UNBC UNIVERSITY OF
NORTHERN BRITISH COLUMBIA
Office of Graduate Administration

APPLICATION FOR GRADUATE ADMISSION DEFERRAL

This application is for newly admitted graduate applicants seeking to defer their admission to an upcoming semester. Criteria for deferral consideration and deadlines are posted on our website.

APPLICANT INFORMATION

First Name: **Surname:**   **Student ID #**

Email: **Original Semester & Year of Admission:**

Degree admitted into:

*The following programs do not defer admission: MBA, MEd Counselling, MScN Family Nurse Practitioner, and MSW

For applicants with an assigned supervisor, supervisor name:

DEFERRAL REQUEST DETAILS

What semester are you requesting deferral to?   Semester: **Year:**

Note: Deferrals can be requested once and to a maximum of 3 semesters (one year). *Not all programs have an available intake for January and May. Available intakes are listed on our website.

Select the reason for your deferral. This form will be shared with your program.

Personal, medical or family reasons

Study permit has been denied. Date of permit application: Date of denial decision:

Study permit decision has not yet been received. Date of permit application:

Financial reasons

Provide details on the reason for your deferral request. If your request is due to study permit issues, please be specific on the reason for the denial or delay and **attach proof of study permit application denial/ application submission** when you submit the form. Include details on your plans to resolve the reason for your delayed start. If this section lacks detail or is unclear, we cannot consider your request. You can include an additional document if more space is needed.

Have you received a UNBC Entrance Award, Bursary or Scholarship?   No   Yes

By signing below, you agree with/affirm the following:

If approved, I will be required to pay a $250 deferral deposit prior to receiving a new admission offer. This deposit is non-refundable under any conditions.

I am not planning to attend another institution during the period of deferral.

[*For International applicants*] I have reviewed the information on international tuition deposits, including restrictions on refunds and deadlines and agree to abide by these conditions.

If my situation changes and I can no longer attend, I will notify UNBC as soon as possible.

Signature: **Date:**

submit to: **graduate-admissions@unbc.ca**