

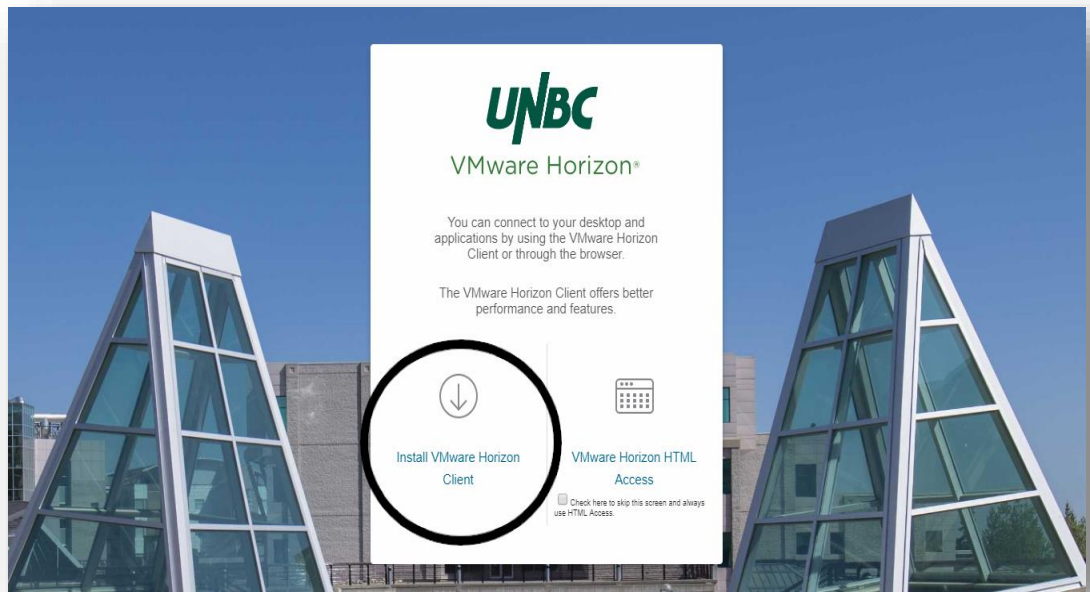
# VMWare at UNBC

VMWare (Virtual Desktop environment or VDI)

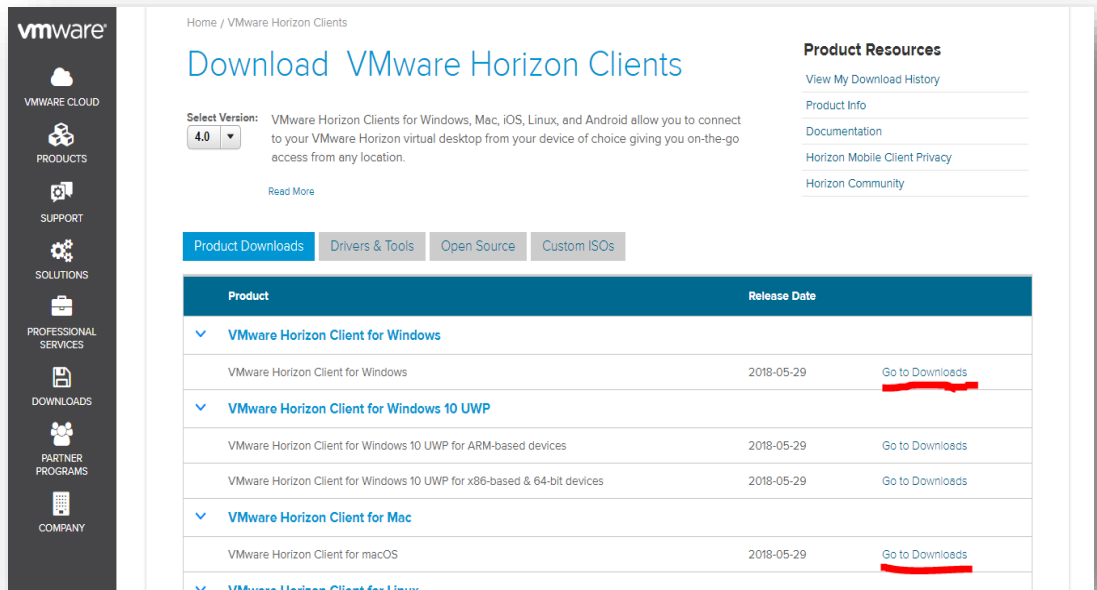
- **Current server address**– desktop.unbc.ca
- **HTML access only** – desktop.unbc.ca

