows the employer they can get a reduction in the fees.
- Coop right now is not for credit and they are looking at have credit apply
- Having issues tracking students on coop
- **PASSED**

6. Other Business

6.1 Email for Discussion – MA Disability Management Fees

- If the value of the degree is there, that is what you are paying for.
- Not sure if there is a process for when a community member/student enquires into fees.
- Kimberly will engage with the Program with regard to this email.

7. Adjournment 3:30pm