## VMWare Client Install

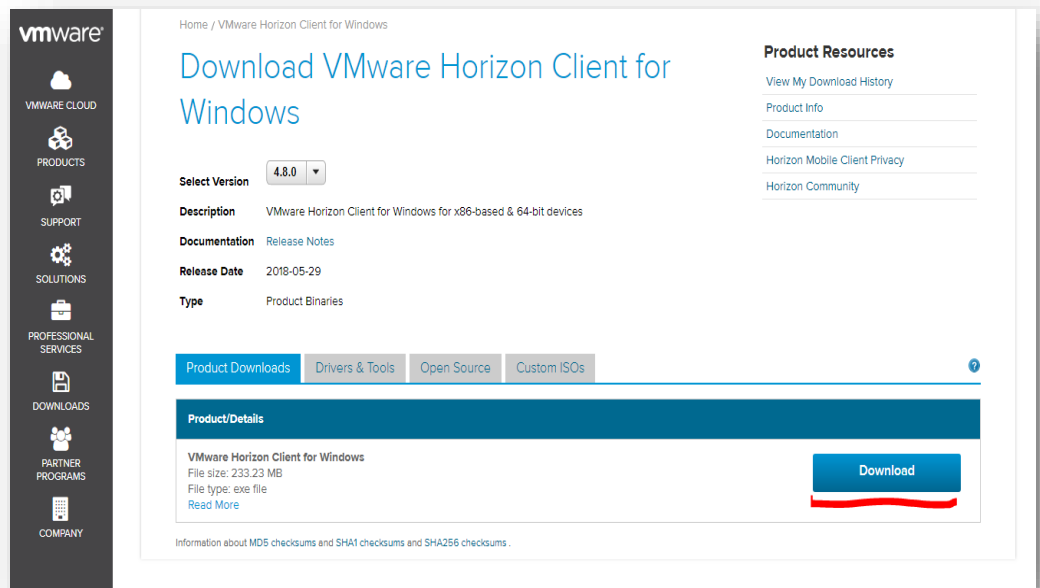
- To start the install please visit **desktop.unbc.ca**
- Click on Install VMWare Horizon Client



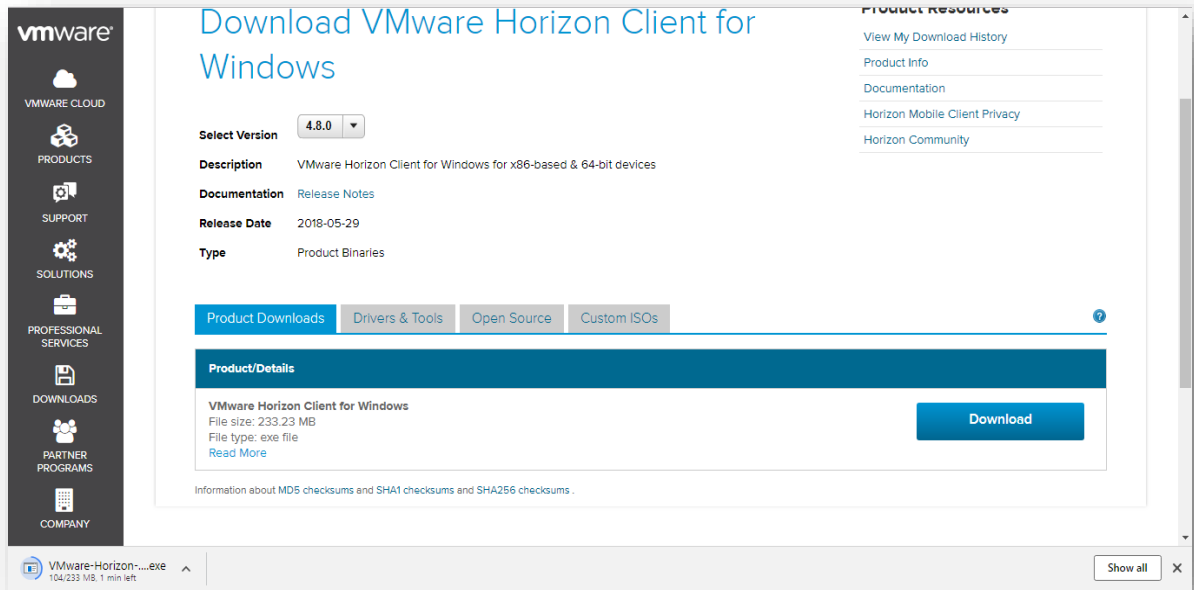
- You will be redirected to the official VMWare site
- **Choose the client appropriate for your Operating System**



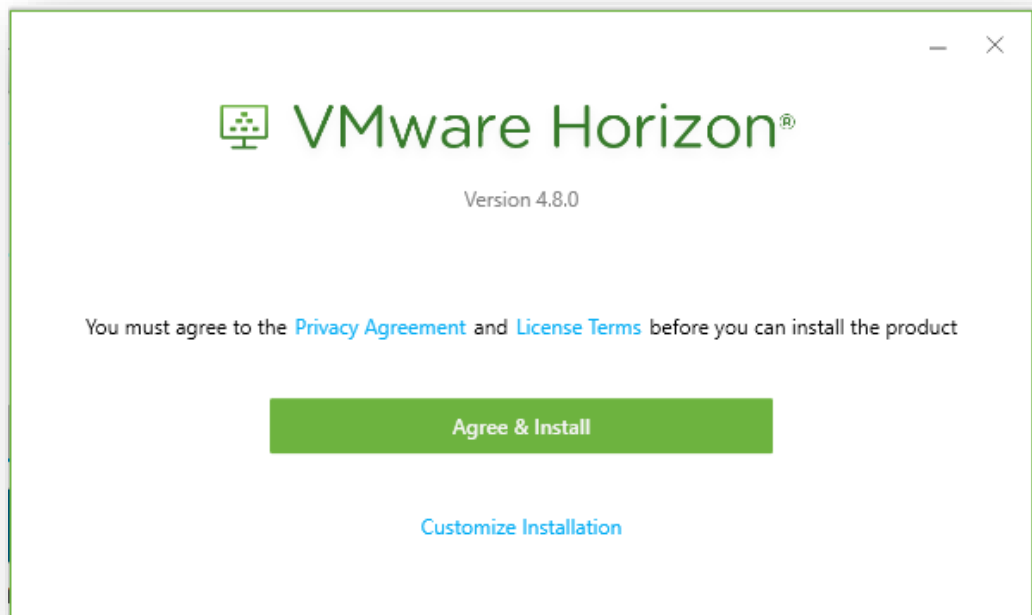
- **Windows Users** - choose VMWare Horizon Client for Windows and click on Go to Downloads, Click on Download



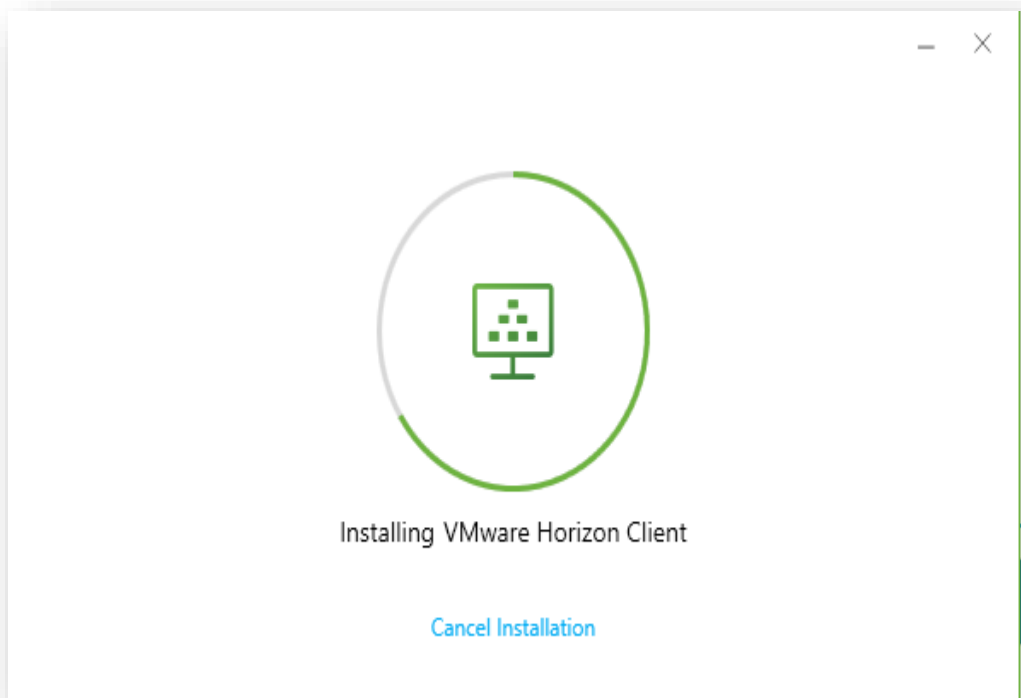
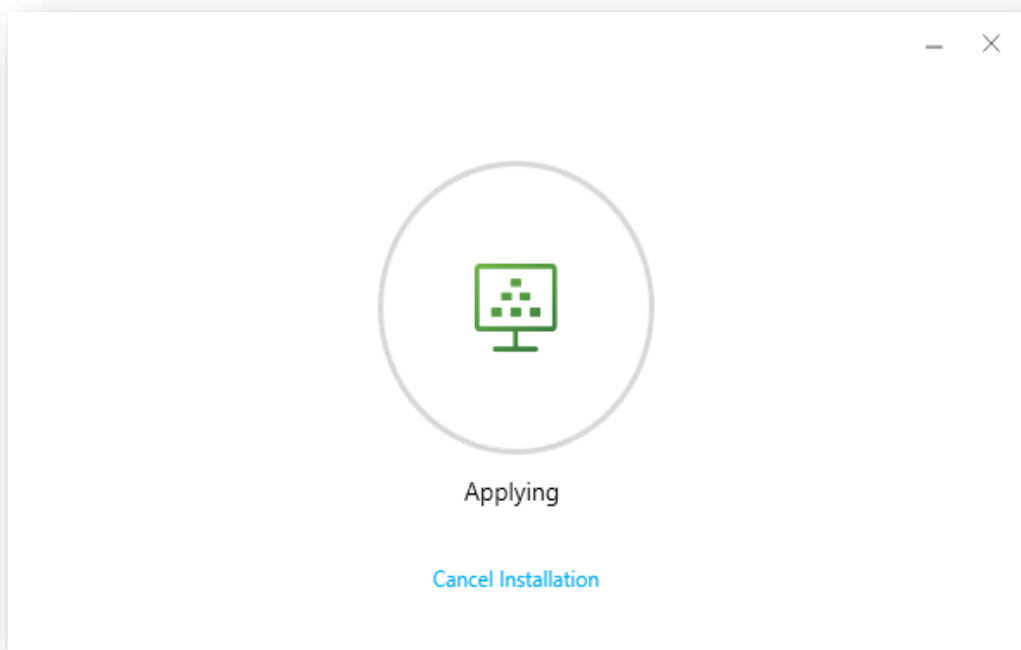
- **MAC Users** - choose VMWare Horizon Client for Mac and Go to Downloads, Click on Download
- **The download will start and be visible in your downloads folder or on your browser task bar**



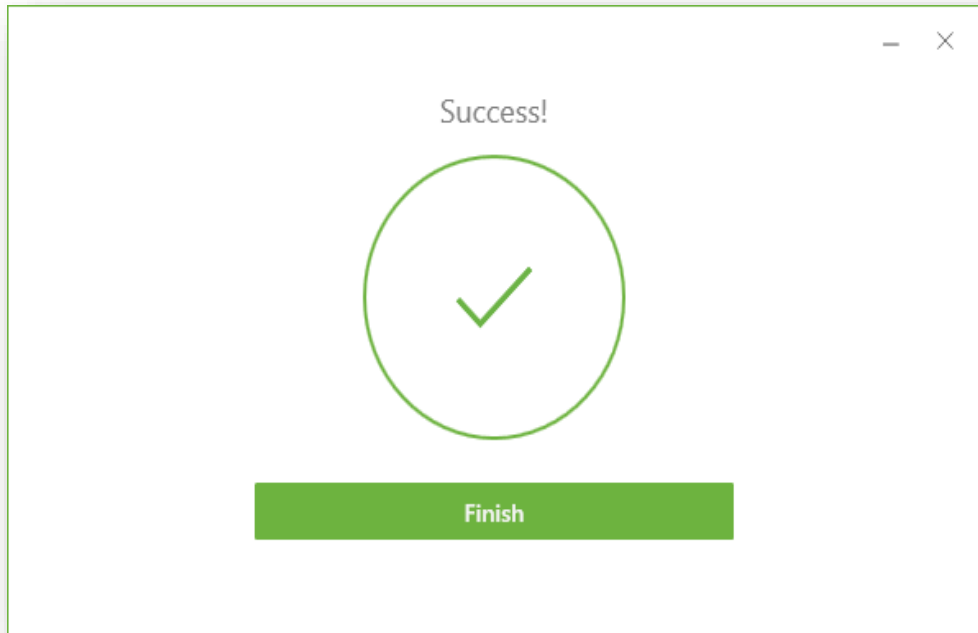
- Click on Install file located on your browser or downloads folder
- Click on Agree & Install



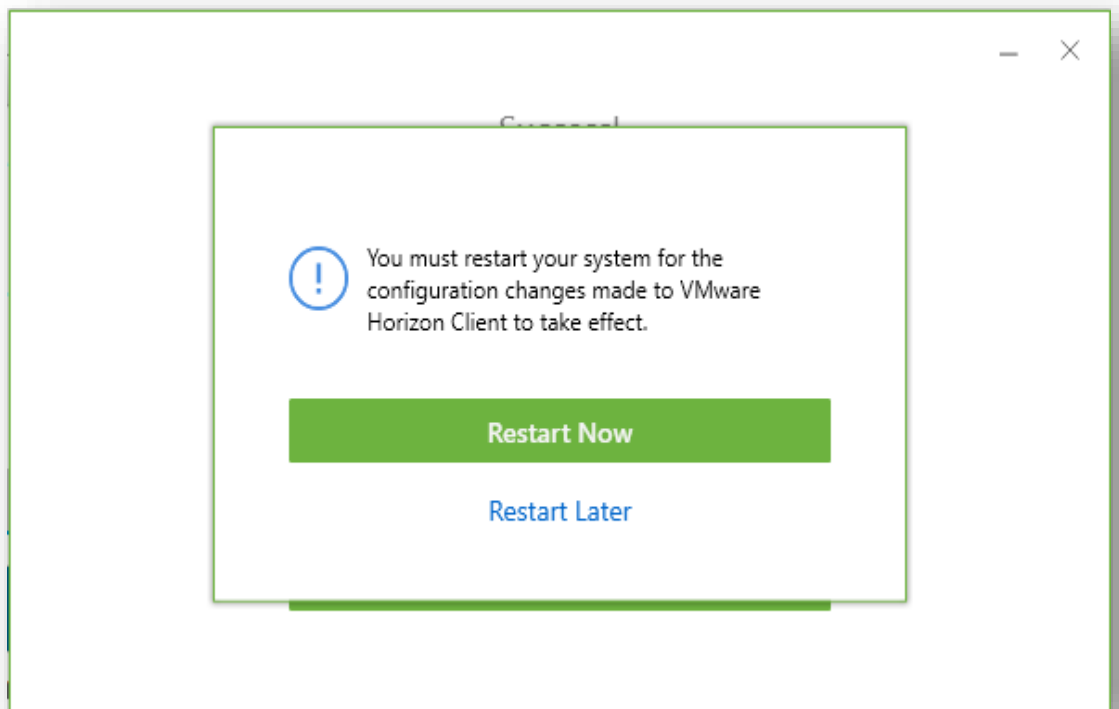
- Wait for the install to finish



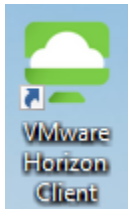
- **Install is Finished**



- **Restart your System**



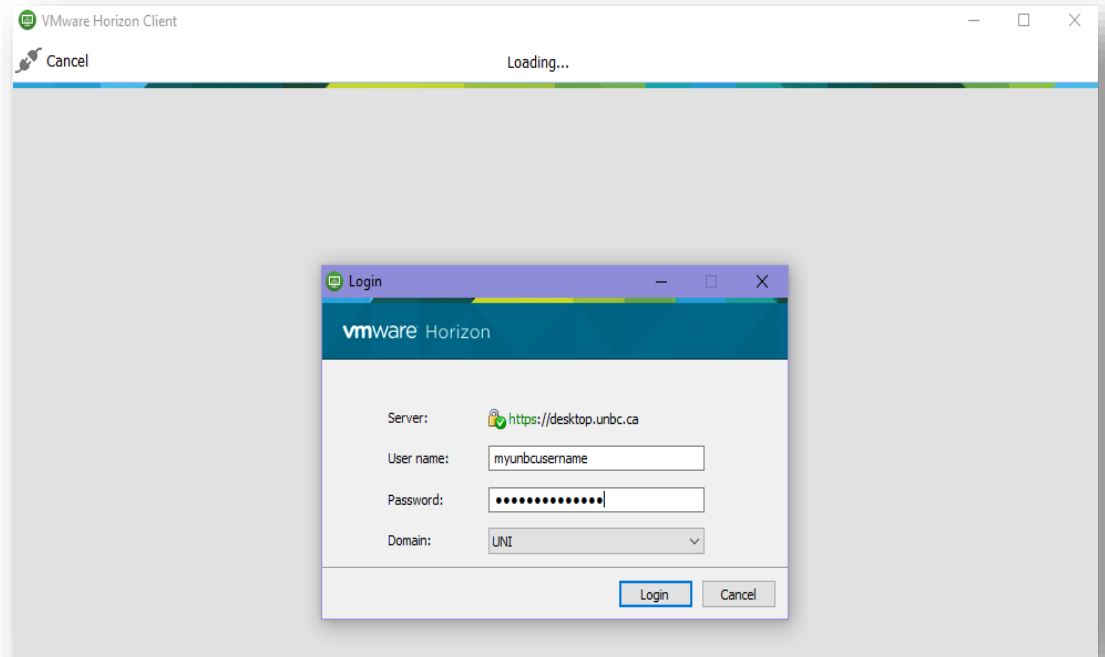
- Your Desktop will have a new VMWare shortcut after restart
- Click on the shortcut to finish the new client setup



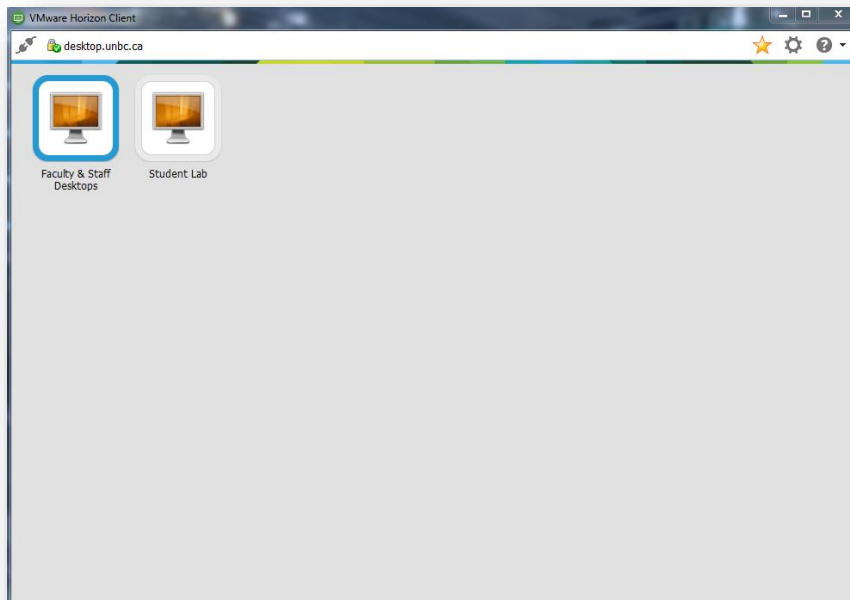
- Server - desktop.unbc.ca is already entered for you



- Click on desktop.unbc.ca
- Enter your UNBC credentials
- Domain is always UNI
- Click on Login

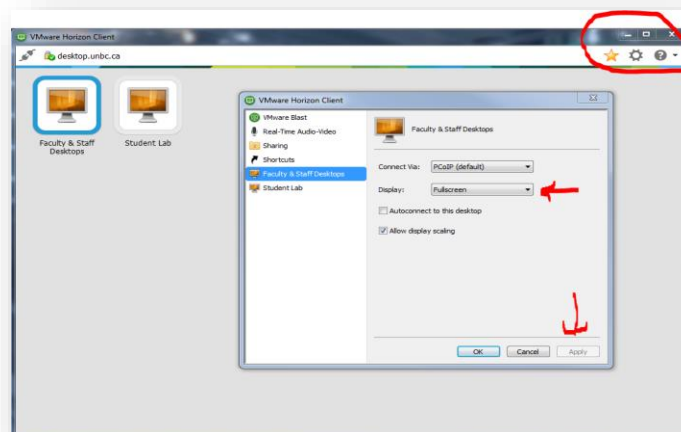


- You will see the Pools you have access to

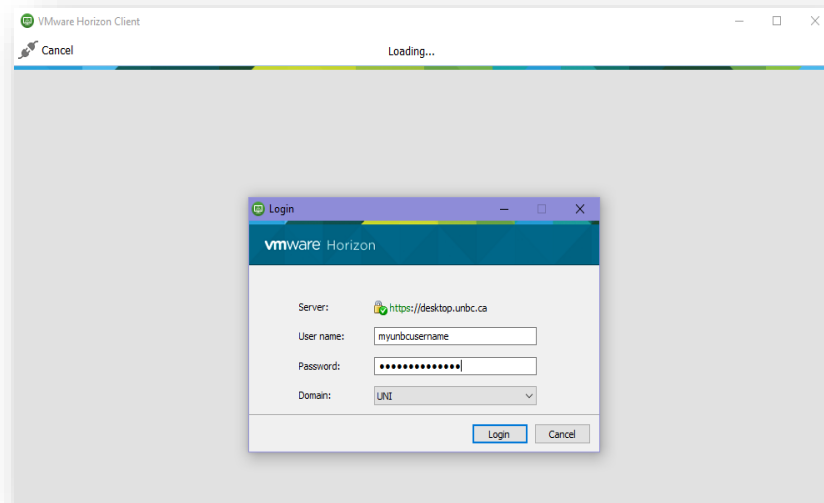


## Customization can be done at this point

- Click on the Options Gear Icon
- Choose the Pool you want to customize
- Set Display to Full Screen. This will allow you to use VMWare on one monitor and everything else on a second monitor
- Click on Apply
- Click on OK
- Pools are now setup the way you would like

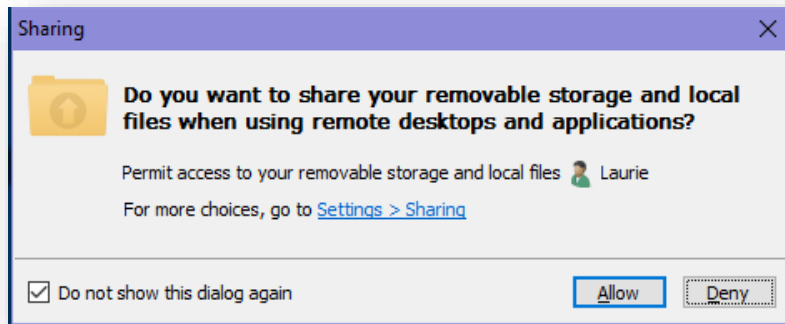


- Choose the Pool you require
- Login using your UNBC credentials
- Domain is always UNI





- Click on Allow if you require access to files that are located on your local computer



## You are now able to fully access UNBC resources and files through VMWare

- Office Products – Word, Excel etc.
- UNBC Licensed Software for Students & Employees
- Resources such as S, G: & H: drives
- Access to websites that are only available on campus such as our support system Cherwell or FAST Grade entry

## Important Notes

- **All Pools will disconnect after 120 minutes of inactivity**
- **There are different behaviours when Logging Off or Disconnecting**
- All sessions will be automatically logged off after 2 hours of disconnection for sessions not fully logged off. This might cause a loss of work so please save files to your H or G drive mapped drives regularly.
- **When exiting a session please use the VMWare Horizon client interface to end the session. Select “Options” in the top left corner to “Disconnect and Log Off”.** This will end your session completely and allow resources to be available for others.